**Perry/Willard Wastewater Treatment**

**Facility Board Meeting**

**975 West 1000 North**

**Willard Utah 84340**

**January 8, 2014**

**5:00 PM**

**Members Present:** Chairman Steven Pettingill, Robert Beebe, Paul Nelson, Bruce Howard

**Members Excused:** Rod Mund

**Others Present:** Jeff Hollingsworth, Plant Manager; Council Member Todd Christensen

1. **Welcome & Call to Order**

Chairman Pettingill welcomed and called to order the Perry/Willard Wastewater Board Meeting.

1. **Approval of the November 13, 2013 Minutes**

Board Member Howard moved to approve the December 11, 2013 minutes as written. Board Member Nelson seconded the motion. All in favor.

1. **Agenda Items**
2. **Approval of the Agenda**

Board Member Howard moved to approve the agenda as written. Board Member Beebe seconded the motion. All in favor.

1. **Public Comments (if any)**

There were no public comments.

1. **Plant Manager Items**

12/2/13 Mailed EPA and DEQ our BIO Solid’s report for 2013

 IFAS System failed (Call-out)

12/3/13 Contacted Westech on south side IFAS operation

12/4/13 Operations building drains clogged and cleared

12/5/13 Westech out looking at south IFAS

12/6/13 WET test to Lehi

12/7/13 Grit system failure (Call out)

12/9/13 Matt Garn called and said Chris Bittner will not let us do Acute only, he

 wants chronic testing. In talking with Leland Meyers we have gone

 beyond Federal standards which require four tests for a new permit,

 we have successfully completed eleven. We have the most stringent

 testing in the state

 at 100% effluent of any plant in the state. Other plants are allowed

 dilutions on their effluent. Jeff said that we are held at a higher standard

 than any plant in the State of Utah

12/10/13 Grit system failed

12/11/13 Received 3000 gallons of Alum (same price). Mailed November DMR,

 ice pushed drive chain off sprocked on IFAS #7. Ordered HI/Low sensor and

 cleaner for UV system

12/14/13 Device net 1, 3, failed. Both reset.

12/17/13 DNR people came asking about people hunting Wells property

12/21/13 IFAS train (call-out). Contacted Westech

12/23/13 Vactor truck to Perry

12/26/13 Grit system clogged flooded bay. UV system failed on low water sensor

12/27/13 Power failure 21:45 (call-out)

12/30/13 Recalibrated oxygen probes of IFAS

1. **Call Outs**

4 Call outs for December

1. IFAS
2. Grit system
3. IFAS
4. Power Failure
5. **Items to be Purchased**

Jeff stated this is long term and wanted to give the board heads up and wanted to prepare them to add this in the budget down the road. The IFAS chains usually last 5 years at a cost of approximately $7,000 dollars each. We need to start budgeting for these. We have eight chains. There is some wear showing on the current chains in use. F550 six tires will need to be replaced soon, along with some sludge trailer tires.

Chairman Pettingill asked how many sprockets have been replaced. Jeff said he has replaced 2 sprockets. Chairman Pettingill stated that the sprockets are one of the key components.

1. **Monetary Discussion between Perry & Willard**

Bob Beebe stated that Willard City has 619 Residential connections and 12 being billed out at 51.5 for a total of 670 ½ connections Willard is billing for. Board Member Beebe stated that not everyone is connected but everyone is paying. Board Member Nelson stated that Perry has 1449 total connections that are being billed. Chairman Pettingill stated that they can take the numbers and work up some scenarios for proper sharing of plant operating and maintenance expenses.

1. **Board Member Items**

Board Member Howard commended Jeff in keeping under budget. Board Member Howard stated that the new mayors from each city needs to made aware that Jeff only reports to the board. Board Member Beebe asked if there will be enough money in the budget to replace chains. Jeff stated that is why he is giving them 2 years notice so they can plan ahead. Board Member Beebe asked where the money is going to come from. Board Member Howard stated that each city was told up front to have a rainy day fund for items such as this. Chairman Pettingill stated Perry has one but Willard does not. Board Member Beebe stated Willard has to figure out where to get their rainy day fund. Board Member Nelson replied that Willard should be charging enough in their fees to set some aside for their rainy day fund.

1. **Payment Approval**

The Board Members signed the payment approval.

1. **Action Taken**

 None

1. **Closed Session (if needed)**

 None

1. **Items for Next Agenda**
2. **Adjournment**

**MOTION:** Board Member Howard moved to adjourn. Board Member Beebe seconded the motion. All in favor.