**Welcome to the Gunnison City Business License Application Process!**

**Please see the steps below to walk you through:**

**1.  After you have determined the type of business you would like to start, please visit:**

[**One Stop Utah.gov**](https://secure.utah.gov/account/login.html?returnToUrl=https%3A%2F%2Fsecure.utah.gov%2Fosbr-user%2Fuii_authentication)**to register your business and acquire your federal and state tax ID numbers,**

**as well as your sales tax number if applicable.**

**2.  Print a copy of the Gunnison City Business License Application**

[**Business License Application**](http://siterepository.s3.amazonaws.com/633/business_license_forms_2015.doc)

**3.  Review the Gunnison City Code to determine if a Land Use Application is required**

[**Gunnison City Land Use Ordinance**](http://siterepository.s3.amazonaws.com/633/gunnison_city_land_use_ordinances_and_land_use_resolutions_effective_112011_as_adopted_by_the_gunnison_city_council.pdf)**The Table of Uses (Appendix A) is listed on pages 137-167.**

**If you see a P-1 listed under your zoning district for the type of business you would like to start,**

**please fill out a Permitted P-1 USE Application.
Wondering what zone you are in?  Please see the**

[**Gunnison City Zoning Map**](http://siterepository.s3.amazonaws.com/00633201203141114572238.pdf)**to assist you.  This completed application will need to be turned in**

**to the front office of the Gunnison City Hall (38 West Center) along with your
Business License Application.  Once completion of the forms is**

**verified, they will be turned to the Gunnison City Zoning Administrator for the proposed approval.**

[**Permitted P-1 USE Application**](http://siterepository.s3.amazonaws.com/00633201103070341178246.pdf)**4.  If your business is a Home Occupation, all Home Occupations will need to go before
the Planning & Zoning Commission for approval.
This is a one time approval process, and any annual renewals after that may be
completed online, if your business qualifies.**

**Please use this Permitted P-2 USE Application if you see a P-2 listed under your zoning district**

**for the type of business you would like to start or if you are applying for a Home Occupation license.  You will then need to call
Allysia, P&Z Secretary, at 435-528-5494
to get on the agenda for the next P&Z meeting.
These meetings are generally held on the 4th Wednesdays of the month at 7:00 p.m.
You will need to bring your completed Permitted P-2 Use Application along with your completed Business License Application to the P&Z meeting for the proposed approval.**

[**Permitted P-2 Use Application**](http://siterepository.s3.amazonaws.com/00633201103070342141486.pdf)**This Home Occupation Checklist will help you to prepare for the items the P&Z Commission will review with you.**

[**Home Occupation Checklist**](http://siterepository.s3.amazonaws.com/00633201204130148091741.pdf)**If you have any questions, please feel free to contact**
**Janell Braithwaite, City Recorder at 435-528-7969
during regular business hours.  You may also visit**
**City Hall to pick up the applications.**