# MINUTES

# APRIL 28, 2016

**Existing Board**

A regular meeting of the Town Board was held on April 28, 2016 at 7:00 p.m. in the Town Hall Auditorium.

**Item 1 – Roll call**. Those present and answering roll call: Trustees; Isbell, Heaton, Moos, Rohn and Ross and Mayor Moser. Attorney Rocklin was also present. Absent: Trustee Daniels.

**Item 2** - **Review of the Minutes of the March 17th meeting.** TrusteeRoss moved to approve the minutes as written, seconded by Trustee Isbell . Motion carried 5-0.

**Item 3 – AutoZone final development plan.** Mike Ketterling appeared before the board with a review of the plans for the Auto Zone being built in Maplewood Estates, just south of the Dollar General Store. Staff reported that prior concerns had been met and updated by Auto Zone and are now in compliance with the town’s requirements. Concluding questions and discussion, Trustee Ross moved to approve the final development plan for Auto Zone, seconded by Trustee Moos. Roll call; Heaton-aye, Moos-aye, Rohn-aye, Ross-aye and Isbell-aye. Motion carried 5-0.

**Item 4 – Intergovernmental Agreement with Eaton Park and Recreation District.** Attorney RocklinandGary reviewed the intergovernmental agreement with the board and responded to questions and discussion. Concluding review, Trustee Moos moved approval of the IGA pending closing of the property, seconded by Trustee Heaton. Roll call; Isbell-aye, Ross-aye, Rohn-recused, Moos-aye and Heaton-aye. Motion carried 4-0, with 1 recusal.

**Item 5 – Public Hearing on Aspen Meadows PUD and First Filing.** Mayor Moser opened the public hearing and Attorney Rocklin explained the public hearing process. Corie Baessler, developer for Aspen Meadows, was in attendance for any questions. Mike Ketterling explained the property in question includes about 200 acres with approximately 166 single family residential homes and a 500 seat church which includes a 50 student school facility. The First Filing includes 26 lots. The traffic study has recently been redone and when the fortieth house has been built in Aspen Meadows another traffic count will be required to find out if Benjamin Drive will have to be built at that point. There will be a 12 inch water line in this subdivision. The existing lift station in Governor’s Ranch will be able to handle the proposed development. The streets will be the same right-of-way widths as Governor’s Ranch. When the area is built out, between Governor’s Ranch and Aspen Meadows there will be a total of 455 single family homes, 9.37 acres of commercial and approximately 20 acres with the Church/School and Elementary School. Roger Meyers, residing at 1354 Colorado Parkway, appeared before the board with concerns about the traffic caused by the additional development. Chuck Johnson, residing at 1552 Carriage Drive, as well as president of the Governor’s Ranch HOA, appeared before the board with concerns regarding possible conflicts of interest due to some of the existing board members also being members of the proposed church. Mayor Moser closed the public portion of the hearing. Attorney Rocklin explained how to determine whether there is a conflict of interest among the existing board making the decisions. Gary reported the Planning Commission made a unanimous decision recommending approval of the request to the board. Concluding discussion and questions Trustee Moos moved to approve the Aspen Meadows PUD with the provision of the traffic study done at completion of the 40 homes built, seconded by Trustee Ross. Roll call; Heaton-aye, Moos-aye, Rohn-aye, Ross-aye an Isbell-aye. Motion carried 5-0. Trustee Rohn moved to approve the Aspen Meadows Final Plat, First filing, seconded by Trustee Isbell. Roll call; Moos-aye, Rohn-aye, Ross-aye, Isbell-aye and Heaton-aye. Motion carried 5-0. Gary and Attorney Rocklin has reviewed the development agreement and recommends approval. Trustee Ross moved to approve the Aspen Meadows Development Agreement on condition of entering exhibit of Resolution for recording, seconded by Trustee Heaton. Roll call; Rohn-aye, Ross-aye, Isbell-aye, Heaton-aye and Moos-aye. Motion carried 5-0.

**Recognition of retiring board members: Mayor Moser and Trustee Heaton**. Mayor Moser recognized Chief Art Mueller for his many years of service to the town. Trustee Ross and Gary Carsten presented plaques and expressed appreciation for all the time and commitment given by Mayor Moser and Trustee Heaton to the town.

**Item 6 – Adjourn.** As there was no further business for the existing board the meeting was adjourned at 7:59 p.m. and opened for the new board.

**New Board**

**Item 1 – Swearing in of new board members: Karla Winter, Brandon Rohn, Brian Behrens and Mayor Kevin Ross.** Attorney Rocklin swore in the new board members and mayor.

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**Item 2 – Appointment of officers:**

**- Administrator/Treasurer: Gary A. Carsten**

**- Town Clerk : Erika C. Bagley**

**- Town Attorney : Avi Rocklin**

**- Municipal Judge : Thomas Hellerich**

Trustee Moos moved to reappoint Gary A. Carsten as the Administrator/Treasurer, seconded by Trustee Isbell. Motion carried 6-0. Trustee Moos moved to reappoint Erika C. Bagley as Town Clerk, seconded by Trustee Isbell. Motion carried 6-0. Trustee Isbell moved to reappoint Avi Rocklin as the Town Attorney, seconded by Trustee Rohn. Motion carried 6-0. Trustee Moos moved to reappoint Thomas Hellerich as the municipal judge, seconded by Trustee Isbell. Motion carried 6-0.

**Item 3 – Selection of Mayor Pro-tem.** Trustee Rohn moved to appoint Trustee Moos as mayor pro-tem, seconded by Trustee Winter. Trustee Moos is willing to serve as mayor pro-tem. Motion carried 5 – 0.

**Item 4 – Appointment of board member to Planning Commission.** Trustee Moos moved to appoint Trustee Winter to be the board representative for the planning commission, seconded by Trustee Behrens. Trustee Winter stated she would be willing to continue on the planning commission. Motion carried 5-0.

**Item 5 – Appointment of board member to North Front Range MPO.** The meetings are held the first Thursday of every month for the North Front Range MPO. Trustee Ross volunteered to fill the position. Trustee Moos moved to appoint Mayor Ross as the board representative, seconded by Trustee Winter. Motion carried 5-0.

**Item 6 – Ratify Resolution 2016-04: Authorizing Purchase of 18 units of Colorado-Big Thompson Water.** Gary brought the board up to date regarding the resolution. Trustee Moos moved to adopt the resolution authorizing the purchase of 18 units of Colorado-Big Thompson Water, seconded by Trustee Isbell. Motion carried 6-0.

**Item 7 – Liquor license renewals: Dragon Inn (Hotel/Restaurant) and Justine’s Pizza (Beer & Wine).** Chrisreported all paperwork appeared to be in order and Chief Mueller has had no negative reports of violations. Trustee Rohn moved to grant renewal, seconded by Trustee Winter. Motion carried 6-0. Chris reported paperwork is in order and Chief Mueller has had no negative reports. Trustee Moos moved to grant renewal, seconded by Trustee Isbell. Motion carried 6-0.

**Item 8 - Citizen comments/questions.** Dave Sloan, vice president of the Library Board, introduced Jeanene Huckaby as the new president of the Library Board.

**Item 9 - Reports.**

* Chief Mueller provided an update of activities in the police department.
* Attorney Rocklin would like to set up a training session for the new board members. All board members are in favor of attending such a session. She also provided an update on Library litigation.
* Mayor Moser provided an update of activities in the NFRMPO.
* Trustee Rohn updated the board on activities with the Recreation District building plans.
* Jeff reported on the grant application for the Town Square project.

**Item 10 –** **Adjourn.** Asthere was no further business the meeting was adjourned at 8:45 p.m.

Erika C. Bagley, Town Clerk