# MINUTES

# JUNE 15, 2017

A regular meeting of the Town Board was held on June 15, 2017 at 7:00 p.m. in the Town Hall Auditorium.

**Item** **1** – Roll call and Pledge of Allegiance. Those present and answering roll call: Trustees; Heid, Daniels, Isbell, Moos, Rohn and Mayor Ross. Attorney Rocklin also present. Absent: Trustee Winter.

**Item 2** – **Review of the Minutes of the May 18th meeting.** TrusteeIsbell moved to approve the May 18th minutes as written, seconded by Trustee Heid. Motion carried 5-0.

**Item 3 – Aspen Meadows Third Filing: Resolution 2017-05-Final Plat for Third Filing; Graham Seep Crossing Agreement; Development Agreement**. Gary stated the resolution is the formalization of the discussion from the May 18th meeting. There were no comments from the public. Trustee Isbell moved to adopt Resolution 2017-05 approving the final plat for Aspen Meadows P.U.D., Filing No. 3, located in Section 1, Township 6 North, Range 66 West of the 6th P.M., in the Town of Eaton, County of Weld, State of Colorado, containing approximately 29.48 acres, seconded by Trustee Moos. Motion carried 5-0. Attorney Rocklin stated the Graham Seep Crossing Agreement will be taken care of by the developer with the Ditch Company so the Town doesn’t need to do anything with it. Attorney Rocklin reported the development agreement is very similar to priors done with Aspen Meadows Filing 1 and 2, with special conditions related to this phase, such as the extension of Benjamin Drive and the Graham Seep. Concluding discussion and questions, Trustee Moos moved approval of the development agreement for Aspen Meadows Third Filing, seconded by Trustee Daniels. Motion carried 5-0.

**Item 4 – Shelton Fund Request: Michelle Stout – Eaton Rec. District.**  Michelle Stout, recreation coordinator, submitted a letter of request for $4,000.00 of the Shelton Trust Fund money to help provide lunch meals for active adults, until they can receive assistance in July, 2018 from the AAA Congregate Meal Program. Trustee Isbell moved to grant the request, seconded by Trustee Daniels. Motion carried 5-0.

**Item 5** – **Resolution 2017-06: Building and Electrical Permit Fees Increase.** Jeff reported based on consultation with the Town’s building inspector, it is recommended that certain building permit and electrical permit fees be increased to offset the Town’s cost of providing such services and that certain other building permit fees be reduced as set forth to be in line with other entities:

|  |  |  |
| --- | --- | --- |
| Fee Type | Current | Proposed |
| **Total Valuation** |  |  |
| $1 to $500 |  | $23.50 |
| $501 to $2,000 |  | $23.50 for the first $500 plus $3.05 for each additional $100, or fraction thereof, to and including $2,000 |
| $2,001 to $25,000 |  | $69.25 for the first $2,000 plus $14 for each additional $1,000, or fraction thereof, to and including $25,000 |
| $25,001 to $50,000 |  | $391.75 for the first $25,000 plus $10.10 for each additional $1,000, or fraction thereof, to and including $50,000 |
| $50,001 to $100,000 |  | $643.75 for the first $50,000 plus $7 for each additional $1,000, or fraction thereof, to and including $100,000 |
| $100,001 to $500,000 | $863.45 for the first $100,000 plus $4.73 for each additional $1,000, or fraction thereof, to and including $500,000 | $993.75 for the first $100,000 plus $5.60 for each additional $1,000, or fraction thereof, to and including $500,000 |
| $500,001 to $1,000,000 | $2,755.45 for the first $500,000 plus $4.05 for each additional $1,000, or fraction thereof, to and including $1,000,000 | $3,233.75 for the first $500,000 plus  $4.75 for each additional $1,000, or fraction thereof, to and including $1,000,000 |
| $1,000,001 and up | $4,780.45 for the first $1,000,000 plus $2.03 for each additional $1,000, or fraction thereof | $5,608.75 for the first $1,00,000 plus $3.65 for each additional $1,000, or fraction thereof |
|  |  |  |
| **Building and Construction Fees** | | |
| Fee Type | Current | Proposed |
| **Single Stop Project Fees** |  |  |
| Furnace/Air Conditioner | $45 | $50 |
| Roof (re-shingle) | $45 | $75 |
| Water Heater | $30 | $50 |
| Siding or Window Replacement | $45 | N/A |
| Fence | $30 | N/A |
| Water and Sewer | $40 | N/A |
| Demolition | $30 | $50 |

Concluding review and discussion, Trustee Daniels moved to adopt Resolution No. 2017-06 increasing building permit and electrical permit fees, seconded by Trustee Heid. Motion carried 5-0.

**Item 6 – Special Events Permit: Eaton Sertoma Club liquor license for Eaton Days.**  The board received a request from the Eaton Sertoma to obtain a special events permit to sell beer and wine at the Eaton Days Street Dance on Friday night. Chief Mueller has no objection or issues for approval. Chris reported all paperwork appears to be in order. Concluding discussion, Trustee Isbell moved to approve the request, seconded by Trustee Heid. Trustees Moos and Rohn recused themselves as they are members of the Sertoma Club. Motion carried 3-0.

**Item 7 –** **Citizen comments/questions.** Sherry Harvey, residing at 519 Cheyenne Avenue appeared before the board asking for cleanup assistance the next time there is flooding on her street. Gary will make a note to check on the area during the next storm and provide assistance.

Keith White, residing at 1498 Sage Drive, requested access to the development agreement for Aspen meadows and wondered when the agenda would be available for the public to review. Mr. White was told he could come by the town hall at any time during working hours to review the agreement and the agenda is always posted the Monday before the meeting on the Town’s website.

**Item 8 – Reports.**

* Chief Mueller provided an update of activities in the police department.
* Brenda Carns, library director, provided an update on the library district. Brenda reported she is in the planning process and acknowledged Trustee Isbell for volunteering to assist with the process. She also attended the High Plains Library District meeting and the new president is Ken Poncelow, Vice-president is Mary Heberlee, and Treasurer is Bob Grant. Things appear to be moving forward in a positive manner.
* Gary reported the new street lights on the west edge of Third Street are up and working and that section of street by the new Recreation District will be open by June 26, 2017. Work has started on the development of the park in the west section of Governor’s Ranch. Preliminary drawings are available for the remodel of the court and police department across the street and welcome any comments or changes to those drawings. Gary would like some proposed dates for the annual meeting with the school district board.
* Trustee Rohn provided an update on the Recreation District. June 26th they will be official open for business, with a grand opening scheduled for July 9, 2017.

* Mayor Ross provided updates on MPO, Highway 85 PEL signing, County Rd. 29 Coalition meeting, County Rd. 74 Coalition meeting – adding that Weld County Rd. 74 is the second heaviest traveled road in Weld County, and there is a meeting scheduled for Monday, June 19th with the county commissioners on r-o-w acquisition on Weld County Rd. 72.

**Item 9 – Adjourn.** As there was no further business the meeting was adjourned at 7:40 p.m. to a Comprehensive Plan work session.

Erika C. Bagley, Town Clerk