

# BRIGHAM CITY

## URBAN BEAUTIFICATION COMMISSION

### Minutes for TUESDAY, March 17, 2015

Present: Mike Phillips, Chair  
Lynn Hess, Vice-Chair  
Beth Allen, Commission Member  
Sharon Griggs, Commission Member  
IvaBeth Wilcox, Commission Member

City Staff: Alden Farr, Council Member  
Tyler Pugsley, Public Works Director  
Derek Oylar, Emergency Management Director  
Jolene Crockett, Administrative Assistant

#### **Approval of Minutes:**

A motion was made by Commissioner Allen to approve the minutes of February 10, 2015, second by Vice-Chair Hess, motioned passed unanimously.

#### **Arbor Day**

Place: Foothill School, April 24, 2015 @10:30AM  
Email Contact: [suzysanders@BEST.NET](mailto:suzysanders@BEST.NET)  
Advertisement: Lyn Hess  
Arm Bands: Ordered by Ms. Crockett - 110  
Proclamation: Council Mtg on 4-16-15, Director Pugsley and Ms. Crockett will prepare council agenda item by April 8, 2015.  
Parent Flyer: Ms. Crockett will prepare and Commissioner Wilcox will deliver  
OnSite Meeting: Ms. Crockett will schedule a time for Director Pugsley and Supervisor Theurer to meet with school officials on recommendation for tree species and location of planting on the school grounds.

#### **Yard of the Month Review**

Commissioners discussed the process of yard of the month:

Starts: June  
Ends: September  
Yard of Season: October  
Badges: Ms. Crockett will have badges made so the group will have Identification.

It was also determined that an awarded home may not be nominated again for two years.

### **Cemetery Cedar Tree Removal**

Director Pugsley explained to the commissioners that a few years back we began to plant lilac bushes on the back side of the cedars. It was our thought that when they started to mature we would remove the cedar trees. We are shooting for this project to begin in this next budget year. Commissioner Allen stated she thought this was a great idea.

Director Pugsley said we want to do a lot of the work in-house to save money and that we can do a good portion in-house. There will be landscaping restoration, seeding and sod.

Director Pugsley stated that he wanted the Commission to be aware in case they were approached by anyone in the community.

### **Other Business:**

#### **Commissioner Coleman's Passing**

Chairman Phillips stated that Ms. Crockett sent out an email regarding Commissioner Coleman's passing and that she thought it might be a good idea to plant a tree in her memory. He felt this is a good idea and thought we should probably plant a tree for the late Commissioner Coleman and for past Commissioner Nielsen. He said it is a great loss not having them with us. Director Pugsley stated that he had spoken to the Mayor about this and we have his support for planting a tree for Commissioner Coleman, with a plaque.

A discussion followed regarding planting a tree in memory of both Commissioners. Ms. Crockett stated that would be a nice gesture but she had worked with both women for the last 15 years on the Commission and, although they worked together for the common cause of trees, they were two separate people. She said that Ms. Nielsen was still living and that it might be better to wait before we planted a tree with a plaque for her. The group agreed.

Commissioner Allen was assigned to speak with Mr. Coleman, in about a month, to see if there is a particular park where they would like to see a tree planted. She will contact Ms. Crockett after she speaks with Mr. Coleman. She will also follow up at the next meeting.

#### **National Garden Club Forestry Grant**

Commissioner Hess stated that he wanted to apply for grant monies to assist the tree planting on the second phase of the Eagle Crest Project. After some discussion it was determined that Commissioner Hess would provide the City the information and they would move forward with the request.

#### **Chair Person and Vice-Chair Person Nominations**

Chairman Phillips stated we were late in doing this. A discussion followed regarding nominations.

A motion was made by Commissioner IvaBeth Wilcox that Chairman Mike Phillips remain as the Chair, second by Commissioner Beth Allen, motion passed unanimously.

A motion was made by Commissioner Sharon Griggs that Commissioner Beth Allen be nominated for Vice-Chair, second by Commissioner IvaBeth Wilcox, motion passed unanimously.

**Commission Members**

Director Pugsley stated that the UBC is a 7 member commission. We had been down one for quite some time and now with Commissioner Coleman's passing we have two vacancies. Director Pugsley stated that he needed them to think hard about a replacements. Please call or email Ms. Crockett with your suggestions.

**Tree City USA Awards Luncheon**

Mayor Vincent asked Director Pugsley to attend this awards luncheon with him this year. Typically, we send committee members. Director Pugsley stated next year we will look at commission members again.