

WELCOME CENTER ATTENDANT

Description:

The welcome center attendant is responsible for greeting people as they approach the welcome center, helping with name tags and directing people into the worship space. They also assist the ushers during worship.

Time Requirement:

Arrive in time to be ready for worship leaders' prayer at 9:55. Stay at the table until 10 minutes after service begins to welcome late guests.

Responsibilities:

- Wear a nametag and a blue "Greeter" ribbon.
- Welcome people after they pass the guest greeter.
- Ask everyone to create a name tag.
- Advise visitors on childcare and Sunday Circle options, locations of bathrooms and coat racks.
- Invite worshippers to bring their beverages into the worship space.
- Remain at the welcome center. If a visitor would benefit from an escort or other assistance, request help from a nearby usher or other knowledgeable layperson.
- Answer questions and distribute information located on the table as needed.
- Remain at your position until 10 minutes past worship start time to assist late visitors.
- Assist the ushers as needed during worship, including offering collection and communion dismissal.

Why is this role important?

Helping new visitors and answering their questions while making them feel welcome will leave them with a positive impression of Chain of Lakes Church.

Important Notes:

Be mindful of the needs and questions of visitors. Keep conversations short and encourage movement into the worship space to be available for newcomers. Volunteers for this position must reflect the Chain of Lakes core value of hospitality.

Current Volunteers Say:

"It's fun to meet people and cheer them up on Sunday mornings!" - Lena Truong