



Town of Rangely

Town Council Packet

July 26, 2016 @ 7:00pm



1 – Agenda



GUIDELINES FOR PUBLIC INPUT

Public Input is a vital and important portion of every meeting and will be permitted throughout the meeting, but according to the following guidelines:

- a. Public input is allowed during the Agenda identified **Public Input** and **Public Hearing** portion of the meeting.
 - i. If you would like to address the meeting during the appropriate times, please raise your hand and when called upon you will be asked to come to the podium. ***Announce your name*** so that your statements can be adequately captured in the meeting minutes.
 - ii. ***Please keep your comments to 3-5 minutes*** as others may want to participate throughout the meeting and to insure that the subject does not drift.
- b. Throughout the meeting agenda calls for public input will be made, generally pertaining to specific action items. Please follow the same format as above.
- c. At the conclusion of the meeting, if the meeting chair believes additional public comment is necessary, the floor will be open.

We hope that this guideline will improve the effectiveness and order of the Town's Public Meetings. It is the intent of your publicly elected officials to stay open to your feelings on a variety of issues.

Thank you, Rangely Mayor



Town of Rangely

Agenda

July 26, 2016 - 7:00pm

Rangely Board of Trustees (Town Council)

JOSEPH NIELSEN, MAYOR

ANDREW SHAFFER, MAYOR PRO TEM

LISA HATCH, TRUSTEE

TREY ROBIE, TRUSTEE

ANN BRADY, TRUSTEE

ANDREW KEY, TRUSTEE

TYSON HACKING, TRUSTEE

- 1. Call to Order**
- 2. Roll Call**
- 3. Invocation**
- 4. Pledge of Allegiance**
- 5. Executive Session, in accordance with C.R.S. 24-6-404 regarding the following:**
 - a. Conference with Daniel M. Gross, Woods & Aitken, LLP, litigation counsel for the Town in the matter of *Town of Rangely v. Southwest Contracting/Liberty Mutual*, a pending arbitration matter, AAA No. 01-15-005-1856.
This topic is authorized by C.R.S. 24-6-404(b); and
 - b. Determining positions and the authority of the Town Manager to negotiate and settle said pending arbitration dispute, as authorized by C.R.S. 24-6-404(e)(l).
 - c. Adjourn executive session; return to public meeting
- 6. Minutes of Meeting**
 - a. *Approval of the minutes of the July 12 2016 meeting.*
- 7. Petitions and Public Input**
- 8. Changes to the Agenda**
- 9. Public Hearings - 7:15pm**
- 10. Committee/Board Meetings**
- 11. Supervisor Reports – See Attached**
- 12. Reports from Officers – Town Manager Update**
- 13. New Business**
 - a. *Discussion and action to approve the June 2016 Financial Summary*
 - b. *Discussion and action to approve Liquor License Renewal for Pinyon Tree Liquor*
- 14. Informational Items**
- 15. Scheduled Announcements**
 - a. *Rangely District Library regular meeting July 11, 2016 at 5:00pm.*
 - b. *Rangely Junior College District Board meeting is scheduled for July 11, 2016 at 12:00pm.*
 - c. *Western Rio Blanco Park & Recreation District meeting July 11,, 2016 at 7:00pm.*

- d. *Rangely Chamber of Commerce board meeting is scheduled for July 20, 2016 at 12:00pm*
- e. *Rural Fire Protection District board meeting is scheduled for July 18, 2016 at 7:00pm.*
- f. *Rio Blanco County Commissioners meeting is scheduled for July 18, 2016 at 11:00am.*
- g. *Rangely School District board meeting is scheduled for July 19, 2016 at 6:15pm.*
- h. *Rio Blanco Water Conservancy District board meeting is July 27, 2016 at 7:00pm.*
- i. *Rangely District Hospital board meeting is scheduled for July 28, 2016 at 6:00pm.*

16. Adjournment

5-Executive Session



Notice of Town Council Executive Session
RANGELEY BOARD OF TRUSTEES (TOWN COUNCIL)
Meeting of Tuesday July 26, 2016
*****7:00 p.m.*****
Council Chambers - Municipal Building

For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiation, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e); and to confer with litigation counsel regarding the arbitration as described in the agenda, under C.R.S. § 24-6-404(b).

6 – Minutes



Fund for Public Giving 6:50 p.m.

Town of Rangely

Minutes

July 12, 2016 - 7:00pm

Rangely Board of Trustees (Town Council)

JOSEPH NIELSEN, MAYOR

ANDREW SHAFFER, MAYOR PRO TEM

LISA HATCH, TRUSTEE

TREY ROBIE, TRUSTEE

ANN BRADY, TRUSTEE

ANDREW KEY, TRUSTEE

TYSON HACKING, TRUSTEE

- 1. Call to Order** - Meeting called to order @ 7:00 p.m. by Mayor Joseph Nielsen
- 2. Roll Call** - Joseph Nielsen, Ann Brady, Lisa Hatch, Andrew Shaffer, Andrew Key, Trey Robie and Tyson Hacking present
- 3. Invocation** – Tyson Hacking lead the invocation
- 4. Pledge of Allegiance** - Peter Brixius lead the pledge of allegiance
- 5. Minutes of Meeting**
 - a. *Approval of the minutes of the June 14, 2016 meeting.* Motion to approve the minutes of June 14, 2016 made by Ann Brady, seconded by Andrew Shaffer, motion passed
- 6. Petitions and Public Input** None
- 7. Changes to the Agenda** New Business Item "e" removal of water line Rio Mesa Resources. Information item "c" date change.
- 8. Public Hearings - 7:15pm**
- 9. Committee/Board Meetings**
 - a. *Public Safety Committee meeting June 29, 2016- P.D Communications* the committee meeting was to visit about the recent public complaints to the police department. The committee agreed to meet once a month to review the complaints and keep the council informed per Andrew Shaffer. Lisa Hatch also commented that by having this information we can understand the issues better and be able to address community members concerns better. Joe Nielsen said this information is very valuable and has helped his understanding of the situations. Andy Key asked if the public were going to make written complaints and were they going to be responded to and reviewed. Andrew Shaffer and Lisa Hatch both responded yes they would ask for written complaints and respond in a timely fashion. Andrew Shaffer stated that Roy had conveyed that on third party complaints he would probably not ask for written statements as he feels those could be resolved with a conversation. Joe stated that it is a good time to show solidarity with our police department and we need to support them in reference to everything that is happening in our country and the unrest.

10. Supervisor Reports – See Attached

- a. *Kelli Neiberger-Gas Department-* The gas department has been working on gas line and serves on raven, cedar and White Avenue extending the main line were services can be added on each of those streets as well. The

asphalt will be laid in coordination with the water line asphalt replacement. The summer hires have started delivering public awareness pamphlets to each home. The gas department does a mailing, they put information in the newspaper, in the utility bills, give a presentation to the fire department and to the kindergarten classes. They do try different approaches each year so that different segments can be addressed. Public Utilities commission came in May to do a complete inspection. The recommendation was that the gas department takes a look at some gas meters and the settings, there seem to be some meters that need attention. Kelli said that she immediately implemented a program to address the Public Utilities recommendations. The gas department has already addressed different problems in between projects and work through worse case problems and try to get that accomplished in the next year. The gas department continues to have a heavy load of locates, they have started the fiber drops to the business. Prior to the fiber optic insulation the line hits were approximately half, but if you look at the number of locates the hits are not in proportion to the number of locates, but Kelli is not happy that the number have hits have increased regardless. Kelli does feel that we have been very fortunate that we didn't have many residents without services because they have been able to isolate the hits while repairing. Most of the resident's fuel lines are purchased through the gas company so their service lines are in good shape. There have been situations that the fiber crews have stayed on site and assisted the crews with the repairs. Kelli did want to make sure that the council knew that the fiber crews have crossed our gas lines over hundreds of times so the frequency of hits isn't huge in comparison to that.

- b. *Dave Calvin-Building Inspector/Code Enforcement* Dave is out on Jury Duty so since Don Reed was attending the meeting he gave an update. Don meet with the engineers about the list of items for phase III on the water plant renovations which most of the items looked very simple to the contractor so we are hoping that this will stay under budget. All of the motors will have new VFD'S. *Don wanted to comment that he has been very happy with his crew and the work they are putting in.*

11. Reports from Officers – Town Manager Update – Peter reminded the council that the RDA/RDC meeting has been rescheduled to July 20th. Another round of Mosquito spraying this weekend the 15th, 16th or 17th. Water line replacement at the airport will commence on July 18th, there is a notice in your packet about the schedule. The Hayes w/Rio Mesa have agreed to let the Town stack some of the spoils on their property during the project according to Jeff LeBleu. Andrew Key asked if any asbestos was found on the old water line. The information supplied says that the pipe is ductile iron. Peter wanted to show the incremental difference of the pipe for replacement because of rerouting the line, the other memo explains the cost to remove the existing pipe. Asphalt overlay should be around August 1 on Hillcrest. The concrete dry time is 28 days. CML meeting the week of June 21st, Dan Wilson also attended to pick up credits. Several meetings with DOLA concerning FML payments and hoping that the impact will not be as drastic as previously reported. DOLA has made a marijuana impact fund for communities needing those funds. The RDA is in the process of reorganizing because of statutory changes to the make-up of the board. The new RDA/RDC bylaws were adopted this past month and this month we will address the board makeup. TIF financing was also a topic of discussion at the CML conference along with State Internet Portal Authority (SIPA) meeting was attended they have started hosting websites and are developing, ESRI capabilities (mapping) and forms creation. Andy Key asked that

crews address the holes on foothill road as he has received some complaints from community members. Peter said they would respond to those concerns. Peter said the Gillum road needs to be discussed. Ann Brady asked if we are doing fogging like we used to. Peter responded that we have been. Peter said unfortunately the first aerial spraying was not as effective as we had hoped. Ann also asked about the weeds, there has been many complaints about the weeds which don't seem to be addressed as effectively. Peter has acknowledged we have not done as well as we have in the past but we are working on it and will step up our efforts.

12. New Business

- a. *Discussion and action to approve the May 2016 Financial Summary* - Andy Key asked about the lack of revenue in comparison to expenses within the General Fund. Peter explained that our severance and mineral lease distributions account for a large portion of our revenue each year which we do not receive until September. Andy stated that in the meetings he has been attending future years distributions could be drastically reduced due to the recent court cases. Staff acknowledged that fact which was factored into the 2016 budget. *Motion to approve the May 2016 Financial Summary made by Andrew Shaffer, seconded by Andy Key, motion passed*
- b. *Discussion and action to approve the June 2016 Check Register* - *Motion to approve June 2016 check register made by Lisa Hatch, seconded by Trey Robie, motion passed*
- c. *Independent Contractor Agreement Approval* – Peter asked that Lisa Hatch present her contract presentation. Lisa Hatch is looking to help with event and tourism coordination, Lisa Hatch's business is about project and business management. She is learning a lot about tourism, she is trying to help with the gap that has been sustained and would work with the Chamber and Town of Rangely. Lisa can work as an independent contractor up to 10 hours a week. Lisa Hatch stated that she would file a conflict of interest with the council so she can work as an independent contractor. Ann Brady has reviewed the contact and Lisa feels that she is like any other businesses working for the town. There would be a cap per month so we would not go over more than \$630 per month. Lisa has a signed contract with Rocky Mountain Hang gliding for the event in 2017. The Hang Gliding group is also working on a marathon and bike event that will run during at the same time as the hang gliding event. Lisa would be working with the Chamber, the county economic development personnel, and Town of Rangely and work to try to coordinate between agencies so we can get the most help that we can for these types of events. The state of Colorado has some programs of how to implement tourism and Lisa believes that this can be very valuable to our community. Andy Key believes that we need to go through an RFP process and shouldn't we open it up to the community and make an unbiased decision since Lisa Hatch is a board member. Peter wanted to address that Lisa Hatch has been working on the Hang Gliding Event without any pay for quite some time. Peter further stated that we have sole sourced an acquisition locally due to limited selection. Peter also stated that many times in the community there is only one source but does believe we would get some responses to an RFP. Andy asked if we could do this differently either through the Chamber or the County. Peter stated that it could be sourced through the Chamber. Andy Key stated that this needs to be a more transparent situation, he believes that we have not had a discussion in the community about this process. He believes this looks like it has been behind closed doors. Andrew wanted to know who she would answer to

because the contract was not clear on this. Because we are living in very trying times Andy Key feels that we should be making an effort to advertise and open up to the rest of the community. Andy also asked that who would be giving Lisa direction for the events. Lisa said as an independent contractor she would perform the work as necessary and she could be let go if she is not doing the work. Peter said the Town of Rangely would have some input on the projects that Lisa pursues. Lisa said that even if the contract were not approved she would continue to volunteer and assist the Chamber. Right now Lisa is very busy with the Hang Gliding event but she does understand Andy's concerns and would be open to the process. She further stated that she doesn't see this as an unusual situation as other businesses in the community have similar situations. Lisa Piering informed the board that currently our interim director is part time and the Meeker Chamber has three employees. Even after the hiring we will only have one employee which does not allow for a lot of event planning. Ann Brady weighed in that the contract would be with Lisa Hatch's business and not Lisa Hatch personally and does not see this as a conflict. Ann further stated that many individuals would respond to this type of RFP and after their agenda or interest has been served tend to quit the endeavor. Ann stated that Lisa Hatch puts in so many volunteer hours for which she has never received compensation not only for the Town but many other nonprofits in Town. Trey Robie felt that if we are contracting through Lisa Hatch's business that makes this contract clearer and not a conflict. Andy Key said that he still sees us providing a board member with an opportunity that we should probably have offered to others within the community. Andrew Shaffer wanted to let the board know that Lisa Hatch came to the fire department five years ago and got them a \$50,000 grant for which she was not compensated. He feels if we have someone of this caliber already putting in the work, especially without compensation, this is not a difficult decision to move forward and allow her some compensation for the many hours she will work in addition to volunteer. Andy Shaffer that Lisa volunteers to go out to better our community and work towards improving and assisting our community. Andy Key did ask that we amend the contract to Lisa Hatch's business name and did not intend to offend Lisa Hatch in any way. Peter said the 2016 expense would be approximately 3,750. - *Ann Brady said that one thing we could look at with the concerns that Andy Key has heard is that we are addressing the hang gliding event and trying to also get other events coming to Rangely. Lisa Piering also wanted to comment that Lisa Hatch attends all County, Town and Chamber meetings that have to do with tourism and/or economic development, trying to get someone else up to speed on these different entities efforts would be time consuming and detrimental to moving forward this year.*

Motion to approve the Independent Contractor Agreement as amended with the business name of Lisa Hatch Business Services made by Andrew Shaffer, seconded by Ann Brady, one nay from Andrew Key, Lisa Hatch abstained, motion passed.

- d. *Discussion and action to approve a \$2,500 in-kind donation for waterline hook-up and waterline materials to provide potable water to the Elks Trap Range (See attached materials quote)* - Don Reed came to address the in-kind donation towards the grant that was written by Lisa Hatch to fund the trap shoot for \$4,700. There was some donations from Ducey's Electric, Striegel has donated the water line installation. The Elks are looking to cover the septic system. If the Town can take care of \$2,500 in kind that will cover costs not addressed by the

RDA/RDC. Andrew Shaffer asked if it was only for trap shooting. Don addressed that it would be open to the general public and also expand the services provided at the trap shoot. Andy Key if this was in addition to what was approved through the RDA/RDC, Don replied yes it was. They also intend to put in an archery range and do skeet and trap shooting. Andrew Shaffer asked if the building would be ADA compliant. Don also replied that is true. They have applied for federal shooting association which would expand many events at the range. The shooting competition will bring many people to town which would be great for our economic development.

Motion to approve the in-kind donation for waterline hook-up & materials for the elks trap Rangely for \$2,500 made by Andrew Key, seconded by Tyson Hacking, motion passed, Ann Brady abstained

- e. *Discussion and action to approve the removal of the existing waterline across Rio Mesa Resources property which will be replaced and rerouted.* Andrew Shaffer asked if we were legally responsible to remove the pipe, Joe said we were not legally obligated to remove the pipe. Lisa Hatch said that the agreement with the prior owner was a verbal agreement which was never put in writing. She feels that this would be a good step because of the Town of Rangely's strained relationship with the Hayes, she feels this project may help ease that. While the cost is significant she would like the council to consider approving the removal. Andrew Shaffer asked if Kelli takes out pipe when the gas department replace lines. Kelli replied that they normally do not remove pipe. Don Reed also stated that they usually do not remove abandon lines. Andy Shaffer feels that we are providing an upgraded service to that we will not provide to every land owner in the same instance, so we shouldn't need to do this otherwise we would be setting a precedent. Andrew Key asked that we clarify what the grant covers for the waterline replacement. Peter shared that if the total cost of replacing the waterline including removing the pipe is \$100,000 we will get reimbursed \$50,000. Andy Key then stated that then we are taking approximately 13,000 out of our pocket. The Total grant proposal was for a project totaling ~1.2 million, with the grant reimbursement ~ 600,000. All waterline projects will be under that because we won't want to incur a heavier match burden. Ann Brady said that the cleanest way to take care of this and to finish the project, we don't have an easement filed. Peter stated that the new waterline will be on the Reich's property within our current easement. Peter pointed out that we probably have many utility main lines which are not in easements so we could run into this problem again. Andrew Shaffer feels that we are setting a precedent so we would have to do this for other parties. Kelli stated that the condition and the size of the line might determine if we need to consider these type of actions. Andrew Shaffer stated that BLM requires that we evacuate the line we cut them out to low grade and fill up both ends with foam and abandon them. Kelli said that they are required to do something similar. Andrew Shaffer does realize that we are trying to make this right with Rio Mesa but he doesn't feel we need to remove the pipe for a total cost of \$8,500, it is obvious that there is still a strained relationship with the Town. Ann asked if we have any options other than to just leave the line where it is. Peter said that is an option either we remove it or decide not to. Tyson said that the Hayes did state that they would rather not have that line in the property, so the benefit would be to them personally to have the line removed. Andy Key said that the purchase contract did not have any easement mentioned so they did not know the line was there. There was no easement ever executed. Andy Key feels we should remove the pipe and try not to

make more issues with Rio Mesa. Are there going to be court fee's to still consider. Ann wants to know what the committee recommended. Joe stated that we did not make any decisions about removing the existing line. Peter had the minutes transcribed and the discussion was that we would talk later about whether there would be removal. There was no final decision as we did not know the cost involved. Ann stated that the Hayes would like to not have the pipe under their property. Ann asked why we cannot just do the reroute and leave the removal for a later discussion. Lisa Hatch asked to know how much the water line abandonment would affect the sale of the property. Ann felt it would be substantial because of a similar situation the Blue Mountain Inn encountered because of a water line they encountered during construction of the motel. Ann wanted to know if we could just move forward with the waterline and make a decision in the future about removal. Peter stated that we will already have the equipment mobilized because of the new waterline construction so if the council chooses to remove the line now the cost would likely be as proposed, if they waited and choose to complete the removal at a later date the costs would be higher because of mobilization. Ann asked what says it is our responsibility to remove the line. Peter responded that according to the Town Attorney we have a letter (note to file from 1984) granting permission to put the waterline through the property. There was never a written easement granted, but the waterline has been in its current place for over 32 years. It is not a prescriptive easement and the clock was never started but it is sufficient proof that we had authorization to put the waterline through the property. The Town Attorney said we are legitimately within our rights to leave the waterline where it is at. Ann and Lisa both stated that we probably need to consider the long term effect and not set a precedence. Joe asked where we are at then. Peter asked that the council make a decision about whether the Town will remove the line or not? Andy Key asked if Rio Mesa choose to remove the line is there any way they could use some of the grant funding? Ann believes that is on private property she isn't sure that can work with the grant. Peter believes that he would like to check out if we could use grant funding if the Town were to move forward with the removal. Lisa Hatch believes that it is worth asking Rio Mesa if they would be willing to pay part of the cost for removal of the pipe. If the Town completed this as part of the project and had an agreement with Rio Mesa the grant funding could be a possibility. Joe asked that someone make a motion to make a proposal so that we can move forward with this project. *Motion to approve the removal of existing pipe across Rio Mesa Resources property upon the agreement with Rio Mesa and that they pay half of the cost \$4,250.00 with the other half being reimbursed by the waterline grant in the amount of \$4,250.00; if no agreement is reached with Rio Mesa Resources the line will not be removed made by Lisa Hatch, seconded by Ann Brady, Trey Robie abstained, motion passed.*

13. Informational Items

- a. *Town of Rangely/CNCC Letter of Intent*
- b. *2017 Budget Calendar Work sessions*
- c. *RDA/RDC Meeting Wednesday, July 20 at 7:30 a.m.*

14. Scheduled Announcements

- a. *Rangely District Library regular meeting July 11, 2016 at 5:00pm.*
- b. *Rangely Junior College District Board meeting is scheduled for July 11, 2016 at 12:00pm.*
- c. *Western Rio Blanco Park & Recreation District meeting July 11,, 2016 at 7:00pm.*
- d. *Rangely Chamber of Commerce board meeting is scheduled for July 20, 2016 at 12:00pm*
- e. *Rural Fire Protection District board meeting is scheduled for July 18, 2016 at 7:00pm.*
- f. *Rio Blanco County Commissioners meeting is scheduled for July 18, 2016 at 11:00am.*
- g. *Rangely School District board meeting is scheduled for July 19, 2016 at 6:15pm.*
- h. *Rio Blanco Water Conservancy District board meeting is July 27, 2016 at 7:00pm.*
- i. *Rangely District Hospital board meeting is scheduled for July 28, 2016 at 6:00pm.*

15. Adjournment

Meeting adjourned 8:30 pm

ATTEST:

RANGELY TOWN COUNCIL

Lisa Piering, Clerk/Treasurer

Joseph Nielsen, Mayor

9 – Public Hearings

10 – Committee/Board Meetings

11 – Supervisor Reports

12 – Reports from Officers

13 – New Business

Income Statement

Town of Rangely

Month Ending June 2016

GENERAL FUND Revenue	YTD ACTUAL		2016 BUDGET	
	YTD Amount	% of Revenue	Budget 2016	% of Budget Expended
Taxes	\$668,054	67%	\$1,530,500	43.65%
Licenses and Permits	\$7,039	1%	\$13,000	54.15%
Intergovernmental Revenue	\$98,878	10%	\$1,913,500	5.17%
Charges for Services	\$147,500	15%	\$385,229	38.29%
Miscellaneous Revenue	\$70,894	7%	\$182,870	38.77%
Total General Revenue	\$992,365	100%	\$4,025,099	24.65%
GENERAL FUND Operating Expenses	YTD ACTUAL		2016 BUDGET	
	YTD Amount	% of Expenses	Budget 2016	% of Budget Expended
Town Council	\$22,699	2%	\$50,765	44.71%
Court	\$10,266	1%	\$26,291	39.05%
Administration	\$129,721	10%	\$292,428	44.36%
Finance	\$116,819	9%	\$241,399	48.39%
Building & Grounds	\$159,978	12%	\$474,183	33.74%
Economic Development	\$128,787	9%	\$255,204	50.46%
Police Department	\$411,467	30%	\$923,464	44.56%
Animal Shelter	\$40,784	3%	\$85,200	47.87%
Public Works	\$181,856	13%	\$480,773	37.83%
Foundation Trans. & Non Depart. Transfer	\$88,106	6%	\$713,229	12.35%
Total Capital Improvements	\$67,392	5%	\$1,280,000	5.27%
Total selling expenses	\$1,357,875	100%	\$4,822,936	28.15%
Net Revenue over Expenditures	(\$365,510)	100%	(\$797,837)	45.81%
WATER FUND Revenue	YTD ACTUAL		2016 BUDGET	
	YTD Amount	% of Revenue	Budget 2016	% of Budget Expended
Water Revenue	\$535,173	100%	\$2,155,182	24.83%
WATER FUND Operating Expenses	YTD ACTUAL		2016 BUDGET	
	YTD Amount	% of Expense	Budget 2016	% of Budget Expended
Water Supply	\$179,891	32%	\$428,896	41.94%
Water Supply Capital Expense	\$88,372	16%	\$1,134,000	7.79%
Water Fund Dept. Transfers and Conting.	\$76,478	13%	\$296,510	25.79%
PW - Transportation & Distribution	\$43,217	8%	\$132,425	32.64%
PW - Transportation & Distrib. Capital Exp	\$165,823	29%	\$275,000	60.30%
Raw Water	\$15,449	3%	\$44,858	34.44%
Raw Water Capital Expense	\$699	0%	\$10,000	6.99%
Total selling expenses	\$569,928	100%	\$2,321,689	24.55%
Net Revenue over Expenditures	(\$34,756)	100%	(\$166,507)	20.87%
GAS FUND Revenue	YTD ACTUAL		2016 BUDGET	
	YTD Amount	% of Revenue	Budget 2016	% of Budget Expended
Gas Revenue	\$660,520	100%	\$1,304,365	50.64%
GAS FUND Operating Expenses	YTD ACTUAL		2016 BUDGET	
	YTD Amount	% of Expense	Budget 2016	% of Budget Expended
Gas Expenses	\$451,375	78%	\$1,046,437	43.13%
Gas Capital Expense	\$41,082	7%	\$72,000	57.06%
Total Transfers	\$87,500	15%	\$175,000	50.00%
Total Selling Expenses	\$579,957	100%	\$1,293,437	44.84%
Net Revenue over Expenditures	\$80,563	100%	\$10,928	737.21%
Wastewater FUND Revenue	YTD ACTUAL		2016 BUDGET	
	YTD Amount	% of Revenue	Budget 2016	% of Budget Expended
Wastewater Revenue	\$177,795	100%	\$431,227	41.23%
Wastewater FUND Oper Expenses	YTD ACTUAL		2016 BUDGET	
	YTD Amount	% of Expense	Budget 2016	% of Budget Expended
Wastewater Expenses	\$111,226	79%	\$239,076	46.52%
Wastewater Capital Expense	\$0	0%	\$50,000	0.00%
Total Transfers	\$30,000	21%	\$60,000	50.00%
General Fund Loan	\$0	0%	\$26,447	0.00%
Total Selling Expenses	\$141,226	100%	\$375,523	37.61%
Net Revenue over Expenditures	\$36,569	100%	\$55,704	65.65%

		Town of Rangely		Month Ending June 2016	
				2016 BUDGET	
Rangely Housing Auth Revenue		YTD Amount	% of Revenue	Budget 2016	% of Budget Expended
Rangely Housing Auth Revenue		\$98,994	100%	\$278,380	35.56%
Rangely Housing Auth Oper Expenses		YTD ACTUAL		2016 BUDGET	
		YTD Amount	% of Expense	Budget 2016	% of Budget Expended
Rangely Housing Auth Expenses		\$64,353	100%	\$165,652	38.85%
Housing Authority Capital Expense		\$0	0%	\$35,500	0.00%
Transfers		\$0	0%	\$71,000	0.00%
Total Expense		\$64,353	100%	\$272,152	23.65%
Net Revenue over Expenditures		\$34,640	100%	\$6,228	556.21%
Fund for Public Giving Revenue		YTD ACTUAL		2016 BUDGET	
		YTD Amount	% of Revenue	Budget 2016	% of Budget Expended
Fund for Public Giving Revenue		\$923	100%	\$2,000	46.15%
Fund for Public Giving Oper Expenses		YTD ACTUAL		2016 BUDGET	
		YTD Amount	% of Expense	Budget 2016	% of Budget Expended
Fund for Public Giving Expenses		\$10	100%	\$2,000	0.50%
Net Revenue over Expenditures		\$913	100%	\$0	#DIV/0!
Economic Development Revenue		YTD ACTUAL		2016 BUDGET	
		YTD Amount	% of Revenue	Budget 2016	% of Budget Expended
RDA Revenues		\$104,157	100%	\$90,100	115.60%
Economic Development Oper Expenses		YTD ACTUAL		2016 BUDGET	
		YTD Amount	% of Expense	Budget 2016	% of Budget Expended
RDA Expenses		\$45,808	100%	\$89,200	51.35%
Net Revenue over Expenditures		\$58,349	100%	\$900	6483.18%
Conservation Trust Revenue		YTD ACTUAL		2016 BUDGET	
		YTD Amount	% of Revenue	Budget 2016	% of Budget Expended
Conservation Trust Revenue (Grant \$136K)		\$7,363	100%	\$12,500	58.90%
Conservation Trust Oper Expenses		YTD ACTUAL		2016 BUDGET	
		YTD Amount	% of Expense	Budget 2016	% of Budget Expended
Conservation Trust Expenses		\$0	100%	\$10,000	0.00%
Net Revenue over Expenditures		\$7,363	100%	\$2,500	294.52%
Housing Assistance Revenue		YTD ACTUAL		2016 BUDGET	
		YTD Amount	% of Revenue	Budget 2016	% of Budget Expended
Housing Assistance Revenue		\$556	100%	\$26,000	2.14%
Housing Assistance Oper Expenses		YTD ACTUAL		2016 BUDGET	
		YTD Amount	% of Expense	Budget 2016	% of Budget Expended
Housing Assistance Expenses		\$0	100%	\$6,500	0.00%
Net Revenue over Expenditures		\$556	100%	\$19,500	2.85%
Rangely Develop Corp Revenue		YTD ACTUAL		2016 BUDGET	
		YTD Amount	% of Revenue	Budget 2016	% of Budget Expended
Rangely Develop Corp Revenue		\$1,993	100%	\$4,000	49.84%
Rangely Develop Corp Expenses		YTD ACTUAL		2016 BUDGET	
		YTD Amount	% of Expense	Budget 2016	% of Budget Expended
Rangely Develop Corp Expenses		\$1,063	100%	\$3,000	35.44%
Net Revenue over Expenditures		\$930	100%	\$1,000	93.01%

**RETAIL LIQUOR OR 3.2 BEER
 LICENSE RENEWAL APPLICATION**

PINYON TREE LIQUORS
 321 MAIN ST SPACE 3&4
 RANGELY CO 81648-2710

Fees Due	
Renewal Fee	\$227.50
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	

Make check payable to: Colorado Department of Revenue.
 The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

Licensee Name PINYON TREE LIQUORS INC			DBA PINYON TREE LIQUORS
Liquor License # 42512700000	License Type Liquor Store (city)	Sales Tax License # 42512700000	Expiration Date 09/25/2016
Operating Manager William Hodges	Date of Birth 06-01-68	Home Address 1280 La Mesa cir Rangely, CO 81648	
Manager Phone Number 970 675 5451	Email Address billhodges@centurytel.net		
Street Address 321 MAIN ST SPACE 3&4 RANGELY CO 81648-2710	Phone Number 9706291510		
Mailing Address 321 MAIN ST SPACE 3&4 RANGELY CO 81648-2710			

- Do you have legal possession of the premises at the street address above? YES NO
 Is the premises owned or rented? Owned Rented* *If rented, expiration date of lease 01-01-2021
- Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. YES NO
- NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
- Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. YES NO
- Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. YES NO
- Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. YES NO

AFFIRMATION & CONSENT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business William J. Hodges	Title Owner/President
Signature 	Date 7-6-16

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. THEREFORE THIS APPLICATION IS APPROVED.

Local Licensing Authority For Town of Rangely	Date
Signature	Title 18
	Attest



Rangely Police Department

Dear Sir or Madam

It has come to my attention that the local business establishment known as Pinyon Tree's Liquors, is seeking renewal of its beer and spirits, liquor license from the Town of Rangely.

Based upon the Rangely Police Computer Aided Dispatch (CAD) records it is my belief that Pinyon Tree's Liquors has maintained a reputable establishment during the 2015-2016 business year.

There have been only two (2) calls for service to this establishment according to CAD. These calls for service were requests from the business for Law Enforcement assistance relating to:

1. One call for service relating to Trespassing
2. One call for service relating to Fraud

Based upon this knowledge I have no reservation in giving my recommendation to renew the beer and spirits liquor license to afore mentioned business establishment.

Roy G. Kinney

Roy G. Kinney, Lieutenant
Rangely Police Department
Rangely, CO. 81648
(970) 675-8466

14 – Informational Items