

**TOWN OF MILLIKEN
BOARD OF TRUSTEES
MILLIKEN MEETING HOUSE, 1201 BROAD STREET**

MEETING MINUTES

Wednesday, April 10, 2013 – 7:00 P.M.

Call to Order

The Town of Milliken Board of Trustees convened a regular session on Wednesday, April 10, 2013 at 7:00 p.m. Those present: Mayor Milt Tokunaga, Mayor Pro Tem Julie Cozad; Trustees: Linda Beck, Ted Chavez, Jordan Jemiola, and Lois Ann Onorato. Also present: Town Administrator/Police Chief Jim Burack, Town Clerk Cheryl Powell, Treasurer & Accounting/Finance Director Patrick Murphy, Community Development Director Anne Johnson, Town Attorney Bruce Fickel, Assistant Attorney Sunita Sharma, Parks and Outdoors Director Josh Roseberry and Public Works Director Jason Fowler.
Absent: Trustee Reid Hobler

Pledge of Allegiance

Mayor Tokunaga called the meeting to order.

Agenda Approval

Town Clerk Powell said there were no staff additions to the Agenda. Trustee Jemiola added an MPO Update to the Discussion Agenda and Trustee Beck added an item to the Discussion Agenda.

Citizen Comments

Bev West who is a member of the Milliken Housing Authority provided an update to the Town Board regarding the 417 Broad Street property. The Housing Authority retained the services of Stuart Hutchison to provide a rendition of the property layout incorporating three (3) homes each approximately 900 square feet in size, along with garages and landscaping. This rendition was presented to the Town Board to view. Bev West provided the approximate cost of building the homes from information she received from the Milliken-based All American Homes off-site building manufacturer. The Housing Authority will be contacting local builders to obtain cost information to build stick-built homes.

The Town Board asked if the costs for the water and sewer taps were included in the pricing of the homes and whether four (4) houses could be placed on the property. Bev West was not sure if the amount had been included.

Mayor Tokunaga asked if the Housing Authority would be able to present another update to the Town Board in 60 days. Bev West responded she believed they could.

Trustee Beck asked what the proposed rent amount for the homes would be. Bev West responded that the rent would be approximately \$900-\$1000 per month. The Housing Authority is hopeful that the cost of building a stick-built home will be less than a factory-built home which will in turn lower the rent amount.

Minutes of Previous Meeting – March 27, 2013 meeting.

Minutes approved with corrections.

CONSENT AGENDA

There were no items.

ACTION AGENDA

1. To Review and Consider for Adoption an Updated Emergency Operations Plan

Town Administrator Burack asked the Town Board to consider for adoption an updated and revised Emergency Operations Plan (EOP) to guide response and recovery activities related to emergencies and disasters within the Town. Town Administrator Burack explained the updates from the Town's current 2006 EOP. The Town of Johnstown had adopted the 2006 plan and he has received preliminary confirmation from Johnstown that they will adopt the 2013 plan. The Milliken and Johnstown Fire Districts will also review the EOP. Town Administrator Burack encouraged the Town Board to visit the Emergency Operations Center (EOC) in Weld County so they could visualize how the management of an emergency would be handled.

Mayor Tokunaga asked if the Town Board could go in a couple of groups to the EOC. Town Administrator Burack will investigate the possibility.

Trustee Onorato moved to adopt the 2013 Emergency Operations Plan (EOP) to guide response and recovery activities related to emergencies and disasters within the Town. Mayor Pro Tem Cozad seconded.

Discussion: Mayor Pro Tem Cozad would like it arranged for the Town Board to view the EOC within the next few weeks. Town Administrator Burack will make the arrangements.

Vote: All in favor, none opposed. Motion passed.

DISCUSSION AGENDA

Statement from Trustee Beck

Trustee Beck read a statement that she had written, regarding the general behavior of several Town Board members at the March 26th Town Board meeting, stating that those members did not reflect the leadership and professionalism expected in their positions. Trustee Beck said the position of Trustee comes with the responsibility to provide a transparent, accountable government that works together even with different viewpoints, and to ultimately benefit the community that each of them had been elected to represent. She would like the Town Board to work together to resolve issues without emotional outbursts and ridicule.

Update on the MPO

Trustee Jemiola attended the last Metropolitan Planning Organization (MPO) meeting. He said that the MPO announced that Town is in receipt of \$205,600 for the funding of a trail between Milliken and Johnstown. Trustee Jemiola thanked Mayor Pro Tem Cozad for her hard work and help in obtaining the money received for the project.

Mayor Pro Tem Cozad thanked Trustee Jemiola, Mayor Tokunaga and Community Development Director Anne Johnson for their work to help receive the funding for the trail between Johnstown and Milliken. The trail will help provide a safe route for children in both communities to visit their friends, schools and functions.

Updates on Staff Assignments

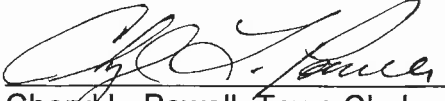
Other Business

Summary of Meeting (Review of Action Items, Staff Assignments & Schedule)

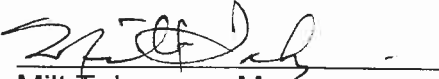
Adjournment

Hearing no further business, the Mayor adjourned the meeting at 7:40 P.M.

Prepared by:


Cheryl L. Powell, Town Clerk

Approved by:


Milt Tokunaga, Mayor