# CRAINVILLE VILLAGE BOARD

**Board Meeting**

# Tuesday March 8, 2016

Crainville Village Board met in a regular session on Tuesday March 8, 2016 at 6:30 p.m. Roll call as follows:

Mike Harbin Yea Sam Jones Yea

Julie Aue Yea John Oetjen Yea

Vicki Chapman Yea Jim Rains Yea

Ron Mitchell Yea Tena Steinacher Yea

Brad Olson Nay (6:45) Jaci Chapman Yea

A quorum was present:

**Minutes:**

Minutes from the February 9, 2016 regular Board Meeting were presented. There was one correction under water penalty appeals: Ms. May claimed that she has never been late paying her water bill, however, the Village Water Clerk’s records indicate that, in the past, her water bill has been paid late.

**Motion 1:** Harbin made the motion and Rains seconded the motion to approve the corrected Village Board Meeting Minutes for February 9, 2016. All present voted yea and the President declared the motion carried.

**Treasurer’s Report:**

Tena Steinacher presented the Treasurer’s Report. The Treasurer’s Report goes through February 12, 2016 instead of February 28, 2016. The Illinois Fund has changed banks and the Village is in the process of completing the paperwork that is required due to the change in banks. The Board accepted the Treasurer’s Report as presented.

**Motion 2:** Oetjen made the motion and Jones seconded the motion to approve bringing $30,000 from the Illinois Funds to the Village of Crainville’s General Fund. All present voted yea and the President declared the motion carried.

**Bills**:

March bills were presented. The following additional bills were submitted: Delta Company $177.29 for rock, (General Fund), Anna Quarries $107.08 for cold patch, (General Fund), Hall Trucking $214.90 for hauling rock, (General Fund), and Midwest Meter $1,588.50 for radio read meters (Water Fund).

**Motion 3:** Aue made the motion and Harbin seconded the motion to pay the March bills. All present voted yea and the President declared the motion carried.

**Visitor Participation**

Bopha Sayavong was present. She wants the Village to pave Pine Valley Subdivision. She told the Board that she only has 6 vacant lots. She told the Board that she is not planning on building homes on these lots. The Board told her that the road in Pine Valley Estates is on the list of road work that will be considered for 2016.

**John Crawford Report:**

*IDOT Utility Relocation*

No new developments with the IDOT Relocation. Contract will remain open in case of unforeseen issues that could occur.

*DCEO*

Crawford presented Change Order Number 2 with the DCEO Water Main Replacement Project for an increase in project cost of $18,437.00 which brings the total cost of the DCEO Water Main Replacement Project to $449,896.20. Crawford presented pay estimate number 12 for $8,712.00. Crawford also explained that there was a mistake on pay estimate number 5. Pay estimate number 5 should be $55,183.40 that included an increase of $11,778.72.

**Motion 4:** Harbin made the motion and Rains seconded the motion to approve Change Order Number 2 with the DCEO Water Main Replacement Project of $18,437.00 to KPS, pay estimate number 12 for $8,712.00 to KPS, and the correction of pay estimate number 5 by $11,778.72 to KPS. All present voted yea and the President declared the motion carried.

In the next fiscal year Crawford would like to do some repair on the ground storage tank, and measure the sludge in the lagoon for a possible dredging. He will look into costs for these projects.

**Department Heads**

***Water Report: (Pam Borders)***

1. There are 735 water customers
2. 547 garbage customers.
3. 0 Building Permits
4. 5 new customers
5. 6 disconnects
6. Room Rental 10 days for a total of $470.00

*Street/Water-Sewer Report (Ryan Farrar)*

* + - 1. There has been flooding on Timothy due to leaves that were blocking the storm drain line the leaves were removed and hopefully this should keep Timothy from flooding.
      2. Maintenance is being done on Village equipment for summer.
      3. The drill has been purchased and is currently in use.
      4. Cross connection survey will be sent out to all water customers.

*Police Report (Chief Rogers)*

Chief Rogers participated in a pursuit. During the pursuit, the new patrol car was damaged ($1,900.00). The Village has received the insurance payment for the repair. Chief Rogers was commended for his part in apprehending the suspect. Chief Rogers recommended that the Village put a push guard bumper on the 2011 patrol car. The push guard bumper saved the new patrol car from having more extensive damage. The 07 patrol car is in the shop. Chief Rogers would also like to have air cards for all the patrol cars. The computer system that is currently in use in the patrol cars is subject to dead space where the patrolman cannot access the computer system. This is a potential safety hazard. The air card system would eliminate computer dead areas. The cost would be a $100.00 set up fee and a $40.00 monthly fee per card.

**Motion 5:** Aue made the motion and Harbin seconded the motion to purchase a push guard bumper for the 2011 patrol car for approximately $500.00. All present voted yea and the President declared the motion carried.

**Motion 6:** Harbin made the motion and Rains seconded the motion to purchase 3 air cards through Verizon for a $100.00 start-up fee and the monthly fee of $40.00 per card. All present voted yea and the President declared the motion carried.

**Old Business**

*Zoning Ordinance*

Harbin presented the Board with an amended Zoning Ordinance. Board members will review the Ordinance and make recommendations at the next Board Meeting.

*Integrated Health*

Darrell McDannel from Integrated Health was present. McDannel was at the February Meeting and presented a new program that they have started for business and municipalities for screening potential employees. The Programs from Integrated Health are designed to prevent on the job injuries and if injuries do occur at the worksite Integrated Health will provide rehabilitation to the employee that has been injured. The goal of rehabilitation is to have the employee return to work in a timely manner. The Board did not take any action regarding this program.

*Illinois Funds E-Pay*

Water Customers have been requesting a way to pay water bills online or with a credit card. Illinois E-Pay is supposed to be safe and secure electronic payment program that will allow our customers to pay bills on the internet. The customer will click on the link and they will make their payment. The funds will be transferred into the Village water account on whatever day the Village chooses. The Village will get a printout of the payments and office staff will manually enter them into our system. There is no cost to the Village; however, customers that use the program will have to pay a fee. Fees are based on the amount of the bill, a minimum $1.00 fee will be charged for using the system and depending on the bill the fee could go as high as 2.35%. The Board agreed to begin the application process with Illinois Funds E-Pay program.

**Motion7:** Harbin made the motion and Chapman seconded the motion to enroll the Village of Crainville in the Illinois Funds E-Pay Program. All present voted yea and the President declared the motion carried.

**New Business**

*T.I.F. Project*

Keith Moran from Moran Economic Development, LLC was present at the meeting. Moran Economic Development is the Village’s T.I.F. consultant. Mr. Moran presented a request from D-Steck Holdings, LLC (Deloufleur Décor & Designs) to the Village of Crainville to enter into a Redevelopment Agreement. Deloufleur Décor & Designs is a furniture store currently located in Crainville Landing. The current space in Crainville Landing is too small and Deloufleur wants to build a new 6000 square foot commercial building to be used for retail purposes. The building will be built on lots 3 & 4 in Crainville Landing. The property that Deloufleur Decore & Designs wants to build on is part of the Village of Crainville’s T.I.F. district. Mr. Moran told the Board that D-Steck Holding, LLC is eligible for T.I.F. funds and he recommended that the Board approve the Redevelopment Plan using T.I.F. funds to support D-Steck Holding, LLC’s request to expand their business in Crainville Landing. Once the agreement is approved, the Village will pass a Resolution approving the contract.

**Motion 8:** Rains made the motion and Jones seconded the motion to approve the Redevelopment Agreement between the Village of Crainville and D-Steck, LLC. Agreement is contingent upon the Village Attorney’s approval. All present voted yea and the President declared the motion carried.

*Water Penalty Appeal*

No water penalty appeals for March.

*Kim Herron*

Kim Herron who lives at 1006 Main Street was present. Ms. Herron told the Board that in February 2015 the Board approved the zoning change for Robin’s Nest. As part of the conditions for the zoning change, Robin’s Nest agreed to put up a privacy fence separating Robins Nest from Kim Herron’s property, and they also agreed that if Kim Herron wants to sell her property, within the next 3 years, Robins Nest will purchase the property at the price that Kim Herron purchased the property. Kim Herron told the Board that she has sent Robin Moore a certified letter stating that she wants to sell her property.

*Sales Tax Resolution*

There is legislation in the Illinois General Assembly that would amend the Retailer’s Occupation Tax Act to prohibit a municipality from sharing sales tax return information provided by IDOR with anyone outside of a few municipal officials. The Sales Tax Resolution would allow the Village to share local sales tax information with outside professions.

**Motion 9:** Oetjen made the motion and Harbin seconded the motion to pass Resolution 2016-03-01 A Rsolution Supporting the ability of municipalities to share local sales tax information with outside professionals for the Village of Crainville. All present voted yea and the President declared the motion carried.

*Pole Barn Permit*

Justin Baril from Southern Illinois Homes wants to build a pole barn at 1808 Supply Road. The pole barn will be 3,500 square feet with no water or sewer connection. The pole barn will be built at their current business location. The pole barn meets all of the Village pole barn specifications. The Board approved the pole barn.

*Peddlers Ordinance*

Chief Rogers presented to the Board a new Peddlers Ordinance. The new Ordinance would require all door to door sales people to register with the Village 48 hours prior to soliciting. The Police Chief will investigate the applicant, and a charge will be assessed per day and forr each person soliciting. The Village Attorney will review the Ordinance and report back at the continued meeting on March 22.

*Illinois Municipal League Dues*

**Motion 10:** Oetjen made the motion and Harbin seconded the motion to renew the Village of Crainville’s membership in the Illinois Municipal League for $250.00. All present voted yea and the President declared the motion carried.

**Executive Session**

**Motion 11:** Jones made the motion and Chapman seconded the motion to go into Executive Session at 9:00 p.m. to discuss personnel matters. All present voted yea and the President declared the motion carried.

The Board came out of Executive Session at 9:10 p.m.

**Adjournment**

The Board Meeting will be continued on March 22, 2016 at the Village of Crainville’s Community Room at 6:30 pm

Jacquelyn Chapman, Village Clerk