**PERRY/WILLARD**

**WASTEWATERTREATMENT FACILITY BOARD MEETING**

**Held at the Perry/Willard Wastewater Treatment Facility**

**975 West 1000 North Willard Utah 84340**

**July 9, 2014**

**5:00 PM**

1. **Welcome & Call to Order**

Chairman Pettingill called to order, Members present are Jeff Hollingsworth, Bruce Howard, Paul Nelson, Robert Beebe, Robin Mathews, Kelsey Korth, Trevor Linde and Del Fredde.

1. **Approval of the June 11, 2014 Minutes**

**MOTION:** Board Member Bruce Howard moved to approve the Minutes, Board Member Robert Bybee Seconded. All in Favor.

1. **Agenda Items**
2. **Approval of the Agenda**

 **MOTION:** Board Member Bruce Howard moved to approve the agenda, Board Member Robert Bybee Seconded, All in Favor.

1. **Public Comments (if any)**

 Trevor Linde (JUB) – Brought and discussed copies of notes from Weber Basin public open house for proposed DEQ effluent discharge standards.

1. **Lead Operator Items**

**6/1** Weekend Plant OK

**6/2** Step screen serviced, alarm system tested.

 Talked with Bob Beebe and Paul Nelson about what wrong things

 People are putting into the sewer system, violating the city’s ordinances

 Talked to Flying J on any process changes.

**6/3** Mark Besinger from Wesetech out.

 Gate phone lines not working.

 Property owner to north flooding into plant property.

**6/4** UV system Bank 1B lost ballast #4.

**6/5** Gate line working today.

 Sent Westech Lab data they requested.

**6/6** Century Link found bad spice in phone line.

**6/7** Weekend Plant OK.

**6/8** Weekend Plant OK. NH3 (1.4)

**6/11** NH3 Down.

 Paid Central Weber for waste disposal, sprayed discharge effluent weeds.

 Property owner to north flooding onto plant property.

**6/12** DRM report sent.

**6/13** Cleaned UV sensors. NH3 (No Detect)

**6/14** Weekend Plant OK.

**6/15** Weekend Plant OK.

 Jared text telling me he was quitting July 31, 2014.

**6/16** Notified Steve Pettingill that Jared was quitting.

 Beth W. from state called and wanted to know how much water was running to Loveland’s property. I told her they have not had the water

 Since October 6, 2013.

**6/17** Lowered IFAS D.O. down.

**6/18** Talked with Fluid Dynamics Polymer Systems our polymer supplier, they will be out in July.

 Forwarded Jared’s text to Perry City HR. Asked HR to take care of all paperwork needed.

**6/19** Sent email to Perry HR to try & get process going to hire by 7/14 for cross training.

 Ordered 3 drums of polymer.

 Power outage due to a auto accident.

**6/20** IFAS East system faulted out over heat, reset and OK

**6/21** Weekend Plant OK.

**6/22** Weekend Plant OK.

**6/23** Main press screen faulted. IFAS system Lost O2 for approximately 4 hrs.

**6/24** Effluent looks good no NH3.p

**6/25** Polymer order confirmed.

 Fields to the north sprayed by plane.

**6/26** Talked with Jared on getting a letter to Perry City HR.

 Clarifier cleaned.

**6/30** Washed down UV, Tested Alarms, and generator and Vactor truck.

1. **Items to be purchased**

Alum when pipes are sucked out.

1. **Full Time Employment (New Hire)**

It has been posted on the Perry City and Willard City websites along with Brigham website as well as in the Box Elder News Journal. Also Rural Water posted on their website as of 7/9/14.

Position closes on 7/18/14.

1. **Board Member Items**

Board Member Bruce Howard talked about steering committee. Semifinal reports were put together with data to be reviewed.

1. **Call Outs**

 Call Outs:

Jeff Hollingsworth:

6/19 Auto accident/Power outage.

Steve Pettingill: Refer to the previous minutes on amount to pay for new hire.

1. **Payment Approval**

Payment approval will be signed next month.

1. **Action Taken**
2. **Closed Session (if needed)**

**(Closed Session could include: Discuss an Individual, strategy session collective bargaining, imminent litigation, discuss purchase, exchange or lease of real property, discuss the sale of real property, discuss the deployment of security devices and investigation regarding criminal conduct)**

None

1. **Items for Next Agenda (if any)**

Approval for new hire.

1. **Adjournment**

Pettingill called to adjourn.

Board Member Howard moved to adjourn. All in favor.