

MINUTES OF A REGULAR MEETING

December 18, 2012

The meeting was called to order at 5:30 p.m. by Mayor Pro Tem Lane Yack.

A roll call was taken which showed council members Lane Yack, David Labrum, Aaron Weight, Albert Foster, and Gordon Snow present. Mayor Vaun Ryan was excused. Mayor Pro Tem Lane Yack stated that the meeting was a regularly called meeting and that notice of the time, place and agenda of the meeting had been provided to the local news media, to each member of the governing body, and was posted on the city web page and the state public meetings web page.

Others present included City Manager Justin Johnson, City Recorder Carolyn Wilcken, Assistant City Manager Roger Eschler, Finance Director Tammy Wilkerson, Lawana Duncan, Mason Duncan II, Michael Hawley, Cameron Olsen, Faith Spencer, Jason Kelly, Greg Staker, Jodie Staker, Dann Battisone, Rachen Morgan, Mike Miles, Irene Hansen, and Brad LeBaron.

Opening prayer was given by Justin Johnson.

MINUTES

A motion was made by Councilman David Labrum to approve the minutes of the regular meeting of December 4, 2012, after revision. Motion was seconded by Councilman Albert Foster. Those voting Aye were Lane Yack, David Labrum, Aaron Weight, Albert Foster, and Gordon Snow. Motion was carried unanimously.

2012 AUDIT REPORT

Auditor Cameron Olsen came before Council to present and comment on the 2012 audit report. Mr. Olsen stated there were two findings that need to be addressed. Finance Director Tammy Wilkerson reported that these concerns are already being resolved. There were no further questions or concerns with the audit.

2013 COUNCIL MEETING CALENDAR

Council reviewed the proposed 2013 council meeting calendar. After review, a motion was made by Councilman Aaron Weight to approve the calendar as presented. Motion seconded by Councilman David Labrum. Those voting Aye were, Lane Yack, David Labrum, Aaron Weight, Albert Foster, and Gordon Snow. Motion was carried unanimously.

MAIN STREET LIGHTING PROJECT REVIEW

Council discussed the Main Street Lighting project. City Manager Justin Johnson reported there are three engineering firms interested in doing this project. It is being recommended by Justin and city staff to go with Horrocks Engineers bid. After discussion, a motion was made by Councilman Albert Foster to accept Horrocks Engineers proposal for doing the Main Street

Lighting project. Motion seconded by Councilman David Labrum. Those voting Aye were, Lane Yack, David Labrum, Aaron Weight, Albert Foster, and Gordon Snow. Motion was carried unanimously.

MISCELLANEOUS STREET LIGHT NEEDS

There was an inquiry by residents regarding whether or not metal light poles would be available for areas that need street lights. It will probably be spring before light poles can be installed. There have been inquiries on being able to use decorative poles like the ones on Main Street, but Council expressed concern because the lighting isn't as bright. Council concurred that decorative poles can be purchased if the residents want to pay for them, but the city will determine placement of the poles.

ANNEXATION – SEWER AND WATER EXTENSION DISCUSSION

Clarification has been sought regarding the timing for putting in sewer and water in areas that are being annexed and known as the Constitution Park Annexation. A cost of \$14,000 has been determined to extend the water line. The sewer line extension has not been determined but a sum of \$20,000 has been suggested.

SWIMMING POOL PRIORITIZATION DISCUSSION

Albert Foster reported that the State Tax Commission has approved the non-profit economic development entity that is in place to accept donations for tax credit purposes. Chamber of Commerce Director Irene Hansen stated that a new Board of Directors needs to be formed for the Duchesne County Development Corporation, the non-profit entity. Albert also reported on changes that have become necessary through working with the architect. Albert is recommending changing the priority list from an outdoor pool as first priority to having an indoor pool the first priority. The architect has recommended having a well insulated overhead door on one wall that would open in the summer with a splash pad for the outdoor area. This would provide for a year round indoor pool while giving an outdoor feeling. Council members expressed their reasons for supporting the outdoor pool as the first priority, but expressed a willingness to look into creative planning. It was suggested that Council make a visit to a pool that is constructed using the indoor/outdoor concept.

IMPACT FEES DISCUSSION

Finance Director Tammy Wilkerson reported on her efforts to finalize a resolution detailing the designation of impact fees. The resolution will bring the city into compliance with state law and the annual audit requirements.

CITY MANAGER REPORT

City Manager Justin Johnson reported on the bids received for the Durigan Springs pasture lease. Five bids were received and reviewed. After discussion, a motion was made by Councilman David Labrum to accept the bid from Shane Gardner for leasing the Durigan Springs property. Motion seconded by Councilman Aaron Weight. Those voting Aye were, Lane Yack, David Labrum, Aaron Weight, and Gordon Snow. Motion was carried unanimously. This lease will include allowing a city sign to be displayed on property owned by Mr. Gardner.

COUNCIL REPORTS

Gordon Snow requested a program be looked into to implement an employee appreciation program. City Manager Justin Johnson will work on this.

Lane Yack reported on attending the Nutcracker production put on by Leanne Winterton Ames and how excellent it was.

Aaron Weight reported on UBIC regarding the 2013 Centennial Celebration and the need to increase the city funding contribution. Aaron also stated that if Council has any specific requests for the celebration, Council needs to specify as soon as possible. A video presentation was suggested with pictures of Roosevelt's beginning and growth over the years on one of the evenings of UBIC. The grand marshals need to be decided for the UBIC parade as soon as possible. Aaron asked that the fire agreement with Uintah County be reviewed.

David Labrum asked that a thank you letter be sent to the Basin Fine Arts Council for their production of the Messiah Program and for all they are doing to plan for Roosevelt's Centennial Celebration next year.

Albert Foster didn't have anything to report.

PURCHASE ORDERS

A motion was made by Councilman David Labrum to approve the following purchase orders. Motion seconded by Councilman Albert Foster. Those voting Aye were Lane Yack, David Labrum, Aaron Weight, Albert Foster, and Gordon Snow. Motion carried unanimously.

60559	McMullin Heating & Cooling	\$ 4,200.00
61728	Tri County Concrete	1,010.00
61733	Mountainland Supply Co.	3,071.64
61727	Chemtech-Ford Lab	546.00
61250	Freedom Mailing Services	1,098.33
61622	Poppoff Concrete Construction	2,140.00
61653	Western Petroleum	943.47
61619	Leavitt Group Of Wasatch	3,100.00
61641	Basin Veterinary Clinic, Inc.	1,258.60
61704	Bad Boys Auto	1,004.20

60558	Simplex Grinnell	738.00
60556	S.E.I.	1,848.18
71729	Freedom Mailing Services	1,138.05
61754	Zion's Trust	1,750.00
61683	Mountainland Supply Co.	2,422.06
61186	Uintah Basin Standard	856.00
61565	Turf Equipment & Irrigation	2,406.58
61564	RMT	1,000.00
61569	Jones Paint & Glass	696.00
61557	United Services & Sales	587.70
61804	IFA	1,186.00
61827	Jim Young	1,500.00
61752	Lorraine Richens	50,000.00
61375	Western Petroleum	8,436.87
61759	Staker & Parson dba Burdick Mat	99,545.46
61828	Val's Body Shop	3,030.17
61072	Mountainland Supply Co.	505.56
	Foote And Charles PC	5,000.00
	Moon Lake Electric	10,267.96
	Strata Networks (Landline)	3,020.17
	Strata Networks (Cellular)	3,094.26
	Roland Uresk PC Basin Law	<u>1,150.00</u>
	TOTAL	<u>\$218,551.26</u>

A motion was made by Councilman Aaron Weight to adjourn the meeting. Motion seconded by Councilman Albert Foster. Those voting Aye were Lane Yack, David Labrum Aaron Weight, Albert Foster, and Gordon Snow. Motion carried unanimously.

Meeting adjourned at 8:15 p.m.

Vaun D. Ryan, Mayor

ATTEST:

Carolyn Wilcken, Recorder