

## POWERPOINT ATTENDANT

### **Description:**

The PowerPoint Attendant is responsible for preparing the PowerPoint/video system before worship, managing the system during worship, and securing it after worship.

### **Time Requirement:**

Arrive in time to be ready for worship leaders' prayer at 9:55. Manage the PowerPoint and video throughout the worship service. Stay 10 minutes after worship to secure equipment.

### **Responsibilities:**

- Coordinate with musicians, worship leaders and Pastor to determine their needs before worship.
- Prepare PowerPoint and video equipment before worship.
- Manage PowerPoint and video equipment during the worship service.
- Secure PowerPoint and video equipment after worship.

### **Why is this role important?**

Good PowerPoint and video quality greatly enhances the entire worship experience and keeps the congregation engaged.

### **Important Notes:**

Volunteers for this role will receive training to run the PowerPoint and video equipment.

### **Current Volunteers Say:**

"When I first volunteered for this job I had no idea how to run an AV system but after being trained and doing it a few times I've learned a lot and it's been a very satisfying experience." - James Maatman