

**New Castle Town Council Special Meeting
Tuesday, March 29, 2011, 6:30 p.m., Town Hall**

Call to Order

Mayor Breslin called the meeting to order at 6:30 p.m.

Pledge of Allegiance

Roll Call

Present	Mayor Breslin Councilor Bunn Councilor Leland Councilor Metzger Councilor Riddile Councilor Russi Councilor Stuckey
Absent	None

Also present were Town Administrator Andy Barton, Town Clerk Melody Harrison, Public Works Director John Wenzel, Police Chief Chris Sadler, Planner/Code Administrator Tim Cain, Human Resources Director Mike Edgar, Recreation Director Brian Vashus and Consultant Inspector Bruce Stolbach.

Meeting Notice

Town Clerk Melody Harrison verified that her office gave notice of tonight's meeting in accordance with Resolution TC-2011-1.

Conflicts of Interest

There were no conflicts of interest.

Citizen Comments on Items NOT on Agenda

There were no citizen comments.

Public Hearings

Consider Ordinance 2011-5, an Ordinance of the New Castle Town Council adopting the 2009 International Energy Conservation Code (IECC) (first reading)

Mayor Breslin opened the public hearing at 6:32 p.m.

Councilor Russi presented the ordinance to the council, explaining the research done on the proposed code and the decision made by CAAC to take out the amendment for Energy Star ratings for commercial buildings. He introduced Consultant Inspector Bruce Stolbach, as well as CAAC member Eileen Wysocki. Inspector Stolbach, Ms. Wysocki and the council discussed at length the energy efficiency standards within the new code, the necessary efficiency tests, the equipment needed for the tests, what additional plan review and inspection would be needed and the potential increase in cost to the builder, owner and Town. Inspector Stolbach provided information to the council regarding the International Code Council (ICC) and the process by which they updated the building codes every three years. He stated that it would be beneficial to the Town to keep up to date

with the building codes. He also felt that council should consider reassessing the valuation rates for building permits to reflect the increase in time for plan review and inspections. Council also discussed whether it would be the responsibility of the Town to purchase the testing equipment and perform the required tests, or if the permit holder would be responsible to provide certification of testing. Councilor Stuckey felt it should be the responsibility of the general contractor to certify or provide certification. It was suggested Xcel Energy would do the tests for approximately \$120.00. Mayor Breslin suggested that an applicability section be added to §15.22.020 stating that the permit holder be responsible for certification. Mayor Breslin also asked how adoption of the 2009 IECC would affect historic buildings, and Councilor Russi noted that §15.22.020 provided an exception for historically designated buildings.

PUBLIC COMMENTS

There were no public comments.

Mayor Breslin closed the public hearing at 7:07 p.m.

MOTION: Councilor Russi made a motion to approve Ordinance 2011-5, an Ordinance of the New Castle Town Council adopting the 2009 International Energy Conservation Code (IECC) (first reading). Councilor Bunn seconded the motion and it passed unanimously on a roll call vote: Councilor Stuckey: Yes; Councilor Russi: yes; Councilor Bunn: yes; Councilor Metzger: yes; Mayor Breslin: yes; Councilor Leland: yes and Councilor Riddile: yes.

Items for Consideration

Update on Staff Retreat and Council Goals

Town Administrator Andy Barton explained to the council that the goals they identified at the retreat in August 2010 had been summarized in a report by Gary Suiter, facilitator for the retreat. Administrator Barton said that staff had been assigned to teams that addressed the individual goals as specified in the report. The goals and teams were as follows:

GOAL: Activate Economic Development with an emphasis on Business Support, Retail Development, and Tourist Development: Donna Stewart and Tim Cain

Presenter: Planner Tim Cain

- *Determine who it is that is going to lead this initiative and deliver the end product: Rifle EDC and ad hoc committee*
- *Consider town-owned property as a part of this initiative*
- *Check available physical property stock and identify markets*
- *Consider the "City Market factor". What can be done to get them to cooperate?*
- *Determine your audience – check the Comprehensive plan*

GOAL: Develop an Infrastructure Plan: John Wenzel, Lyle Layton, Gary Atkinson, Jeff Simonson

Presenter: Public Works Director John Wenzel

Develop a financing plan for:

- *The roundabout at 105 (\$400 K available)*
- *South town wastewater intercept (105 intersection, south side of town – pipe is undersized)*

- *Pedestrian bridge over I-70*

John Wenzel and Chris Sadler

- *Police Department to provide a list of priority traffic safety items*
- *Complete VIX Park and tennis courts*
- *Relocate the police department and utilize their old offices*

GOAL: Execute the deliverables in the Emergency Operations Plan:

Tim Cain & Mike Edgar

Presenter: Planner Tim Cain

- *All employees CPR trained*
- *Employees are "eyes and ears"*
- *Training exercises*
- *Battery backup scenario*
- *Train staff on incident command system (ICS)*
- *Utilize volunteers e.g. CERT*
- *Develop and/or use with the public and private sector*
- *Determine vulnerability of water treatment and wastewater treatment plants, and all town facilities*
- *Develop 72 hour kits for all town offices*
- *Develop off-site backup for Town records*

GOAL: Address traffic and parking issues: Chris Sadler, Tim Cain and

John Wenzel

Presenter: Police Chief Chris Sadler

- *Parking enforcement, e.g. oversized vehicles*
- *Create more parking downtown (consider town owned property)*
- *Provide more traffic control in residential neighborhoods*
- *Don't allow streets that are too narrow to be built (code revision)*

GOAL: Improve Outreach to Hispanic Community: Bryan Vashus, Donna

Stewart , Sharon Rather

- *Post-future announcements bilingually*
- *Make announcements at ESL classes*
- *Seek out community leaders to suggest programs and ideas (e.g. Lee Price, Sam Garcia, Paul Dudley)*
- *Consider hiring bilingual employees*
- *(per Chris, investigate Language line)*

Other:

Environmental Issues: John Wenzel and Chris Sadler

Presenter: Public Works Director John Wenzel

- *Air-quality, watershed, and weed and pest management. Code changes may be necessary regarding pest management, gas saving measures*
- *fleet lease versus purchase – Lyle Layton, Chris Sadler, John Wenzel, Gary Atkinson*

Economic Impact Analysis: Bryan, Melody Harrison, Tim Cain, Davis

Farrar, Kyra Markiecki, Gary Atkinson

Presenter: Recreation Director Bryan Vashus

- *Staff to look into the issue, research national development standards and report back to the Town Council*
- *Schedule an update to the code, shifting the cost of parks to the developer (consider time-triggers)*
- *What are other communities doing? ICMA*

Lease vs. Buy

- Lyle Layton and John Wenzel

Each presenter reviewed their findings for the council. The council thanked Administrator Barton and staff for their efforts.

MOTION: Councilor Metzger made a motion to extend the meeting past 10:00 p.m. Councilor Russi seconded the motion and it passed unanimously.

Health Insurance Discussion

Administrator Barton described the upcoming changes in the health insurance benefits, noting that the premium increase would be approximately 9%. Administrator Barton asked council if they would consider offsetting the increased cost for the staff, which would result in an overall savings for the Town, provided the Town chose to change their benefit package to PPO III. Councilor Bunn stated that the County had the same insurance and she felt it was a good plan. She also stated that she did not understand the method proposed to offset costs, because it appeared that employees who had family coverage would benefit more than employees who had single coverage. The council agreed and asked that another method to offset cost be found. They also agreed that the PPO III plan was appropriate given the savings to the Town, and that anyone who wished to stay with the PPO II plan would have to pay the difference in the premiums.

Legislative Agenda

Administrator Barton asked council if they would table the legislative agenda until the next council meeting, and they agreed.

MOTION: Councilor Riddile made a motion to adjourn. Councilor Metzger seconded the motion and it passed unanimously.

Adjourn, 11:18 p.m.

Respectfully Submitted,


Town Clerk Melody Harrison




Mayor Frank Breslin