# MINUTES

# May 18, 2017

A regular meeting of the Town Board was held on May 18, 2017 at 7:00 p.m. in the Town Hall Auditorium.

**Item** **1** – Roll call and Pledge of Allegiance. Those present and answering roll call: Trustees; Heid, Daniels, Isbell, Moos and Winter and Mayor Ross. Attorney Rocklin also present. Absent: Trustee Rohn.

**Item 2** – **Review of the Minutes of the April 20th meeting.** TrusteeMoos moved to approve the April 20th minutes as written, seconded by Trustee Heid. Motion carried 5-0.

**Item 3 – Mental Health Month Proclamation – Nomie Ketterling of North Front Range Behavioral Health**. Nomie Ketterling appeared before the board to present background on the services provided by the organization. Mayor Ross read the proclamation declaring May 2017 as Mental Health Month. Mayor Ross also extended appreciation for the commitment and hard work Ms. Ketterling and her organization has provided.

**Item 4 – Revocable Fence Permit Application: Mario Mena of 461 Surrey Ridge.**  Gary reported he met with Mario Mena, who is in the process of purchasing 461 Surrey Ridge in the Aspen Meadows 2nd Filing subdivision and wants to put up a fence in the public right-of-way. This requires a revocable permit approved by the board. The property is a corner lot on Surrey Ridge and Benjamin Drive. Mr. Mena is asking to build the fence three feet to the back of the sidewalk, which is in the public right-of-way which would violate the town’s existing ordinance. As a condition of the revocable permit, Mr. Mena will have to enter into a Revocable Use of Public Places Agreement. Concluding review and discussion Trustee Moos moved to approve the Revocable Fence Permit with the agreement drawn up by Attorney Rocklin, seconded by Trustee Daniels. Motion carried 5-0.

**Item 5** – **Aspen Meadows Third Filing (Note Planning Commission recommends approval).** Gary reported the Planning Commission met on May 10th and concluding review and discussion recommended unanimously the board approve Aspen Meadows Third Filing. Mike Ketterling provided information on the proposed filing. The Third Filing includes approximately 44 residential housing and the extension of Benjamin Drive to Weld County Road 35. The detention pond will be finished with the exception of some improvements. The water and sewer will be extended out to the west side of the Graham Seep, requiring an agreement signed by the owner of the Graham Seep. Concluding questions and discussion, Trustee Daniels moved to approve the Aspen Meadows Third Filing, seconded by Trustee Winter. Motion carried 5-0. The formal resolution and developer’s agreement will be presented at the June meeting for approval.

**Item 6 – Resolution 2017-04: Setting Public Hearing for proposed Leffler Fourth Annexation.** This resolution is required to set a public hearing for July 20th, giving time for any concerned citizens and property owners in the area to have notice of the proposed annexation request. Concluding discussion, Trustee Winter moved to approve the resolution for Vic Leffler and Sons, Inc. petitioning for annexation for a public hearing scheduled for July 20th, seconded by Trustee Isbell. Motion carried 5-0

**Item 7 –** **2016 Audit: Alan Holmberg of Anderson & Whitney.** AlanHolmberg appeared before the board to present the 2016 Financial Report and respond to any concerns or questions. Concluding the review Trustee Moos moved to accept the audit of the 2016 financial report, seconded by Trustee Heid. Motion carried 5-0. Alan Holmberg also presented the 2017 Financial Report for the Eaton Housing Authority. Concluding review, Trustee Moos moved to accept the Eaton Housing Financial Report for 2016, seconded by Trustee Heid. Motion carried 5-0.

**Item 8 – Liquor license renewal: Camacho’s Mexican Restaurant.** The board received a request for renewal of the liquor license for Camacho’s Mexican Restaurant. Chief Mueller reported he had no objections to the renewal. Clerk Bagley reported all paperwork appeared to be in order. Concluding discussion, Trustee Winter moved to approve the request, seconded by Trustee Heid. Motion carried 5-0.

**Item 9 – Reappointment of Jeff Payne and John Isbell to the Planning Commission.** Garyreported that Jeff Payne and John Isbell’s terms on the planning commission had expired and they are both willing to continue with another term. Trustee Moos moved to appoint Jeff Payne and John Isbell to another term, seconded by Trustee Daniels. Motion carried 4-0 with an abstention by Trustee Isbell.

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**Item 10 - Citizen comments/questions.** Nicolas Iverson, residing at 509 Cheyenne Avenue and Cheryl Mawson III, residing at 515 Cheyenne Avenue, both appeared before the board to ask for updated information regarding the flooding issues they are experiencing when big rain storms happen. Gary reported we have the town engineer working on the drainage issues in that particular area. Mr. Iverson stated he would be keeping in touch until a resolution is reached. Mr. Iverson also requested a copy of the current budget, which Gary told him was available on line or he could come by the town hall and review a copy.

**Item 11 - Reports.**

* Chief Mueller provided an update of activities in the police department.
* Attorney Rocklin provided a status update on the High Plains Library District.
* Gary reported he has been meeting every Wednesday morning with CDOT on the Highway 85 project so we know what their scheduling is for the upcoming week. CDOT has been very good about working with our police department in dealing with the traffic. Gary also reported the annexation paperwork for Weld County Road 72 should be done sometime this week so we can move forward with the process.
* Trustee Heid provided an update on what’s happening with the Great Western Trail Authority.

* Mayor Ross provided an MPO update. Mayor Ross also provided a status update on the new Area Recreation Center, who is scheduled to receive their certificate of occupancy by June 5th.

**Item 12– Adjourn.** As there was no further business the meeting was adjourned at 8:12 p.m.

Erika C. Bagley, Town Clerk