

WEST POINT CITY COUNCIL MEETING
3200 West 300 North
June 7, 2011
6:00 P.M.

Minutes for the administrative session and regular West Point City Council Meeting held at the West Point City offices at 3200 West 300 North, West Point, Utah, with Mayor Erik Craythorne presiding.

MAYOR AND COUNCILMEMBERS PRESENT: Mayor Erik Craythorne, Councilman Gary Petersen, Councilman Kent Henderson, Councilman Jerry Chatterton, Councilman Roger Woodward and Councilman Andy Dawson

CITY EMPLOYEES PRESENT: City Manager Gary Hill, Assistant City Manager Kyle Laws, City Engineer Boyd Davis, City Recorder Amy Jensen, and Public Works Manager Paul Rochell

VISITORS PRESENT: none

ADMINISTRATIVE SESSION

1. BUDGET DISCUSSION

Mr. Gary Hill said tonight he planned to talk about Capital Projects. Every year a committee made up of Staff members meets to look at all of the projects that have been done through the year, and those coming up in the future. They put them in priority based on impact. This helps if 2/3 of a project is completed but another one has come along. The matrix that Mr. Hill has prepared shows changes from last year, plus the items that are funded through the year 2012. Some of the items will be completed with a water rate study. He discussed new projects and amendments to existing projects. The new projects they discussed were the widening of 3000 W between 300 N and 800 N, 650 N storm drain, detention ponds, the storm drain, water well heater, the pedestrian trail and adding lights, backup generator for Public Works, and finally a pedestrian trail along 200 S if there is money. Changes to the existing projects included using debt impact fees to make the payment on Dahl Park, installing street lights along 300 N from City Hall east to the LDS church, street maintenance, the 2000 W water line project, replacing trees in Bingham Park, and allocating the perpetual care income from the cemetery to the cemetery budget line. He also mentioned that the Staff is trying to find money to put towards the City's fleet.

Councilman Chatterton asked if there was a plan to improve the road on 3000 W south to the Syracuse border.

Mr. Hill said this was included with another project.

The Council felt this was an important place to repair also.

The last budget issue Mr. Hill discussed was contributing to the Utah State Retirement Fund. There were a few employees who have left the City that will need to be paid back funds. It comes to about \$50,000.00. The problem happened in 2001, when the City stopped paying on 401k funds and put money into the Retirement funds.

Mr. Hill mentioned that at the next meeting he will ask the Council to adopt the fee schedule.

Mr. Kyle Laws said there are 3 new fees this year. First there is a \$25.00 dollar election filing fee, second is the site development review fee for commercial lots of \$600.00 dollars, and then third is a utility billing shut off fee, which

has been charged in the past but was not on the schedule. It will be \$25.00 for the first occurrence and \$45.00 every time after that. Also, there has been a \$15.00 late fee listed in the schedule, but it has not been a practice of the utility department to enforce it. This will change as of July 1, 2011.

Mayor Craythorne asked how many people are late every month.

Mrs. Jensen said there are probably 200 households who are late every month. Then the utility clerk sends out a letter reminding residents that they are late. After that, there are around 40 people who are 2 months late and have their water turned off.

There was a discussion about having a grace period before the late fee is charged. The Staff will talk with the utility clerk and see what she thinks would work best.

Mr. Laws moved on to other fees that had changes. Business license fees had been reduced and a planning and zoning fee went up.

Mr. Laws said the City currently has 65% of the residents enrolled in the green waste program.

The Council was very happy with large amount of participation. The minimum amount had to be 35%.

Mr. Rochell said the Public Works department had delivered 1700 cans and only had 70 more. He may have to order more cans because he believes the total enrolled is over 1800 residents. Mr. Rochell explained that if the black can they are picking up is full, they go back after their trash has been emptied. The Public Works department has been doing a great job of getting this program started.

The Council discussed starting the regular recycling program next spring.

2. YALECREST ESTATES FINAL APPROVAL

Mr. Boyd Davis said the Yalecrest Estates Subdivision is ready to start their next phase. The staff originally wondered if they were going to finish this phase, but they have turned in plans to get it started. Mr. Davis said most of the infrastructure was completed in 2009 so they do not have a lot to put in. Mr. Davis said the contractor is planning to put in land drains to help with any flooding issues and it will also have yard drains. There is an agreement between them and the City that they will improve the road when theirs and 3000 W meet.

3. DISCUSSION OF CEMETERY EAGLE PROJECT

Mr. Gary Hill said there is an 8 plot area in the cemetery where 6 infants are buried. There are no headstones, and the Cemetery Administrator, Mrs. Jensen, has tried to find any relatives to learn more. There is very little documentation to let the City know just where the bodies are interred, so the remaining plots cannot be used. Mrs. Jensen suggested that a gazebo be constructed in this area as a monument to these children and also provide a nice place for cemetery patrons to sit and get out of the sun. A scout who is looking for an eagle project heard about the idea and would like to build the gazebo. Mr. Hill is asking the Council what their thoughts are. The desire to make it appealing and durable is part of the plan, and also not to obstruct the view of headstones on the east side of the gazebo has been considered.

The Council feels like they would benefit from seeing the plan the Eagle Scout comes up with before they can approve it. The materials and design will matter a great deal.

GENERAL SESSION

Visitors: Patti Seffker, Jared Seffker, and Julianne Orton

1. CALL TO ORDER
2. PLEDGE: Repeated by all
3. PRAYER: Councilman Kent Henderson
4. COMMUNICATIONS AND DISCLOSURES FROM CITY COUNCIL AND MAYOR
Councilman Henderson had no comments.

Councilman Petersen had no comments.

Councilman Woodward had no comments.

Councilman Dawson said there is a new member of the North Davis Sewer District from Syracuse City. His name is Doug Petersen.

Councilman Chatterton had no comments.

Mayor Craythorne reminded everyone of the Miss West Point Pageant on June 18, 2011. The green waste recycling program has really reduced the amount of waste the energy facility has had this spring. They are trying to recycle very wet green waste and it is costing a lot plus creating wear and tear on their equipment. In regular springs they use 3000 gallons of diesel fuel to burn the green waste. This spring they used 30,000 gallons. They even had to stop taking the green waste for a while. They are still taking it from Cities that are participating in the program.

5. COMMUNICATIONS FROM STAFF

There were no comments.

6. CITIZEN COMMENT

There were no comments.

7. YOUTH COUNCIL UPDATE

Mr. Jared Seffker said the Youth Council planted cabbages, marigolds, and pumpkins this month in the community garden. They are having a pumpkin carving contest in the fall. Any food grown in the garden will be donated to families in need. The Youth Council is gathering any items from the community and businesses that would be good to put in care packages for natural disaster victims.

Miss Juliann Orton said the Youth Council Summer Games will be this Saturday. They are inviting 4 other Youth Councils and will have a 5k walk. To enter the 5k a participant needs to donate 5 cans of food. The Youth Council has also helped with the CERT program this month and planted flowers at the City's retirement home.

Councilman Petersen complimented the 2 Youth Council members on their presentations tonight and thanked them for coming. The Mayor agreed and also thanked their leader, Mrs. Patti Seffker.

Councilman Chatterton asked when the sign up was for next year's Youth Council.

Mrs. Seffker said it was when school started in the fall.

8. PROCLAMATION TO DECLARE JUNE 11, 2011 VIETNAM VETERAN BROTHERHOOD DAY
Mayor Craythorne explained a gentleman representing some Vietnam Veterans asked the City to honor one of our residents with this proclamation. His name is Denny Larsen.
Councilman Woodward made the motion to adopt the proclamation.
Councilman Dawson seconded it.

All voted aye.

9. FINAL APPROVAL OF YALECREST SUBDIVISION
Mr. Boyd Davis said Yalecrest Estates Subdivision is located at 3000 W 50 S, has 17 single family lots, and was given approval in 2009. It was about to expire and they have submitted an application for final approval. They have gotten updated approval letters from all of the outside agencies and the City has confirmed that the improvements along 3000 W will be constructed as part of the subdivision including curb, gutter and sidewalk. The subdivision will have yard drains and land drains. The Staff recommends final approval of this subdivision.

Councilman Woodward made the motion to approve the Yalecrest Estates Subdivision.

Councilman Petersen seconded it.

All voted aye.

10. CONSIDERATION OF ORDINANCE 06-07-2011 REGARDING BUFFERING REQUIREMENTS ON COMMERCIAL PROPERTY IN WEST POINT CITY

Mr. Boyd Davis said this was discussed at the last City Council meeting where the Council talked about the recommendation that the Planning Commission made. They feel a smaller buffer on commercial property that is less than 2 acres in size would allow more room for the business. They may require additional improvements like a masonry wall or enhanced landscaping. Two issues that were brought up were the Planning Commission can require a masonry wall or the equivalent, and that the Fire Department be asked about their regulations on buffers. These two items have been accomplished. Mr. Davis said this Ordinance is ready to be approved by the Council.

Mayor Craythorne opened the Public Hearing.

There were no comments.

Councilman Petersen made the motion to close the Public Hearing.

Councilman Henderson seconded it.

All voted aye.

Councilman Chatterton made the motion to approve Ordinance 06-07-2011.

Councilman Dawson seconded it.

Councilman Chatterton voted yes.

Councilman Dawson voted yes.

Councilman Woodward voted yes.

Councilman Petersen voted yes.

Councilman Henderson voted yes.

11. CONSIDERATION OF RESOLUTION 06-07-2011 ADOPTING THE FY 2011 TENTATIVE BUDGET FOR WEST POINT CITY AND ITS RELATED AGENCIES

Mayor Craythorne opened the Public Hearing.

There were no comments.

Councilman Petersen made the motion to close the Public Hearing.

Councilman Woodward seconded it.

All voted aye.

Councilman Petersen made the motion to approve the FY 2011 tentative budget for West Point City and its related agencies.

Councilman Henderson seconded it.

All voted aye.

12. APPROVAL OF MINUTES FROM MAY 3, 2011 CITY COUNCIL MEETING

Councilman Dawson made the motion to approve the minutes from May 3, 2011.

Councilman Petersen seconded it.

All voted aye.

12a. The Council discussed the Eagle project at the Cemetery. The Council would like to see the plans and know what type of material will be used.

Councilman Chatterton does not want the Cemetery patrons rights affected who have plots next to the area where the gazebo will go.

The Council will look at the plans and possibly go to the Cemetery and discuss the project at a future meeting.

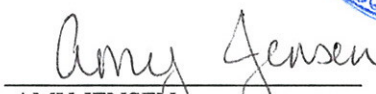
Councilman Petersen said the Council may all have a different idea of what it will look like. They need more information.

13. MOTION TO ADJOURN

Councilman Chatterton made the motion to adjourn at 7:38 pm.

Councilman Dawson seconded it.


ERIK CRAYTHORNE,
MAYOR


AMY JENSEN,
CITY RECORDER



