TOWN OF GRAND LAKE
BOARD OF TRUSTEES - REGULAR MEETING
MONDAY, OCTOBER 9, 2017 @ 7:30 P.M. – TOWN HALL

The Town of Grand Lake upholds the Six Pillars of Character: Citizenship, Trustworthiness, Respect, Responsibility, Fairness and Caring

AGENDA

A.) **CALL TO ORDER**

B.) **PLEDGE OF ALLEGIANCE**

C.) **ROLL CALL**

D.) **ANNOUNCEMENTS**

1.) We would appreciate it if you would turn your cell phones off during this meeting.
2.) A sign-in sheet is located by the door, if you have not already done so, please sign in before you leave.
3.) The Disney Way Workshop returns to the Grand Lake Center October 23-25, 2017

E.) **CONFLICTS OF INTEREST**

F.) **UNSCHEDULED PUBLIC COMMENTS** – COMMENTS ARE LIMITED TO 3 MINUTES
(This time is reserved for members of the public to make a presentation to the Board on items or issues that are not scheduled on the agenda. The Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather, the Board will refer the items to staff for follow up.)

G.) **SCHEDULED PRESENTATIONS/DELEGATIONS** - NONE

H.) **CONSENT AGENDA**
(The items listed under "Consent Agenda" are a group of items to be acted on with a single motion and vote. This agenda is designed to expedite the handling of limited routine matters by the Board. The Board has received the information on these matters in their Board packets prior to the meeting. The Mayor will ask if any citizen wishes to have any specific item discussed. A Board Member may request that an item be removed from the Consent Agenda on behalf of a citizen or himself and will state when the item will be discussed in the meeting or tabled to another meeting. The removal of an item will require a second and a majority vote of the Board. Items on the Consent Agenda are then voted on by a single motion as presented.)

1.) Minutes – September 25, 2017. *(Page E3)*
2.) Accounts Payable – September, 2017. *(Page E7)*

I.) **OLD BUSINESS** – NONE

J.) **NEW BUSINESS**

1.) Consideration to approve the Resolution No. XX – 2017, a resolution supporting the commitment to partner with Outstanding Grand Lake to complete a Great Outdoors Colorado LPOR Grand Application. *(Page E18)*

2.) Consideration to approve a bid proposal From Rocky Mountain Spray Foam for insulation work at the Grand Lake Center. (*Page E21)*

K.) **LOCAL LIQUOR LICENSING AUTHORITY– QUASI-JUDICIAL** - NONE

L.) **MAYOR'S REPORT AND COMMENT**

M.) **ADJOURNMENT**

REGULAR MEETING
TOWN OF GRAND LAKE BOARD OF TRUSTEES
MONDAY, SEPTEMBER 25, 2017 7:30 P.M.

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order by Mayor Jim Peterson at 7:30 p.m. at the Town Hall, 1026 Park Avenue.

PLEDGE OF ALLEGIANCE: Mayor Peterson led everyone in reciting the Pledge of Allegiance.

ROLL CALL PRESENT: Mayor Peterson; Mayor Pro-Tem Lewis; Trustees Bruegger, Goodfellow, Jenkins, and Kudron; Town Manager White, Town Clerk Nicholls, and Town Code Administrator ORourke.

ABSENT: Mayor Peterson noted that Trustee Solgot was out due to illness.

Mayor Pro-Tem Lewis moved to excuse Trustee Solgot from the workshop and the evening meeting due to illness. Trustee Jenkins seconded the motion and all Trustees voted aye.

ANNOUNCEMENTS: Mayor Peterson announced that it would be appreciated if cell phones were turned off during the meeting.

Mayor Peterson announced that a sign-in sheet is located by the door and to please sign in before leaving.

Mayor Peterson announced Grand Lake Fire Department is celebrating Fire Prevention Week, October 4, 2017 from 4 p.m. to 7 p.m. Complimentary BBQ and refreshments will be served.

CONFLICTS OF INTEREST: Mayor Peterson stated that if there are any Trustees wishing to announce a conflict of interest with any items on this evening's agenda, they should do so at this time.

Trustee Kudron stated that he had a conflict of interest with his wife, Jennifer Brown's delegation regarding the Secret Santa event.

UNSCHEDULED PUBLIC COMMENTS: Mayor Peterson announced that this time is reserved for members of the public to make a presentation to the Board on items or issues that are not scheduled on the agenda. The Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather, the Board will refer the items to staff for follow up. He then asked if there were any

unscheduled public comments and noted that comments are limited to 3 minutes.

There were no unscheduled public comments.

At 7:32 p.m. Trustee excused himself and left the room.

SCHEDULED PRESENTATIONS/ DELEGATIONS:

Mayor Peterson introduced Jennifer Brown, 408 Park Avenue. Ms. Brown stated that she has taken over the Secret Santa event and requested that the $400 worth of fees for the Community House be waived to provide more gifts. She briefly described this year's event.

A discussion ensued regarding grant opportunities through the Town and availability of unappropriated funds. The Board directed Staff to find out what remains in the unappropriated funds line items and encouraged Ms. Brown to apply for a grant for 2018 to help cover the facility fees.

Trustee Kudron resumed his seat at 7:43 p.m.

Mayor Peterson introduced Nancy Franz, 613 Aspen Street, Hot Sulphur Springs. Ms. Franz thanked the Town for its contribution towards the recycling event at Ace Hardware in Granby. She stated that the event is well received and could not exist without funds from the Town of Grand Lake and Town of Granby. She requested that the Town continue to contribute as they have the past five years.

A discussion ensued regarding the grant cycle with the Town, history of the event, recycling in the county, and the Grand Lake Chamber of Commerce's recycling Pay It As You Throw proposal.

MINUTES APPROVAL: Mayor Pro-Tem Lewis moved to approve the August 28, 2017 Minutes as presented. Trustee Kudron seconded the motion and all Trustees voted aye.

Mayor Pro-Tem Lewis moved to approve the September 12, 2017 Minutes as presented. Trustee Jenkins seconded the motion and all Trustees voted aye except Trustee Bruegger who abstained.

REPORTS: SALES TAX CASH FLOW REPORT FOR AUGUST 2017:

Mayor Peterson asked Financial Trustee Goodfellow to present the sales tax cash flow report. Goodfellow reported that the amount of revenue received in August 2017 for the month of July was $295,836 or $761,624 year-to-date. This amount was 8.79% above

what was received through July 2016. Sales Tax Bond Revenue for the same period was $73,964 or $186,313 year-to-date.

REPORTS: FINANCIAL REPORT FOR AUGUST 2017:

Mayor Peterson asked Financial Trustee Goodfellow to present the Financial Report for August 2017. Goodfellow reported that the General Fund expenditures through the end of August totaled $1,255,742 or 31.9% of budget. He said the Water Fund expenditures for the same period totaled $492,924 or 34.7% of budget, the Marina Fund expenditures totaled $179,386 or 70.7% of budget, the PAYT Fund expenditures totaled $18,764 or 53.9% of budget, and the Grand Lake Center expenditures totaled $115,355 or 59.5% of budget.

A discussion ensued regarding the Sales Tax Bond revenue and whether the streetscape project is on track. The Board requested that Staff provide a quarterly report regarding the Sales Tax Bond budget. They also requested that the Streetscape project manager attend a board meeting monthly.

LIQUOR LICENSING AUTHORITY: None.

OLD BUSINESS: None.

NEW BUSINESS: **CONSIDERATION TO APPROVE THE RATIFICATION AND CONFIRMATION OF LEASE PURCHASE AGREEMENT BETWEEN THE TOWN OF GRAND LAKE AND THOMAS E. THOMASSON** – Mayor Peterson asked Town Manager White to present this matter to the Board. White stated that that with the recent passing of Sam E. and Betty Sue Thomasson, the Owner's predecessors in interest of the Thomasson Property, are now reviewing the revised Agreement with Thomas E. Thomasson, son of Sam and Betty. This Ratification and Confirmation of Lease Agreement will now be between Thomas E. Thomasson and the Town of Grand Lake as the lease agreement stated that it "shall be binding on the parties...as well as their heirs, successors, and assigns." The Town Attorney has reviewed and approved the new Agreement in its present form. Staff recommends ratification and confirmation of the amended Lease Purchase Agreement.

The Board requested that Staff provide the Board with the balloon amount due in 2021.

Mayor Pro-Tem Lewis moved to approve ratification and confirmation of the amended Lease Purchase Agreement between the Town of Grand Lake and Thomas E. Thomasson and authorize

the Mayor to sign the Agreement. Trustee Kudron seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION TO SET A PUBLIC HEARING ON 2018 BUDGET FOR THE TOWN OF GRAND LAKE – Mayor Peterson asked Town Treasurer Ackerman to present this matter to the Board. Ackerman stated that pursuant to §29-1-105, C.R.S., the proposed 2018 budget was submitted to the Board of Trustees for its consideration on August 21, 2017. A new budget has been drafted with updated information from the budget meetings on August 21 and September 18, 2017. Although further budget discussions are necessary, the only budget activity at this time is to set the public hearing. Staff recommends the Board set the public hearing for Monday, October 23, 2017 at 7:30 p.m.

After a brief discussion Trustee Jenkins moved to set the 2018 Budget for the Town of Grand Lake for public hearing on Monday, October 23, 2017 at 7:30 p.m. Trustee Kudron seconded the motion and all Trustees voted aye.

MAYOR'S REPORT AND COMMENT:

Mayor Peterson stated that the streetscape project is starting to show progress. He stated that two contractors complimented the construction crew on their hard work. He concluded stating that the cancer walk was a huge success.

A discussion regarding the history of the meetings, potentially recording the workshop sessions, and changing the meeting times.

ADJOURNMENT:

Mayor Pro-Tem Lewis moved to adjourn, seconded by Trustee Kudron. All Trustees voted aye, and the meeting was adjourned at 8:19 p.m., September 25, 2017.

_____ ATTEST: _____

JAMES C. PETERSON,
MAYOR

ERIN OROURKE,
TOWN CLERK PRO-TEM

Invoice Date	GL Account and Title	Description	Net Invoice Amount
ADVANCED EXERCISE EQUIPMENT			
28941			
09/28/2017	10-450-755 Exercise Equipment	GLC - CRUNCH BENCH, KETTLEBELLS, MEDICINE BALLS	1,745.00
Total 28941:			1,745.00
Total ADVANCED EXERCISE EQUIPMENT:			1,745.00
ALPINE LUMBER COMPANY			
09252017			
09/25/2017	10-431-242 Road Maintenance	PW - STOP SIGN POSTS	228.68
09/25/2017	90-931-920 Boardwalks	PW - STREETSCAPE BOARDWALKS	848.56
09/25/2017	10-431-242 Road Maintenance	PW - WATTLE FOR E INLET DRAINAGE	328.92
09/25/2017	10-450-237 Building Maintenance	GLC - FOAMBOARD, PLYWOOD - MARK MCLEAN	389.94
Total 09252017:			1,796.10
Total ALPINE LUMBER COMPANY:			1,796.10
ALPINE WEST BUSINESS PRODUCTS			
AWBP 1487			
09/12/2017	10-452-220 Operating Supplies	PARKS - (3) CENTER PULL HAND TOWELS, (4) BATH TISSUE	337.06
Total AWBP 1487:			337.06
AWBP 1505			
09/19/2017	10-452-220 Operating Supplies	PARKS - (5) EXTRA HEAVY CAN LINER, (1) URINAL SCREEN	232.31
Total AWBP 1505:			232.31
AWBP 1523			
09/25/2017	10-452-220 Operating Supplies	PARKS - (4) 50# PURPLE HEAT ICE MELT	47.96
Total AWBP 1523:			47.96
Total ALPINE WEST BUSINESS PRODUCTS:			617.33
ATH SPECIALTIES & SALES			
8663			
09/05/2017	20-430-240 Road Materials	WATER - ROAD BASE FOR WINTER USE DELIVERED TO PW SHOP	1,712.89
Total 8663:			1,712.89
8679			
09/20/2017	20-430-240 Road Materials	WATER - ROAD BASE FOR WINTER USE DELIVERED TO PW SHOP	577.06
Total 8679:			577.06
8700			
10/04/2017	20-930-994 System Upgrades	WATER - GRADING CUT, ROCK EXCAVATION, BACKFILL MATERIAL	126,547.60
Total 8700:			126,547.60
Total ATH SPECIALTIES & SALES:			128,837.55
BLACKWELL OIL CO, INC			

Invoice Date	GL Account and Title	Description	Net Invoice Amount
8966			
09/29/2017	40-460-231 Fuel	MARINA - UNLEADED GAS	720.81
Total 8966:			720.81
8968			
09/29/2017	10-130000 Diesel Inventory	PW - DIESEL INVENTORY	2,246.14
09/29/2017	10-129000 Unleaded Gas Inventory	PW - UNLEADED GAS INVENTORY	1,562.83
Total 8968:			3,808.97
Total BLACKWELL OIL CO, INC:			4,529.78
CDW GOVERNMENT			
KFS5200			
09/19/2017	20-430-220 Computer Hardware	WATER - (2) DELL LAPTOPS 1 FOR NEW WATER SOFTWARE, 1 FOR DAVE	1,983.54
Total KFS5200:			1,983.54
KFZ9355			
09/20/2017	20-430-220 Computer Hardware	WATER - (2) 2-YR WARRANTIES FOR LAPTOPS	189.50
Total KFZ9355:			189.50
Total CDW GOVERNMENT:			2,173.04
CENTERPOINT ENERGY SERVICES INC			
2909654			
09/20/2017	10-450-345 Natural Gas Utility	GLC - NATURAL GAS AUG	198.19
Total 2909654:			198.19
Total CENTERPOINT ENERGY SERVICES INC:			198.19
CENTURYLINK			
09252017			
09/25/2017	40-460-344 Telephone Utility	MARINA - 970-627-5031 OCT	182.68
09/25/2017	20-430-344 Telephone Utility	WATER - 970-627-3936 OCT	53.31
Total 09252017:			235.99
09282017			
09/28/2017	10-450-344 Telephone Utility	GLC - 970-627-2426 2 BUSINESS LINES OCT	90.74
Total 09282017:			90.74
Total CENTURYLINK:			326.73
CENTURYLINK-LD			
1420283866			
09/15/2017	20-430-344 Telephone Utility	WATER - LONG DISTANCE SERVICE AUG/SEP	1.10
Total 1420283866:			1.10
Total CENTURYLINK-LD:			1.10

Invoice Date	GL Account and Title	Description	Net Invoice Amount
CIRSA			
171617			
10/01/2017	10-415-513 Property/Casualty Insurance	ADMIN - GF PROP/CASUALTY 4TH QTR 2017	4,217.00
10/01/2017	20-430-513 Property/Casualty Insurance	WATER - PROP/CASUALTY 4TH QTR 2017	2,174.84
10/01/2017	40-460-513 Property/Casualty Insurance	MARINA - PROP/CASUALTY 4TH QTR 2017	293.13
10/01/2017	10-450-513 Property/Casualty Insurance	GLC - PROP/CASUALTY 4TH QTR 2017	1,350.28
Total 171617:			8,035.25
W17653			
10/01/2017	10-413-142 Worker's Compensation	BOT - WORK COMP 4TH QTR 2017	50.28
10/01/2017	10-415-142 Worker's Compensation	ADMIN - WORK COMP 4TH QTR 2017	84.50
10/01/2017	10-421-142 Worker's Compensation	PS - WORK COMP 4TH QTR 2017	160.46
10/01/2017	10-431-142 Worker's Compensation	PW - WORK COMP 4TH QTR 2017	2,243.04
10/01/2017	10-450-142 Worker's Compensation	GLC - WORK COMP 4TH QTR 2017	42.78
10/01/2017	10-452-142 Workers Compensation	PARKS - WORK COMP 4TH QTR 2017	282.71
10/01/2017	20-430-142 Worker's Compensation	WATER - WORK COMP 4TH QTR 2017	1,338.32
10/01/2017	40-460-142 Workers Compensation	MARINA - WORK COMP 4TH QTR 2017	1,117.41
Total W17653:			5,319.50
Total CIRSA:			13,354.75
COLD SPRINGS GREENHOUSE			
071577			
09/30/2017	10-414-238 Trees/Shrubs/Plantings	GW - PLANTINGS	579.00
Total 071577:			579.00
Total COLD SPRINGS GREENHOUSE:			579.00
COLORADO BOAT CENTER			
012736			
08/17/2017	40-460-223 Boat Supplies	MARINA - HVY DUTY RUB RAIL FOR PONTOONS	500.00
Total 012736:			500.00
09092017			
09/09/2017	40-460-223 Boat Supplies	MARINA - (4) PROPELLER REPAIR	492.00
Total 09092017:			492.00
09262017			
09/26/2017	40-460-223 Boat Supplies	MARINA - OIL, LUBRICANT, ELEMENT ASSBLY	257.00
Total 09262017:			257.00
Total COLORADO BOAT CENTER:			1,249.00
COLORADO MOUNTAIN NEWS MEDIA			
0000044538-09302017			
09/30/2017	10-450-870 Contingency - GL Center	GLC - COORDINATOR AD	368.00
09/30/2017	10-415-314 Ads & Legal Notices	ADMIN - BUDGET HEARING	15.29
Total 0000044538-09302017:			383.29

Invoice Date	GL Account and Title	Description	Net Invoice Amount
Total COLORADO MOUNTAIN NEWS MEDIA:			383.29
CPS DISTRIBUTORS, INC			
2576172-00			
09/08/2017	10-452-248 Irrigation System Maintenan	PARKS - IRRIGATION	44.29
09/08/2017	10-431-242 Road Maintenance	PW - EROSION CONTROL	311.20
Total 2576172-00:			355.49
Total CPS DISTRIBUTORS, INC:			355.49
DE LAGE LANDEN FINANCIAL SERVICES INC			
56215573			
09/16/2017	10-415-226 Small Equipment	ADMIN - COPIER LEASE OCT	165.83
Total 56215573:			165.83
Total DE LAGE LANDEN FINANCIAL SERVICES INC:			165.83
DELL MARKETING LP			
10193098602			
09/26/2017	20-430-220 Computer Hardware	WATER - LATITUDE LCD SCREEN BROKE OUT OF WARRANTY	239.00
Total 10193098602:			239.00
Total DELL MARKETING LP:			239.00
DPC INDUSTRIES, INC			
DE73000891-17			
08/31/2017	20-430-221 Chemicals	WATER - (3) 150# CHLORINE CYLINDERS RENTAL	30.00
Total DE73000891-17:			30.00
Total DPC INDUSTRIES, INC:			30.00
GEMPLER'S			
SI03709660			
08/31/2017	10-431-224 Safety Supplies	PW - SAFETY JACKETS	349.77
Total SI03709660:			349.77
Total GEMPLER'S:			349.77
GOVERNMENT LEASING AND FINANCE, INC			
25			
10/05/2017	10-831-500 Capital Equip Lease Princip	PW - PRINCIPAL 2015 JD 624K LOADER OCT	1,011.81
10/05/2017	10-831-510 Equipment Lease Interest	PW - INTEREST 2015 JD 624K LOADER OCT	325.34
Total 25:			1,337.15
Total GOVERNMENT LEASING AND FINANCE, INC:			1,337.15
GRAND LAKE CHAMBER OF COMMERCE			
09302017			
09/30/2017	10-415-722 BLC Fee Remittance	ADMIN - BLC 3RD QTR 2017	7,000.00
09/30/2017	10-415-724 NRL VC Op	ADMIN - NRL 3RD QTR 2017	7,500.00
09/30/2017	10-415-721 Chamber Service Agreemen	ADMIN - SERVICE AGREEMENT 3RD QTR 2017	8,183.00

Invoice Date	GL Account and Title	Description	Net Invoice Amount
09/30/2017	10-360-180 Rent - Visitors Center	ADMIN - VISITORS' CENTER RENT 3RD QTR 2017	625.00-
Total 09302017:			22,058.00
Total GRAND LAKE CHAMBER OF COMMERCE:			22,058.00
GRAND LAKE HARDWARE			
09302017			
09/30/2017	10-431-222 General Supplies	PW - SHOP SUPPLIES	20.73
09/30/2017	10-450-237 Building Maintenance	GLC - BUILDING MAINTENANCE	48.08
09/30/2017	10-431-242 Road Maintenance	PW-ROAD MAINTENANCE	4.99
09/30/2017	10-450-238 Minor/Misc Furnishings	GLC - FURNISHINGS	2.49
09/30/2017	40-460-237 Building/Facility Maintenanc	MARINA - BUILDING MAINTENANCE	106.95
09/30/2017	10-450-211 Gen Office Supplies	GLC - OFFICE SUPPLIES	15.58
09/30/2017	10-431-227 Small Tools	PW - SMALL TOOLS	17.99
Total 09302017:			216.81
Total GRAND LAKE HARDWARE:			216.81
HONNEN EQUIPMENT COMPANY			
884350			
08/30/2017	10-431-233 Equipment Maintenance	PW - 710J BACKHOE HOOD REPLACEMENT	3,416.43
Total 884350:			3,416.43
Total HONNEN EQUIPMENT COMPANY:			3,416.43
ITRON, INC.			
460883			
09/11/2017	20-430-321 Computer System Support	WATER - 10/1/17-9/30/18 WATER METER READ SOFTWARE	1,616.76
Total 460883:			1,616.76
Total ITRON, INC.:			1,616.76
J & S CONTRACTORS SUPPLY CO			
0062864-IN			
09/07/2017	10-431-242 Road Maintenance	PW - (6) STOP SIGNS	246.04
Total 0062864-IN:			246.04
0063049-IN			
09/26/2017	10-431-242 Road Maintenance	PW - (3) CAUTION! SIGNS	51.65
Total 0063049-IN:			51.65
Total J & S CONTRACTORS SUPPLY CO:			297.69
KOPY KAT OFFICE			
3105			
09/12/2017	90-931-910 Streets	PW- SS (4) SIGNS FOR SHUTTLE STOP	48.00
Total 3105:			48.00
Total KOPY KAT OFFICE:			48.00

Invoice Date	GL Account and Title	Description	Net Invoice Amount
KROB LAW OFFICE, LLC			
09122017			
09/12/2017	10-415-351 Legal Services	ADMIN - LEGAL SERVICES AUG	2,808.45
Total 09122017:			2,808.45
Total KROB LAW OFFICE, LLC:			2,808.45
MCLEAN, MARK			
10042017			
10/04/2017	10-450-237 Building Maintenance	GLC - RUBBER ROOFING FOR AIR UNIT	71.25
Total 10042017:			71.25
Total MCLEAN, MARK:			71.25
MISCELLANEOUS			
09132017			
09/13/2017	10-360-140 Rent - Land, Buildings	ADMIN - REFUND OF GAZEBO RENTAL	50.00
Total 09132017:			50.00
Total MISCELLANEOUS:			50.00
MOUNTAIN FOOD MARKET			
09302017			
09/30/2017	10-415-211 General Office Supplies	ADMIN - GENERAL SUPPLIES	1.78
09/30/2017	10-413-461 Appreciation Program	BOT - APPRECIATION BIRTHDAY SOCIAL	9.96
09/30/2017	10-413-370 Training/Travel	BOT - SODA	16.44
Total 09302017:			28.18
Total MOUNTAIN FOOD MARKET:			28.18
MOUNTAIN PARKS ELECTRIC, INC			
09202017			
09/20/2017	10-415-341 Electric Utility	ADMIN - ELECTRIC SEP	263.06
09/20/2017	10-431-341 Electric Utility	PW - ELECTRIC SEP	305.88
09/20/2017	10-431-349 Street Light Electric Utility	PW - STREET LIGHTS ELECTRIC SEP	2,038.95
09/20/2017	10-452-341 Electric Utility	PARKS - ELECTRIC SEP	479.45
09/20/2017	10-450-341 Electric Utility	GLC - ELECTRIC SEP	581.03
09/20/2017	40-460-341 Electric Utility	MARINA - ELECTRIC SEP	64.93
09/20/2017	20-430-341 Electric Utility	WATER - ELECTRIC SEP	2,305.74
Total 09202017:			6,039.04
Total MOUNTAIN PARKS ELECTRIC, INC:			6,039.04
MSPS			
INV5830			
09/20/2017	20-430-238 Distribution Line Maintenanc	WATER - FIRE HYDRANTS	592.71
Total INV5830:			592.71
Total MSPS:			592.71

Invoice Date	GL Account and Title	Description	Net Invoice Amount
NAPA AUTO PARTS OF GRANBY			
09302017			
09/30/2017	20-430-232 Vehicle Maintenance	WATER - 2013 FORD F-150 BRAKE ROTOR	74.01
Total 09302017:			74.01
Total NAPA AUTO PARTS OF GRANBY:			74.01
NORTHWEST RANCH SUPPLY, INC			
B111969			
09/24/2017	10-431-242 Road Maintenance	PW - ROAD SIGNS	691.20
Total B111969:			691.20
Total NORTHWEST RANCH SUPPLY, INC:			691.20
O2 CREATIVE, LLC			
12307			
09/05/2017	10-450-320 Marketing	GLC - WEB HOSTING SEP 2017	50.00
09/05/2017	10-450-320 Marketing	GLC - WEB COST GRAVITY FORMS 1-YR SUBSCRIPTION	76.00
Total 12307:			126.00
12341			
10/04/2017	10-450-320 Marketing	GLC - WEB HOSTING OCT 2017	50.00
Total 12341:			50.00
Total O2 CREATIVE, LLC:			176.00
OVERTON'S			
P349051901010			
09/19/2017	40-460-223 Boat Supplies	MARINA - PONTOON CADDIES	329.95
Total P349051901010:			329.95
Total OVERTON'S:			329.95
PIONEER			
PSI1105195			
09/18/2017	10-452-450 Park Improvements	PARKS - PLAYGROUND MULCH	1,126.25
09/18/2017	10-452-400 Grand Avenue Gardens	PARKS - PLAYGROUND MULCH	1,000.00
Total PSI1105195:			2,126.25
Total PIONEER:			2,126.25
PR DIAMOND PRODUCTS, INC			
0046602-IN			
09/26/2017	20-430-227 Small Equipment/Tools	WATER - (2) AUTO BODY BLADES	144.00
Total 0046602-IN:			144.00
Total PR DIAMOND PRODUCTS, INC:			144.00
PURCHASE POWER			

Invoice Date	GL Account and Title	Description	Net Invoice Amount
09212017			
09/21/2017	10-415-311 Postage/Freight	ADMIN - POSTAGE REFILL 9/6/17	272.22
Total 09212017:			272.22
Total PURCHASE POWER:			272.22
RECLAMATION RIDGE			
11302			
09/11/2017	10-431-242 Road Maintenance	PW - GREENBELT STREETSCAPE	375.30
Total 11302:			375.30
11336			
09/22/2017	10-431-242 Road Maintenance	PW - GREENBELT STREETSCAPE	864.00
09/22/2017	20-430-240 Road Materials	WATER - ROAD REPAIR MATERIALS	482.52
Total 11336:			1,346.52
11354			
10/02/2017	10-431-242 Road Maintenance	PW - GREENBELT STREETSCAPE	449.02
Total 11354:			449.02
Total RECLAMATION RIDGE:			2,170.84
SGS ACCUTEST INC			
521-6090958			
09/22/2017	20-430-318 Testing Services	WATER - CO DRINKING WATER-PB AND CU/SURCHARGE	769.50
Total 521-6090958:			769.50
Total SGS ACCUTEST INC:			769.50
SMSB NETWORK SOLUTIONS, INC			
5003			
09/25/2017	10-415-312 Computer Services	ADMIN - IT SERVICES OCT	901.25
09/25/2017	20-430-321 Computer System Support	WATER - IT SERVICES OCT	257.50
09/25/2017	40-460-312 Computer Services	MARINA - IT SERVICES OCT	112.66
09/25/2017	50-470-312 Computer Services	PAYT - IT SERVICE OCT	16.09
Total 5003:			1,287.50
Total SMSB NETWORK SOLUTIONS, INC:			1,287.50
STAPLES CREDIT PLAN			
09152017			
09/15/2017	10-415-211 General Office Supplies	ADMIN - OFFICE SUPPLIES	439.96
09/15/2017	10-450-211 Gen Office Supplies	GLC - OFFICE SUPPLIES	59.35
09/15/2017	20-430-210 Office Supplies	WATER - OFFICE SUPPLIES	41.58
Total 09152017:			540.89
Total STAPLES CREDIT PLAN:			540.89
TENNANT SALES & SVC CO			

Invoice Date	GL Account and Title	Description	Net Invoice Amount
914870605			
09/11/2017	10-431-233 Equipment Maintenance	PW - STREET SWEEPER REPAIR-BRUSH	60.50
Total 914870605:			60.50
Total TENNANT SALES & SVC CO:			60.50
THREE LAKES WATER & SANITATION DISTRICT			
10012017			
10/01/2017	10-415-342 Sewer Utility	ADMIN - #354400 SEWER 4TH QTR 2017	241.80
10/01/2017	10-452-342 Sewer Utility	PARKS - #264100 SEWER 4TH QTR 2017	106.95
10/01/2017	10-450-342 Sewer Utility	GLC - #138100 SEWER 4TH QTR 2017	689.13
10/01/2017	40-460-342 Sewer Utility	MARINA - #238900 SEWER 4TH QTR 2017	93.00
Total 10012017:			1,130.88
5617			
10/01/2017	20-430-318 Testing Services	WATER - (6) TESTS #11929-11933, 12275	120.00
Total 5617:			120.00
Total THREE LAKES WATER & SANITATION DISTRICT:			1,250.88
VERIZON WIRELESS			
9793026652			
09/19/2017	10-415-344 Telephone Utility	ADMIN - TM CELL PHONE AUG/SEPT	65.86
09/19/2017	40-460-344 Telephone Utility	MARINA - CELL PHONE AUG/SEPT	25.84
09/19/2017	10-431-344 Telephone Utility	PW - (2) CELL PHONES AUG/SEPT	89.06
09/19/2017	20-430-344 Telephone Utility	WATER - (2) CELL PHONES AUG/SEPT	118.67
Total 9793026652:			299.43
Total VERIZON WIRELESS:			299.43
VISIT DENVER			
067990			
10/02/2017	10-450-320 Marketing	GLC - MEMBERSHIP 11/1/17-10/31/18	525.00
Total 067990:			525.00
Total VISIT DENVER:			525.00
WASTE MANAGEMENT - HOT SULPHUR			
0369462-1195-4			
09/28/2017	10-415-347 Recycling - Town Hall	ADMIN - RECYCLING OCT	58.68
Total 0369462-1195-4:			58.68
Total WASTE MANAGEMENT - HOT SULPHUR:			58.68
WCI OF GRANBY			
3037173			
10/01/2017	10-431-318 Trash/Recycle Services	PW - TOWN SHOP TRASH SERVICE OCT	610.47
Total 3037173:			610.47

Invoice Date	GL Account and Title	Description	Net Invoice Amount
3037444			
10/01/2017	50-470-300 Dumpster Service	PAYT - ON CALL TRASH SERVICE SEP	1,209.12
10/01/2017	50-470-300 Dumpster Service	PAYT - TRASH SERVICE OCT	1,735.10
Total 3037444:			2,944.22
Total WCI OF GRANBY:			3,554.69
WHATEVER FLOATS YOUR BOAT			
08578			
09/29/2017	40-460-233 Equipment Maintenance	MARINA - WINTERIZE 5 PONTOONS	7,000.00
Total 08578:			7,000.00
Total WHATEVER FLOATS YOUR BOAT:			7,000.00
WRANGLER TIRE & TUNE, INC.			
35865			
09/11/2017	10-452-233 Equipment Maintenance	PARKS - NEW TUBE IN MOWER TIRE	33.98
Total 35865:			33.98
Total WRANGLER TIRE & TUNE, INC.:			33.98
XCEL ENERGY			
563714124			
09/29/2017	10-415-345 Natural Gas Utility	ADMIN - NATURAL GAS AUG/SEP	103.90
09/29/2017	10-431-345 Natural Gas Utility	PW - NATURAL GAS AUG/SEP	125.26
09/29/2017	10-452-345 Natural Gas Utility	PARKS - NATURAL GAS AUG/SEP	175.83
09/29/2017	20-430-345 Natural Gas Utility	WATER - NATURAL GAS AUG/SEP	40.34
Total 563714124:			445.33
Total XCEL ENERGY:			445.33
Grand Totals:			217,322.27

TOWN OF GRAND LAKE COMBINED ACCOUNTS PAYABLE AND
ACCOUNTS PAYABLE - ALREADY PAID (ATTACHMENT A): SEPTEMBER 2017

MAYOR: _____
JAMES C. PETERSON, MAYOR

ATTEST: _____
ERIN OROURKE, TOWN CLERK PRO-TEM

ATTACHMENT A

ACCOUNTS PAYABLE - ALREADY PAID — SEPTEMBER 2017

ALREADY PAID

PITNEY BOWES	LEASE ON POSTAGE MACHINE - DUE 10/11/17	$125.79
CREDIT UNION OF COLORADO	DUE 10/15/17	$1,331.76
	TOTAL ALREADY PAID	**$1,457.55**

	Gross Salary (no deductions)			
PAYROLL ALREADY PAID	**GF**	**Water**	**Marina**	**Total**
Ackerman, Erin	$1,678.96	$1,678.94	$373.10	$3,731.00
Hassoldt, Gerald		$5,277.76		$5,277.76
Johnson, David		$6,441.66		$6,441.66
Lewis, Randy	$4,279.42			$4,279.42
McGinn, Bernard	$5,745.58			$5,745.58
Nicholls, Kathleen	$10,105.19	$878.72		$10,983.91
ORourke, Erin	$3,208.34			$3,208.34
Ruske, Christopher	$3,433.34			$3,433.34
Shull, Nathaniel	$3,033.32	$758.34		$3,791.66
Snock, Rita	$3,478.94	$927.72	$231.92	$4,638.58
Temple, Tracy	$3,533.34			$3,533.34
White, James	$5,205.18	$1,388.06	$347.02	$6,940.26
Zeleznikar, John	$3,757.50			$3,757.50
Brown, Jared			$637.00	$637.00
Hall, Jon			$5,173.55	$5,173.55
Colley, Sam			$559.00	$559.00
Tumblin, Judy			$192.00	$192.00
Myers, Crystal	$1,106.00			$1,106.00
Kaufman, Beate	$1,144.00			$1,144.00
Mills, Ricky			$340.00	$340.00
McDonald, Luke			$720.00	$720.00
Lunsford, Saundra	$1,097.24	$292.60	$73.16	$1,463.00
TOTAL Gross Salaries	*$50,806.35*	*$17,643.80*	*$8,646.75*	*$77,096.90*

Reimbursements		$1,691.97
EFTPS	FICA/Federal Withholding	$20,457.35
Colorado Department of Revenue	State Withholding	$2,572.00
ICMA Retirement Trust	Retirement/Loan Repayment	$10,361.18
CEBT	Health/Dental/Vision/Life/AD&D Insurance	$12,851.04
The Hartford	Life/AD&D Insurance	$137.54
Genworth Financial	Additional Life Coverage	$0.00
	Total Payroll Taxes/Benefits	*$48,071.08*

TOWN OF
GRAND LAKE

TO: Mayor Peterson and Town Trustees

From: Nathaniel Shull; Town Planner and Jim White; Town Manager

N.S.

Date: October 9, 2017

RE: Expressed commitment in partnering with Outstanding Grand Lake to complete a Great Outdoors Colorado LPOR Grant Application

Mayor and Board of Trustees,

The Chamber of Commerce's non-profit 501 (c)3 arm Outstanding Grand Lake is seeking your expressed commitment to partner in completing an application for the Great Outdoors Colorado Local Parks and Outdoor Recreation Grant to create an educational hub on the lower level of the Grand Lake Visitors Center Facility. This hub, known as the Rivers, Trails, and Sustainability Center, will be used in educating visitors and community members on local environmental and sustainable practices, while helping them to connect with various environmental and outdoor recreational opportunities around the area.

This chance for being awarded this grant is heightened due to expressed support from NPS' Rivers, Trails, and Conservation Assistance Program, Infinite West, Shadow cliff, and the Grand Lake Rotary Club. In completing the application, the local jurisdiction is responsible for approving a resolution affirming their support for the project. A draft resolution has been attached to this memorandum for your review.

Your attention to this matter is greatly appreciated. Ms. Bruegger of the Chamber of Commerce will be happy to answer any questions related to this request that you may have.

Kind Regards,

Nathaniel Shull

Town Planner

Jim White

Town Manager

P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099
PH. 970/627-3435
FAX 970/627-9290
E-MAIL town@townofgrandlake.com

TOWN OF GRAND LAKE
RESOLUTION NO. XX - 2017

A RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A LOCAL PARKS AND OUTDOOR RECREATION GRANT FROM THE STATE BOARD OF THE GREAT OUTDOORS COLORADO TRUST FUND AND THE COMPLETION OF THE RIVERS, TRAILS, AND SUSTAINABILITY CENTER

WHEREAS, The Town of Grand Lake supports the Great Outdoors Colorado grant application for the Rivers, Trails, and Sustainability Center. And if the grant is awarded, the Town of Grand Lake supports the completion of the project.

WHEREAS, The Town of Grand Lake has requested $35,000 from Great Outdoors Colorado to create an educational hub for environment and eco-tourism issues on the lower level of the Grand Lake Visitors Center.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GRAND LAKE, COLORADO,

THAT, The Town of Grand Lake strongly supports the application and has appropriated $10,000 in matching funds for a grant with the Great Outdoors Colorado, and;

THAT, The Town of Grand Lake authorizes the expenditure of funds necessary to meet the terms and obligations of any Grant award; and,

THAT, the project site is owned by the Town of Grand Lake and will be owned by the Town of Grand Lake for the next 25 years, and;

THAT, The Town of Grand Lake recognizes that as the recipient of a Great Outdoors Colorado Local Government grant the project site must provide reasonable public access, and;

THAT, The Town of Grand Lake will continue to maintain the Rivers, Trails, and Sustainability Center in a high-quality condition and will appropriate funds for maintenance in its annual budget, and;

THAT, If the grant is awarded, the Town of Grand Lake hereby authorizes the Town Mayor to sign the grant agreement with Great Outdoors Colorado, and;

THAT, This resolution is to be in full force and effect from and after its passage of approval

DULY MOVED, SECONDED AND ADOPTED BY THE PLANNING COMMISSION OF THE TOWN OF GRAND LAKE, COLORADO THIS 9th DAY OF OCTOBER, 2017.

(S E A L)

Votes Approving:	0
Votes Opposed:	0
Absent:	0
Abstained:	0

ATTEST:

Erin O'Rourke
Town Clerk Pro-Tem

TOWN OF GRAND LAKE

James C. Peterson
Mayor

TOWN OF
GRAND LAKE

Date: October 9, 2017

To: Mayor Peterson and Town Trustees

From: Jim White, Town Manager

RE: Bid Proposal/Insulation at the Grand Lake Center

PURPOSE

We received a bid proposal from Rocky Mountain Spray Foam (Joe Gould) in late August 2017. This issue has been addressed in the last Town Board budget planning meeting with commentary from Mark McLean, Grand Lake Center volunteer, who has helped orchestrate the process to help reduce utility costs.

STAFF COMMENTS and RECOMMENDATION

We called several other companies to solicit other bids. A list is attached for your review. Most other companies indicated they do not service Grand County, or the type of insulation was not what we hoped to use. This was brought to the Town Board again at its last meeting on September 25, 2017 and there seemed to be general support. However, I want to double check with the Board formally before commencing with the bid and setting a date for installation. Portions of the building will have to be closed to the public during application for safety reasons. Impacted parties will be notified.

SUGGESTED MOTION

I move to approve the bid in the amount of $13,836, and not to exceed $15,000 submitted by Rocky Mountain Spray Foam and to authorize the Mayor, or the Town Manager, to sign.

P.O. BOX 99, GRAND LAKE, COLORADO 80447-0099
PH. 970/627-3435
FAX 970/627-9290
E-MAIL town@townofgrandlake.com

PO Box 1561
Granby, CO 80446
970-887-0400
TIN # 37-1560592

BID PROPOSAL 8-31-17

Contractor: Mark Mclean	
Project: Grand Lake Center	

Address:	Grand Lake Center Grand Lake CO
Contact:	Mark Mclean 678-245-0979 annmarkmclean@hotmail.com

Above Grid Exterior Walls: Option # 1
Spray 2" Demilec HFO Closed Cell Spray foam over existing insulation at ext. walls above grid (R-14)
Application In Accordance With ESR 3210
Cost ***$10,132.00***

Above Grid Exterior Walls: Option # 2
Spray 5" Demilec AG Open Closed Cell Spray foam over existing insulation at ext. walls above grid (R-23)
Application In Accordance With ESR 2600
Cost ***$10,680.00*** ✓

Thermal Barrier:
Spray apply Blaze Lok thermal barrier over spray foam to meet 15 min fire protection code
Cost ***$3,156.00*** ✓

Calculated Payback:
Note: Based on history energy cost a calculated payback period of 8 years can be expected

Included: Preparation / Overspray Protection / Daily Clean-up & Waste Removal

* Project must meet OSHA standards re: Fall protection
* Terms - payment due 30 day net from reciept of invoice
* Due to chemical nature of the spray, contractor must keep all other trades from spraying areas
* Project must be clean and floor area clear prior to our arrival.

Date _____ **Signature** _____

531.4462
JOE
GOULD

22

Insulation Options / Rolled in fiberglass/blown in cellulose

Denver Insulation

720-644-6624

(Juan)

Do not come to Grand Lake

Reenergize CO

303-227-1000

Do not come to Grand Lake

Spec 7

303-731-3962

(Aorbeu)

USI RG

Commerce City

303-945-9149

(Ken/Terry)

RMSF

Granby

970-887-0400

Joe Gould