



Plan Checklist/Approval Letter

Date _____

Name _____ Phone _____

Address _____ Subdivision & Lot # _____

PLAN SUBMITTED:

- Standard Landscaping Xeriscape Landscaping Front Yard Side Yard Rear Yard
- Fencing Approval Other: _____

CHECKLIST - Plans submitted must adhere to the criteria listed on the back of this page (check all that apply):

COMPLETION DATE(S) – Please break down the final completion date so we can see where progress is being made: (i.e. 1/2011)

FINAL COMPLETION <input type="checkbox"/> Approved <input type="checkbox"/> Denied (See Comments)	Sprinklers <input type="checkbox"/> Approved <input type="checkbox"/> Denied (See Comments)	Sod <input type="checkbox"/> Approved <input type="checkbox"/> Denied (See Comments)	Plants <input type="checkbox"/> Approved <input type="checkbox"/> Denied (See Comments)	Fence <input type="checkbox"/> Approved <input type="checkbox"/> Denied (See Comments)	Park Strip <input type="checkbox"/> Approved <input type="checkbox"/> Denied (See Comments)
Concrete <input type="checkbox"/> Approved <input type="checkbox"/> Denied (See Comments)	Shed <input type="checkbox"/> Approved <input type="checkbox"/> Denied (See Comments)	<input type="checkbox"/> Approved <input type="checkbox"/> Denied (See Comments)	<input type="checkbox"/> Approved <input type="checkbox"/> Denied (See Comments)	<input type="checkbox"/> Approved <input type="checkbox"/> Denied (See Comments)	<input type="checkbox"/> Approved <input type="checkbox"/> Denied (See Comments)

The approval process takes approximately ten (10) business days. You will be contacted at the phone number listed above when the plan has been reviewed. To complete the approval process you will need to return and sign below. If you do not return to pick up your plan within two (2) weeks of the date you were notified of the approval/denial, your plan will be returned to you by mail. If completion dates were not requested or were denied and you have not picked up your plan you will be given a date to complete the work. Please see the notes on the back of this page for more details.

The Ranches HOA _____ Date _____ <input type="checkbox"/> Approved (See attached letter and comments on the back) <input type="checkbox"/> Denied (See Comments on the back)

Called: _____ Called: _____ Mailed: _____

I, the undersigned, declare that construction will be carried out in accordance with the above completion date, The Ranches guidelines, federal and local ordinances and requirements. Any changes to the approved plan will require resubmission.

Homeowner Signature _____ Date _____