



## SUPPLY LIST AND CLASS POLICIES

Hand Embroidery Club

Thursdays, 12-3pm

Robin Nelson

Required Book: Seasons of Wool Applique Folk Art by Rebekah L. Smith

### Supplies:

Paper Mache box either 5 inch deep by 10 inch diameter or 4 inch deep by 8  $\frac{3}{4}$  wide by 6  $\frac{3}{4}$  long (oval)

Felted wool the size of box lid plus  $\frac{1}{4}$  inch

Felted wool pieces for birds, leaves, flowers ( you choose colors)

Cotton fabric to cover base of box and lid (approximately  $\frac{1}{2}$  yard)

Sharp scissors for cutting wool and embroidery threads

Embroidery threads such as size 8, 5 pearl cotton, dazzle, razzle, silken pearl

Wool applique thread size 12 or matching thread to stitch applique pieces

Decorative trim to cover edge of box

Small amount of fiberfill to stuff top of box

Fabric glue

Embroidery needles, size 24 chenille and size 1 milliners

Applique pins

Freezer paper



**The Sewing Palace**  
124 E Lyndale Helena, MT 59601  
(406)443-5724  
[www.thesewingpalacebernina.com](http://www.thesewingpalacebernina.com)

## **CLASS POLICIES**

1. Registration can be made in person, online, by mail or telephone.
2. Phone reservations accepted with credit card payment.
3. Payment is required at the time of registration for class.
4. Class registration fee allows one person to attend. Please no children or visitors in class.
5. Class supply lists are available on our website. Feel free to ask us to print a supply list when you register. Books and patterns that are required for class must be purchased to prevent copyright violations.
6. The Sewing Palace would like to thank you for taking classes with us. A 15% discount is given on class supplies when you sign up and pay your registration fee. This discount is for supplies for this one class and will be given through the day of class.
7. Each class has a minimum student requirement.
8. The Sewing Palace reserves the right to cancel or postpone a class due to lack of enrollment. Every effort is made to fill the class, but if the class must be cancelled, we will notify you at least 24 hours in advance, if possible, and refund your registration fee with a store credit.
9. We commit to our teachers and ask your commitment in return. Teachers spend a lot of time preparing for classes; therefore, class fees are not refundable if you do not attend a class that is not cancelled.
10. Classes begin at the scheduled times. Please come in 15 minutes early to set up your supplies so class can start on time.
11. A limited number of classroom machines are available on a first come-first served basis. Let us know at the time of registration if you need to reserve one.
12. **Please remember, respect others by not wearing perfume or scented lotions in class.**
13. Cell phones should be muted in classes, clubs or lectures. Please be respectful of the teacher and other students by putting phones on vibrate if you are expecting an urgent call. The store number may be left with your family for emergency calls: 443-5724.

### **CLASS FEES ARE REFUNDABLE WITH A 3 DAY ADVANCE NOTICE.**

*Thank you for your compliance with our policies.*

Please review your supply list and make sure you bring the listed items. Feel free to ask questions if you are unfamiliar with an item listed on your supply list. If you have registered for a sewing class you should bring basic sewing supplies.