

**TOWN OF MILLIKEN  
BOARD OF TRUSTEES  
MILLIKEN MEETING HOUSE, 1201 BROAD STREET**

**MEETING MINUTES**

**Wednesday, August 22, 2012 - 7:00 P.M.**

**Call to Order**

The Town of Milliken Board of Trustees convened a regular session on Wednesday, August 22, 2012 at 7:00 p.m. Those present: Mayor Milt Tokunaga, Mayor Pro Tem Julie Cozad; Trustees: Linda Beck, Ted Chavez, Reid Hobler, Jordan Jemiola, and Lois Ann Onorato. Also present: Town Administrator/Police Chief Jim Burack, Town Clerk Cheryl Powell, Treasurer & Accounting/Finance Director Patrick Murphy, Town Attorney Bruce Fickel, Assistant Attorney Sunita Sharma, Public Works Director Jason Fowler, Community Development Director Steve House , and Parks and Outdoors Director Josh Roseberry.

**Pledge of Allegiance**

Mayor Tokunaga called the meeting to order.

**Agenda Approval**

Town Administrator Burack responded there were no staff additions to the Agenda. Mayor Tokunaga asked for postponement of Resolution 12-23 and Trustee Chavez requested an item placed on the Discussion Agenda.

**KMB Presentation**

The Keep Milliken Beautiful (KMB) Committee presented a "You Make a Difference Awards" to Mr. Jim Gardner, 801 Forest Street. This award was given due to the exterior renovations completed on Mr. and Mrs. Gardner's home.

**Citizen Comments**

Mr. Jim Gardner, 801 Forest Street, is concerned that Lola Park is not being watered or cared for adequately and specifically he did not believe that the Park has been watered since Beef 'N Bean day. Mr. Gardner also complimented Town staff on a very well managed Beef 'N Bean Day.

**Minutes of Previous Meeting** – August 8, 2012 meeting.

Minutes approved as distributed.

**Acknowledgement of List of Bills**

List of Bills was acknowledged.

**CONSENT AGENDA**

There were no items.

**ACTION AGENDA**

**1. Public Hearing and Consideration and Approval of Ordinance 665, an Ordinance Rezoning the Western International Grain Property**

Community and Economic Development Director Steve House asked the Town Board to consider for approval an ordinance rezoning the Western International Grain Property to I-2, Medium Industrial Zone district.

Public Hearing opened at 7:18 PM

Public Hearing closed at 7:26 PM

Mayor Pro Tem Cozad moved to approve Ordinance 665 rezoning the property known as the Western International Grain property from C-2, Local Business District and I-2 Medium Industrial District to I-2, Medium Industrial District. Trustee Hobler seconded.

Discussion: Town Attorney Fickel stated that Ordinance 665 is contingent upon receiving a survey of the property that is mandated by the Town's ordinances. Mayor Pro Tem Cozad stated that this change in zoning follows the Town's current land use plan.

Vote: All in favor, none opposed. Motion passed.

**2. Acknowledgement of Receipt of the Highway 257 Trail Feasibility Study**

Community and Economic Development Director Steve House asked the Town Board to review and acknowledge receipt of the Highway 257 Trail Feasibility Studies Final Report. Director House reviewed the alignments with the Town Board.

The Town Board acknowledged receipt of the Highway 257 Trail Feasibility Study.

Discussion: This is an important first step and brings the Town closer to having a trail installed.

**3. Consideration and Approval of the Revised Guidelines for the Storefront\$ Grant Program**

Community and Economic Development Director Steve House asked the Town Board to review and consider for approval the revised guidelines for the Storefront\$ grant program.

Town Attorney Fickel explained the agreement to the Town Board.

Trustee Hobler moved to approve the Storefront\$ guidelines revisions by adding the following language: “Town of Milliken permit fees for improvements shall be reimbursed according to the reimbursement schedule. Improvements such as benches, bicycle parking apparatus, trash containers, street furniture, planters, and other similar non-fixture objects that are used by the general public, whether placed in the right-of-way or on private property, shall be the property of the Town of Milliken and intended to remain in use by the general public. Fixtures attached to the exterior of the building, such as awnings and light fixtures, may be purchased at a depreciated value from the Town in the event that the tenant/property owner closes or vacates the business.” Trustee Chavez seconded.

Discussion: None.

Vote: All in favor, none opposed. Motion passed.

**4. Consideration and Approval of Resolution 12-23**

Postponed until the September 12, 2012 meeting.

**DISCUSSION AGENDA**

**1. Toxicity**

Trustee Chavez spoke about concerns he has with an email that was sent to the Town Administrator by a citizen and about concerns about possible micro-management of Town staff by a Board member.

**2. Anna Flood House Heritage Center**

Trustee Jemiola asked about the move of the Anna Flood House and when that will take place. Town Administrator Burack referenced an e-mail update on the subject sent to the Board on Aug. 15 and provided additional update that according to the contractor the move will occur in September.

**Updates on Staff Assignments**

**Other Business**

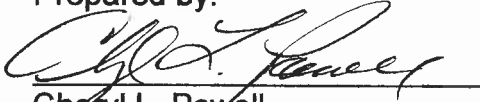
**Summary of Meeting (Review of Action Items, Staff Assignments & Schedule)**

Town Administrator Burack will investigate Mr. Gardner's concerns about Lola Park and report to the Town Board via an email report.

**Adjournment**

Hearing no further business, the Mayor adjourned the meeting at 7:50 p.m.

Prepared by:



Cheryl L. Powell  
Town Clerk

Approved by:



Milt Tokunaga, Mayor