



TOWN OF GRAND LAKE
BOARD OF TRUSTEES – WORKSHOP/SPECIAL MEETING
MONDAY, AUGUST 14, 2017 3:00 - 7:00 P.M. – TOWN HALL

Statement of Purpose: Workshops are held in the afternoon prior to each regular Board of Trustees meeting. Workshops are conducted:

- 1. To insure that the Board members have adequate information and background to make informed decisions on various agenda items.*
- 2. To provide the Trustees with a forum to frame emerging issues and to discuss potential alternatives to address these issues.*
- 3. To learn about important events affecting the Town and to provide a chance for citizens to bring "for your information" items to the Trustees.*
- 4. To make efficient and effective use of citizens' time at Board meetings but allow citizens time to make their comments known in a recorded evening meeting.*

◀ **Please turn cell phones off during the meeting. Be respectful and take personal conversations outside.** ▶

AGENDA

3:00 – 4:00 p.m.

CALL TO ORDER

PRESENTATION

- * 1.) Home Rule– Tami Tanoue, CIRSA. *(Page A3)*

ADJOURN

5:00 – 7:00 p.m.

CALL TO ORDER

ROLL CALL

CONFLICTS OF INTEREST

DELEGATIONS – NONE

DISCUSSION

- * 1.) Items from Town Manager. *(Page A8)*
- 2.) Meeting Updates.
- * 3.) Trustee Generated Topics of Discussion. *(Page A39)*

BOARD ACTION ITEMS FOR EVENING MEETING

- #1.) **PUBLIC HEARING** – Consideration of a 2017 supplemental budget. *(Page E26)*
- #2.) Consideration to adopt Resolution XX-2017, a resolution to adopt a 2017 supplemental budget. *(Page E90)*
- #3.) Consideration to adopt Resolution XX-2017, a resolution to appropriate sums of money. *(Page E92)*
- #4.) Consideration to adopt Resolution XX-2017, a resolution superseding and replacing Resolution No. 8-2011, a resolution enacting rules and regulations for the operation of the Grand Lake Area Cemetery. *(Page E94)*
- #5.) Consideration to appoint CML Policy Committee Members. *(Page E101)*
- #6.) Consideration to adopt Resolution XX-2017, a resolution granting a variance to the 30 foot stream setback for certain improvements located at Tract A, Block 3, Shadow Park West Subdivision; more commonly referred to as 4 GCR 48. *(Page E108)*

*items attached to workshop agenda

#items attached to evening agenda

- #7.) Consideration to adopt Resolution XX-2017, a resolution granting a Special Use Permit for the temporary placement of a snowmobile rental facility located at Lots 9-10, Block 28, Town of Grand Lake; more commonly referred to as 304 W. Portal Road. *(Page E119)*
- #8.) Consideration of payment to Whatever Floats Your Boat for Fireworks Barge reconstruction. *(Page E134)*
- #9.) Consideration to adopt Resolution XX-2017, a resolution granting a variance to Municipal Code 12-2-17 – Regulation for Commercial Transitional District CT – for property located at Lots 7 & 8, Block 13; more commonly referred to as 800 and 804 Park Avenue. *(Page E137)*
- #10.) Consideration of a Special Event Permit Application for the Grand Lake U.S. Constitution Week. *(Page E151)*

FOR YOUR INFORMATION

- * 1.) Letter from Lance Sabo regarding Streetscape Project. *(Page A40)*
- * 2.) Email from Sharon King regarding Compact of Colorado Pledge. *(Page A41)*
- * 3.) Letter to Western Riviera Patrons. *(Page A42)*
- * 4.) Thank you from Mountain Family Center. *(Page A43)*
- * 5.) Letter from Grand Arts Council regarding facility fees for Summer Concerts. *(Page A44)*

HOME RULE: An Introduction Town of Grand Lake

Tami A. Tanoue,
General Counsel/Deputy Executive Director,
CIRSA

Origin - Colorado

- Originated with a constitutional amendment approved by voters in 1902 as Article XX of the Colorado Constitution
- Motivated by the desire to form a consolidated City and County of Denver and by the desire for freedom from state interference in municipal affairs
- Granted right of home rule to Denver and to cities of the first and second class whose citizens elected to adopt local charters
- Later extended to municipalities of any size

First Colorado cities to adopt home rule

- Denver 1904
- Colorado Springs 1909
- Grand Junction 1909
- Pueblo 1911
- Durango 1912
- Delta 1912

Growth in Home Rule

- Gradual in early decades, more rapid in later decades
- 9 by 1920
- 13 by 1950
- 22 by 1960
- 38 by 1970
- 56 by 1980
- 78 by 1998
- Over 100 today!

Why do municipalities consider adopting home rule?

- A general desire to achieve more local control and to protect local authority
- A desire or need to exercise, or have available as future circumstances arise, specific powers or procedures clearly or possibly not available to statutory municipalities, such as autonomy in determining sales/use tax base and collection issues
- As a matter of pride or desire to acquire the status of other municipalities
- For statutory towns, there is relatively little statutory detail on governing body matters
- Some state statutes may be outdated or problematic

When is a good time to adopt home rule?

Considerations when determining a suitable time:

- How are things going in the community—at city/town hall?
- Are local officials unified in support?
- What about the business community? The community at large?
- Is there leadership available from the mayor or a key councilmember/board member to promote home rule?
- What is the level of interest among local officials and the community at large?
- Are there individuals and groups outside city/town hall that can be expected to be supportive?
- Is there a public mood in the community that might produce a bad charter?
- Could key staff changes occur at some point in the process?

Why is the charter a liability issue?

- Think back to your public officials liability training sessions at CML, CIRSA, and elsewhere...
- Personal liabilities are greatly enhanced when you're "outside the scope" of your authorized duties
- A charter will be the key document delineating the duties of elected and appointed officials
- A good charter can establish an ideal structure for leadership and governance, and help you avoid and reduce liabilities
- A bad charter can contribute to blunders, missteps, dysfunction, acts "outside the scope" of your authorized duties, and potentially increased liability

Why is the charter a liability issue?

- So, what are the qualities of a good charter?
 - It must be intended as a "long range" document
 - Clear boundaries of authority need to exist
 - Overlapping responsibilities need to be eliminated
 - Unnecessary or obsolete language needs to be eliminated
 - Essential limitations on powers need to exist
 - A sensible, modern structure of government needs to exist

A good charter ...

- Takes a long-range, forward-looking perspective
 - Don't focus on today's "hot button" issues to the exclusion of the future
 - Today's hot button issues may be tomorrow's old news
 - Charters are meant to be lasting documents – analogous to a constitution – don't clutter it up with today's details
 - Ask yourself: "Was this a huge issue 10 years ago but not today?" or "Why did we devote 5 pages to this issue?"

A good charter ...

- Sets clear lines of authority, reduces overlap and lack of clarity in roles
 - Does the charter establish clear spheres of authority – legislative, judicial, administrative, advisory?
 - Are roles clear, or sometimes overlapping?
 - Are any functions of Mayor and Council/Board inconsistent with Manager/Administrator form of government?
 - Is chain of command absolutely clear?
 - Is there a "pyramid" structure, with one point of contact between the Council/Board and the administration?
 - Exceptions: City/Town Attorney, Judge are typically Council appointees, too
 - Do you sometimes not know who's supposed to do what (or how or when)?
 - Are there some "third wheels" in there that are hampering efficiency?
 - Example: cumbersome, unnecessary, outdated personnel provisions

A good charter ...

- Keeps in mind the "document of limitation" idea:
 - Article XX grants home rule powers. The charter contains what the citizens deem to be the **essential limitations and restrictions** on those powers
 - Scrutinize every "may" – evaluate the role of "may" in a document of limitation
 - "Shall" ... calls for exercise of powers in a certain fashion
 - "Shall not" ... Withholds or restricts certain powers
 - Of course, there are circumstances when "may" language is appropriate – "document of limitation" is not a hard and fast concept, but one guideline in considering what to include in a charter (or not)

A good charter ...

- "Document of limitation," cont'd. ...
 - Doesn't contain unnecessary details
 - Concentrate on key powers/limitations on powers, key structure issues, and key procedures
 - Compare charters pound for pound!
 - It could be argued that, the shorter the better!!
 - Prefatory synopsis, initiative and referendum, recall provisions are some of the essentials
 - "City of Brevity" charter!

CHARTER OF THE CITY OF BREVITY

PREFATORY SYNOPSIS

The people of the City of Brevity hereby adopt the following home rule charter.

ARTICLE I – POWERS

The City shall have all of the powers available to home rule municipalities under Article XX of the Colorado Constitution. The City shall also have all powers granted to cities, towns, and municipalities by the state statutes. All such powers shall be exercised by the City Council acting by ordinance, resolution, or motion.

Except as otherwise provided by ordinance, the state statutes applicable to statutory cities shall continue to apply to the City.

ARTICLE II – INITIATIVE, REFERENDUM, AND RECALL

The registered electors of the City shall retain the powers of initiative, referendum, and recall as provided in Article V and Article XXI of the Colorado Constitution. Such powers shall be exercised in the manner provided in the state statutes applicable to a municipal initiative, referendum, or recall.

~The End~

How do we get there?

- Citizen petition to initiate home rule process, or ordinance of the Board initiating the process
- The petition or ordinance sets the question of forming a charter commission (and electing commission members) out for an election.
- In a municipality with less than 2000 population, the commission is 9 members.
- Any registered elector is eligible to be a member of the commission. Any vacancy is filled by the Board.
- The commission must submit a proposed charter to the Board within 180 days after the election.

How do we get there?

- The Board then sets a second election on the question of whether the proposed charter should be adopted.
- If the charter is rejected, the Commission convenes again to prepare and submit a revised proposed charter, and another election is held.
- If the revised proposed charter is rejected, the Commission is dissolved and the process ends.

How do we get there?

- With any approach, the assistance of a legal expert is essential
 - Charter drafting is highly technical work
- Use one or two up-to-date charters from other municipalities as a starting point
 - Suggestions: Frisco, Loveland, Dacono
- Don't drive yourself crazy comparing the details of numerous charters

How do we get there?

- At your initial meeting, create a schedule for each week
 - Assume 13-15 "chapters" or articles
- Each "chapter" of the charter will need at least 2-3 meeting times
 - Conceptual discussion, review of draft, initial approval of draft
- Schedule times for public input at each meeting, and a number of public hearings
- Paperless approach best – create a document folder on your computer and exercise good version control: DATE each document! If using paper, get a LARGE binder with tabs for each chapter

How do we get there?

- Let your lawyer be in control of drafting! Don't circulate electronic versions with your own proposed language changes. Version control will become impossible!
 - Plan to distribute documents in PDF format, not Word
- Don't focus on scrivener work – don't nitpick language during meetings. Stay conceptual, give direction to your lawyer on concepts, and let your lawyer handle the details of wording changes.
- Have a NON-commission member be in charge of minutes – paid or volunteer recording secretary.
 - Impossible for one person to participate in the discussion AND keep accurate minutes!
- Chairperson should be adept at keeping the meeting on track, summarizing discussion, and wrapping up by re-stating the consensus on each direction
- Don't feel like you have to "write the book" on every issue! Eg., elections, recall, initiative and referendum – best to refer to state statutes, and then provide ability to vary, by ordinance

How do we get there?

- Your first meeting might encompass the following topics:
 - Select chair, vice-chair, and secretary
 - Consensus on one or two charters to use as a "jumping off point"
 - Content WILL be customized to your needs and desires, so don't worry too much about the content of those charters. Just choose one or two that are well-organized and concise. (Biased opinion: Dacono, Frisco, Loveland.)
 - Decide whether to meet once a week or twice a week. Consider once a week until you get through a complete first draft. Reserve the possibility of twice a week towards the end of your work.
 - Plan to hold at least two public hearings. Also set aside some time for public comments.
 - Consider adoption of rules of procedure
 - Selection of or RFP for legal counsel
 - Should you have legal counsel present at EVERY meeting? You may find that the lawyer-less meetings are less productive and/or take you down the wrong avenues

How do we get there?

- Meeting schedule:
 - Use the table of contents of your "jumping off" charter to plot out topics and dates. So the agenda might look like this:
- Meeting #2:
 - Commission member remarks
 - Public comment period
 - Initial discussion of I, General Provisions, and 2, Town Council
 - Other discussion
- Meeting #3
 - Commission member remarks
 - Public comment period
 - Initial review of draft chapters I, General Provisions, and 2, Town Council
 - Initial discussion of III, Council Procedure
 - Other discussion

How do we get there?

- Meeting #4
 - Commission member remarks
 - Public comment period
 - Preliminary adoption of draft chapters I, General Provisions, and 2, Town Council
 - Initial review of draft chapter III, Council Procedure
 - Initial discussion of IV, Elections
 - Other discussion
- And so forth!
- Don't worry if it appears you have extra weeks at the end! Hold them in reserve.

How do we get there?

- Once you do a "preliminary adoption" of a chapter, SET IT ASIDE! You can come back to it again after you get through all of the chapters.
 - Don't keep revisiting prior chapters. There will be an opportunity to look at EVERYTHING again.
 - But if you don't keep making FORWARD progress, then one of two things will happen:
 - You'll run out of time before you run out of chapters
 - Your early chapters will have been vetted to death, and your later chapters will not get the full attention they deserve
 - The later chapters tend to be more technical and less interesting, but are still of critical importance
 - Do the "prefatory synopsis" LAST.
 - Don't worry too much about the definitions chapter; let your lawyer keep track of needed definitions, and put review of that chapter towards the end, too. But then put the definitions chapter in the front of the charter.

How do we get there?

- The full text of the charter will need to be published after the commission submits it and the Board sets the election. The Town should start thinking about how to go about publishing in a manner that is economical and easy to view.
 - "Legal publication" in the manner of other ordinances means tiny type, narrow columns, and huge expense!
 - Town might look into whether it can economically purchase a "newspaper supplement" so that the text can be more easily read.

Other Considerations – Involvement of Council/Board and Staff

Questions sometimes arise about whether:

- Member(s) of the Council/Board should serve on the charter Commission?
- The City/Town Attorney should be the legal advisor to the Commission or committee, or outside counsel should be brought in?
- One or more staff members should serve on the Commission or committee?

Other Considerations – Involvement of Council/ Board and Staff

- Council/Board involvement (as a Commission member):
 - Consider the "message" you may be sending – "we don't trust the citizens"?
- Staff involvement (as a Commission member) can raise similar concerns about "message"
- Legal:
 - Can be your City/Town Attorney or a consultant with expertise – for you to decide which is best – but can be workable either way
 - Outside consultant can sometimes help with getting away from the concerns of the moment and viewing issues from broader, long-term perspective

Questions/ Discussion?

Appendix: Available Publications on Home Rule

- Colorado Municipal League (1144 Sherman, Denver 80203; 303-831-6411; www.cml.org)
- Home Rule Handbook (1999)—most extensive publication on home rule in Colorado addressing practical and legal issues. Contains numerous appendixes, including a list of pros and cons of home rule and a lengthy list of powers, procedures and limitations that are available for home rule municipalities but may not be available to statutory cities and towns
- Matrix of Home Rule charters (2008)—compiles by Colorado municipality various provisions in home rule charters for use especially as a research tool
- An Overview of Municipal Home Rule (2008)—short description and analysis of municipal home rule in Colorado

Available Publications, cont'd

- Municipal Home Rule—A History and Perspective—an article appearing in the August 2006 edition of Colorado Municipalities Magazine describing in detail the history and development of home rule throughout the nation and, especially, in Colorado
- National Civic League (1640 Logan Street, Denver 80203; 303-571-4343; www.ncl.org)
- Model City Charter (Eighth Edition, 2003)—a nationwide discussion with recommendations on forms of government and other charter provisions
- Guide for Charter Commissions (Fifth Edition (1991)—a nationwide discussion of the work of charter commissions and principles of charter making

Other Resources

- CML is the premier go-to resource on home rule – publications, technical assistance, educational presentations
- CIRSA is also a resource (to CIRSA members) on charter issues that touch on liability matters (e.g., administrative organization, personnel)
 - Recent examples: assistance in Fort Morgan, Edgewater, Ouray, Lamar, Brighton, Vail, Woodland Park, Thornton



Date: August 14, 2017

To: Mayor Peterson and Town Trustees

From: Jim White, Town Manager

RE: Items from the Town Manager

1. Streetscape Project/ Update

Utility work will begin on Grand Avenue and Pitkin with mobilization on Monday, August 14, 2017 and continue for approximately three weeks on Pitkin Avenue and in the alley behind the Sagebrush.

Finished utility work and curb and gutters on Garfield held up extremely well with the intense storm on Wednesday, August 9, 2017. We held a Public Forum on that evening beginning at 5pm.

Meanwhile, we are continuing work on the boardwalks by the crew from Big Valley Construction. Work is completed on the south side of Grand between Ellsworth and Garfield. The boardwalk crew has now moved to Grand from Hancock to Pitkin. Work is approaching Poncho and Lefty's and moving down the block toward Humphrey's.

We continue our efforts to improve notification and give as much lead time as possible to the businesses that will be affected.

In addition, we continue our weekly contractor meetings each Tuesday during which we are reviewing our schedule, documenting our activities, paying attention to budget matters, and identifying responsible parties for specific tasks and follow up assignments (SEE ATTACHMENT).

2. Grand Environmental Services

At our last meeting on July 24, 2017, the Town Board requested additional information on Invoice #4496 from Grand Environmental. That information is included in your packet (SEE ATTACHMENT).

P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099

PH. 970/627-3435

FAX 970/627-9290

E-MAIL town@townofgrandlake.com

3. West Portal Bridge Update

Staff has met in conference with CDOT to determine next steps on the West Portal Bridge Project. All involved now have assignments to pursue to move the project forward. Most recently, we have discussed preparing all elements of the project and finalizing planning by January 2018 so we can do construction early in the spring of 2018. Work this fall has not been completely ruled out, but the spring of 2018 plan seems more likely at this point. Benesch Engineering is working with us and CDOT to provide final drawings, specifications, and the latest cost estimates. The Town is working on utility clearances, ROW issues, and development of an RFP.

4. Short Term Rental Monitoring Opportunity

Erin ORourke and I held a conference call on July 26, 2017 with STR Helper recently. STR Helper won the RFP from Grand County for Short Term Rental management and compliance services. I have included information about their services and a draft contract for the Town Board's review. Erin and I would propose to discuss this further during the 2018 budget planning process (SEE ATTACHMENT).

5. Colorado Blueprint Grant Award

On July 31, 2017, Grand Lake received notice of a grant award from Colorado Blueprint 2.0 to develop a Creativity Lab to promote the local creative economy.

ANNOUNCEMENTS

- The first Town Board Budget Planning meeting will be held on **Monday, August 21, 2017 from 12:30pm till approximately 4:30pm.**
- We have requested an updated contract form SMSB for computer services as we plan our 2018 budget.
- A letter was sent to Northern Water from the Mayor to inquire about the WAPA power lines along Highway 34 and any imminent plans for any power lines that may be within our municipal boundary (SEE ATTACHMENT).
- The Town received notice about a Beach Lift Station Renovation Project planned by Three Lakes Water and Sanitation District, to be done by Conroy Excavating, expected to begin on **August 21, 2017 from the beach at Hancock up to a manhole in the middle of the intersection of Grand and Hancock.** It involves the replacement of a lift station and construction of a new force main. The proposed plan and timetable as well as the proposed traffic plan are included (SEE ATTACHMENTS).

- In the past few weeks, Katie Nicholls, Town Clerk, presented to the Grand Lake Rotary on our Grand Lake Cemetery and Jon T. Hall, Marina Director, presented to the Grand lake Rotary about our Headwaters Marina. Special thanks to both of them.
- Paul Harrington, Harrington Landscaping, is working with the Town to provide six new trees in Town Park. Bernie McGinn has been coordinating the effort.
- I did follow up with Jeff Wood, University of Colorado @ Denver about the recently approved Memorandum of Understanding to develop plans for Lakeside Park improvements. He did confirm that closing the road is only one option that may be considered and that the students would likely propose three options for review by the public and by the Town Board.
- We are working with Mountain States Employers Council, just recently renamed Employers Council on a revision to our Grand Lake Personnel Manual. We hope to bring a revised draft forward to the Town Board in September or October.
- As always, please let me know if you have any questions or concerns. You may also directly contact department directors with questions as well.

Quotable Quote(s):

“The highest form of wisdom is kindness”.

8-9-17



Utility/streetwork 8/14 - 9-1

Boardwalk 8/14 - 8/25

Concrete Bulbouts 8/14 - 8/17

Boardwalk 8/28 - TBD

Jim White

From: Geoff Elliott [geoff@grandenvironmental.com]
Sent: Wednesday, July 26, 2017 2:44 PM
To: Jim White
Cc: 'Joy Phelan'; geoff@grandenvironmental.com
Subject: GES Project Summary
Attachments: GES ToGL Project Summary 26July17.pdf

Hello Jim, attached is a summary of our project invoicing including actual values and discounts.

We started this work after winning the bid for Pre-Construction Professional Services for the East Inlet Boat Launch in Summer 2015. That contract was expanded to include survey work for the East Inlet Management Area, then various installation-related tasks ending in the July 4th, 2017 fireworks display.

Note that most of the work was done by me ("GSE" in the invoice notes), also Joy Phelan ("JSP"), also subcontractor Azimuth Surveys.

We did all we could to keep costs down including rate reductions and mark-downs resulting in:

25% overall reduction in cost between 2015 and 2017

39% reduction in our final invoice #4496 (outstanding)

We recognize our work is complete. It's been a pleasure working with you again and would be pleased to consider bidding on future RFQs/RFAs.

...geoff

Geoffrey S. Elliott
Principal Earth Scientist
Grand Environmental Services
970-509-0199
www.grandenvironmental.com



Town of Grand Lake Project Cost Summary 2015-2017

Project Initiated per ToGL RFQ dated 18June15

Date	Document #	Project Value	Discount	Total Invoiced	Total Paid	Outstanding
EAST INLET BOAT RAMP AREA						
8/30/2015	Invoice #4314	\$8,512.36	\$0.00	\$8,512.36	\$8,512.36	
6/20/2016	Invoice #4379	\$2,461.89	\$947.89	\$1,514.00	\$1,514.00	
8/15/2016	Credit Memo #4391	\$1,087.50	\$1,087.50			
5/1/2017	Invoice #4471	\$2,674.43	\$1,474.43	\$1,200.00	\$1,200.00	
5/31/2017	Invoice #4482	\$13,500.93	\$2,800.00	\$10,700.93	\$10,700.93	
7/1/2017	Invoice #4495	\$318.75	\$150.00	\$168.75	\$168.75	
SUP AREA SURVEY						
1/31/2016	Invoice #4339	\$3,267.50	\$0.00	\$3,267.50	\$3,267.50	
3/10/2016	Invoice #4360	\$690.99	\$0.00	\$690.99	\$690.99	
3/28/2016	Credit Memo #4371	\$146.85	\$146.85			
ToGL FIREWORKS STAGING AREA						
5/31/2017	Invoice #4483	\$1,690.00	\$330.00	\$1,360.00	\$1,360.00	
7/1/2017	Invoice #4496	\$12,380.60	\$4,820.00	\$7,560.60		\$7,560.60
Totals		\$46,731.80	\$11,756.67	\$34,975.13	\$27,414.53	\$7,560.60

Total Project Value \$46,731.80
Discount \$11,756.67
Total Project Discount 25%

Invoice #4496 Value \$12,380.60
Discount \$4,820.00
Invoice #4496 Discount 39%



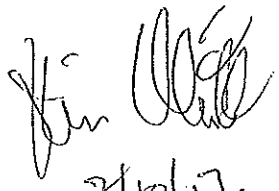
Invoice

To:

ToGL Fireworks Staging
Area
Town of Grand Lake
Jim White
PO Box 99
Grand Lake CO 80447

Date: 7/1/2017

Invoice # 4496

Description	Date	Hours	Rate	Amount
REVIEW -- JSP review draft, edits to Geoff. Go through project w/Geoff onsite	6/1/2017	1.25	45.00	56.25
MEASUREMENTS & MEETINGS -- JSP depth measurements w/Geoff. Met w/GLFPD, Town, and ShoreStation. Return tomorrow for more in depth analysis of project area and frame location required by ShoreStation. Need measurements to them by 2 PM NO LATER.	6/1/2017	3.75	45.00	168.75
DETAILED DEPTHS -- JSP measuring detailed depths w/Geoff. Reduced data to Geoff	6/1/2017	1.5	45.00	67.50
PLANNING AND DESIGN -- GSE consider mooring concept reduce dock stress, concept sketch team meeting good consensus + to-do list, discuss with ShoreStation team, measure depths work on reduced dock order, ping SamC no response, drafting send construction set to Nate discuss, call Corps permitting strategy, discuss Management Agreement + USBR with Nate.	6/1/2017	9.5	45.00	427.50
PROJECT DESIGN + LOGISTICS -- GSE discuss mooring concept 1 on 1 with team, adjust layout and logistics per recommendations, ToGL confab review status including USBR 2016 OK, Corps permitting, drafting and submit plans to ToGL + team, pre-application brief to Corps OK talk next week	6/9/2017	9	45.00	405.00
 7/10/17				

TOTAL

Make all checks payable to Grand Environmental Services

Thank you for your business!

Grand Environmental Services • PO Box 857, Grand Lake CO 80447 • (970) 509-0199



Invoice

To:

ToGL Fireworks Staging
Area
Town of Grand Lake
Jim White
PO Box 99
Grand Lake CO 80447

Date: 7/1/2017

Invoice # 4496

Description	Date	Hours	Rate	Amount
PLANNING AND PERMITTING -- GSE speak at BoT workshop OK GO, layout site and work on logistics, materials, visit MP Concrete look at block options, discuss with JimW OK GO, fill out ToGL permit applications, visit MPConcrete + Sam Conger with JimW + ErinO confirm block order, discuss logistics with Bernie then Nate, work on materials list, check blocks poured look OK, prepare for GCCD application next week, prepare draft Corps application + 2 RT Granby split with other = 70 miles	6/12/2017	13	45.00	585.00
SITE VISIT -- JSP assessed project layout with Geoff, staked approx. timber locations and material list to Geoff.	6/13/2017	1.25	45.00	56.25
INSTALL -- GSE communicate with Corps TylerA guidance then back to site confirm NOT wetland just sod on rock OK prepare data form + photos to Corps then more to ToGL for USBR, work with staff on submittals, to Granby materials, meet ToGL team on site set BMPs clear ramp alignment set lower landing then ramp frame fill rock then top with road base, clear area along shore for docks, back rock work done excellent, clean up, reset BL dock after it got bashed, OK, coordinate with ShoreStation, ON HOLD + Alpine Lumber	6/19/2017	40	45.00	1,800.00
POWER TOOL KIT	6/19/2017	5	75.00	375.00
MOBILIZE and ONSITE -- JSP mobilize materials and meet Geoff, ToGL, and ShawnB onsite	6/19/2017	7.5	45.00	337.50
INSTALL -- JSP set timbers and move rocks	6/20/2017	9.5	45.00	427.50
INSTALL -- JSP set timbers and move rocks continued	6/21/2017	7.75	45.00	348.75
SURVEY -- JSP Survey potential Plan B project areas and attend meeting at ToGL with Geoff	6/26/2017	3.75	45.00	168.75

TOTAL

Make all checks payable to Grand Environmental Services

Thank you for your business!

Grand Environmental Services ☎ PO Box 857, Grand Lake CO 80447 ☎ (970) 509-0199



Invoice

To:

ToGL Fireworks Staging
Area
Town of Grand Lake
Jim White
PO Box 99
Grand Lake CO 80447

Date: 7/1/2017

Invoice # 4496

Description	Date	Hours	Rate	Amount
SURVEY -- JSP onsite to survey Plan B project area and depths with Geoff	6/28/2017	6.75	45.00	303.75
PLAN + INSTALL -- GSE survey for alternative sites if needed, participate in USBR call hold on Plan A back to Boat Launch site with team yes possible Plan B, expand survey depths prepare draft map with Plan A + B to USBR follow up call yes GO, team meeting logistics, locate possible moorings more depths, coordinate delivery with SamC, prep buoys and fenders set anchor and depths, update graphics out back and bend rebar better + no expenses	6/30/2017	30.5	45.00	1,372.50
INSTALL -- GSE Sunday snafu help as much as I can barge etc 8 hours Sunday no charge	6/30/2017	8	0.00	0.00
MILEAGE to Granby = 5 round trips	6/30/2017	175	0.54	94.50
MILEAGE to Site = 30 round trips	6/30/2017	135	0.54	72.90
19Jun17 Alpine Lumber	5/22/2017		352.37	352.37
Basecamp HS&L ToGL Fireworks Invoice 34	6/30/2017		76.50	76.50
Total Reimbursable Expenses				428.87
Markup			15.00%	64.33
Total Reimbursable Expenses				493.20

TOTAL \$7,560.60

Make all checks payable to Grand Environmental Services

Thank you for your business!

Grand Environmental Services • PO Box 857, Grand Lake CO 80447 • (970) 509-0199

Jim White

From: John Spuhler [johns@strhelper.com]
Sent: Monday, July 10, 2017 10:03 AM
To: Jim White
Subject: Re: Short Term Rental/Grand County CO
Attachments: STR Helperintro.pdf

Hello Jim,

Our company recently won the RFP for Grand County Colorado. We provide a comprehensive software solution for Short Term Rental management and compliance unlike any other product in the industry. I believe Winter Park could benefit from some of the work we will be doing already for Grand County. I have attached a short PDF that should provide more context.

Let me know if you would like to have a brief call.

Regards,

John

--

John Spuhler CEO
69 N. Paradise Parkway Building B Suite 224
Garden City, Utah
www.strhelper.com
johns@strhelper.com
(435) 232-0553

Public Policy Objectives *100% compliance is our goal – we enable policy*



Fairness

- Hotels and other lodging establishments are subject to TOT, etc. while STR's are skipping out
- STR's *are* a business

Public Safety

- Inspection of STR's for safety and sanitation
- Parking, noise trash

Tax Revenue

- Manage permit compliance
- Detect under-reporting.

Understand Data

- Manage the housing mix to make better decisions regarding STR policy

Technology

- Administer an effective registration process track and manage compliance and to enable public safety inspection
- Effectively monitor for 100% compliance
- Automate communication for staff efficiency better communication
- Enable better reporting to track data and effectiveness
- Enable public support by reporting non-compliance
- Mine data to select under-reporters for audit

Consulting

- Plan for more effective ordinances
- Mine data to understand trends, statistical analysis of data
- Understand the housing mix to better understand the policy decisions that can feed back to better policy, which in turn can be implemented through the software solution

Three-Tiered Solution



Consulting Services

Construct more effective ordinances
Interpret the data gathered to draw meaningful conclusions and construct better policy

01

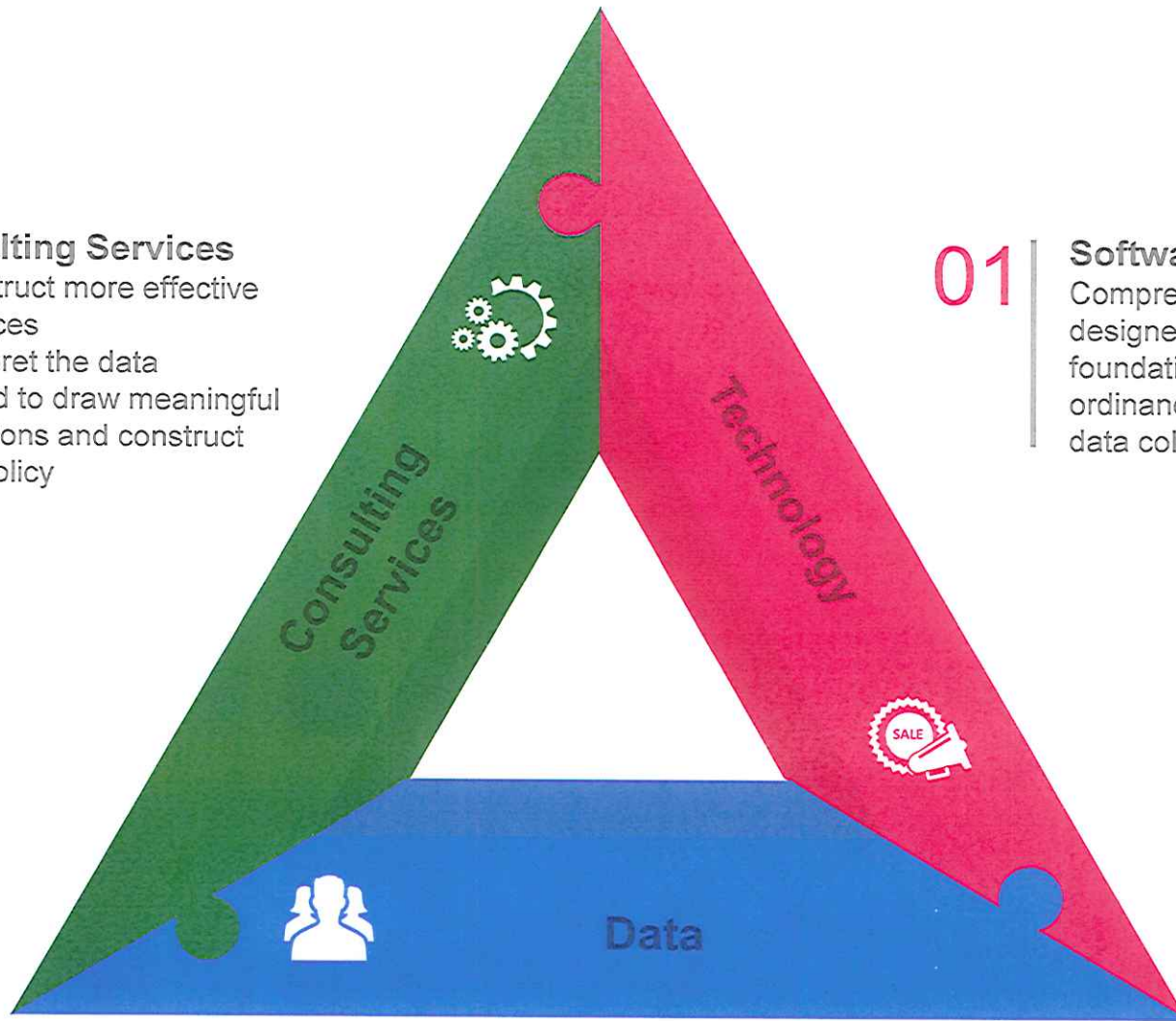
Software

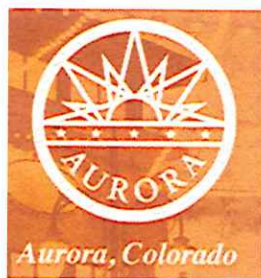
Comprehensive software designed to provide the foundation for both ordinance enforcement and data collection

02

Data

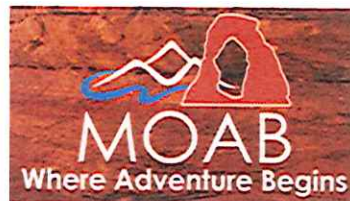
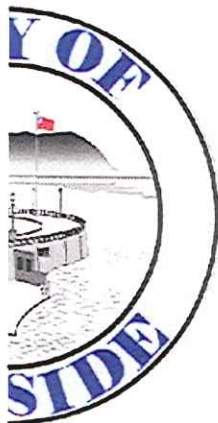
Gathering data provides us with the basis for making better informed decisions and better understanding our community





GRAND COUNTY

Utah



Town of North



Nature's Tranq



TOWN OF
Crested Butte
COLORADO



RESORT TAX
— BUILDING BIG SKY SINCE 1992 —



Gunn
Cou
COI

CITY OF
GEARHART





STR Helper Software License Agreement
For
City of Grand Lake, Colorado



Bear Cloud Software STR Helper Software License Agreement

BY USING THE LICENSED SOFTWARE FROM BEAR CLOUD SOFTWARE, THE INDIVIDUAL IF ACTING ON BEHALF OF HIMSELF OR HERSELF ("INDIVIDUAL CUSTOMER") OR THE INDIVIDUAL WHO IS ACTING ON BEHALF OF AN EDUCATIONAL OR NONPROFIT INSTITUTION, GOVERNMENTAL AGENCY, OR OTHER ENTITY ("ENTITY CUSTOMER", THE INDIVIDUAL CUSTOMER AND ENTITY CUSTOMER TOGETHER ARE "CUSTOMER") IS AGREEING TO BE BOUND BY THIS SOFTWARE LICENSE AGREEMENT ("AGREEMENT"). IF CUSTOMER DOES NOT AGREE TO THE TERMS OF THIS AGREEMENT, CUSTOMER MAY NOT INSTALL, COPY, OR USE THE LICENSED SOFTWARE.

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"Authorized User" means an employee or contractor licensed to use STR Helper.

"Documentation" means the user manuals and supporting documentation in electronic form provided with the Licensed Software under this Agreement.

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"License Period" means a perpetual term unless (a) terminated as provided below or (b) a specific fixed term is otherwise set forth in the License and User Account.

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horse, or other harmful, disruptive, or unauthorized component; or (vii) embed the Licensed Software in any third-party applications, unless otherwise authorized in writing in advance by an officer of Bear Cloud Software.

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3. TECHNICAL SUPPORT AND UPGRADES AND UPDATES.

3.1 Technical Support. Bear Cloud Software agrees to provide Customer with technical support services which include periodic distribution of bug fixes and minor enhancements as Updates scheduled by Bear Cloud Software. All registered users of the then-current release of STR Helper and the previous release of Bear Cloud Software are eligible for free limited technical support. Installation support inquiries by telephone will be accepted by Bear Cloud Software during normal business hours. Technical support email inquiries are accepted at any time and will be answered during normal Bear Cloud Software business hours. Bear Cloud Software will attempt to respond to inquiries within the same business day.

3.2 Updates and Upgrades. To receive and use an Upgrade, Customer must pay the applicable annual fees for that Upgrade and agree to Bear Cloud Software standard terms and conditions governing the use of that Upgrade.

4. TERM AND TERMINATION.

4.1 Term. Customers with a fixed-term License Period, this Agreement shall commence on the Effective Date and shall Continue in effect until the software renewal date.

4.2 Termination. Customer may terminate this agreement before the software renewal date.

4.3 Effect of Expiration or Termination. Upon expiration or termination of this Agreement, (i) the rights and licenses granted to Customer pursuant to this Agreement shall automatically and immediately terminate and (ii) Customer shall immediately cease using the Licensed Software. In addition, for a fixed-term License Period, upon expiration of the License Period, the User Account or User ID will expire and the Licensed Software will cease to function.

5. FEES AND PAYMENT.

Fees and Payment Terms. Customer licenses the Licensed Software from Bear Cloud Software. This Agreement is between Customer and Bear Cloud Software solely. The applicable license fee is specified and set forth in Exhibit A.



6. IMPLEMENTATION.

Customer agrees to supply Bear Cloud Software with city property data for software implementation.

7. CONFIDENTIALITY.

7.1 Customer and Bear Cloud Software agree to maintain the confidentiality of any confidential or proprietary information of one party (the "disclosing party") received by the other party (the "receiving party") during the term of, or prior to entering into, this Agreement that the receiving party should know is considered confidential or proprietary by the disclosing party based on the circumstances surrounding the disclosure, including, without limitation, non-public technical and business information ("Confidential Information"). The Licensed Software is copyrighted and shall be deemed Bear Cloud Software Confidential Information. The Documentation is copyrighted material of Bear Cloud Software. This section shall not apply to any information that is or becomes publicly available through no breach of this Agreement by the receiving party or is independently developed by the receiving party without access to or use of the Confidential Information of the disclosing party. The foregoing confidentiality obligations will not restrict either party from disclosing Confidential Information of the other party pursuant to the order or requirement of a court, administrative agency, or other governmental body, provided that the party required to make such a disclosure gives reasonable notice to the other party to enable the other party to seek a protective order or otherwise limit such disclosure. The receiving party of any Confidential Information of the disclosing party agrees not to use the disclosing party's Confidential Information for any purpose except as necessary to fulfill its obligations and exercise its rights under this Agreement. The receiving party shall protect the secrecy of and avoid disclosure and unauthorized use of the disclosing party's Confidential Information with no less than reasonable care. All the disclosing party's information remains the property of the disclosing party.

7.2 Bear Cloud Software agrees not to sell or distribute property or licenses data obtained from Customer.

8. LIMITATION OF LIABILITY.

8.1 Consequential Damages Waiver. IN NO EVENT SHALL BEAR CLOUD SOFTWARE OR ITS LICENSORS HAVE ANY LIABILITY FOR ANY INCIDENTAL, CONSEQUENTIAL, INDIRECT, SPECIAL, OR PUNITIVE DAMAGES ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, REGARDLESS OF THE FORM OF THE ACTION, WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT PRODUCT LIABILITY, OR OTHERWISE, EVEN IF ANY REPRESENTATIVE OF BEAR CLOUD SOFTWARE HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND NOTWITHSTANDING THE FAILURE OF THE ESSENTIAL PURPOSE OF THIS AGREEMENT OR ANY LIMITED REMEDY HEREUNDER.

8.2 Limitation of Damages. IN NO EVENT SHALL BEAR CLOUD SOFTWARE'S LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT EXCEED: (I) IF THE LICENSED SOFTWARE IS LICENSED FROM BEAR CLOUD SOFTWARE DIRECTLY, THE LICENSE FEES PAID BY CUSTOMER TO BEAR CLOUD SOFTWARE FOR THE LICENSED SOFTWARE, OR (II) IF THE LICENSED SOFTWARE IS LICENSED THROUGH AN AUTHORIZED RESELLER, THE LICENSE FEES PAID BY CUSTOMER TO THE APPLICABLE AUTHORIZED RESELLER, AS



APPLICABLE. IN NO EVENT WILL BEAR CLOUD SOFTWARE LICENSORS HAVE ANY LIABILITY FOR ANY CLAIM ARISING IN CONNECTION WITH THIS AGREEMENT.

8.3 Limitation of Remedies. THE PARTIES AGREE THAT THESE LIMITATIONS SHALL APPLY NOTWITHSTANDING THE FAILURE OF THE ESSENTIAL PURPOSE OF THIS AGREEMENT OR ANY LIMITED REMEDY HEREUNDER.

8.4 Bear Cloud Software agrees to hold harmless and indemnify Customer from liability, arising from Bear Cloud Software's internet listing data gathering technology and processes.

9. U.S. GOVERNMENT CUSTOMERS.

The Licensed Software under this Agreement is "commercial computer software" as that term is described in DFAR 252.227-014(a)(1). If acquired by or on behalf of a civilian agency, the U.S. Government acquires this commercial computer software and/or commercial computer software documentation subject to the terms and this Agreement as specified in 48 C.F.R. 12.212 (Computer Software) and 12.111(Technical Data) of the Federal Acquisition Regulations ("FAR") and its successors. If acquired by or on behalf of any agency within the Department of Defense ("DOD"), the U.S. Government acquires this commercial computer software and/or commercial computer software documentation subject to the terms of this Agreement as specified in 48 C.F.R. 227.7202 of the DOD FAR Supplement and its successors.



Exhibit A

Thank you for your interest in STR Helper. Please find our standard contract proposal. As part of the contract, you have selected the following product modules.

- ☐ **Standard Implementation One-time fee** (\$3,000.00) – This is a one-time fee charged to implement STR Helper’s standard features.
- ☐ **Validation Listing Confirmation One-time fee** (\$800 optional) After the standard implementation fee, the first batch of listings will be validated by STR Helper’s Validation Technicians in City of Grand Lake, Colorado
- ☐ **Annual STR Helper Software Fee** (\$7,500.00) – This fee covers the core STR Helper software features including compliance/monitoring module, license list portal, reporting tool, mail merge functions for a period of one year. **Registration Portal Included** – This provides access to the STR Helper Registration Portal for on-line registration and renewal, either as a standalone, or implemented through the city web site. **Complaint Portal Included** – This provides access to the STR Helper Complaint Portal, either as a standalone, or implemented through the city web site.
- ☐ **Additional Account Licenses** (\$300.00 optional per year) – We recommend that every user has their own license. This way when notes, action items, or tasks are created, STR Helper will log the updates to the correct user. Each use can add unlimited devices at no additional cost.
- ☐ **On-site Training** (\$700 per day + travel expenses optional) – We do offer internet trainings for free but some clients prefer one to two days of on-site training to help expedite production rollout.
- ☐ **Custom Development** (\$140 per hour optional) – Since we are a software company we can create custom features for our clients. For example, if you need STR Helper to export data to a third-party application, then we can assign resources to engineer that request.

Total First Year Expense: \$3800 + \$7500= \$11,300

Annual costs after the first year= \$7500

If you have any questions, please let me know. We look forward to working closely with you!

John Spuhler
johns@strhelper.com
(435) 232-0553

John Spuhler, CEO Bear Cloud Software

Date



City of Grand Lake, Colorado

Title

Date:



STR HELPER

Implementation Process Outline

Thank you for your interest in STR Helper. This guide is to inform you of the requirements needed to complete a successful rollout of the software. There are 7 stages to the implementation process. Each stage is divided into two sections. The first section covers what is required from the municipality. The second section covers what STR Helper is committed to deliver. Depending on the features and services purchased, we may slightly modify how each stage is completed.

Stage 1 – Project Kickoff

Municipality Deliverables:

- A primary contact person to STR Helper.

STR Helper Deliverables:

- STR Helper will create a project team which will include the following resources: project manager, development resources, testing resources and validator technicians. The project manager is the primary contact person for the municipality.

Stage 2 – Parcel Data Normalization

This is the baseline data that STR Helper will use to identify short-term rentals listings from the national hosting sites like HomeAway and Airbnb.

Municipality Deliverables:

- Parcel Data File

The following parcel data is usually acquired from the County's Assessors office or from the city's planning department. In most cases the data is downloaded from the county's Geographic Information Systems (GIS). The data file needs to be delivered to STR Helper in a format that can be imported into Microsoft Excel.

Required Fields

A - Parcel Number
B - Owner Name 1
C - Owner Name 2
D - Mailing Street Address
E - Mailing City
F - Mailing State
G - Mailing Zip Code
H - Property Street Address
I - Property City
J - Property State
K - Property Zip Code

Optional Fields

L - Number of Bathrooms
M - Number of Bedrooms
N - Number of Garage Stalls
O - Property Latitude
P - Property Longitude
Q - Property Lot Size Sq Ft
R - Property Nickname
S - House Size Sq Ft
T - Year Constructed
U - Zone



STR HELPER

Implementation Process Outline

STR Helper Deliverables:

- Normalization of the parcel data file, uploaded to the STR Helper database.
- Development and configuration of the nightly batch process. This process identifies internet listing from 20+ national hosting sites.
- Mapping the municipality's boundary's including the latitude and longitude of each property.

Stage 3– Deploy Project to Test

Municipality Deliverables:

- No deliverable to STR Helper unless municipality is going to assist in validation of internet listings. If this is the case then training of municipality resources need to be scheduled.

STR Helper Deliverables:

- Code is deployed from the development environment to the test environment.
- Quality Assurance signoff that the software is ready for production rollout.

Stage 4 – Deploy Project to Production

Municipality Deliverables:

- No deliverable to STR Helper

STR Helper Deliverables:

- STR Helper is rolled to production.
- Logins are created for municipality's users

Stage 5—Listing Validation and Training

Municipality Deliverables:

- No deliverable to STR Helper unless municipality is going to assist in validation of internet listings. If this is the case, then training sessions with municipality resources needs to be scheduled.

STR Helper Deliverables:

- STR Helper will deploy validator technicians to start the validation process.



STR HELPER

Implementation Process Outline

Stage 6 – Registrations / Mail Merge / Web Portals / Tax and Custom Reports

Municipality Deliverables: These are optional features within STR Helper. If any of these features are to be deployed, then the following artifacts are required:

STR Registrations (Permits or Licenses)

- Data file containing all STR registrations and property managers. Registration data file must include parcel ID number and address.

Mail Merge

- 6 letters can be uploaded into STR Helper. Microsoft Word file format is preferred.
- Logo files. JPG format is preferred.

Web Portals

- No deliverable to STR Helper unless customization work is needed to the standard web layouts

Tax and Custom Reports

- Data and report requirements are needed for tax and custom reports.

Calendaring and Reviews

- No deliverable to STR Helper.

STR Helper Deliverables:

- For each of the features listed above, STR Helper will assign development, quality assurance, and training resource to deploy the agreed upon features and software customizations.

Stage 7 – Training & Support

Municipality Deliverable:

- List of e-mail addresses for login IDs to STR Helper production environment.

STR Helper Deliverable:

- Webinar trainings for STR Helper features
- Support e-mail address (support@strhelper.com) Best efforts to answer e-mail questions within 12 hours.
- On Site training is available for a fee. Recommendation is to have at least one day of on-site training,

Jim White

From: DiAnn Butler [dbutler@co.grand.co.us]
Sent: Thursday, August 10, 2017 11:31 AM
To: Jim White
Subject: FW: Press Release: 15 Rural Colorado Communities Chosen for Second Round of Blueprint 2.0 Initiatives

From: Colorado Office of Economic Development and International Trade [mailto:oedit.info@state.co.us]
Sent: Monday, July 31, 2017 11:01 AM
To: dbutler@co.grand.co.us
Subject: Press Release: 15 Rural Colorado Communities Chosen for Second Round of Blueprint 2.0 Initiatives

Having trouble viewing this email? [Click here](#)



COLORADO
Office of Economic Development
& International Trade

FOR IMMEDIATE RELEASE
Office of Gov. John Hickenlooper

Office of Economic Development
& International Trade

Liz Cahill, 303-892-3840
liz.cahill@state.co.us

15 Rural Colorado Communities Chosen for Second Round of Blueprint 2.0 Initiatives Designed to Boost Economies

DENVER - July 31, 2017 - Stephanie Copeland, executive director of the Colorado Office of Economic Development and International Trade (OEDIT) along with local economic development professionals from around the state, gathered in Meeker today to announce the recipients of the second round of the Colorado Blueprint 2.0 initiatives.

"Blueprint 2.0 is a great example of how Colorado is going above and beyond existing resources to support the needs of our rural regions," said Lt. Governor Donna Lynne. "We congratulate today's recipients and look forward to seeing how these regions leverage the new services and resources to help strengthen their economies and communities."

Blueprint 2.0 leverages state partnerships and specialized resources to address the unique economic development goals of rural Colorado. Launched in 2015, Blueprint 2.0 is a bottom-up effort to turn regional feedback on local economic needs into a statewide set of initiatives to advance the economies of rural communities.

"OEDIT is committed to building rural economies through a variety of innovative programs and initiatives," said Copeland. "We are excited to announce the communities that will benefit from the second round of Blueprint 2.0 initiatives and look forward to working with communities across the state."

Recipients of the second round of Colorado Blueprint 2.0 include:

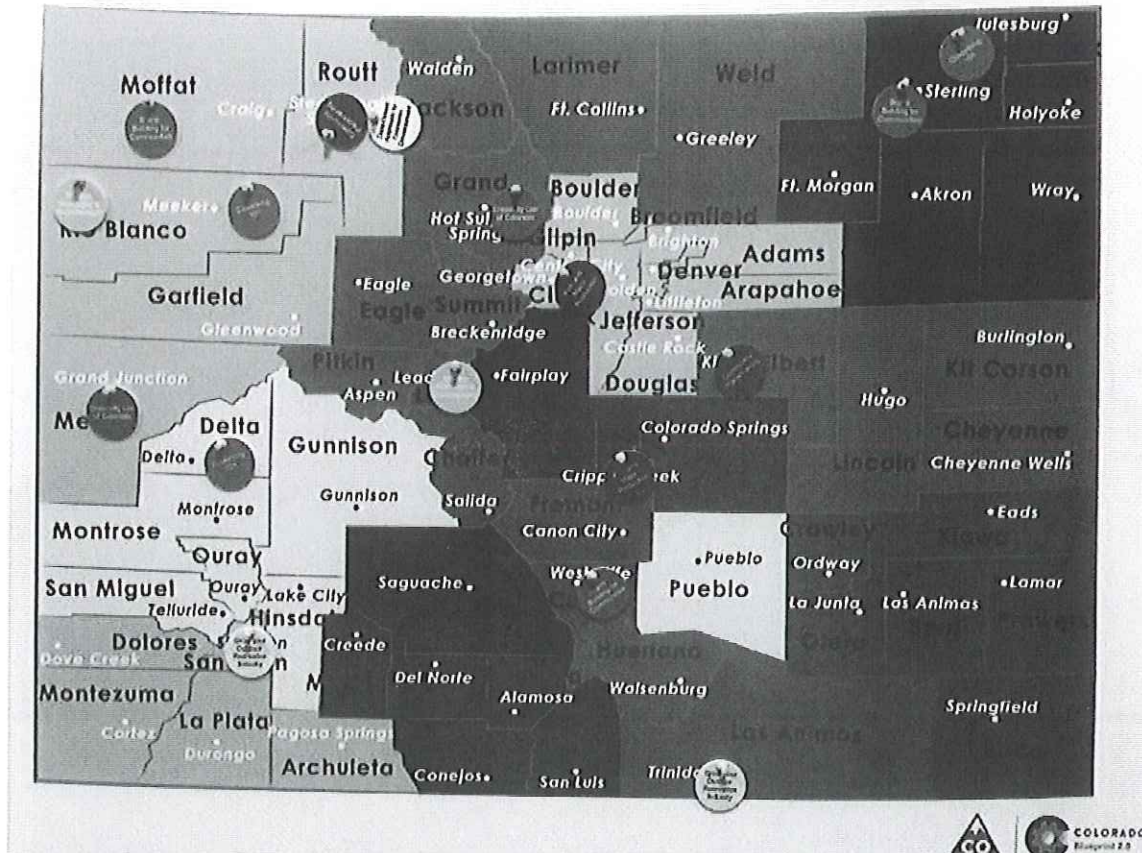
- A Data-Driven Approach to Economic Development: Steamboat Springs
- Brand Building for Communities: Logan County, Moffat County and Custer County
- Community Placemaking: Hayden and Kiowa
- Coworking 101: Sterling, Delta, and Rio Blanco County
- **Creativity Lab: Grand Junction and Grand Lake**
- Film and Major Production: Georgetown and Victor
- Grow Your Outdoor Recreation Industry: Trinidad and Silverton
- Tourism Promotion and Development: Leadville and Rio Blanco County

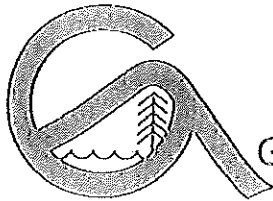
The second round of Blueprint 2.0 offered six new initiatives based on participant feedback and economic opportunities. Each initiative includes services not previously provided by the State, and leverages state resources and partnerships with organizations outside of the state of Colorado to provide technical assistance to regions who expressed an interest in pursuing the initiatives.

"We are excited to be helping communities address everything from placemaking and branding to housing and economic development," said health and wellness champion and senior regional manager for regional development Meridith Marshall. "We had great success with the first round of Blueprint 2.0, and we are looking forward to the second round of initiatives and what they will do for Colorado."

Many communities applied for Colorado Blueprint 2.0 initiatives, and during the application process, communities and regions were asked to demonstrate collaboration, strong local leadership and solid support for the initiative they chose to pursue. Initiatives will be deployed between now and March 2018.

In 2016, OEDIT led 27 initiatives, of 10 different offerings, in 10 of Colorado's 14 regions during the first round of the Blueprint 2.0 initiatives. The original Blueprint, conceived during Governor John Hickenlooper's first term, was an overarching economic development strategy for the State.





TOWN OF
GRAND LAKE

August 8, 2017

Northern Water
Attn: Mr. Nobile Underbrink
P.O. Box 1617
Grand Lake, CO 80447

Dear Mr. Underbrink

On behalf of the Town of Grand Lake, I am writing inquire about any future plans Northern Water may have for additional power poles within Town limits. Our Town Board and our local residents have been watching the power poles go up on Highway 34 to provide backup for the Farr Pumping Plant.

Subsequently, it has led to speculation about other future power needs and the likelihood of proposals which may bring similar poles into our community. The reaction to the massive poles has not been favorable and we are attempting to preempt any controversy which may arise from plans to install them here.

Sincerely,

James C. Peterson
Mayor

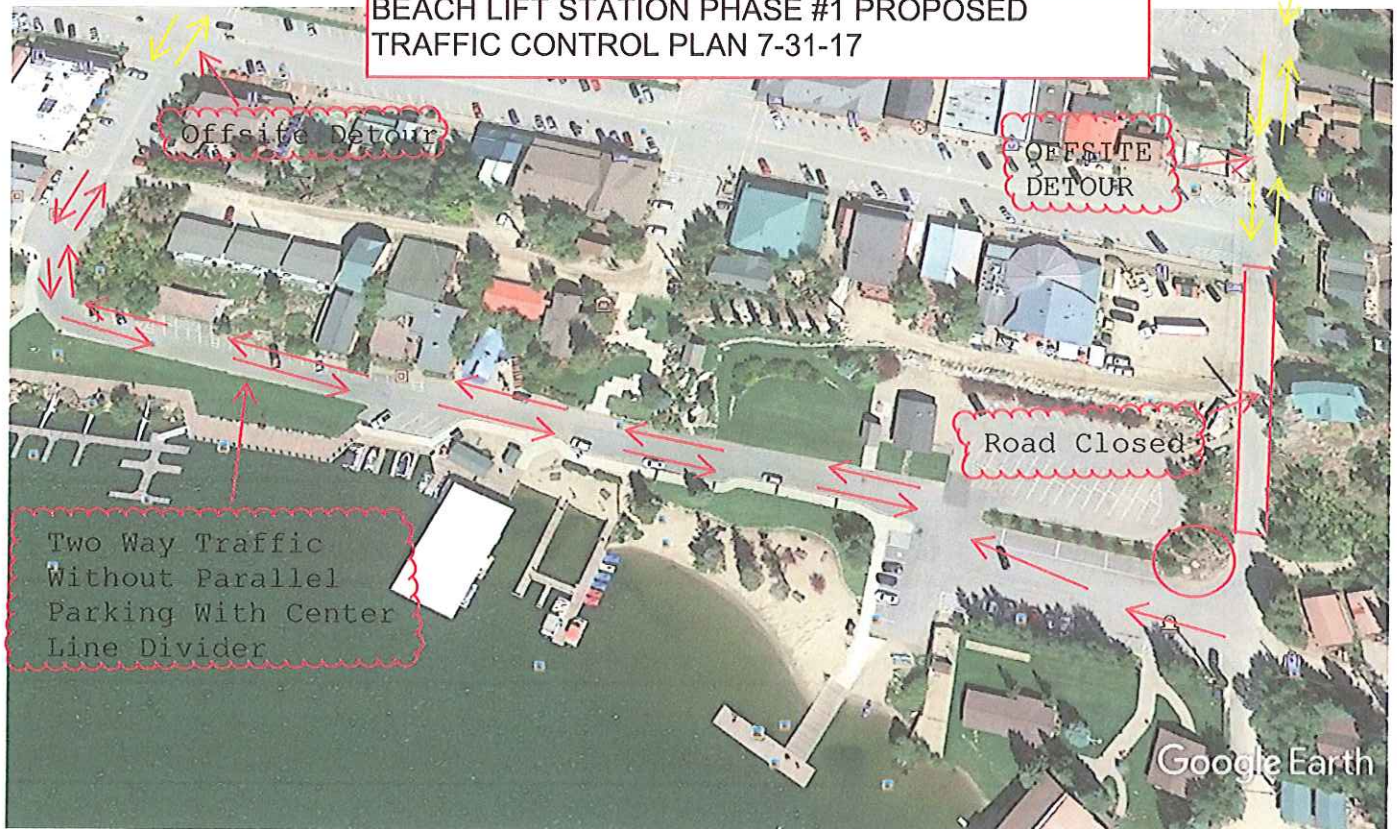
P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099

PH. 970/627-3435

FAX 970/627-9290

E-MAIL town@townofgrandlake.com

BEACH LIFT STATION PHASE #1 PROPOSED
TRAFFIC CONTROL PLAN 7-31-17



Google Earth

feet 400
meters 100



Three Lakes Water & Sanitation Project

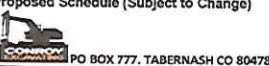
Lift Station and Force Main

Start Date: August 21, 2017

Project Name: Beach Lift Station Renovation Project
Monday - Thursday 10 HR. Days
Proposed Schedule (Subject to Change)



PO BOX 777, TABERNASH CO 80478

Proposed Schedule (Subject to Change)																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				
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37

[illegible]

A handwritten signature consisting of two stylized, cursive letters, possibly 'S' and 'M', written in dark ink.



PO BOX 777, TABERNASH CO 80478

[illegible]

TOWN OF GRAND LAKE
TRUSTEE GENERATED TOPICS OF DISCUSSION*
Monday, August 14, 2017 – Board of Trustees Workshop

**This is an ongoing list of topics the Trustees would like discussed. Topics may not necessarily be discussed at this workshop and postponed until a later workshop depending on time constraints and at the Board's discretion.*

TRUSTEE	TOPIC
Solgot – (7/28/17)	Visitor Center & Chamber of Commerce
Solgot – (8/10/17)	Three Lakes Visitors Bureau

Town of Grand Lake
Board of Trustees

August 2, 2017

Yesterday as I was walking from the Town Hall I noticed the extreme height of the new curbing in front of the library.

Because of the past complaints the town has received from car owners damaging their front bumpers on the 6" wooden curbs along Grand Avenue I am bringing to your attention this new curb may lead to many more damaged cars.

To allow ones car to roll up to the curb will most likely damage most car bumpers as they are only about 6"-7" off the ground. As of now the height of the curb across the street from the library is 5" and the curb in front of the library is up to 10".

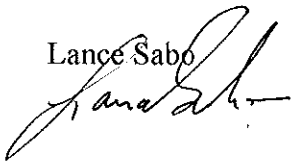
In addition to car damage this also presents a potential trip hazard for people when the maximum height for a step is only 7 3/4".

Walk along Grand Avenue and look at the new cars with bumpers resting just above the wooden curb and imagine how many will be smashed when they park in front of the library.

I realize this height is necessary due to the need to match elevation changes on each side of the road. However, when we were looking at the Streetscape plan several years ago we were shown several curb designs and in this one area, I would have chosen one of the "S" style or angled curbs.

Just a heads-up to a potential problem.

Lance Sabo

A handwritten signature in black ink, appearing to read "Lance Sabo", written over the printed name.

Katie Nicholls

From: Rita Snock
Sent: Wednesday, August 09, 2017 11:32 AM
To: Jim White; Nate Shull; Erin Ackerman; Erin ORourke; Katie Nicholls
Subject: FW: BOT Regular Meeting Minutes 8/24/2017

From: Sharon King [<mailto:sking8102@hotmail.com>]
Sent: Wednesday, August 09, 2017 11:36 AM
To: Rita Snock
Subject: BOT Regular Meeting Minutes 8/24/2017

I would like to commend the Board on their decision regarding Consideration to Submit a Pledge to the Compact of Colorado Communities. Sharon King, 1911 Grand Ave, Grand Lake



TOWN OF
GRAND LAKE

July 26, 2017

Dear Western Riviera Patrons:

Summer 2017

The Town of Grand Lake is writing in support of the Western Riviera and the efforts they have made over many years in establishing a long standing reputation for quality hospitality.

On their behalf, the Town of Grand Lake is extending its apologies for the ongoing construction project which no doubt adversely impacted your stay this summer. For your information, the Town citizens passed a bond issue last November 2016 so we could improve our Town infrastructure, including drainage, utility improvements, and replacement of our boardwalks. It has been twenty five years since we did work of this magnitude.

Since we have a very short construction season here in Grand Lake, consequently, we knew we faced a direct conflict with our visitor's favorite time of the year. Nonetheless, we had to move forward during the warm weather.

Please know that next year, the work in the vicinity of the Western Riviera will be predominantly complete. We are expecting the need to asphalt in front of the north end of Garfield only to tie into the Phase Two (2) work that will be done on Park Avenue. It will be brief and nothing like the work you had to endure this year. Besides, having learned from our misstep, Western Riviera will know well in advance when this work will be scheduled.

I know my comments do not change the experience you had this year; however I hope they encourage you to come back next year, and give the Town and Western Riviera a chance to show off the improvements we will have made.

Respectfully,

Jim White

Town Manager

P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099

PH. 970/627-3435

FAX 970/627-9290

E-MAIL: town@townofgrandlake.com



July 26, 2017

Town of Grand Lake
PO Box 99
Grand Lake, CO 80447

Dear Friends at the Town of Grand Lake,

On behalf of Mountain Family Center (MFC), I would like to thank you for your donation of \$150.00 given on June 10, 2017 towards the 2018 Taking Steps for Cancer Calendar. The money raised through calendar sales goes to MFC's Cancer Fund, and truly makes a difference in the lives of Grand County residents battling cancer. The Cancer Fund covers transportation, lodging, prescription and other costs for cancer patients in the county. Mountain Family Center could not assist in serving the needs of those living in our community without the continued support of businesses and individuals like you who help champion this cause.

Thank you again, and we look forward to your continued support. Your contribution is a worthy investment in the people living and working in Grand County, Colorado!

Sincerely,

Helen Sedlar
Executive Director

Note: No goods or services were provided in exchange for this donation. Mountain Family Center is an exempt organization as described in Section 501(c)(3) of the Internal Revenue Code; EIN 74-2446390.

So grateful!

August 10, 2017



Mayor Peterson and Town Trustees:

The Grand Arts Council greatly appreciates the Town's donation towards our Summer Concert in the Gazebo series. Without this sponsorship, this popular concert series would not be possible.

The Arts Council paid for 10 uses of the gazebo for the series. The first concert (July 6) was cancelled due to Tracey Williams' (one-half of Acme Duo) unforeseen medical emergency. This week's concert (August 9) was moved into the Community House due to the forecast (and actual) severe weather, including nearby lightning. Town staff, following Town policy, required a \$50 fee for use of the Community House.

I request an exception to this policy and instead a credit for the non-use of the already paid gazebo fees on July 6 and August 9, and thus a refund of the \$50 fee paid for the Community House on August 9.

Thank you for your consideration.

Jim Cervenka,

Grand Arts Council



MAY - 4 2017

Date Received: 5-4-17
Fee Total Paid: \$250.- CK 3172
Deposit Total Paid: _____

**TOWN OF GRAND LAKE STRUCTURE AND FACILITY
APPLICATION AND USE AGREEMENT**

According to the use policies for Town of Grand Lake public facilities and structures (outlined by Resolution), any group or governmental entity (User) desiring to use public facilities and structure shall comply with the terms of the Resolution. The following information is required for this Application and Use Agreement:

User Group Name:	GRAND ARTS COUNCIL
User Group Point of Contact:	Jim CERVENKA
User Group Mailing Address:	PO BOX 762, GRAND LAKE
Point of Contact Daytime Telephone Number:	970-531-8117
Point of Contact Email Address:	jim.liza.cervenka@gmail.com

Is this user group a Government, Non-Profit, or Special District? ☒ Yes ☐ No

Is this a reoccurring event? ☒ Yes ☐ No

Is this a pecuniary use?(will you be selling something?) ☐ Yes ☒ No

Please indicate event name, or use: Summer Free Concerts in the Park

Please identify your waste removal plan:

minimal trash - use existing trash cans on site

Please check which structure(s) and/or facility (and applicable subsequent amenity) you would like to use as well as note the date(s) and time period(s):

DATE REQUESTED-START & END TIME

(Maximum Use limited to 4 hours for Town Square Gazebo and Lakefront Park)

- ☐ Community House (\$225 Deposit)+FEE
- ☐ Town Hall Board Room/Kitchen (\$50/hr)
- ☐ Heckert Pavilion (\$10-non-profit/\$20 per hr)
 - ☐ Electricity Use Requested (+\$25)
- ☒ Town Square Gazebo
 - ☒ Electricity Use Requested(+\$25)
- ☐ Lakefront Park (Upper) Picnic Shelter
- ☐ Lakefront Park (Lower) Picnic Shelter
 - ☐ Electricity Use Requested(+\$25)
- ☐ Pitkin Annex (\$225 Deposit)(\$7non-profit/private-pecuniary \$10 per hr)

Wednesdays, 4-8 pm, Jul 5 - Sept 6

7/5 X	7/26	
7/12	8/2	9-6
7/19	8/16	
	8/23	
	8/30	

Deposit Total Paid: _____
Fee Total Paid: _____
Date Received: _____

Please identify all businesses (including addresses and phone numbers) that may be providing services for this use. This list should include caterers, music services, rental companies, etc. Businesses providing delivery services should also be included:

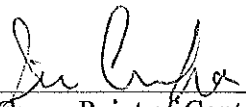
NOTE: No alcohol is allowed in Town Parks. If a private event, alcohol may be provided in the Community House only. If alcohol is to be sold, please contact the Town Clerk regarding liquor licensing.

ACKNOWLEDGEMENT: By my signature, I and my organization (User) hereby acknowledge to have received a copy of the Town of Grand Lake Resolution of policies for the Town of Grand Lake Public Facilities and Structures and that the policies have been read, understood and are agreed to comply with the terms thereof.



User Group Point of Contact Signature

WAIVER OF LIABILITY, INDEMNIFICATION AND HOLD HARMLESS CLAUSE: By my signature, I agree and understand that the Town of Grand Lake is not responsible for the actions, activities or property of Users using the Town of Grand Lake's structures and/or facilities and hereby, for myself and the User Group I represent, I release and absolve the Town of Grand Lake from any liability associated with those actions, activities and/or property described herein this Agreement. I further indemnify and hold harmless the Town of Grand Lake from any and all claims arising out of our use of the premises; including costs associated with cleaning and waste removal as well as all costs and attorney's fees incurred in collecting for damages to said structure and/or facility or defending against claims of Users or User's invitees.



User Group Point of Contact Signature

Town of Grand Lake
P. O. Box 99
Grand Lake, CO 80447
Ph. (970) 627-3435
FAX (970) 627-9290
town@townofgrandlake.com