



Pacific Grove Museum of Natural History

Loan#: _____

Pacific Grove Museum of Natural History Incoming Loan Agreement for MPQG Wildflower Quilt Exhibition

This is to acknowledge the lending of the items listed in this form to the Pacific Grove Museum of Natural History by the party listed below.

LENDER CONTACT INFORMATION:

Name:			Date:	
Contact:	Mode of Shipping / Tracking #:			
Street Address:		City:	State:	Zip:
Work #:	Cell #:	Home #:	Fax #:	
Email:		Website:		

LOAN DESCRIPTION: PLEASE ATTACH A 4 X 6 INCH PHOTO OF EACH QUILT YOU ARE SUBMITTING

Title of Quilt
Quilted by:
Owned by:
Design Source:
Year completed:
Quilt Size (in inches)(maximum size perimeter of 120 inches) Height:_____ Width:_____
Story (75 words or less) (attach a separate page if needed)



Pacific Grove Museum of Natural History

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Terms of Loan Agreement

1. It is understood that the objects in this loan will remain in the condition received and will not be repaired, restored, cleaned, or altered in any way without the permission of the Lender. The condition is understood to be as stated on the form.
2. The Museum shall care for the loaned items to the same high standard that is applied to objects in the Museum's Collection. Any damage that should occur to the items shall be recorded and immediately reported to the lender. The Museum assumes full responsibility for the welfare of the loaned objects while in the Museum's possession.
3. The objects may not be lent to a third party without the advance approval of the Lender.
4. The Museum is responsible for packing, transportation, insurance, and all other factors of transporting the loan, unless otherwise stated. The Museum is responsible for returning the loan at the time stated.
5. The Museum agrees to use the loan only for the purposes stated on the form.

The Museum hereby acknowledges receipt of the object(s) listed on the attached page(s). The Museum assumes full responsibility for the objects subject to the conditions printed above until their return.

Loan Accepted and received by: _____ Date: _____
Museum Representative

I have read and accept the above loan conditions: _____ Date: _____
Lender's Signature

Loan returned by: _____ Date: _____
Museum Representative

Loan received in good order and accepted by: _____ Date: _____
Lender's Signature