

**New Castle Town Council Meeting  
Tuesday, August 2, 2011, 7:00 p.m., Town Hall**

**Call to Order**

Mayor Breslin called the meeting to order at 7:00 p.m.

**Pledge of Allegiance**

**Roll Call**

Present            Mayor Breslin  
                         Councilor Russi  
                         Councilor Riddile  
                         Councilor Metzger  
                         Councilor Bunn  
                         Councilor Leland  
                         Councilor Stuckey

Also present were Town Administrator Andy Barton, Town Clerk Melody Harrison and Town Planner Tim Cain.

**Meeting Notice**

Clerk Harrison verified that her office gave notice of the meeting in accordance with Resolution TC-2011-1.

**Conflicts of Interest**

Councilor Riddile told council he was related to the applicant for the P&Z seat and would recuse himself from the item.

**Citizen Comments on Items NOT on Agenda**

Patty Ringer spoke to council regarding Art in Public Places. She said there was an opportunity for the Town to display sculptures from local artist Bill Morrow. She showed the council photographs of some of the pieces that would be available for display and described where in town she thought they could be placed. Ms. Ringer stated that she was still gathering information but would like to be on the council agenda for August 16<sup>th</sup>, at which time she would have more information.

**Consultant Reports**

Consultant Attorney – not present  
Consultant Planner – not present  
Consultant Engineer – not present

**Items for Consideration**

**Letter of interest from Graham Riddile for Planning & Zoning Commission Seat**

Councilor Riddile left council chambers.

Graham Riddile introduced himself to the council, saying he was a native to New Castle as he has lived here since before City Market opened. He recently graduated from the Colorado School of Mines as a civil engineer. He stated he was very interested in comprehensive plans and followed them closely, and felt he would have a lot to contribute to the Town.

**MOTION: Councilor Metzger made a motion to appoint Graham Riddile to the Planning & Zoning Commission. Councilor Bunn seconded the motion and it**

**passed unanimously.**

Councilor Riddile returned to chambers.

### **Garfield County / Town of New Castle Hazard Mitigation Plan**

Town Planner Tim Cain stated the plan was still a work in progress. He described some of the processes used by Mike Edgar, John Wenzel and himself in developing the plan and said that it would be submitted to the County on August 12. Tamra Allen would review the plan along with a number of consultants hired by the county, who would ultimately report to Fred Jarman, Garfield County Director of Building and Planning. He described the differences between a disaster response plan, a hazard mitigation plan and a recovery plan. Planner Cain then pointed out some key items in the plan, such as a generator back-up for communications and water plant operations. He said that as part of the FEMA requirements, he would be doing some public outreach on the Town website, the Town access channel and the utility bill statements. This is to inform citizens that the Town of New Castle is involved in creating a mitigation plan, and to request input from the public. He said that FEMA would be the agency to approve the County Hazard Mitigation Plan, with New Castle's plan as an addendum, so it was important that the Town meet the FEMA requirements for public input. The finalized plan will come back to council at a later date.

### **Consent Agenda**

July Bills of \$ 332,054.59

Radio Narrowbanding cost of \$195.00

Minutes of the June 7, 2011 Council Meeting

Minutes of the June 21, 2011 Council Meeting

Minutes of the July 5, 2011 Council Meeting

Minutes of the July 19, 2011 Council Meeting

Liquor License Renewal - New Castle Diner

**MOTION: Councilor Stuckey made a motion to remove the minutes of the June 7, June 21 July 5 and July 19 off the consent agenda. Councilor Leland seconded the motion and it passed unanimously.**

Council suggested a few corrections to the minutes.

**MOTION: Mayor Breslin made a motion to approve the minutes of the June 7, 2011 council meeting as corrected. Councilor Metzger seconded the motion and it passed unanimously.**

**MOTION: Councilor Metzger made a motion to approve the minutes of the June 21, 2011 council minutes as corrected. Councilor Stuckey seconded the motion and it passed unanimously.**

**MOTION: Councilor Stuckey made a motion to approve the minutes of the July 5, 2011 council meeting as corrected. Councilor Metzger seconded the motion and it passed unanimously.**

**MOTION: Councilor Russi made a motion to approve the minutes of the July 19, 2011 council meeting as submitted. Councilor Riddile seconded the motion and it passed unanimously.**

**MOTION: Councilor Russi made a motion to approve the remaining consent agenda. Councilor Riddile seconded the motion and it passed unanimously.**

## **Council Comments**

Mayor Breslin told everyone that he would be arriving a little late for the retreat as he would be returning from Denver that morning. He also asked what council thought about using some of the lodging tax money to assist the historic preservation commission (HPC) in completing their walking tour map of the cemetery. Councilor Leland thought that the map project needed some professional drawings and perhaps this is where the funds could help.

Councilor Metzger asked if HPC would be holding a public forum during Burning Mountain Festival. Mayor Breslin said they were, and thought that HPC Chair Mary Lou Haflinger needed help with a press release. Mayor Breslin asked Administrator Barton to contact Mayor Lou and ask her if she needed any assistance.

Mayor Breslin asked council if they wanted to do anything about the littering code. Clerk Harrison said she had gathered some information on other municipalities' littering codes and would bring that information back to council for their consideration.

Councilor Bunn commented that the council agreed to allow a xeriscape garden to be planted in Sam Garcia's parking lot. Three years have since gone by, and a xeriscape garden should no longer be using much water. Her concern was that the garden was being watered excessively, using Town water. Administrator Barton agreed to check into the garden and the watering schedule.

Councilor Bunn also asked that her thanks be extended to Kim Ryder for doing such a good job caring for the roses in Mattivi Plaza.

Councilor Metzger stated that she had read the Hot Topics report and wondered if Human Resources Director Mike Edgar should be spending much time writing the Employee Safety Manual. Mayor Breslin said that the town had a safety culture and that the safety manual was important. Councilor Bunn also said it was required by the Town's insurance carrier. Councilor Russi felt it was a good time to rewrite the manual while things were slow in the HR department.

Councilor Metzger said she had previously asked if Volunteer New Castle should solicit a volunteer to write articles about the Town for the newspaper. Clerk Harrison asked what Volunteer New Castle was, as she was unfamiliar with it. Councilor Metzger said it was part of the River Center, a group of volunteers who try to connect with agencies who need volunteers. She said there was an e-mail list people could join. Councilor Leland said he would contact them about the Town's needs.

Councilor Riddle stated that recently the Town of Parachute has added a pedestrian bridge over the interstate. Administrator Barton said he would call the Town and find out how they funded it and what it cost. Councilor Russi suggested that County Manager Green may have information about it as well.

Councilor Leland mentioned that there was supposed to have been a meeting with New Castle elected officials and the Fire District consultant, and he wondered if the meeting had taken place. Administrator Barton said that he and Councilor Russi had attended the meeting with the consultant, but he had no idea how close they were to consolidating the fire districts. He understood there would be public meetings scheduled, but there was no word on those meeting dates either.

Councilor Leland felt that since the recent council meeting agendas had been so short, that he would use the time to recognize good deeds. He stated he was writing some resolutions recognizing Noreen Nolan for her work with flowers in the downtown planter boxes, and City Market for their recycling efforts. He also wanted to invite New Castle businesses to become members of the RREDC. He asked for input on anyone else that needed recognition. Clerk Harrison said that the martial arts center in town had several

members who placed at national competitions, and that she would forward that information to him. Mayor Breslin thought Cindy Dawes should be thanked for her anti-littering campaign in Town. Councilor Metzger felt Bucky Moser should be thanked for his tenure as Chamber President.

Councilor Leland said that there had been an article in the Glenwood Post-Independent about the energy savings at Coal Ridge HS. He noted that even though the school and gym were in use during the summer months, they were not using the air conditioning.

### Staff Reports

Public Works Director – not present

Town Clerk – Clerk Harrison told council that the website committee received a mock-up from I-Gov on the new web page design. She passed out pictures of it, and described some of the main features of the new page. She also gave council a financial summary report from the Family Visitors Program. Last, she told council that she had issued twelve building permits in the previous two weeks, most of the reroof permits.

Town Administrator - Administrator Barton told council that Recreation Director Bryan Vashus had given his two-week notice so that he could pursue another career. Part-time recreation employee Hannah Bihr may apply for the position if she does not also leave. He said that John Wenzel intended to ask Director Vashus to stay through the month of August. Councilor Russi asked if an interim director could be used until a permanent director could be hired. Administrator Barton said he would consider that option.

Administrator Barton gave the council a copy of the council retreat agenda and asked them for their thoughts or suggestions. Councilor Leland asked that staff not provide lengthy reports. Administrator Barton said the reports would be in an outline format only. Councilor Leland asked if the water conservation was something they still wanted to discuss. Councilor Stuckey asked about the Lakota Canyon Ranch foreclosure/bankruptcy issue. Administrator Barton said he would have more information the following day after a conference call with the Town bankruptcy attorney.

Town Planner - Planner Cain told council he received a phone call from RFTA regarding Boy Scout Nathan Buchannan. Mr. Buchannan is a New Castle resident working towards his Eagle Scout designation. He would like to build a bus stop shade structure in Town. Planner Cain said he was waiting for Mr. Buchannan to contact him regarding the project, and it would come to council at a future date. Council suggested that the 6th Street bus stop would be ideal for the project. They also suggested Walters Center, and wondered if a public information kiosk could be incorporated into the project.

**MOPTION: Councilor made a motion to adjourn. Councilor seconded the motion and it passed unanimously.**

**Adjourn, 8:30 p.m.**

Respectfully submitted,

  
Town Clerk Melody Harrison





Mayor Frank Breslin