



**West Point City Council Meeting**  
**3200 West 300 North**  
**West Point City, UT 84015**  
**August 7, 2012**

**ADMINISTRATIVE SESSION**  
**6:00 pm – Council Room**

Minutes for the West Point City Administrative Session held August 7, 2012 at the West Point City offices, 3200 West 300 North, West Point City, Utah 84015 with Mayor Craythorne presiding.

**MAYOR AND COUNCILMEMBERS PRESENT** - Mayor Erik Craythorne, Council Member Andy Dawson, Council Member Kent Henderson, Council Member Jerry Chatterton, and Council Member Roger Woodward

**EXCUSED** – Council Member Gary Petersen

**CITY EMPLOYEES PRESENT** - City Manager Gary Hill, Assistant City Manager Kyle Laws, City Engineer Boyd Davis, City Recorder Misty Rogers, and City Intern Evan Byrd

**VISITORS PRESENT** - Angela Hunter and K. Bradley Asay

Mayor Craythorne welcomed all in attendance, and then opened the Administrative Session by turning the time over to City Intern Mr. Byrd.

1. **Ordinance No. 08-21-2012 A, Amendment to Parks and Public Property Code, Regulating Dogs in Parks** – Mr. Evan Byrd

Mr. Byrd stated the current version of the West Point City Code, section 12.10.070, Animals on Public Properties has been found to be very confusing and wordy. He recommended section 12.10.070 be amended to state:

A. Except as provided in subsection (B), it shall be unlawful for any person to take a non-ADA approved pet or farm animal onto public property including parks without written permission of the city manager or designee.

B. It shall be unlawful to allow a dog to run at large in city parks or on public property; however, dogs on leashes, under the control of a caretaker, are allowed in these public areas. The caretaker shall be responsible for the control and management of the dog, including the cleaning up of droppings left by the dog while in a public park or on public property.

Mr. Hill stated Ordinance 08-21-2012 A would also apply to trails. Council recommended adding “trails” into the text of section B, as this would clarify any question as to a dog being allowed on city trails. Mr. Byrd stated action for Ordinance 08-21-2012 A is scheduled for the August 21, 2012 City Council Meeting.

2. **Ordinance No. 08-21-2012 B, Amendment to the Firearms Ordinance** – Mr. Kyle Laws

In October 2011, the Firearms Ordinance was adopted by Council. The Ordinance is again being brought back to council with the recommendation of the following amendments be made to the Firearms Ordinance.

- Slug ammunition be allowed in filing land owner deer tags issued by the Division of Wildlife Resources where slug ammunition is the acceptable or required form of ammunition.
- Restricting the Discharge of Shotguns subsection v. – in any direction that could endanger people, motorists, livestock or property.
- The discharge of shotguns for the purpose of hunting dog field trials and training. Discharge must be in full compliance with subsection (B)(1)(a) a through (B)(1)(c) and The Wildlife Resources Code of Utah; and Any regulations of the Division of Wildlife Resources.

The Council had no comment or recommendations for Ordinance 08-21-2012B. Mr. Laws stated action for Ordinance 08-21-2012 B is scheduled for the August 21, 2012 City Council Meeting.

3. **Ordinance No. 08-21-2012 C, Amendment to the Solid Waste Ordinance.** – Mr. Kyle laws

Mr. Laws stated it is necessary to revise the Solid Waste Ordinance and include green waste recycling and general recycling into the Ordinance. Mr. Laws stated Mr. Byrd researched and compiled significant amounts of information which was used to assist in the recommended amendments to this ordinance.

- 8.05.040 Green Waste Recycling  
A voluntary program, if a resident chooses to participate in the program there is a six month minimum participation requirement. A cancelation fee will be incurred if can is returned after the six minimum participation.
- 8.05.050 General Curbside Recycling  
The general curbsides recycling opt out period ended March 2012 and anyone who did not opt out is enrolled in mandatory participation. Participation for new residential customers shall be mandatory. The City Manager of designee does have the authority to grant a property owner’s request to be exempted for the general recycling program.
- 8.05.090 Containers  
Containers used must be city or hauler issued containers. Essentially the resident is renting the containers from West Point City, however the resident must keep cans free from fungus or bacteria build up and residents must inform the city of a can is in need of repair. Residents must return cans to West Point City upon departure from the city.
- 8.05.110 Burning Refuse Prohibited  
No open burning is allowed within West Point City, as open burning is prohibited in all of Davis County, unless allowed by State regulations or County Health and Burning Ordinance.
- 8.05.120 Dumping Refuse Prohibited  
No dumping allowed on any lot within West Point City, whether the lot is vacant or not.
- 8.05.010 Definitions -
  - Clarified the “solid waste” definition
  - Added “Green Waste” and “General Recycling” definitions
  - Eliminated outdated information
- Minor changes to sections:
  - 8.05.020
  - 8.05.030
  - 8.50.060

- 8.05.070
- 8.05.080
- 8.05.100

Council Member Chatterton recommended adding language regarding a dumpster on a lot during the course of construction. Mr. Laws stated action for Ordinance 08-21-2012 C is scheduled for the August 21, 2012 City Council Meeting.

Mr. Hill stated with the excess of time, the following items need to be brought to the attention of the City Council.

### **1. Archery Hunting**

Mr. Hill stated “Archery” should be discussed as current code only discusses field archery and not archery hunting. Mr. Hill stated the Council should consider amending the Ordinance to clarify whether archery hunting be allowed or not allowed within West Point City or on West Point City property.

Mayor Craythorne stated a resident has contacted him and requested permission to hunt on a specific piece of city owned property. Council unanimously agreed it would be inappropriate to allow hunting on city owned property. Council recommended that the Ordinance be amended to state no hunting be allowed on city owned property, and state archery hunting within city limits be allowed and mirror state policy.

### **2. Recreation Part-time Position**

Mr. Hill stated that Recreation is consistently seeing growth and it may be prudent to convert some part time seasonal hours toward a part time year round position which would allow for approximately 10 – 12 hours a week. Currently Kelly Ross is the only full time person within the Recreation Department. There are part time seasonal employees who assist Mr. Ross, however the recreation department could use year round assistance within the department. Mr. Hill asked the Council to consider approval of the hiring of a part time year round recreation position.

### **3. Cemetery Interment Rate for Non-Residents**

Mrs. Rogers stated the current cemetery plot charges for a resident and non-resident are different, however the interment rate for a resident and non-resident are the same. With the recent cemetery rate changes, customers have found a loop hole within the Cemetery Ordinance. Numerous residents have purchased plots for non-resident family members, as the non-residents pass away and are interred into our cemetery they are paying the same interment rate as a resident. Essentially this could mean a non-resident and a resident are paying the same cemetery fees. Mrs. Rogers stated the fee schedule for a non-resident may need to be adjusted lowering the plot fee and increasing the interment fee. This would ultimately keep the non-resident paying a higher cemetery fee than a resident.

Mr. Hill asked the Council, if the benefit of residency belongs to the person purchasing the plot or to the person being interred in the plot. The Ordinance states the residency benefit goes to the person being interred and not the person purchasing the plot. He also stated Council may want to consider placing a cap on the amount of plots a person could purchase.

Mayor Craythorne thanked those in attendance and adjourned the Administrative Session.



**West Point City Council Meeting**  
**3200 West 300 North**  
**West Point City, UT 84015**  
**August 7, 2012**

**GENERAL SESSION**  
**7:00 pm – Council Room**

Minutes for the West Point City General Session held August 7, 2012 at the West Point City offices, 3200 West 300 North, West Point City, Utah 84015 with Mayor Craythorne presiding

**MAYOR AND COUNCILMEMBERS PRESENT** - Mayor Erik Craythorne, Council Member Andy Dawson, Council Member Kent Henderson, Council Member Jerry Chatterton, and Council Member Roger Woodward

**EXCUSED** – Council Member Petersen

**CITY EMPLOYEES PRESENT** - City Manager Gary Hill, Assistant City Manager Kyle Laws, City Engineer Boyd Davis, and City Recorder Misty Rogers

**VISITORS PRESENT** - Angela Hunter, Jay Morris, and Austin Morris

1. **Call to Order** – Mayor welcomed all in attendance and called to order the General Session
2. **Pledge of Allegiance** – Repeated by all
3. **Prayer** – Council Member Henderson
4. **Communications and Disclosures from City Council and Mayor**
  - Council Member Chatterton – no comment
  - Council Member Dawson – no comment
  - Council Member Woodward – The Fourth of July committee has recently met and started discussing plans for the 2013 Fourth of July celebration.
  - Council Member Henderson – no comment
  - Mayor Craythorne – Wasatch Integrated Waste is moving the green waste facility, it will be located on the Northwest corner of their property.

**5. Communications from Staff**

- Mr. Davis stated a joint meeting between the City Council and Planning Commission will be held on Tuesday, August 21, 2012 to discuss the Church Farm Plan as well as past items.
- Mrs. Rogers reminded Council of the ULCT conference to be held on September 12<sup>th</sup> – 14<sup>th</sup>. She also informed the Council of the Staff/Council lunch on Wednesday, Sept. 12<sup>th</sup> at 11:30 am.
- Council Member Dawson asked if Fireworks West had been in contact with the city regarding the Fourth of July fireworks. Mr. Hill stated that Fireworks West contacted city hall on July 5<sup>th</sup> and apologized for the issue with the fireworks. Fireworks West stated they will be upgrading our fireworks for free next year.

**6. Citizen Comment – no comment**

**7. Youth Council update**

Austin Morris with the Youth Council informed the City Council of Youth Summit in which they had attended at Northridge High. At the Summit the Youth Council and other kids from surrounding areas wrote messages on flip flops. The flip flops were then sent to Africa and have been distributed to those in need of shoes. The Youth Council also participated in the Fourth of July celebration and because of the high participation from the Youth Council they were rewarded with a Lagoon day. Flowers which were planted by the Youth Council in the spring will soon be taken to the elderly living at the Family Tree Assisted Living.

Mayor Craythorne thanked the Youth Council for the service they provide on behalf of West Point City.

**8. Ordinance No. 08-07-2012, Adoption of the Planning Commission Rules of Procedure – Mr. Boyd Davis**

Mayor Craythorne stated that this was discussed at the last City Council meeting. Mr. Davis informed the Council since the last meeting, there were two changes made to the ordinance.

- Conflict of Interest section, item C – placing the burden upon the each individual member to address a conflict of interest.
- Citing State Code within Ordinance 08-07-2012

**Action**

Council Member Dawson motioned to adopt Ordinance No. 08-07-2012, Planning Commission Rules of Procedure  
Council Member Henderson seconded the motion

**Roll Call**

Council Member Kent Henderson – yes  
Council Member Roger Woodward - yes  
Council Member Andy Dawson - yes  
Council Member Jerry Chatterton – yes

The Council unanimously agreed

**9. Adoption of Minutes from the July 17, 2012 Council Meeting – Mrs. Misty Rogers**

Council Member Henderson motioned to approve minutes from the July 17, 2012 Council Meeting  
Council Member Woodward seconded the motion

The Council unanimously agreed

**10. Motion to adjourn**

Council Member Woodward motioned to adjourn  
Council Member Dawson seconded the motion

The Council unanimously agreed.

  
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ERIK CRAYTHORNE  
MAYOR

8/21/12  
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DATE

  
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MISTY ROGERS  
CITY RECORDER

8/21/2012  
\_\_\_\_\_  
DATE

