

TOWN OF GRAND LAKE
BOARD OF TRUSTEES
REGULAR MEETING
MONDAY, JUNE 10, 2013 7:30 P.M.

AGENDA

- A.) CALL TO ORDER
- B.) ROLL CALL
- C.) APPROVAL OF MINUTES
 - 1.) May 13, 2013 -- *(Page E2)*
- D.) ANNOUNCEMENTS
 - 1.) We would appreciate it if you would turn your cell phones off during the meeting.
 - 2.) The Grand Lake Area Historical Society presents "*Cowboy Poetry & Songs*", June 12th beginning at 7:00 p.m. in the Community House.
 - 3.) Dust Control will be applied to Town streets on June 13th & 14th.
 - 4.) The Rocky Mountain Repertory Theatre will open its 2012 Summer Season with "*Peter Pan*" on June 14th and with "*How to Succeed in Business Without Really Trying*" on June 21st.
 - 5.) The 30th Annual "*Colorado State Chili Cook Off*" will be held Saturday, June 22nd in Town Square. Proceeds will go to the Grand Lake Fire Protection District's Scholarship Fund.
- E.) CONFLICTS OF INTEREST
- F.) LOCAL LIQUOR LICENSING AUTHORITY -- **QUASI-JUDICIAL**
 - 1.) Consideration of a Special Events Permit Application from the Grand Lake Chamber of Commerce for a fundraising event. *(Page E10)*
- G.) OLD BUSINESS -- None.
- H.) NEW BUSINESS
 - 1.) Consideration of a Pre-Annexation Agreement with Irrevocable Power of Attorney to Facilitate Annexation between Baltz Family Partners, LTD and the Town of Grand Lake for the purpose of providing water to an out-of-town customer. *(Page E11)*
- I.) ACCOUNTS PAYABLE – May, 2013 *(Page E18)*
- J.) CITIZEN PARTICIPATION
- K.) ADJOURNMENT

RECORD OF PROCEEDINGS

REGULAR MEETING
TOWN OF GRAND LAKE BOARD OF TRUSTEES
MONDAY, MAY 13, 2013 7:30 P.M.

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order by Mayor Judy Burke at 7:31 p.m. at the Town Hall, 1026 Park Avenue.

ROLL CALL

PRESENT: Mayor Burke; Trustees Gasner, Lanzi, Lewis, Ludwig, Peterson, and Weydert; Town Manager Hook, and Town Clerk Kolinske.

ABSENT: None.

APPROVAL OF MINUTES

April 22, 2013: Not available.

ANNOUNCEMENTS:

Mayor Burke announced that it would be appreciated if cell phones were turned off during the meeting.

Mayor Burke announced that the Town of Grand Lake Beautification Day will be Saturday, May 18 from 9 a.m. to 11 a.m. with a Community BBQ Potluck to follow. The Arbor Day Celebration will be held at Heckert Pavilion at 11:15 a.m. during the BBQ. Volunteers are needed, please call 627-3435 for information.

Mayor Burke announced that the Flowering of Grand Lake will host the 25th Annual Gardeners' Exchange on Saturday, May 18 from noon to 4 p.m. in the Community House.

Mayor Burke announced that the Memorial Day Parade and Observance will be on Monday, May 27 beginning at 10:00 a.m.

Mayor Burke announced that "Rude Awakening" will be Thursday, May 16 at the Daven Haven beginning at 6:00 p.m. There will be a cash bar and a free buffet.

Mayor Burke then announced that the Board of Trustees' second May meeting will be held on Tuesday, May 28 due to the Memorial Day Holiday.

PRESENTATIONS:

GRAND COUNTY COMMISSIONERS - Mayor Burke welcomed Grand County Commissioners Merrit Linke, Gary Bumgarner and James Newberry. Merrit Linke, the Commissioner representing Grand Lake's District, gave a brief update on the progress of the Rollins Pass restoration.

Commissioner Gary Bumgarner then mentioned that many Grand County municipalities have done a Downtown Assessment. Following Winter Park, Grand County will be next and will be the first County in the State to have done this. Both the Town of Grand Lake and the County applaud Diane Butler, Grand County's Economic Development Coordinator for her accomplishment with this program. Commissioner Bumgarner then briefed the Board on the Highway 9 project.

Commissioner James Newberry gave an update on water issues followed by an update on broadband and internet services.

Having no further comments, Mayor Burke thanked the Commissioners for their time and for coming to this evening's meeting.

CONFLICTS OF INTEREST:

Mayor Burke stated that if there are any Trustees wishing to announce a conflict of interest with any items on this evening's agenda, they should do so at this time.

Trustee Ludwig announced that he had a conflict with the Local Liquor Licensing issues as he holds a license for The Rapids Lodge and Restaurant.

Trustee Gasner announced that he had a conflict with the last item under New Business regarding the Grand Lake Open Water Fishing Tournament.

At 7:50 p.m. Trustee Ludwig excused himself and left the room.

LIQUOR LICENSING AUTHORITY: CONSIDERATION OF A SPECIAL EVENTS PERMIT

APPLICATION FROM MIDDLE PARK LAND TRUST FOR A FUNDRAISING EVENT – Mayor Burke asked Town Clerk Kolinske to present this matter to the Board. Kolinske explained that this request is from Middle Park Land Trust for a fundraising event to be held at the Western Riviera Events Center on Saturday, July 6, 2013 from 5:00 to 11:00 p.m. The application documents are in order and complete. The premises are required by statute to be posted for at least 10 days prior to approval of the permit. She suggested action at the May 28th Board Meeting as a regular item of business or as a Public Hearing. Kolinske noted that Marie Hedrick was present representing Middle Park Land Trust.

Trustee Peterson moved to act on this request as a regular item of business at the May 28, 2013 Board Meeting. Trustee Lewis seconded the motion, and all Trustees voted aye.

At 7:55 p.m. Trustee Ludwig resumed his seat.

OLD BUSINESS:

CONSIDERATION OF AN AGREEMENT FOR LANDSCAPING AND GARDENING SERVICES BETWEEN THE TOWN OF GRAND LAKE AND CARLA LAWN AND CAROL ANN THOMPSON, D/B/A HILLY LAWN – Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that the Board needs to consider entering into an agreement for landscaping and gardening services for the 2013 season. The Town has utilized the services of Carla Lawn and Carol Ann Thompson, D/B/A Hilly Lawn, for a number of years. The agreement has been signed by Ms. Lawn and Ms. Thompson and a certificate of insurance has been provided. Staff is not aware of any issues that would suggest that Hilly Lawn should not continue as the provider of these services. In fact, in 2012, there were numerous compliments received on the flowers that were under the care of Hilly Lawn. The agreement is consistent with prior agreements for the same services. It reflects the amount adopted in the 2013 budget, a 4% increase for a total of \$30,873. The Board should discuss the schedule, scope and budget for the 2013 landscaping and gardening services. Staff recommends the Board authorize the Town Manager to sign the Agreement for Landscaping and Gardening Services.

Trustee Lewis moved to authorize Town Manager Hook to sign the Agreement for Landscaping and Gardening Services with Hilly Lawn for the 2013 season. Trustee Weydert seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION TO AUTHORIZE MAYOR BURKE TO SIGN A PROCLAMATION PROCLAIMING MAY 18, 2013 AS ARBOR DAY IN GRAND LAKE – Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that the Board has an opportunity to consider proclaiming Arbor Day in Grand Lake as May 18, 2013. In 2012, the Board authorized a proclamation recognizing Arbor Day in Grand Lake. Mayor Burke read the 2012 proclamation at the ceremony in Lakefront Park where the Arbor Day participants shared in the planting of a blue spruce donated by Paul Harrington. Staff believes that it is important to recognize the value of trees and forested land to the Grand Lake community and promote the care, maintenance and diversification of our community forest. The proclamation is similar to last year's proclamation and establishes May 18, 2013 as Arbor Day in Grand Lake. The Town's 2013 Arbor Day ceremony will occur at about noon on Saturday the 18th at Heckert Pavilion in Town Square Park, in-between the Town Beautification Day activities and the community BBQ/potluck. The Arbor Day plantings will occur earlier in the day as a part of the Town Beautification Day activities. Staff encourages all of the Board to join in the fun. The Board should discuss the merits of proclaiming May 18, 2013 as Arbor Day in Grand Lake. Staff recommends that the Board authorize Mayor Burke to sign the

proclamation. The Board should authorize or not authorize execution of the proclamation.

Trustee Lewis moved to authorize Mayor Burke to sign the proclamation as presented, establishing May 18, 2013 as Arbor Day in Grand Lake. Trustee Peterson seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION OF RECOMMENDATIONS OF THE MARKETING COMMITTEE REGARDING BILLBOARDS – Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that the Board of Trustees (Board) has an opportunity to consider two proposals to use billboards to market the Grand Lake community. At the community engagement meeting in early April, the marketing discussion group identified the existing billboard along Hwy 34 (east side, about halfway between Visitor's Center and the RMNP boundary, facing southbound traffic) as 'low-hanging fruit' where changing the message could be a quick and easy action item to complete. Subsequent to that meeting, the newly expanded Marketing Committee has met to discuss their plan of action and priorities. At their meeting on April 29, the committee developed a recommendation that addressed the above referenced billboard as well as the possibility of pursuing the use of a billboard on Hwy 40 near the Hwy 34 intersection. As it relates to the billboard along Hwy 34 near the Visitor's Center, staff believes that this is truly low-hanging fruit. Updating the message could be effective to capture the attention of southbound traffic before they pass by Grand Lake. The cost of doing so is nominal, estimated at \$1600. There are only two minor challenges to implementing this recommendation – the new design of the message and the fact that neither the 2013 Town budget nor the 2013 Chamber budget anticipated this expense. The new message can be readily designed with some coordination through the Marketing Committee. Recent conversations with Chamber staff indicates that \$800 of uncommitted marketing funds can be reallocated to this effort if the Town were to also pitch-in an additional \$800 and their board were to agree. Staff believes that the Town budget can support reallocating \$800 to \$900 to this effort without an adverse effect on other needs. As it relates to the billboard near Hwy 40 and Hwy 34, staff believes that the concept warrants consideration but does not believe that this is ideal 'low-hanging fruit'. The time to implement this concept could be significant. The cost to implement this concept is significant, estimated at approximately \$7750 for 12 months. Funds within the Town budget could be reallocated, but not without the sacrifice of some other need. Staff is willing to consider the possibilities if the Board feels that marketing our community on a billboard in this area is a priority. It is within the range of possibilities that any number of messages could be developed that would be effective. Conversations with Chamber staff seems to indicate that new funding from outside sources, such as the Grand County Tourism Board or the

State Tourism Board, for use of a billboard may be possible, but it would take some time to put in place. The Board should discuss the merits of using either billboard in our community marketing strategy. Additionally, the Board should discuss preferences regarding the design process and funding opportunity for either billboard. Staff supports the efforts to update the message on the billboard near the Visitor's Center and recommends that the Board authorize staff to continue coordination with the Marketing Committee and the Chamber on matters of message design and authorize the expenditure of up to \$900 from Town funds if matched equally with marketing funds from the Chamber budget. Regarding the use of a billboard near the Hwy 40 and Hwy 34 intersections, staff recommends that the Board direct staff to continue coordination with the Marketing Committee and the Chamber on matters of design and funding with a particular emphasis on new, outside funding. The Board should direct staff to continue coordination efforts on either billboard and should authorize or not authorize funding on either billboard.

Following discussion, Trustee Weydert moved to authorize staff to continue coordination efforts and expend up to \$900 of Town funds in matching funds with Chamber marketing funds in order to update the message on the billboard along Hwy 34 near the Visitor's Center; and to direct staff to continue coordination efforts on matters of design and funding regarding the billboard near the Hwy 40 and Hwy 34 intersection. Trustee Lanzi seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION OF RECOMMENDATIONS OF THE DESIGN COMMITTEE REGARDING PLANTERS AND FLOWERS – Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that the Board of Trustees (Board) has an opportunity to consider a proposal to expand the use of flowers by downtown businesses to beautify the Grand Avenue corridor. At the community engagement meeting in early April, the design discussion group identified the greenbelt/greenway improvements as 'low-hanging fruit' as a quick and easy action item to complete. Subsequent to that meeting, the newly formed Design Committee has met to discuss their plan of action and priorities. The committee has developed a recommendation that focuses on a program available to all downtown businesses for only the 2013 season where, in order to beautify downtown, they would band together to purchase flowers and planters in bulk. While existing Municipal Code does not regulate flowers directly, the use of the greenway area is regulated. The proposal as presented does not strictly conform to existing code. Thus, staff is not able to approve it administratively. Consideration and action by the Board on the 2013 program proposal is a practical solution to create a trial program for 2013 without formally amending existing code. Staff has

worked with the Design Committee as they developed the 2013 program proposal. Staff believes that the proposal is reasonable and fits within the spirit of the recommendations of the Downtown Assessment and *The 20 Ingredients to an Outstanding Destination* video. While the 2013 proposal does allow for more 'obstructions' than existing code, it seems that the community gain in beautification will be extraordinary and the relatively small loss of unobstructed area will not adversely affect the public's ability to otherwise use the greenway. Staff feels that the selection of planters presented in the proposal do not stray too far from the intent of the existing code and should be an acceptable presentation of our community. The Board should discuss the merits of the 2013 Downtown Greenway Program as proposed by the Design Committee. Staff supports the efforts to beautify downtown with a range of flowers and planters as espoused in the 2013 program proposal and recommends the Board approve the 2013 program proposal as presented. The Board should approve or not approve a 2013 Downtown Greenway Program. Hook then noted that Liza Cervenka was present as a representative of the Design Committee.

Following lengthy discussion, Trustee Lanzi moved to approve the 2013 Downtown Greenway Program proposal as presented by the Design Committee. Trustee Gasner seconded the motion and all Trustees voted aye.

NEW BUSINESS:

CONSIDERATION OF A SPECIAL EVENT PERMIT REQUEST FROM THE GRAND LAKE AREA CHAMBER OF COMMERCE FOR THE MEMORIAL DAY PARADE AND OBSERVANCE – Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that staff is in possession of a Special Event Permit Application submitted by the Grand Lake Area Chamber of Commerce (GLACC) related to the annual Memorial Day Parade and Observance that is scheduled for May 27, 2013. According to the Town of Grand Lake Municipal Code, Chapter 11, Article 6, Section 3.A.3 - Special Event Permit Application Review and Approval:

The Mayor, or the Mayor's designee, will refer the matter to the Board of Trustees for approval if the event involves a Special Events Liquor Permit, the event is a first time event, or if the event has had known issues in the past. The Board of Trustees shall take the following factors into consideration:

- a. The predominant use of the primary facility being used; and
- b. The proposed event and the event hours; and
- c. Neighborhood compatibility; and
- d. Effect of the proposed event on the community; and
- e. The Town's anticipated cost in Staff time and equipment use; and
- f. Duplication of services or sales items; and

g. Nature of the past event issues.

These Special Event Permit Applications are being referred to the Board of Trustees because the GLACC proposes, for the first time, to close Grand Avenue to vehicle traffic during the observance ceremony. The concept of closing Grand Avenue during the observance ceremony is to reduce traffic noise that could interfere with the ceremony. It will be reopened as soon as the ceremony ends. Staff is aware that there were moments during the ceremony last year where traffic noise was disruptive to some of the folks in the crowd. Staff believes that the request to close Grand Avenue is reasonable, especially since the road will have been closed to through traffic just before the ceremony for the parade. The Board should review and discuss the application, taking into consideration the factors listed above. Staff recommends approval and execution of the Special Event Permit as presented. The Board should approve, deny or table the application.

Trustee Lanzi moved to authorize Mayor Burke to sign the Special Event Permit for the GLACC event known as the Memorial Day Parade and Observance as described in the application, upon confirmation from staff that all other application requirements have been met and the permit is ready for signature. Trustee Lewis seconded the motion and all Trustees voted aye.

At 8:28 p.m. Trustee Gasner excused himself and took a seat in the audience.

NEW BUSINESS:

CONSIDERATION OF A SPECIAL EVENT PERMIT REQUEST FROM THE GRAND LAKE AREA CHAMBER OF COMMERCE FOR THE GRAND LAKE OPEN WATER FISHING TOURNAMENT – Mayor Burke asked Town Manager Hook to present this matter to the Board. Hook explained that staff is in possession of a Special Event Permit Application submitted by the Chamber for a new annual fundraising event – the Grand Lake Open Water Fishing Tournament. It is scheduled for Saturday, June 1, 2013 and Sunday, June 2, 2013. According to the Town of Grand Lake Municipal Code, Chapter 11, Article 6, Section 3.A.3 - Special Event Permit Application Review and Approval:

The Mayor, or the Mayor's designee, will refer the matter to the Board of Trustees for approval if the event involves a Special Events Liquor Permit, the event is a first time event, or if the event has had known issues in the past. The Board of Trustees shall take the following factors into consideration:

- a. The predominant use of the primary facility being used; and
- b. The proposed event and the event hours; and
- c. Neighborhood compatibility; and

RECORD OF PROCEEDINGS

- d. Effect of the proposed event on the community; and
- e. The Town's anticipated cost in Staff time and equipment use; and
- f. Duplication of services or sales items; and
- g. Nature of the past event issues.

This Special Event Permit Application is being referred to the Board of Trustees because the Chamber is proposing a new event. Staff believes that this event is not in conflict with the consideration factors listed above and should be a successful fund raiser for the Chamber. The Board should review and discuss the application, taking into consideration the factors listed above. Staff recommends approval and execution of the Special Event Permit as presented. The Board should approve, deny or table the application.

Trustee Lewis moved to authorize Mayor Burke to sign the Special Event Permits for the Chamber event known as the Grand Lake Open Water Fishing Tournament as described in the application, upon confirmation from staff that all other application requirements have been met and the permit is ready for signature. Trustee Weydert seconded the motion and all Trustees voted aye.

At 8:30 p.m. Trustee Gasner resumed his seat.

ACCOUNTS PAYABLE
April, 2013:

Trustee Peterson moved to examine the Accounts Payable and Prepaid for all Funds for the Town of Grand Lake. Trustee Weydert seconded the motion and all Trustees voted aye. Trustee Peterson then moved to approve the Accounts Payable and Prepaid for all Funds for the Town of Grand Lake. Trustee Weydert seconded the motion and all Trustees voted aye.

CITIZEN PARTICIPATION: None.

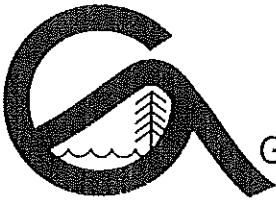
ADJOURNMENT:

Trustee Weydert moved to adjourn, seconded by Trustee Peterson. All Trustees voted aye, and the meeting was adjourned at 8:31 p.m., May 13, 2013.

ATTEST: _____

JUDY M. BURKE,
MAYOR

RONDA KOLINSKE, CMC,
TOWN CLERK



TOWN OF
GRAND LAKE

June 10, 2013

To: Mayor Burke and Town Trustees
From: Ronda Kolinske, CMC, Town Clerk
RE: Special Events Liquor Permit Application

An application for a Special Events Liquor Permit was received with the appropriate fee, certificate of good corporate standing, and floor diagram, from the Grand Lake Chamber of Commerce. The request is to sell malt, vinous and spirituous liquor by the drink for consumption on the premises only for a fundraising event. The requested date is Thursday, July 4, 2013.

The Chamber qualifies for a Special Events Permit in that it is incorporated with the State of Colorado as a non-profit social group, and has not received Special Events Permits for more than 15 days during 2013 (this is their 2nd request). The proposed location is the Western Riviera Events Center. The Events Center is more than 500 feet from any educational institution; therefore, State Statute does not prohibit liquor from being sold from this location.

It has been the most recent procedure of this Board to receive the application and then schedule consideration of approval of the permit as a regular item of business at the following meeting. Although a Public Hearing is not required by statute, the Board may choose to set one.

The premises are required by statute to be posted for at least 10 days prior to approval of the permit.


Approval of the requested permit may be scheduled for the June 24th regular Board meeting, as either a Public Hearing or regular item of business. I will post the premises when the Board decides how to proceed in this matter, and will have a notice of the meeting published if the Board desires.



TOWN OF
GRAND LAKE

June 10, 2013

To: Mayor Burke and Town Trustees

From: Erin Ackerman, Town Treasurer 

RE: Pre-Annexation Agreement with Out-of-Town Water Customer

*Attachment(s): Statement of Authority
Pre-Annexation Agreement with Irrevocable Limited Power of Attorney to
Facilitate Annexation
Plant Investment Fee Application*

PURPOSE

The Mayor and Board of Trustees should consider accepting the Pre-Annexation Agreement with Irrevocable Power of Attorney to Facilitate Annexation ("Pre-Annexation Agreement") as executed and submitted by Baltz Family Partners LTD ("BFP").

BACKGROUND INFORMATION

Staff is in possession of a Pre-Annexation Agreement submitted by BFP as the first step in the Plant Investment Application with an Out-of-Town Water Customer process.

In the past, water service to property owners outside Town limits was provided only if the owner petitioned to annex to the Town. If the property was not currently eligible to be annexed, a recordable pre-annexation agreement was required (Water Ordinance Series 1988, Section 10-1-9). The ordinance was amended in 2004 to allow provision of water service to out-of-town customers who are eligible for annexation if the Board determines that annexation is not in the Town's best interest (i.e., neither party has any wish to annex). Ordinance No. 7-2004 amended Section 10-1-9(b)(2) to read:

"2) a legally binding and irrevocable pre-annexation agreement in recordable form to run with the land, if said property is not eligible to immediately annex *or if the Board of Trustees determines that immediate annexation is not in the Town's best interest.*"

However, a pre-annexation agreement is still required to provide service.

BFP owns a home outside of Town limits and proposes to connect to the Town's water system. The BFP property is currently eligible for annexation, but neither the Town nor BFP have any desire to annex. BFP is aware of the appropriate Plant Investment Fee (double the in-Town fee) to connect to the Town's system and is willing to provide payment as soon as their Agreement is

accepted by the Town. Attached is the Pre-Annexation Agreement executed by BFP. The Town's attorney, Scott Krob, has approved the Agreement as to form.

This Pre-Annexation Application is being referred to the Board of Trustees as required by Water Ordinance Series 1988, Section 10-1-9.

The executed Statement of Authority for Stephen P. and Martha J. Baltz to act on behalf of BFP and their application is attached and contains more detail.

STAFF COMMENTS

Staff recommends that the Board authorize the Mayor to execute the Pre-Annexation Agreement with Irrevocable Limited Power of Attorney to Facilitate Annexation between Baltz Family Partners, LTD and the Town of Grand Lake in connection with water service to an out-of-town customer.

BOARD DISCUSSION

The Board should review and discuss the agreement, taking into consideration the factors listed above.

STAFF RECOMMENDATION

Staff recommends approval and execution of the Pre-Annexation Agreement as presented.

BOARD ACTION

The Board should approve, deny or table the application.

A suggested motion is provided below for your consideration:

I move to authorize Mayor Burke to sign the Pre-Annexation Agreement with Irrevocable Limited Power of Attorney to Facilitate Annexation as described in the attachments, as confirmed by Staff that all other Plant Investment Fee Application requirements have been met and the Agreement is ready for signature.

**PRE-ANNEXATION AGREEMENT
WITH IRREVOCABLE LIMITED POWER OF ATTORNEY
TO FACILITATE ANNEXATION**

This Pre-Annexation Agreement with Irrevocable Power of Attorney (hereinafter referred to as the "Agreement") is made and entered into this 3 day of JUNE, 2013, by and between BALTZ FAMILY PARTNERS, LTD (hereinafter referred to as the "Property Owner") and the Town of Grand Lake (hereinafter referred to as the "Town"), a municipal corporation created and existing pursuant to the laws of the State of Colorado, acting by and through its Board of Trustees.

WHEREAS, the Property Owner is the owner of that certain parcel of real property described in Exhibit A, attached hereto and incorporated herein by reference (hereinafter referred to as the "Property"); and,

WHEREAS, the Property Owner is desirous of having the Property serviced with water by the Town; and,

WHEREAS, the Town has agreed to service the Property upon the terms and conditions set forth in this Agreement and on the further condition that the Town has adequate water to supply the Property; and,

WHEREAS, the Property is presently located outside the limits of the Town;

NOW THEREFORE, in consideration of the premises and the mutual covenants and obligations of the parties, it is agreed as follows;

1. The Town agrees to service the Property with water upon payment of the Plant Investment Fee applicable to out-of-town service and fulfillment of the other conditions provided for herein.

2. The Property Owner hereby grants to the Clerk of the Town of Grand Lake a limited power of attorney. By executing this Agreement, the Property Owner hereby authorizes the Town clerk to act on the behalf of the Property Owner and to execute all documents necessary to initiate, pursue and complete annexation of the Property to the Town, as if the documents had been signed by the Property Owner.

3. The Property Owner may initiate annexation proceedings to the Town at any time after the Town limits become contiguous with the Property. The Town may initiate annexation proceedings using the Power of Attorney granted to the Town Clerk by this Agreement at any time after the Town limits become contiguous with the Property. In the event the Town Clerk exercises the Power of Attorney granted by this Agreement, the Town will bear the expenses of annexation on behalf of the Property Owner.

4. The Town agrees that upon annexation to the Town, the Property will be zoned Single Family Residential, unless other appropriate zoning is mutually agreed upon by the Town and the Property Owner.

5. The Property Owner acknowledges that quarterly or other regular charges for water services will be assessed against the Property at the rate applicable to Property located outside the Town limits, until such time as the Property is included within the Town limits.

6. This Agreement shall be a covenant appurtenant to and running with the Property and may be recorded by either party hereto in the public records of Grand County, Colorado.

7. The provisions of the Town's water ordinance as it now exists and as it may subsequently be amended shall govern all aspects of water service provided by the Town.

8. This Agreement shall be binding on the parties, their heirs, successors and assigns.

ENTERED INTO on the date indicated above.

TOWN OF GRAND LAKE

ATTEST:

By: _____
Judy M. Burke, Mayor

By: _____
Ronda Kolinske, Town Clerk

PROPERTY OWNER(S)

By: _____
STEPHEN R. BALTZ

By: _____
MARTHA J. BALTZ

EXHIBIT A

LOT 2 MARGARET WHITE DOE SUBDIVISION

**TOWN OF GRAND LAKE WATER DEPARTMENT
PERMIT FOR WATER SERVICE
PLANT INVESTMENT FEE APPLICATION**

DATE: 6/3/13
NAME: BALTZ FAMILY PARTNERS, LTD PHONE (970) 627-1264
MAILING ADDRESS FOR BILLING: Box 754
CITY: GRAND LAKE STATE: COLO. ZIP: 80447
PROPERTY LEGAL: Subdivision MARGARET WHITE DOE Block # _____ Lot # 2
PROPERTY STREET ADDRESS: 1110 FIRST STREET
SERVICE LINE DIAMETER: Standard 3/4" Other _____
RECEIVED \$ _____ for Plant Investment Fee
ADDITIONAL CHARGES: Meter & Setter: Market Price at time of installation
ISSUED BY: _____

Connection must be inspected by Grand Lake Water Department personnel before any backfilling is done.

STATEMENT OF UNDERSTANDING

I/we acknowledge that the following Water Service Availability/Usage Fees apply, based on the quantity of water used per quarter:

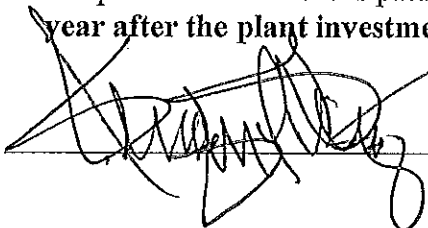
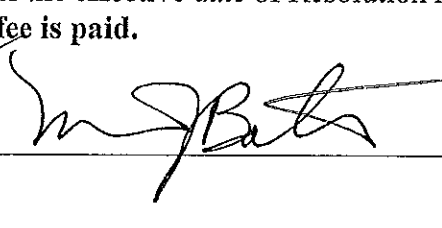
A minimum advance water service availability fee shall be charged quarterly at the then current rate established by resolution of the Grand Lake Board of Trustees, said service availability fee to include an allowance of twenty-seven thousand (27,000) gallons or any fraction thereof per water using unit per quarter.

An additional fee shall be charged for every one thousand (1,000) gallons or any fraction thereof used per quarter in excess of twenty-seven thousand (27,000) gallons, at the then current rate established by resolution of the Grand Lake Board of Trustees.

Quarterly minimum advance water service availability charges shall be activated beginning with the quarter following the earliest of:

1. A service line being tapped into a water distribution system line and the required meter installed,
OR
2. For plant investment fees paid after the effective date of Resolution No. 1-1988, one year after the plant investment fee is paid.

Signed: _____

  GENERAL PARTNERS

ACCOUNTS PAYABLE MOTION MAKER SCRIPT

1. Move to examine Accounts Payable and Prepaid for all Funds for the Town of Grand Lake (and second) - Vote

Any additions or deletions?

2. Move to approve Accounts Payable and Prepaid for all Funds for the Town of Grand Lake (and second) - Vote

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
359	Accutest Mountain States Inc.	D5-37781	Testing	05/21/2013	152.00		
		D5-37782	Testing	05/21/2013	208.00		
Total 359					360.00	.00	
4	Ace Equipment & Supply Company	155815	Sweeper side brooms	05/22/2013	870.00		
Total 4					870.00	.00	
10	Alpine West Business Products	24383	Park Supplies	05/06/2013	165.00		
		24531	Park Supplies	05/06/2013	1,081.12		
		24656	Park Supplies	05/29/2013	318.57		
Total 10					1,564.69	.00	
748	Andrea Fawkes	05012013	Refund on 95%/5%/Sales Tax License	05/01/2013	170.00		
Total 748					170.00	.00	
712	Aramark Uniform Services	15314703	Marina Uniform shirts	05/09/2013	87.96		
Total 712					87.96	.00	
335	Caselle Inc.	49948	Admin Software Support	06/01/2013	420.00		
Total 335					420.00	.00	
744	CED Denver	1872-575036	Parks Building Repairs	05/24/2013	88.00		
Total 744					88.00	.00	
438	CenturyLink-LD	1260225479	Long Distance Service	05/15/2013	25.34		
Total 438					25.34	.00	
63	Colorado Paint Company	90033372	Road Striping	05/21/2013	1,335.34		
Total 63					1,335.34	.00	
68	CPS Distributors, Inc.	1748636-00	Irrigation	05/22/2013	111.89		
		1748642-00	Irrigation	05/22/2013	91.98		
		1751123-00	Irrigation	05/24/2013	401.14		
Total 68					605.01	.00	
70	Credit Union of Colorado	1598250:5/13	Admin Training/Travel	05/18/2013	506.39		
Total 70					506.39	.00	
630	Curbside Recycling	4579	BI-Weekly Recycling	06/01/2013	32.00		
Total 630					32.00	.00	
408	Cutting Edge Grinding & Supply	22418	Equipment Repair-Zamboni	05/28/2013	94.82		
Total 408					94.82	.00	
743	DeLage Landen	17990643	May Copier Lease	05/11/2013	165.83		
		18076503	June Copier Lease	05/22/2013	165.83		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 743					331.66	.00	
95	Forestry Suppliers, Inc.	455729-01	Parks Supplies	05/10/2013	58.95		
Total 95					58.95	.00	
127	Grainger	9140820524	Safety Equipment	05/13/2013	480.79		
		9142628024	PW Shop Supplies	05/15/2013	154.35		
		9155518815	Parks Building Repair	05/31/2013	181.90		
Total 127					817.04	.00	
132	Grand County Sheriff's Office	05312013	Dispatch 2nd Half 2013	05/31/2013	3,639.50		
		8078	Sheriff's Contract: May 2013	05/13/2013	10,000.00		
Total 132					13,639.50	.00	
117	Grand Lake Fireworks Org.	08312012	Fireworks Contribution 2013	06/01/2013	8,000.00		
Total 117					8,000.00	.00	
118	Grand Lake Hardware	05312013	Town Hall Supplies	05/31/2013	619.51		
Total 118					619.51	.00	
121	Grand Lake Plumbing Co.	CS25873	Parks Building Repair	05/30/2013	23.83		
Total 121					23.83	.00	
151	Highland Lumber Company	05242013	PW Shop Supplies	05/24/2013	275.90		
Total 151					275.90	.00	
153	Hilly Lawn	20131	Contract Services May 2013	05/28/2013	5,145.50		
Total 153					5,145.50	.00	
155	Honnen Equipment Co.	477903	Equipment Repair	05/20/2013	13.00		
Total 155					13.00	.00	
751	Interstate Batteries	11136674	Marina Boat Maint	05/24/2013	89.95		
Total 751					89.95	.00	
736	Kartco LLC	10786	Safety Sweatshirts/Pullovers	05/13/2013	142.11		
		10787	Safety Jackets	05/13/2013	138.14		
Total 736					280.25	.00	
174	KBL Services	05212013	Irrigation - Beach	05/21/2013	126.06		
Total 174					126.06	.00	
178	Kopy Kat Graphics & Printing	1773	Water Billing Forms	04/15/2013	386.10		
		1916	BLC Licenses	05/03/2013	346.50		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 178					732.60	.00	
280	Krob Law Office LLC	05132013	Admin Legal	05/13/2013	265.78		
Total 280					265.78	.00	
616	Midwest Sign & Screen Printing	4616636-00	Marquee Letters	05/14/2013	195.02		
Total 616					195.02	.00	
220	Mountain Food Market	05312013	PW Supplies	05/31/2013	174.48		
Total 220					174.48	.00	
216	Mountain Parks Electric, Inc.	18973264	Admin Utilities	05/20/2013	5,113.28		
Total 216					5,113.28	.00	
223	NAPA Auto Parts	05312013	PW Vehicle Repair	05/31/2013	170.56		
Total 223					170.56	.00	
111	Noriyuki, Georgia	06102013	2nd Quarter 2013	06/10/2013	450.00		
Total 111					450.00	.00	
248	Parts & Equipment Inc.	05252013	Shop Supplies	05/25/2013	438.37		
Total 248					438.37	.00	
234	Peak Performance Copier & Suppl	39723	Copier Maintenance	05/15/2013	58.30		
Total 234					58.30	.00	
232	Petty Cash	061013	Admin Travel/Training	06/10/2013	68.17		
Total 232					68.17	.00	
750	Pollardwater.com	1354371-IN	Water Repair LD-12 Water Leak Detector	05/31/2013	840.21		
Total 750					840.21	.00	
254	Randy Lewis-Janitorial	06022013	Janitorial 5/12-6/2/13	06/02/2013	280.00		
Total 254					280.00	.00	
283	Sky Hi Daily News	95579053113	Grand Camp RFP	05/31/2013	334.40		
Total 283					334.40	.00	
684	SMSB Network Solutions	322	Network Services	05/26/2013	1,150.00		
Total 684					1,150.00	.00	
430	Staples	7000636766	Marina Office Supplies	05/17/2013	93.74		
		7000651532	Admin Office Supplies	05/29/2013	19.99		
		7000651534	Admin Office Supplies	05/29/2013	81.57		
		7000653972	Admin Office Supplies	05/30/2013	16.98		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 430					212.28	.00	
632	Temkin Wielga & Hardt LLP	14365	Audit Letter Response 3/15/13	05/24/2013	253.50		
Total 632					253.50	.00	
596	Tennant Sales & Svc Company	911668849	Equipment Repair - Sweeper	05/22/2013	661.20		
Total 596					661.20	.00	
300	Trash Company, The	2000527	Town Shop Bin	06/01/2013	730.00		
		2000869	PAYT Dumpsters	06/01/2013	985.00		
Total 300					1,715.00	.00	
307	USA Blue Book	977786	PW Shop Supplies	06/05/2013	132.87		
Total 307					132.87	.00	
312	Verizon Wireless	9705314948	Admin Cell Phone	05/19/2013	205.58		
Total 312					205.58	.00	
752	Willow Creek Signs	4082	PW Decals	05/22/2013	511.00		
Total 752					511.00	.00	
329	XCEL Energy	370286619	Admin Natural Gas	05/29/2013	911.25		
Total 329					911.25	.00	

Total Paid: -
 Total Unpaid: 50,454.55
 Grand Total: 50,454.55

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TOWN OF GRAND LAKE COMBINED ACCOUNTS PAYABLE AND
ACCOUNTS PAYABLE - ALREADY PAID (ATTACHMENT A): JUNE 2013

MAYOR: _____
JUDY M. BURKE, MAYOR

ATTEST: _____
RONDA KOLINSKE, CMC
TOWN CLERK

ATTACHMENT A

ACCOUNTS PAYABLE - ALREADY PAID

MAY 2013

ALREADY PAID

Grand Valley Flooring	Longevity-Dzinski	\$540.00
VOID: OCPO	Travel/Training Hassoldt	-\$85.00

TOTAL ALREADY PAID \$455.00

PAYROLL ALREADY PAID	Gross Salary (no deductions)			Total
	GF	Water	Marina	
Ackerman, Erin	\$804.15	\$804.15	\$84.65	\$1,692.95
Biller, Joe	\$2,992.50	\$612.92		\$3,605.42
Dzinski, Gay (incl. Leave Pay Out)	\$5,050.66	\$5,050.64	\$531.63	\$10,632.93
Hassoldt, Gerald (incl. Bonus)	\$250.00	\$1,983.66	\$3,024.42	\$5,258.08
Hook, David	\$4,197.92	\$1,083.32	\$135.42	\$5,416.66
Humble, Terry (incl. Bonus)	\$5,831.92			\$5,831.92
Johnson, David		\$6,202.50		\$6,202.50
Kolinske, Ronda	\$3,902.32	\$339.34		\$4,241.66
Lewis, Randy (incl. Bonus)	\$5,927.08			\$5,927.08
Lund, Martha	\$1,980.82	\$660.27		\$2,641.09
McGinn, Bernard (incl. Bonus)	\$7,390.50			\$7,390.50
McNulty, Timothy	\$2,468.95			\$2,468.95
Brown, Dinah L.			\$66.00	\$66.00
Brown, Jared R.			\$650.00	\$650.00
Day, Rebecca J.			\$745.00	\$745.00
Garrett, Kevin P.			\$200.00	\$200.00
Gotwald, Christopher	\$339.00			\$339.00
Perez, Rodolfo			\$96.00	\$96.00
Simpson, Kyle G.			\$1,692.00	\$1,692.00
Wolff, Erica M.			\$731.50	\$731.50
TOTAL Gross Salaries	\$41,135.82	\$16,736.80	\$7,956.62	\$65,829.24

Reimbursements		\$1,479.59
EFTPS	FICA/Federal Withholding	\$16,801.87
Colorado Department of Revenue	State Withholding	\$2,586.00
ICMA Retirement Trust	Retirement/Loan Repayment	\$9,335.64
Rocky Mountain Health Plans	Health Insurance	\$10,279.34
American General	Dental/Life/AD&D Insurance	\$805.68
David H. Werking & Associates	Vision Insurance	\$159.30
	Total Payroll Taxes/Benefits	\$41,447.42