

Perry-Willard Wastewater Treatment Plant

Job Description

Wastewater Assistant Operator

Division: Wastewater Treatment Plant

Department: Public Works

FLSA: Non-Exempt

Reports to: Jeff Hollingsworth

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Purpose:

To perform a variety of skilled and semi-skilled technical and maintenance work in the facility operations. Maintain, repair and up-keep of wastewater treatment facility.

Essential Duties and Responsibilities:

- Monitor equipment gauges and pumps and record data concerning plant operations.
- Maintains operates, repairs and replaces equipment as required.
- Operates, maintains and repair malfunctions at the wastewater plant; repairs gauges, pumps filters and other control equipment.
- Maintains modifies or repairs instrumentation and control equipment including flow meters and other water quality equipment.
- Clean wet wells, step screen, flow meters equipments, and UV system and general housekeeping required.
- Job requires weekends and evening on-call status.
- Must be able to respond to call outs within 15 minutes.
- Collect samples and run operations to identify concentrations of chemical or biological characteristics of wastewater required in accordance with local, state, and federal government.

Knowledge and experience:

1. Must have an Associate's Degree or technical training and six months to a year of experience in equipment operation and/or Treatment Plant and City Maintenance.
2. Must have Wastewater Treatment Grade II certification from the Utah State Division of Water Quality or obtain within 1 year of being hired.
3. Must have basic math skills (algebra and geometry) to calculate capacities of reservoirs, pipes, flow rates, horsepower, and other related math calculations.
4. Must have a Class B driver's license with CDL.
5. Must have problem solving skills and the ability to deal with a variety of situations where there is limited standardization.
6. Must be computer literate to write reports.
7. Safety Procedures and Technical training a plus.

Interpersonal and Communication Skills:

1. Must have the ability to actively listen to others for understanding of their needs and situations.
2. Must have ability to understand and carry out written and oral instructions.

Physical Requirements and work environment:

While performing the duties of this position, the employee is frequently subject to outdoor weather conditions while handling repair work and will be required to sit, use hands to finger coordination, handle, or feel tools and controls such as when working with various tools; reach with the hands and arms, climb/balance, stoop, kneel, crouch, or crawl, talk hear, while working on Treatment Plant and/or City maintenance. Must be able to use shovel, various snow removal equipment, common hand tools, power tools, wrench's, detection devices, mobile radio, phone, calculator, and a variety of lab equipment. Employee may occasionally be required to lift up to 50 pounds and may encounter chemicals, electric shock, and loud equipment. The specific vision abilities required by the job include close and distance, to repair equipment and read meters.

Attendance and punctuality:

Regular and predictable attendance and give proper notification/communication in the event of absence or tardiness are essential functions of this position.

Supervisory/Management Skills:

This position has no supervisory responsibilities.