

PERRY CITY COUNCIL SPECIAL MEETING
PERRY CITY OFFICES
JUNE 12, 2012

7:00 PM

OFFICIALS PRESENT: Mayor Nelson presided and conducted the meeting.
Marci Satterthwaite, Todd Christensen, Karen Cronin, Peter Gerlach,
Jana Nelson

CITY STAFF PRESENT: Duncan Murray, City Administrator
Susan Obray, City Recorder
Shanna Johnson, Chief Deputy Recorder
Dale Weese, Chief of Police
Scott Hancey, Police Officer

OTHERS PRESENT: Lani Braithwaite, Reese Nelson, Brett Jones, Tesla Hancey, Trevor Murray, Justin Murray, Emily Murray

ITEM 1: CALL TO ORDER

Mayor Nelson called the meeting to order (this meeting replaced the June 14, 2012 meeting, which was cancelled).

A. INVOCATION

Council Member Christensen offered the invocation.

B. PLEDGE OF ALLEGIANCE

Council Member Nelson led the audience in the Pledge of Allegiance.

ITEM 2: NEW BUSINESS LICENSES, PROCEDURAL ISSUES, AND APPOINTMENTS

A. CONFLICT OF INTEREST DECLARATION

None.

B. NEW BUSINESS LICENSES

- Dirt Works-Owner Jeff Nielsen (no visiting clientele)

MOTION: Council Member Christensen made a motion to approve the business license for Dirt Works (business owner Jeff Nielsen). Council Member Cronin seconded the motion.

ROLL CALL: Council Member Cronin, Yes Council Member Satterthwaite, Yes
 Council Member Christensen, Yes Council Member Gerlach, Yes
 Council Member Nelson, Yes

Motion Approved. 5 Yes, 0 No.

C. PASS OUT WARRANTS TO COUNCIL MEMBERS (AND POSSIBLE DISCUSSION)

Susan Obray passed out the warrants.

ITEM 3: PRESENTATIONS

A. RECOGNITION OF CODEY ILLUM FOR HIS YEARS OF SERVICE AS PERRY CITY'S BUILDING OFFICIAL

Mayor Nelson advised that Codey Illum was not able to attend the meeting, but presented a certificate that will be delivered to him in recognition of his years as Perry City's Building Official. He explained that Codey will be leaving the city to go work for Box Elder County, but will still work for the City Part-time.

B. ANNUAL REPORT BY COREY BENNION, MOSQUITO ABATEMENT BOARD MEMBER FOR PERRY CITY

This item was tabled until next meeting.

ITEM 4: PUBLIC COMMENTS AND/OR PUBLIC HEARING

A. PRESENTATION AND PUBLIC HEARING: ORDINANCE 12-X (ADOPT A FINAL AMENDED BUDGET FOR FY2011-2012)

Shanna Johnson presented the attached budget amendment for approval, stating that the General Fund budget had been increased to account for increased revenue received from sales tax, grants, and increased building. The following budgets were also increased:

- Administration – to cover increased professional & technical, and operation costs.
- Parks – to include improvements at the Centennial Soccer Park, including the new restroom.
- Police – to cover increased staffing costs due to department restructuring, and improvements at the gun range, which are funded by grants.
- Community Development – to cover an increase to professional and technical expenses, as well as some restructuring in the department.

Shanna advised the amendment also included changes to the Debt Service Fund, to include the loan from the Utility fund being borrowed (\$104,462) and paid back with interest (\$107,759), and to account for the collection of some delinquent bond assessments (totaling \$180,000).

B. PRESENTATION AND PUBLIC HEARING: ORDINANCE 12-Z (ADOPT A FINAL BUDGET FOR FY2012-2013)

Shanna Johnson presented the attached budget for Fiscal Year 2012-2013; she reviewed the below sections of the budget.

- General Fund
 - Projected Revenue - \$1,860,812
 - Includes an increase to Municipal Energy Tax (MET) from 2.0% to 6.0%
 - Projected Operational Expenses - \$1,514,695
 - Transfer to Sewer Fund - \$142,628
 - Contribution to Fund Balance - \$203,489
 - To cover restricted funds, impact fees, and fund balance required by the State Auditor (5-17%)
- Debt Service Fund
 - Projected Revenues - \$657,182
 - Projected Expenses - \$652,841
 - Contributions to Fund Balance - \$4,341
- Utility Fund
 - Projected Revenues - \$618,550
 - Projected Operational Expenses - \$560,018
 - Contributions to Fund Balance - \$58,532
- Sewer Fund
 - Projected Revenues \$1,128,031
 - Includes transfer from General Fund of \$142,628 generated partially by MET tax increase from 2.0% to 6.0%
 - Includes Sewer rate increase of \$2.00 – the increase of revenue is needed to cover a revenue shortfall caused by lack of growth in the community, resulting in fewer impact and user fees than anticipated.

- Projected Operational and Bond Expenses - \$1,128,031
- Fleet Lease Internal Service Fund
 - Projected Revenues (received from city departments for vehicle depreciation) - \$33,001
 - Projected Expenditures (vehicle depreciation) - \$33,001

Shanna Johnson reviewed the projects planned for Fiscal Year 2012-2013:

- New Gun Range
- Road Improvements on 1200 West, 2000 South, and Maddox Lane
- Chip Seal work to take place on various roads in the community
- GIS Mapping of City infrastructure
- Improvements to wells and pump houses to achieve energy efficiency

C. PRESENTATION AND PUBLIC HEARING: ORDINANCE 12-E (TO INCREASE PERRY’S MET TAX FROM 2.0% to 6.0%)

D. Duncan Murray advised if approved this Ordinance would increase the Municipal Energy tax charged on Rocky Mountain Power and Questar Gas bills from 2.0% to 6.0%. He said the revenue generated from this change will help fund the revenue shortfall in the Sewer department due to lack of growth (and lack of sewer impact fees). He said if a time comes that the city no longer needs the revenue, the rate could be reduced. If the rate is passed before July 1st, this will go into effect July 1st; if after, it will not go into effect until the next quarter. Duncan explained the rate can be lowered if the economy improves and the additional revenue is no longer needed. Council Member Gerlach asked if this would require a public hearing. Duncan said no (not to reduce the tax rate). Mayor Nelson stated the city has cut hundreds of thousands of dollars from the budget over the last few years and at this point, more revenue is needed. If at some point it is no longer needed, the rate will be lowered. Mayor Nelson said money was put aside for the sewer to help cover a couple of bad years; unfortunately, the bad years have lasted longer than the savings. We now have to raise revenues and this particular tax is nice because it is a user rate, and what you pay is based on what you use. Everybody pays the same percentage, but not the same amount. He said he hopes the City will not need the rate set at 6% for long. In order to reduce the rate, the city needs 30 new homes built in the city each year; a few years ago, the city had 60 or more new homes per year.

MOTION: Council Member Cronin made a motion to open a public hearing to discuss Ordinance 12-X (Final Amended Budget for Fiscal Year 2011-2012), Ordinance 12-Z (Final Budget for Fiscal Year 2012-2013), and Ordinance 12-E (to Increase Perry’s MET Tax from 2.0% to 6.0%). Council Member Nelson seconded the motion.

ROLL CALL: Council Member Cronin, Yes Council Member Satterthwaite, Yes
 Council Member Christensen, Yes Council Member Gerlach, Yes
 Council Member Nelson, Yes
Motion Approved. 5 Yes, 0 No.

No public comments were made.

MOTION: Council Member Christensen made a motion to close the public hearing for Ordinance 12-X (Final Amended Budget for Fiscal Year 2011-2012), Ordinance 12-Z (Final Budget for Fiscal Year 2012-2013), and Ordinance 12-E (to Increase Perry’s MET Tax from 2.0% to 6.0%). Council Member Gerlach seconded the motion.

ROLL CALL: Council Member Cronin, Yes Council Member Satterthwaite, Yes
 Council Member Christensen, Yes Council Member Gerlach, Yes
 Council Member Nelson, Yes
Motion Approved. 5 Yes, 0 No.

E. PUBLIC HEARING (CANCELLED): APPROVE A BUDGET TRANSFER, TO REPLACE AN INTER-FUND LOAN OF APPROX. \$104,462.16, FROM PERRY CITY'S ENTERPRISE UTILITY FUND TO THE PERRY REDEVELOPMENT AGENCY'S POINTE PERRY BOND ASSESSMENT FUND (Cancelled due to said inter-fund loan being repaid in full)

F. PUBLIC COMMENTS (REGARDING RESOLUTION 12-08 AND/OR OTHER ISSUES)

No public comments were made.

ITEM 5: FINANCIAL, PUBLIC UTILITIES, AND TECHNOLOGY ISSUES

A. ACTION: ORDINANCE 12-X (ADOPT A FINAL AMENDED BUDGET FOR FY2011-2012)

MOTION: Council Member Cronin made a motion approve Ordinance 12-X, adopting a Final Amended Budget for FY2011-2012. Council Member Christensen seconded the motion.

ROLL CALL: Council Member Cronin, Yes Council Member Satterthwaite, Yes
 Council Member Christensen, Yes Council Member Gerlach, Yes
 Council Member Nelson, Yes
Motion Approved. 5 Yes, 0 No.

B. ACTION: ORDINANCE 12-Z (ADOPT A FINAL BUDGET FOR FY2012-2013)

MOTION: Council Member Cronin made a motion to approve Ordinance 12-Z, adopting a Final Budget for FY2012-2013 with the following changes: shift \$0.75 of the Garbage rate to the Sewer rate, and allocating \$5,000 of the planned General Fund balance to the Administration department (to be used for the research and/or creation of a Cemetery District). Council Member Christensen seconded the motion.

ROLL CALL: Council Member Cronin, Yes Council Member Satterthwaite, Yes
 Council Member Christensen, Yes Council Member Gerlach, Yes
 Council Member Nelson, Yes
Motion Approved. 5 Yes, 0 No.

C. ACTION: ORDINANCE 12-E (TO INCREASE PERRY'S MET TAX FROM 2.0% TO 6.0%)

MOTION: Council Member Christensen made a motion to approve Ordinance 12-E, to increase Perry City's Municipal Energy Tax from 2.0% to 6.0%. Council Member Cronin seconded the motion.

ROLL CALL: Council Member Cronin, Yes Council Member Satterthwaite, Yes
 Council Member Christensen, Yes Council Member Gerlach, Yes
 Council Member Nelson, Yes
Motion Approved. 5 Yes, 0 No.

D. ACTION: RESOLUTION 12-08 (TO AMEND PMC CHAPTER 84.05, MONTHLY UTILITY FEES, BY REDUCING THE GARBAGE RATE BY \$0.75 AND BY INCREASING THE SANITARY SEWER RATE BY \$2.75, WITH A NET INCREASE OF \$2.00)

Duncan Murray advised that if approved, this resolution will change the following:

- Garbage Rate – to change from \$10.50 to \$9.75
- Sanitary Sewer Rate – to change from \$41.50 to \$44.25

Duncan explained that if approved, this will go into effect July 1st, to be included in the July 1st billing (for June service).

MOTION: Council Member Cronin made a motion to approve Resolution 12-08 to amend PMC Chapter 84.05, Monthly Utility Fees, by Reducing the Garbage Rate by \$0.75 and by increasing the Sanitary Sewer Rate by \$2.75, with a net monthly increase of \$2.00. Council Member Nelson seconded the motion.

ROLL CALL: Council Member Cronin, Yes Council Member Satterthwaite, Yes
 Council Member Christensen, Yes Council Member Gerlach, Yes
 Council Member Nelson, Yes

Motion Approved. 5 Yes, 0 No.

E. ACTION: APPROVAL OF WARRANTS

MOTION: Council Member Gerlach made a motion to approve the warrants, along with the additional warrant request for \$2,600 for fireworks. Council Member Christensen seconded the motion.

ROLL CALL: Council Member Cronin, Yes Council Member Satterthwaite, Yes
Council Member Christensen, Yes Council Member Gerlach, Yes
Council Member Nelson, Yes

Motion Approved. 5 Yes, 0 No.

F. ACTION: APPROVE ANNUAL CERTIFICATE OF RETIREMENT CONTRIBUTION RATES (UTAH RETIREMENT SERVICES)

Duncan Murray reviewed the annual certificate of retirement contributions. He stated there are no changes this year to discretionary rates, but there are changes to rates set by the State, which are required in order to be part of Utah Retirement Systems. There were no changes to 401-k contributions, which currently is set at a 2% match if the employee contributes 4.0% of their salary. Duncan stated that Utah Retirement has modified the system to include tier 1 and the new tier 2. He said the city has no new employees that qualify under tier 2, but the rate must be set so that if a new employee (not yet on State retirement) is hired, it will apply. Duncan recommended setting the minimum required rate for the tier 2-retirement plan. Duncan reported that Utah Retirement Systems did an audit on Perry City's retirement processes and reporting. He said the city is fully compliant.

MOTION: Council Member Cronin made a motion to approve the Annual Certification of Retirement Contribution Rates as presented. Council Member Nelson seconded the motion.

ROLL CALL: Council Member Cronin, Yes Council Member Satterthwaite, Yes
Council Member Christensen, Yes Council Member Gerlach, Yes
Council Member Nelson, Yes

Motion Approved. 5 Yes, 0 No.

ITEM 6: FINANCIAL, PUBLIC UTILITIES, AND TECHNOLOGY ISSUES

Approx. 8:10pm

A. REPORT BY FIRST RESPONDERS/EMS CHIEF VAN MUND REGARDING RECENT TRAINING

EMS Chief Van Mund reported that he attended a Disaster Management training held in Emmitsburg, Maryland with 80 other representatives from the County. He said the class was a week long and it reviewed each area's job during a disaster and how they would handle different situations. The program included "hands on" scenarios, including a mock earthquake drill, taking place during Peach Days. He stated they helped the group communication and response during an emergency. Most likely dispatch and phone will not be available and the main source of communication will take place with hand held radios. They also worked on prioritizing response to the different issues that arise during an emergency. He stated the information gained was very enlightening. Council Member Cronin asked if there was anything the City could do to be more prepared for an emergency. Chief Mund recommended more hand held radios. Chief Mund advised that Perry City First Responders received a grant from Wal-Mart for \$2,000 and requested approval to purchase pagers with the grant money.

MOTION: Council Member Cronin made a motion to approve the purchase of pagers for the First Responders with the \$2,000 grant received from Wal-Mart, supplementing the funds with budget monies as needed. Council Member Gerlach seconded the motion.

ROLL CALL: Council Member Cronin, Yes Council Member Satterthwaite, Yes
Council Member Christensen, Yes Council Member Gerlach, Yes
Council Member Nelson, Yes

Motion Approved. 5 Yes, 0 No.

Chief Mund announced the results of the First Responders Elections for Officers:

- EMS Chief – Van Mund
- Assistant Chief – Jon Rackham
- Secretary – Rachel Jessop
- Training Coordinator – Randy McKay
- Treasurer – Monica Taylor

Mayor Nelson reported that there was a recent incident that Police, CERTS, and EMS responded to involving a missing elderly woman. He said she was found in an orchard unharmed, and thanked everyone who responded, stating they all did a great job responding.

B. ACTION: RESOLUTION 12-09 (TO APPROVE AN INTER-LOCAL AGREEMENT WITH BRIGHAM CITY FOR FIRE PROTECTION SERVICES FOR JULY, 2012 TO JUNE, 2013)

Duncan Murray advised this is the annual agreement with Brigham City. He said there is no increase to the base amount of \$19,000 a year for fire coverage. Duncan reviewed the changes in the contract:

- Brigham City will no longer charge for false alarms, including Carbon Monoxide calls.
- The Fire Fighter hourly rate went up from \$14 to \$17 per hour.

Duncan stated there is still one issue to address and that is if a farmer has a burn permit and a neighbor calls on the fire, Brigham City responds and still charges the farmer for the false alarm or for extinguishing the fire. Mayor Nelson agreed we need to meet with Brigham and work on a better protocol for this issue.

Council Member Christensen asked if Perry City has a policy on small fires in back yards. Chief Van Mund advised that if someone in Perry has a fire pit in their back yard, they are supposed to call the County and get a burn permit before they use it. In Willard City, they have the Fire Chief inspect each fire pit and if it is 24 feet from structures or trees, surrounded by cement, dirt or grass, and it is in a metal ring or cement, then the city approves this and the County issues a permanent burn permit number. Council Member Christensen asked that something about personal fires be put in the newsletter. Mayor Nelson also recommended weed letters be sent. Chief Mund stated that fire restrictions are in place, and no burning should be taking place except for west of Highway 89 near the bird refuge.

MOTION: Council Member Gerlach made a motion to adopt Resolution 12-09 to approve an Inter-Local Agreement with Brigham City for Fire Protection Services for July 2012 to June 2013. Council Member Christensen seconded the motion.

ROLL CALL: Council Member Cronin, Yes Council Member Satterthwaite, Yes
 Council Member Christensen, Yes Council Member Gerlach, Yes
 Council Member Nelson, Yes

Motion Approved. 5 Yes, 0 No.

Approx. 7:51pm

C. ACTION: ORDINANCE 12-V TO ENACT PMC SECTION 03.035 TO ESTABLISH A VETERAN’S BONUS FOR EMPLOYMENT BY PERRY CITY

Duncan Murray explained this is bonus points given during the hiring process to a veteran or a veteran’s spouse or widow. He said double bonus points are given to a disabled veteran. This is only for initial hiring and does not apply during promotions. The bonus points are equal to 5% for veteran and 10% for disabled veterans, when a numerical scoring is used during hiring. If there is no numerical formula during hiring, a veteran is entitled to at least an initial interview.

Council Member Gerlach questioned the logic in offering this bonus to the spouse of a veteran. Duncan Murray advised that when a service member is called to duty there is usually a reduced income, which can be a burden on a family and the bonus only applies to the spouse when their veteran spouse is on active duty. The only other time the spouse qualifies is if the veteran is honorably discharged and then this covers both the veteran and the spouse for the remainder of their lives.

MOTION: Council Member Cronin made a motion to approve Ordinance 12-V to Enact PMC Section 03.035 to establish a Veteran’s Bonus for Employment by Perry City. Council Member Satterthwaite seconded the motion.

ROLL CALL: Council Member Cronin, Yes Council Member Satterthwaite, Yes
 Council Member Christensen, Yes Council Member Gerlach, Yes
 Council Member Nelson, Yes
Motion Approved. 5 Yes, 0 No.

D. ACTION: CHANGE OF STATUS FOR SCOTT HANCEY (INTERIM SERGEANT TO SERGEANT, WITH INTERIM SERGEANT PAY TO BECOME A REGULAR PAY INCREASE WHILE SERVING AS SERGEANT)

Mayor Nelson expressed his appreciation for Scott Hancey and his efforts in the Police Department, stating he does a great job. Council Member Cronin also noted that he participates on the SWAT Team, which is a great benefit to the city. Duncan Murray agreed, stating that without Scott’s service on the SWAT Team, Perry City would have to pay for the services offered by SWAT.

MOTION: Council Member Cronin made a motion to approve the change of status for Scott Hancey to Full-Time Sergeant and to approve the interim pay for the Sergeant position as the regular pay increase while serving as Sergeant. Council Member Gerlach seconded the motion.

ROLL CALL: Council Member Cronin, Yes Council Member Satterthwaite, Yes
 Council Member Christensen, Yes Council Member Gerlach, Yes
 Council Member Nelson, Yes
Motion Approved. 5 Yes, 0 No.

E. ACTION: APPROVAL OF “CARRY-OVER” OF “COMP HOURS” FOR POLICE OFFICERS (TO COMPLETE TRANSITION PROCESS)

Duncan Murray explained that only 40 hours of compensatory time could be carried over at the end of the Fiscal Year. He said the Council has the authority to approve additional carry over if there are exigent circumstances. Mayor Nelson asked if the Police Department has the manpower to use up the 270 comp hours over the next 6 months. Sergeant Hancey stated that in order to do this, the department would need to cover the time with part-timers and that would be an additional expense to the city. Sergeant Hancey felt it would be more of a savings to just pay out the compensatory time. Chief Dale Weese agreed with Sergeant Hancey and recommended paying out the hours. Council Member Cronin asked if there are funds to cover paying this out in the budget. Chief Weese said there is money in the budget to cover this. Duncan Murray also recommended paying this out.

MOTION: Council Member Cronin made a motion to approve the cash pay out of the accrued comp hours to the police officers. Council Member Nelson seconded the motion.

ROLL CALL: Council Member Cronin, Yes Council Member Satterthwaite, Yes
 Council Member Christensen, Yes Council Member Gerlach, Yes
 Council Member Nelson, Yes
Motion Approved. 5 Yes, 0 No.

ITEM 7: APPROVE 2012 “ANNUAL AWARDS”

Approx. 8:36pm

- A. 4TH OF JULY PARADE GRAND MARSHALS**
- B. MAYOR’S AWARD(S), LIVING AND/OR POSTHUMOUS**
- C. BUSINESS OF THE YEAR**
- D. CITIZEN OF THE YEAR**
- E. THE BOYD WHITE LIFE-TIME SERVICE AWARD**

Mayor Nelson said nominations are needed for annual awards. Susan Obray stated that some nominations for the Mayor’s award have been received and gave these to the Mayor. Mayor Nelson stated he would

take care of getting the winners selected. He said nominations are needed for all other awards. Council Member Cronin asked that nominations be handed in by Monday.

ITEM 8: APPROVAL OF MINUTES, CITY COUNCIL & MAYOR REPORTS

A. APPROVAL OF MINUTES FOR:

1. MAY 24, 2012 WORK SESSION
2. MAY 31, 2012 REGULAR MEETING

MOTION: Council Member Cronin made a motion to approve the minutes for the May 31, 2012 Regular City Council Meeting and May 24, 2012 Budget Work Session. Council Member Nelson seconded the motion.

ROLL CALL: Council Member Cronin, Yes Council Member Satterthwaite, Yes
 Council Member Christensen, Yes Council Member Gerlach, Yes
 Council Member Nelson, Yes
Motion Approved. 5 Yes, 0 No.

B. TODD CHRISTENSEN: Nothing reported.

C. MARCI SATTERTHWAITE: Nothing reported.

D. KAREN CRONIN: reported that letters have been sent requesting funding and all events have a Chairman, with the exception of Miss Liberty and Uncle Sam Contest. She said the Miss Liberty and Uncle Sam event will be moved to Heritage Theater. She asked if the Mayor would be participating in the Old Timers Softball game and if he still planned to help with bingo. Mayor Nelson said he would be participating in the game and helping with bingo. She asked if Council Member Christensen and Gerlach would also help with bingo; they both agreed to help. Council Member Christensen asked that the Parks staff fix the drinking fountain at Perry Park. Council Member Cronin asked that the Parks department not water grass in parks directly before events taking place during the week of Fourth of July (including Dale Young Park on the night of the movie, and Perry Park the night of fireworks or before/during the Fourth of July celebration). The Council also asked that the parks be sprayed for mosquitoes.

E. PETER GERLACH: Nothing reported.

F. JANA NELSON: Nothing reported

MAYOR NELSON:

H. ITEMS FOR NEXT CITY NEWSLETTER:

- Fire Restrictions, weeds & burn permits

ITEM 5B Continued:

Mayor Nelson addressed pay increases for employees; he stated the city needs to reassess jobs and wages he has asked that money be budgeted to help with this. He recommended that this year the city use the performance pay model that was used last year to address performance increases:

- Meets or 3 = \$0.12
- Exceeds or 4 = \$0.24
- Above Exceeds 5 = \$0.36

Council Member Cronin explained that the Council reviewed performance, certifications received and additional job duties assigned to rate employees. Mayor Nelson said there are a few employees who received certification, including Susan O Bray who received her Master Municipal Clerks certification, and Shanna Johnson, who has two points left, and will be receiving her Certified Municipal Clerk certification; both received an automatic 5 rating for these achievements. Council Member Cronin stated Duncan Murray and Robin Matthews have taken on additional responsibilities, so they were rated at a 4. All other employees received a rating of 3. She did advise there is one employee who has some pending issues, which will be addressed.

MOTION: Council Member Cronin made a motion to approve the pay increases as outlined. Council Member Christensen seconded the motion.

ROLL CALL: Council Member Cronin, Yes Council Member Satterthwaite, Yes
 Council Member Christensen, Yes Council Member Gerlach, Yes
 Council Member Nelson, Yes
Motion Approved. 5 Yes, 0 No.

ITEM 9: ADJOURNMENT (NEXT REGULAR MEETING ON JUNE 28, 2012 AT 7:00PM)

A. MOTION TO ADJOURN

MOTION: Council Member Christensen made a motion to adjourn. Council Member Nelson seconded the motion.

ROLL CALL: Council Member Cronin, Yes Council Member Satterthwaite, Yes
 Council Member Christensen, Yes Council Member Gerlach, Yes
 Council Member Nelson, Yes
Motion Approved. 5 Yes, 0 No.

The meeting adjourned at 9:57pm.

Susan Obay, City Recorder

Jerry Nelson, Mayor

Shanna Johnson, Chief Deputy Recorder