

MINUTES OF A REGULAR MEETING

June 19, 2012

The meeting was called to order at 5:30 p.m. by Mayor Vaun D. Ryan.

A roll call was taken which showed council members Lane Yack, David Labrum, Aaron Weight, Albert Foster, and Gordon Snow present. Mayor Ryan stated that the meeting was a regularly called meeting and that notice of the time, place and agenda of the meeting had been provided to the local news media, to each member of the governing body, and was posted on the city web page and the state public meetings web page.

Others present included City Manager Justin Johnson, Assistant City Manager Roger Eschler, Finance Director Tammy Wilkerson, Howard Harding, Jean Liddell, Terry Buxton, Larry Nielsen, Leon Nielsen, and Trent Bell. City Recorder Carolyn Wilcken was excused.

Opening prayer was given by Aaron Weight.

MINUTES

A motion was made by Councilman Aaron Weight to approve the minutes of the regular meeting of June 5, 2012, after revision. Motion was seconded by Councilman David Labrum. Those voting Aye were, David Labrum, Aaron Weight, and Gordon Snow. Motion was carried unanimously.

A motion was made by Councilman Lane Yack to approve the minutes of the special meeting of June 12, 2012, as presented. Motion was seconded by Councilman Aaron Weight. Those voting Aye were, David Labrum, Aaron Weight, and Gordon Snow. Motion was carried unanimously.

POST OFFICE CLUSTER BOX INSTALLATION

Roger Eschler reported to Council that the post office wishes to install cluster boxes in the City's rights-of-way, especially in new subdivisions. Council discussed the need to have the city approve of the exact locations and then be inspected by the city. After discussion, it was determined that we will work with the post office when they have a need to install cluster boxes. Roger Eschler will be the city employee to contact. Fenn Stewart appeared later in the meeting.

AIRPORT UPDATE

Airport Manager Howard Harding came before Council to give an update on the airport facilities. Howard stated that a new airport engineer is being sought. Howard also reported on the progress of new hanger construction. Fuel sales run 30,000-40,000 gallons per year jet fuel. There are 37 aircraft based at the Roosevelt Airport currently. A major cleanup campaign is underway at the airport. Howard stated that there is a need for an airport rental car.

800 SOUTH IMPROVEMENT DISCUSSION

Council discussed improving 800 South. Roger Eschler reported there are a number of concerns with this project. Engineering needs to be done and decisions made. A master plan for the cemetery property on the south side of 800 South also needs to be developed. Council directed that the engineering for this project needs to be bid out.

EXISTING STREET POLICY DISCUSSION

Assistant City Manager Roger Eschler came before Council to discuss implementing a policy relating to new street construction and improving substandard streets that already exist. Roger presented a written policy draft for Council review and asked that they review it and make recommendations or changes and a revised policy will be brought to the next Council meeting.

STREET IMPROVEMENT PRIORITIZATION DISCUSSION

Public Works Director Kirby Wolfenjer will come to Council at the next meeting.

CONSTITUTION PARK ANNEXATION BOUNDARY

The City is annexing property into Roosevelt City limits that they own located in Constitution Park that is currently in Duchesne County. Council has discussed the number of other properties that should be a part of this annexation. After review and discussion, a motion was made by Councilman Gordon Snow to proceed with the annexation to include the following properties Roosevelt City, David Brotherson, George Dean, Burr Eldredge, and John Powell. Motion seconded by Councilman David Labrum. Those voting Aye were, Lane Yack, David Labrum, Aaron Weight, Albert Foster, and Gordon Snow. Motion was carried unanimously.

INDUSTRIAL PARK SEWER EXPANSION

Assistant City Manager Roger Eschler gave Council the cost to expand the sewer into the industrial park area with a 12" line. Council directed that Roger make contact with property owners to see if they are interested in annexing into Roosevelt and provide a right-of-way if the city pays the cost of the annexation process.

GALES ACRES ROAD IMPROVEMENT DECISION

Assistant City Manager Roger Eschler presented the costs of engineering and installing curb and gutter for the Gales Acres project. After discussion, a motion was made by Councilman Aaron Weight to proceed to hire bonding and legal council. Motion seconded by Councilmen David Labrum. Those voting Aye were, Lane Yack, David Labrum, Aaron Weight, Albert Foster, and Gordon Snow. Motion was carried unanimously. Council determined that engineering would not be needed on this project.

K-2 GROUP SECONDARY WATER DISCUSSION

Concern was expressed with having given up use of irrigation water for the secondary system as the cost of secondary water is higher than expected. Councilman Snow expressed concern that the standard secondary water users subsidize the rates given to the K-2 group. After discussion, a motion was made by Councilman Aaron Weight to put into writing the ratio will stay the same as rates increase at an 80% maximum. Motion seconded by Councilman David Labrum. After discussion, Councilman Labrum withdrew his second. Council then discussed the need for more information before making any adjustment to the current rate. A motion was then made by Councilmen Aaron Weight that whatever rate is decided after review in August, will be recalculated retroactive to the first of the 2012 water year and that this rate will not exceed 80% of the standard rate. The K2 users will receive a letter stating this decision. Motion seconded by Councilman David Labrum. Those voting Aye were, Lane Yack, David Labrum, Aaron Weight, Albert Foster, and Gordon Snow. Motion was carried unanimously.

SUBCONTRACTORS AGREEMENT WITH ROOSEVELT CITY HOUSING AUTHORITY

The Roosevelt Housing Authority needs to enter into an agreement with Roosevelt City in order to pursue obtaining Community Development Block Grant funding. After discussion, a motion was made by Councilman David Labrum to enter into an agreement allowing Roosevelt City Housing Authority to be subcontracted under Roosevelt City to apply for CDBG funding. Motion seconded by Councilman Lane Yack. Those voting Aye were, Lane Yack, David Labrum, Aaron Weight, Albert Foster, and Gordon Snow. Motion was carried unanimously.

RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN - CDBE

As required by federal regulations, Roosevelt City needs to approve a residential anti-displacement and relocation assistance plan. This plan must be in place in order to qualify for funding through the Community Development Block Grant program. After review and discussion, a motion was made by Councilman Albert Foster to approve this plan. Motion seconded by Councilman David Labrum. Those voting Aye were, Lane Yack, David Labrum, Aaron Weight, Albert Foster, and Gordon Snow. Motion was carried unanimously.

500 EAST FENCING REQUEST DECISION

Rhea Thorson has asked Roosevelt City to pay for a fence for her property on 500 East since Roosevelt City received a right-of-way through her property. After discussion, a motion was made by Councilman Albert Foster that the new street has substantially improved the property value and fencing was not part of the arrangement. Motion seconded by Councilmen Aaron Weight. Those voting Aye were, Lane Yack, David Labrum, Aaron Weight, Albert Foster, and Gordon Snow. Motion was carried unanimously.

BUSINESS BUILDING STANDARDS DISCUSSION

Council has discussed developing minimum requirements for construction and maintenance of buildings in Roosevelt City. After discussion, Council concurred that the existing ordinances will be enforced in order to keep the city in good repair.

BEAUTIFICATION – FLOWER EXPANSION DISCUSSION

Roosevelt City has received a number of requests to have flowers in front of businesses as is presently being done on Main Street. Council discussed how inclusive they want to be in obtaining and watering flowers in flowerpots within the City. Council discussed a number of ideas and concerns. Council will discuss this further.

COUNCIL REPORTS

Gordon Snow asked about the result of negotiations with the Duchesne County Commissioners regarding the Bluebell Connector road. It was reported that the Commissioners have agreed to consider the project completed with no funds outstanding.

Lane Yack requested a city cleanup report. City needs to take initiative to clean up city property.

Aaron Weight gave a report on the beautification clean up. Aaron requested that a groundbreaking be scheduled for the new city sign for the 1st of August, before UBIC. Aaron also reported that Channel 5 News will be here for the parade. Aaron requested that a letter be sent to all the clergy to thank them for notifying their members of the 1st cleanup and asking them to participate in the July cleanup. Aaron asked about the progress of the council room update.

David Labrum didn't have anything to report.

Albert Foster reported that there will be an energy summit at the Crossroads Center. He also gave an update on the swimming pool project.

PURCHASE ORDERS

A motion was made by Councilman David Labrum to approve the following purchase orders. Motion seconded by Councilman Lane Yack. Those voting Aye were, David Labrum, Aaron Weight, Albert Foster, and Gordon Snow. Motion carried unanimously.

58519	Duchesne County Fire & Emergency	\$ 3,750.00
60034	K & D Patching	5,522.00
60328	Mountainland Supply Co.	4,869.18
“	“	1,471.63
“	“	2,148.65
59995	Mountainland Supply Co.	728.51
60293	Jessen Electric, Inc.	1,286.26

60276	Western Petroleum	1,082.40
“	“	984.62
60296	Western Petroleum	2,170.14
“	“	692.78
60292	Turf Equipment & Irrigation	2,347.70
60290	Green Source	4,400.00
60300	Grand Junction Pipe & Supply	1,539.08
60285	Grand Junction Pipe & Supply	577.84
60253	Sunshine Roofing	3,800.00
59975	Western Petroleum	10,280.17
60259	Back Country Tree Service	600.00
60171	Zion's Bank Trust	1,750.00
60123	IFA	1,679.44
	Basin Law /Roland Uresk P.C.	1,412.50
	Joel D. Berrett, Attorney At Law	<u>650.00</u>
	TOTAL	<u>\$53,742.90</u>

A motion was made by Councilman Snow to adjourn the meeting. Motion seconded by Councilman Yack. Those voting Aye were Lane Yack, David Labrum Aaron Weight, Albert Foster, and Gordon Snow. Motion carried unanimously.

Meeting adjourned at 9:30 p.m.

Vaun D. Ryan, Mayor

ATTEST:

Carolyn Wilcken, Recorder