

PERRY CITY COUNCIL BUDGET WORK SESSION
PERRY CITY OFFICES
MARCH 14, 2013

6:05 PM

OFFICIALS PRESENT: Mayor Jerry Nelson presided and conducted the meeting.
Marci Satterthwaite, Todd Christensen, Karen Cronin, Peter Gerlach

OFFICIALS EXCUSED: Jana Nelson

CITY STAFF PRESENT: Duncan Murray, City Administrator
Susan Obray, City Recorder
Shanna Johnson, Chief Deputy Recorder
Dale Weese, Chief of Police

OTHERS PRESENT:

CALL TO ORDER

Mayor Nelson called the meeting to order.

A. BUDGET WORK SESSION

Shanna Johnson advised that the budget is being monitored and may balance out by year end, but the following budget amendments (additions) may be needed for Fiscal Year 2012-2013 (FY2013):

- **Judicial - \$5,000:**
 - To cover higher than anticipated prosecution and defense costs.
- **Community Development - \$10,000:**
 - \$6,000 to pay for the creation of Inter-local Agreements for 1100 South CDA.
 - \$4,000 (optional) to hire Jones and Associates for planning services for the remainder of FY2013.
- **Administration - \$11,712.61:**
 - To cover property taxes due on lots acquired in the Walker Springs subdivision and taxes from 2005.
 - Additional funds needed for the Utopia bond payment due to new bond structure.
 - \$800 to cover employee mileage reimbursements and fuel/maintenance costs for newly acquired Dodge Durango. Shanna explained that last year the office used a car that has been transferred to the Wastewater Treatment Plant in an effort to save vehicle expenses as they were using a Ford F550 truck to travel back and forth to Salt Lake and elsewhere. She said because the office no longer had a vehicle to use for errands, trainings etc., they have had to pay mileage reimbursements to staff members using their own vehicles. The office is now using the Dodge Durango previously used by police. Some minimal maintenance work has been done to the vehicle and it seems to work well for travel within 30-50 miles of the city office.
- **Police - \$68,469.99:**
 - to cover higher than anticipated staffing costs needed to provide 24/7 Police coverage.

- \$5,120 for depreciation of new Police Truck.
- \$5,120 in professional and engineering fees needed to amend the Capital Facilities Plan and assist with the design of a new training facility to be located at the Gun Range. Impact Fees will cover these costs.

Council Member Cronin said that she thought that the Durango was to be sold to help offset costs the new police vehicle. Shanna explained the Police originally planned to sale the vehicle, but during a Department Head meeting it was decided that the vehicle would be perfect for use by the Public Works and Administration Departments. She said that Administration was looking to purchase a vehicle for around \$12,000; by using the Durango, the city will save the cost for depreciation of an office vehicle and fuel costs in Public Works.

- **First Responders - \$1,625:**

- To help pay for professional fees needed to amend the Capital Facilities Plan. Impact fees will cover these costs.

- **Streets - \$27,348:**

- \$9,598 Needed to replace monies used for Promontory School Signs not originally planned in the budget and to connect signs with power.
- \$2,500 for Streetlight Field Assessment approved in the February 28, 2013 Council meeting.
- \$12,450 to replace monies spent on 2000 South improvements and the hauling of dirt to Maddox Lane. Shanna said that some of this may be able to be paid for with B&C Road Funds. Mayor Nelson asked her to report on how much can be covered by B&C Road Funds in the next work session.
- \$2,800 to cover additional road salt needed due to harsh winter.

Mayor Nelson asked if some of these costs can be covered by funds already in the budget. Shanna said it is possible that the budget may start to balance as the winter season is coming to an end and projects for the year have been completed. He asked her to see if this is possible and ask Paul Nelson to watch hours for part-time and seasonal employees and ensure that they are working only hours needed to support the department.

- **Parks - \$12,206:**

- \$7,970 needed to cover holiday events and ensure there are available funds for the Fourth of July. Shanna said that it is hard to anticipate when purchases will be made as this event takes place as we transition to the next Fiscal Year. She said this will ensure that funds are available if purchases are made before June 30th.
- \$1,236 needed for Eagle Scout projects.
- \$3,000 to cover fencing installed at the Perry Park tennis/basketball courts. Shanna advised that originally the plan was cover this with impact fees, but all impact fees were spent on the completion of the Centennial Soccer Park.

Shanna said that \$123,959 is available to cover additions to the budget without affecting unrestricted fund balance. She advised that the presented additions add up to \$136,361.60; if all the funds are needed, the unrestricted fund balance will go from 12% to 9%. Shanna said this is a worst case scenario and city staff will do their best to fit the additions into their current budgets. Mayor Nelson said he would like to fit as much of the expenses in to current budgets as possible because although there is fund balance available, you never know what the future holds.

ITEM 11: ADJOURNMENT

Mayor Nelson closed the work session at 7:00 p.m.

Susan O Bray, City Recorder

Jerry Nelson, Mayor

Shanna Johnson, Chief Deputy Recorder