

WEST POINT CITY COUNCIL MEETING
3200 West 300 North
October 19, 2010
6:00 P.M.

Minutes for the administrative session and regular West Point City Council Meeting held at the West Point City offices at 3200 West 300 North, West Point, Utah, with Mayor Erik Craythorne presiding.

MAYOR AND COUNCILMEMBERS PRESENT: Mayor Erik Craythorne, Andy Dawson, Roger Woodward, Kent Henderson, and Gary Petersen,

CITY EMPLOYEES PRESENT: City Manager Gary Hill, Assistant City Manager Tom Hanson, City Recorder Amy Jensen,

VISITORS PRESENT: Mr. Matt Leavitt and Mr. Jake Shepherd

EXCUSED: Councilman Jerry Chatterton

ADMINISTRATIVE SESSION

1. Firework Donation Display

Mr. Gary Hill said Mr. Justin Thorpe, who is a friend of Councilman Chatterton, has agreed to create a sign and donate it to the City. It will be a thermometer that reflects the donations given to buy fireworks for the 2011 4th of July Celebration. Mr. Hill and Councilman Chatterton have thought it would also be nice to have a place to write sponsors names.

The City Council members thought it looked great. They would like each donor to be asked if it is ok to include their name on the sign.

Mr. Hill said he does not have the dimensions of the sign yet, but when he gets it, he will forward the information to the Council. He said it will be made of aluminum. Mr. Hill said the City has about \$7,000.00 of the \$15,000.00 needed.

2. Recycling Update

Mr. Hanson presented information that has been collected about recycling in West Point. Mayor Craythorne said the more he talks to other cities about recycling, the more he hears about how well it is working. Mr. Hanson said the Wasatch Integrated Waste Facility would provide the green cans. Once they donate them to everyone that wants to participate, they would give the City a few extra, and then the City has the responsibility to maintain them. He said at the current time there are 1444 single can residents and 1211 residents with 2 cans. The price on the 1st can is \$11.00 a month, and it adds \$8.00 a month to have a second one. The tipping fee would always be \$2.00 for green recyclable waste.

Mayor Craythorne said he feels it is important to have the regular trash hauler do the green waste as well. This would allow the green waste can to become a regular waste can 4 months out of the year when green is not growing whereas the other haulers would not be able to mix the service. Econo Waste is the City's current provider. The District is hoping that by making the second can cheaper, it will encourage more people to participate.

Councilman Petersen asked if there is a system letting people know how and when to use the can.

Mayor Craythorne said there is. Notes will be put on the cans. Mayor Craythorne then said there are 2 options cities have taken with starting the programs. They have gone with the opt-out option, where everyone is counted in until they let the City know they do not want to participate, or the opt-in, where everyone who wants to participate must let the City know of their interest. He feels the opt-out system works the best, with a hopeful 40 to 60% participation. The opt-in system usually will bring 20 to 30% participation. The recycling can would be \$7.00 a month with only 20 to 40 % participation, which is \$1.00 less than the current 2nd can fee. Mayor Craythorne said other cities are seeing a lot of participation, and residents have very positive comments about it. He said that in the City of Kaysville they have about 84% participation, and they are buying their own cans. The hauler gave them a bid of \$3.05 per can, and then the City is going to charge a small fee to eventually pay for the cans. So the total fee is \$3.85 a month.

General recycling through Econo Waste, if they supply the can, would be \$4.25 a month.

Mayor Craythorne said other cities will email information to help our City through the contract phase.

Councilman Petersen asked if it is a good idea to introduce both types of recycling at once, or one at a time.

Mayor Craythorne said he did not know. Other cities have done it one at a time.

Councilman Dawson asked if it would be a good idea to start both recycling in the spring. That way residents would have a place for all recyclables, and get used to sorting everything.

Mayor Craythorne said he did not know, but he will look into it.

Councilman Petersen thought starting the programs together made sense also. He also wondered if the company owns the cans, do they pay for maintenance on them.

Mayor Craythorne said he thought they did not maintain them. The City would need to charge a small fee to pay for repairs and replacements.

Councilman Dawson wondered how many 2 can residents are actually paying for 2, or if this is where some of the garbage cans have disappeared to.

Mr. Hanson said his department has considered auditing the City, but he felt it would be a huge job.

Mayor Craythorne asked the Council what there consensus was.

They all said there were decisions still to make, but they want to bring recycling to West Point.

Mr. Hanson said whatever happens, be sure to give the residents plenty of notice for preparation and training.

The Council hopes to decide by January.

Mayor Craythorne said the general recycling is every other week.

Councilman Woodward said his opinion would be to start the curbside, general recycling first.

Councilman Petersen asked what goes in the general recycling.

Mayor Craythorne said everything except glass. Cardboard, newspaper, plastic, aluminum, etc.

The Council will discuss this further at a future meeting.

Mr. Hill asked for verification that the Council decided to try to start both programs at the same time.

Mayor Craythorne said he feels more time is needed to start either program.

Councilman Woodward would like to start the general recycling now, especially if it takes a while to get the cans.

Mayor Craythorne said he feels with the short staff we have right now, we cannot start it immediately. But the information will start coming to the Mayor so the program can progress.

Mr. Hill said at the next meeting where this is discussed, a calendar should be used to plan out the process.

3. Loy Blake Park Traffic Management

Mr. Hanson said he appreciates the residents who live by Loy Blake for coming to the meeting. He said there has been discussion regarding the open field that is south of the ball diamond. Right now it is used during the recreation seasons for overflow parking. It links the subdivision to the park as well. During special events it also allows access to the parking lot when the barricades are moved. Several residents have had ideas regarding those areas. One person suggested opening both sides of the property to allow access to the park and subdivision to help with school children drop off and pick up. Another person recommended making a gravel road. A third idea is to build a permanent road. Fourth, block off the parking access completely and allow access to the field only from the subdivision. Fifth, block off the east access completely. Sixth, complete the parking lot and road completely at this time. Staff set up a traffic count in the area, and tried to determine if the amount of traffic created a need for the development. Mr. Hanson said the following is the results that fit the requirements at this time. At the present time opening both sides would allow relief to the school traffic, but it would increase traffic flow over an undeveloped area that is not prepared for open public transportation. A temporary road would be a waste of City funds whether it was gravel or not. Maintenance and snow removal would be a challenge. Building a permanent road at this time would be premature in the planning process. A permanent road could go in the future, but at this time it would limit future land use decisions. To close the access between the large bowery and the field would reduce traffic near park pedestrian areas, but it would make parking at Loy Blake less convenient for park users. Staff discussed the idea of blocking off the east access going into the property and felt it would increase traffic in the park and thus increase the potential of an accident within the park. And finally the idea of constructing everything at this time was discussed, but rejected due to cost and unknown future development.

The recommendation at this time is to do nothing. The issue will remain a topic of concern for the future.

Councilman Dawson said the Planning Commission approved a flag lot connecting to this property. He wondered if land could be swapped with them that would aid in the use of this property.

Councilman Petersen said he did not think the flag lot is as long as the property in question. He asked Mr. Hanson what the options were to widening the lane.

Councilman Henderson asked why the road could not be widened.

Councilman Petersen said he feels like that should be option number 7, that the road be widened.

Mr. Hanson said that widening the road would also bring more cars into the park at one time. He said the Council will be wise to look at the master plan and decide where the road needs to go.

Mayor Craythorne said he agrees that it needs to be widened at some point.

The Council agreed that the whole road should be widened. They would also like to see a sidewalk installed so people are not walking in the road.

Mr. Hanson said if it is widened so much that they put in curb, gutter, and sidewalk then you can get cars off the road. It would be a road instead of the alley it is now.

Councilman Petersen thought that there is City property next to the road that needs to be widened. He recommends that as they continue to discuss this issue, they make the lane self-supporting.

Mr. Hill suggested they keep the option of closing off the lane at least for the 4th of July to control the traffic that day. He summarized the discussion by recommending that they not change anything right now. There are not enough reasons to open it, but enough good reasons to keep it the way it is.

4. Cemetery Monument Ordinance Discussion

Mrs. Jensen said she had discovered an issue in the current cemetery Ordinance that needed to be changed. The Ordinance says first of all – that monuments could not exceed four and one-half feet. More than a year ago, a cemetery committee changed this measurement to thirty inches, and then Mrs. Jensen had changed it by Ordinance a few months ago to thirty-six. In all other parts of the Ordinance it says thirty-six, so it was suggested this part be changed as well. Second – the Ordinance states that the width of the headstone cannot be wider than the plot. She suggests that the Council approve the change to 46 maximum inches for a single headstone and 92 maximum for a double. This way maintenance can be easier. Thirdly - the Ordinance states that the mow strip must be at least 8 inches, but with the industry standard of a 34 inch base, it is suggested that the mow strip be a minimum of 6 inches so the total will be no more than 46.

Councilman Dawson said that the Ordinance had been modified by a cemetery committee about 2 years ago to solve some problems the residents had. He is concerned that these changes will create the old problems again.

Mrs. Jensen said she feels the changes better represent the industry standards, and they do not significantly change the measurements.

GENERAL SESSION

Visitors: Scott Allen, Shekinah Stanton, McKenzie Munson, Michael O’Neil, Sierra Hart, Whitney Greaves, Valerie Hart, Makenzie Broadbent, Kristen Stringham, Julianne Orton, Ammi Orton, Jarom Hansen, Rachel Harward, Sara Harward, Samantha O’Brian, Jake Shepherd, Chad King, Carisa Grimes, Matt Leavitt, Katelyn Davidson, Nolan Hanney, Amanda Byrne, Bree Walter, Stacy & Brandon Davidson, Kelton Johnston, Natasha Stubbs, Lilianne Jarvis, Kyrstal Kirshner, Jacob Haney, Cassandra Castillo, Ana Vasquez, Hailey McIntire, Austin Morris, Brenda Pehrson, TJ Peterson, Curtis Alex, Sarah Zvonkovic, Trudi Thompson, Drake Thompson, Michael Witaker, Brock McGibbon, Tyler Foust, Austin Yeates, Trent Yeates, Brad Allen, Bryce Allen, Javon L., Robert Miyawaki, Megan Miyawaki, Zoe, Miyawaki, Ben Taylor, William Warner, Rikki Cavalli, Brianna Irvin, Suzanne Trvin, Jordan Bosen, Cameron Bingham, Ahsley Phelps, Rachel Penner, Kati Penner, Jeff Penner, Melanie Huckaby, and Logan Whetsel.

Excused: Councilman Jerry Chatterton

1. CALL TO ORDER

2. PLEDGE: Repeated by all

3. PRAYER: Councilman Roger Woodward

4. COMMUNICATIONS AND DISCLOSURES FROM CITY COUNCIL AND MAYOR

Councilman Henderson had no comments.

Councilman Petersen had no comments.

Councilman Woodward had no comments.

Councilman Dawson said he had traveled to Nashville with the North Davis Sewer District. The team the district had to compete in the processes took 1st place in collections, 2nd place in safety, and 4th in the Nation overall. They had already taken 1st place for Utah State.

Mayor Craythorne had no comments.

5. COMMUNICATIONS FROM STAFF

There were no comments.

6. CITIZEN COMMENT

Mr. Jake Shepherd said he is concerned about the road that is next to Loy Blake Park. His backyard is adjacent to it. He feels if the lane is left as it is for now, there will be a safety issue. He said there are a couple of stop signs, and people will get there at the same time and not understand who should proceed first. They are blocking each other off as well. He would like to see the area where the stop signs are widened if nothing else changes. He suggests the Planning Commission look at the area and makes a suggestion.

7. 2010-2011 YOUTH COUNCIL SWORN IN

A list of the Youth Council members is attached to the minutes.

Mr. Hill took a minute to thank the volunteers. Then he asked the Youth Council candidates to stand where they were and repeat the oath with the Mayor.

Mayor Craythorne asked how many Youth Council candidates there were. There are 45. He said this is the largest Youth Council the City has ever had. He asked Mr. and Mrs. Seffker to stand and be recognized. They are the supervisors, along with Mrs. Tami Rene.

Councilman Petersen said that the YC have been divided up among the positions available. There will be many youth in the Mayor position, the Mayor pro-tem, the City Recorder, etc. The kids will be able to rotate through the positions, and then the ones with the best attendance will get to participate in the conferences.

Mayor – Brianne Christensen, Sara Harward, Sarah Zvonkovic, Trent Yeates, Drake Thompson, Bryce Allen, Katelynn Davidson, and Michael Russell.

Mayor Pro-tem – Wyatt Hinck Miranda Christensen, Brandon Davidson,

City Recorder – Breanna Walter, Melanie Huckaby, Rachel Penner

Head Chair – Austin Morris, Rachel Harward, Jarom Hansen

Historian – Brad Allen, Noelle J Olsen, Caitlin Steed

Public Relations – Kimbree Brower, Austin Yeates, Brianna Irvin

City Manager – Nathan Seffker, Brandon Swenson, Kyle Irvin

Treasurer – Brayden Bouwmeester, Jared Seffker, Valery Hart

Service Members – Julianne Orton, Jessica Davidson, Cheyenne Calkins, Kylie Bouwmeester, Hannah Steed, Anika Hansen, Sierra Hart, Zoe Miyawaki, Megan Miyawaki, Mitchell Taurone, Blake Taurone, Avin Checketts, Sarah Wayment, TJ Pehrson, Tyler Foust, and Danielle Parker.

Mayor Craythorne asked the YC to raise their right hands and repeat after him. I, (state your name), do solemnly swear, that I will support, obey and defend, the constitution of the United States and the constitution of this State, and that I will discharge the duties of my office as a Youth City Council member with fidelity.

Councilman Petersen said the oath of office they just repeated was a very important thing. It is the same one the Councilmen repeat when they are sworn into office. He thanked the YC for their desire to serve, and he thanked the parents for their support.

Mayor Craythorne asked the YC to keep their excitement and attendance up all year.

The Youth Council and their parents were then excused into the next room for a meeting.

8. MOTION TO ACCEPT THE 2010 AUDIT

Mrs. Julie Gentry introduced the auditor. She said the City's independent auditor is Mr. Brent Litz.

Mr. Litz said they have finished the report for 2009-2010. He will summarize the findings and he mentioned how helpful the staff was with the information they needed. The financial report reflects the activities that transpired in the last fiscal year. The second report is on internal controls and compliance. He said there were no findings to report in that area. The third report includes items the state of Utah asks them to check regarding operations. There were 2 small items they found to report, and he feels management has already addressed this and made the change. One was timeliness of deposits, and the other was the timeliness of notices for budget meetings. Finally, there was a management letter with observational things to take for our benefit.

He prepared information that showed us 57% of all of West Point's income comes from some sort of taxes. The next largest share comes from impact fees. Then intergovernmental agencies sending the City grants, etc., and charges for services and licenses. Mr. Litz also had information reflecting the way the City spends money.

Mr. Litz congratulated the City for sticking to its budget. He feels the City is in a very strong fiscal position. As he compared our city to surrounding ones, he found that West Point is at the high end in some things and the low end on others.

Councilman Petersen thanked Mr. Litz for his hard work.

Mr. Litz said our staff members closed the books earlier this year than ever before, which made his company's job easier and quicker than before.

Councilman Henderson made the motion to accept the 2010 Audit.

Councilman Petersen seconded it.

All voted aye.

9. MOTION TO ADOPT ORDINANCE 10-19-2010 REGARDING CEMETERY MONUMENTS FOR THE WEST POINT CITY CEMETERY

Mrs. Jensen continued a discussion that had been started in the Administrative Session.

Councilman Dawson asked that Mrs. Jensen get the cemetery committee together and make sure that all of the changes are ok with them.

Councilman Petersen asked if the discussion was about the cement that borders the headstone at grass level.

Mrs. Jensen said she was trying to meet industry standards and the Public Works needs when she recommended the Ordinance changes. If the headstone needs to be 46 inches wide maximum, the mow strip will need to be 6 inches minimum in some cases where the headstone is at its largest. This will create uniform rows and ease in maintenance at the cemetery.

Councilman Petersen asked if the maximum is 8 inches for the mow strip.

Mrs. Jensen said the mow strip can still be 8 inches if the headstone is smaller than 34 inches.

Mr. Hill said if the resident goes with the maximum width on the headstone, they have to go down a few inches on the mow strip.

Councilman Dawson felt like this explanation made a big difference, and he feels comfortable with the changes.

Councilman Petersen said he would like to see 8 inches on the mow strip, but he understands if the headstone is large then the mow strip will need to be smaller.

Mayor Craythorne opened the Public Hearing regarding the changes to the Cemetery Ordinance.

There were no comments.

Councilman Woodward closed the Public Hearing.

Councilman Dawson seconded it.

Councilman Petersen made the motion to approve Ordinance 10-19-2010 regarding cemetery monuments for the West Point City Cemetery.

Councilman Henderson seconded it.

Councilman Henderson voted yes.

Councilman Petersen voted yes.

Councilman Woodward voted yes.

Councilman Dawson voted yes.

10. APPROVAL OF MINUTES FROM 10-05-2010 CITY COUNCIL MEETING

Councilman Petersen made the motion to approve the minutes from 10-05-2010 City Council meeting.

Councilman Woodward seconded it.

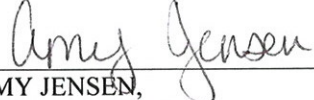
All voted aye.

11. MOTION TO ADJOURN

Councilman Woodward made the motion to adjourn at 7:40 pm.

Councilman Petersen seconded it.


ERIK CRAYTHORNE,
MAYOR


AMY JENSEN,
CITY RECORDER



