

1 **Providence Historic Preservation Commission Meeting**
2 **Providence City Office Building**
3 **15 South Main, Providence UT**
4 **December 6, 2011 6:00 PM**

5
6 **Attendance:** Chair: Karl Seethaler
7 Members: Jay Hicken, Hoyt Kelley, Chalene McGrath, Carol Nyman
8 Excused: Howard Christenson, Kaye Lyn Harris, Alma Leonhardt
9

10 K Seethaler called the meeting to order at 6:10 p.m.

11 **Item No. 1. The Providence City Historic Preservation Commission will consider approval of the**
12 **minutes from the November 15, 2011 Historic Preservation Commission meeting.**

13 Motion to approve the minutes – J Hicken, second – C McGrath

14 Vote:

15 Yea: J Hicken, H Kelley, C McGrath, C Nyman

16 Nay: None

17 Excused: Howard Christenson, Kaye Lyn Harris, Alma Leonhardt
18

19 **Item No. 2. The Providence City Historic Preservation Commission will discuss the “Providence**
20 **Historic Education Package” proposal for CLG matching grant with reports from Commission**
21 **Members about segments of the package for estimating budget.**

22 Jay Hicken reported the following:

- 23 • There are 6 entrances into the historic district. We installed 4 signs last year. If we add 2 more,
24 based on last year’s cost the amount would be \$312.50; includes 3 parts of the signs and the
25 amount public works charged for installation.
 - 26 ○ The Commission discussed the possibility of other signs. It was decided 4 more signs
27 were needed; 100 East, 200 East, and 300 East (all from the south bench) and Center
28 Street from the middle bench.
 - 29 ○ H Kelley suggested signs for the Cemetery. D Astle will take the Cemetery signs
30 suggestion to the City Council. D Astle suggested adding the Cemetery coordinates to the
31 City’s website.
 - 32 ○ The Commission felt the signs should be added to the grant application.
- 33 • Hicken distributed a written summary of the DVDs for the educational package (attached to these
34 minutes).
- 35 • Scott Harris from Logan High cannot charge for the work, but would accept a donation. Harris
36 suggested \$800. J Hicken felt the Commission should seek bids for the DVD. In J Hicken’s
37 proposal, he put \$1,000.
- 38 • When the Pioneer Monument was dedicated, as part of the ceremony, Opal Chugg’s great-grand
39 daughter interviewed O Chugg. J Hicken suggested having a 4th grade child do some of the
40 interviews. The Commission felt it was an excellent idea.

41 C McGrath

- 42 • McGrath spoke with two teachers. They liked the idea of learning about the quarry and the history
43 of the City. One teacher suggested the topics be short and with pictures. They liked the PDF of the
44 coloring book and a hard copy for an example. They also liked the idea of the walking tour guide.
45 The teachers suggested including artifacts.
- 46 • C McGrath also suggested an audio that could accompany the walking tour. H Kelley suggested
47 working with historic homeowners to see if someone would let the children in to see a feature in
48 the home. The Margaret Mathews Rice cabin on 274 East 100 North was discussed as a possibility
49 for a walk through.
- 50 • The coloring book will have story line about the picture; perhaps a word search, crossword puzzle,
51 highlighting words in the City’s history. Using a professional artist may work well. C Nyman will
52 talk with Carolyn Davidson. C McGrath suggested something like a Jr. Ranger activity book.
53 Perhaps the mayor could sign completed activity book. C Nyman suggested \$500 for the coloring
54 book. In deciding pictures for the book, D Astle suggested a contest for youth to present a
55 particular aspect that is important to them.
- 56 • The Utah State Core Curriculum was discussed.

- 1 • C Nyman offered to do the script.
 2 Discussion of toolkit contents.
 3 • The organization of the toolkits was discussed. Possible toolkit for an individual teacher vs. a
 4 toolkit for the school with multiple copies of the DVD in one toolkit.
 5 • H Kelley explained that when he was involved in a film production for the savings and loan
 6 business, they wanted no more than a 20 minute video.
 7 • Hicken explained he has observed in his grandchildren's classrooms, an area where the teacher
 8 presents, and an area where the children can do independent study. He felt the toolkit needed
 9 things for independent study.
 10 • Hicken felt an adult package should be produced as well. This could be used for civic clubs, older
 11 youth, etc.
 12 • C McGrath suggested a power point presentation.
 13 • H Kelley felt the original idea was for Commission members going to the school to give the
 14 presentation. Hicken agreed that had been the thought and is still something that could be done to
 15 supplement the toolkit.
 16 • J Hicken explained that even though members have individual assignments, everything would be
 17 brought back to the Commission for approval.
 18 • D Astle explained the City needs to approve \$3,000 exposure. He understood that the City's
 19 portion could be in-kind.

20 Estimate:

21 These estimates are for the proposal for the City Council. The Commission will do more price checking
 22 and have better estimates at their January meeting.

- 23 • Coloring Book \$750
- 24 • DVD (2) \$2000
- 25 • Posters \$600
- 26 • Volunteer time - \$1,500
- 27 • Power point \$500
- 28 • Street Signs \$650.

29 Motion to present to Council – J Hicken, second – C McGrath

30 Vote:

31 Yea: J Hicken, H Kelley, C McGrath, C Nyman

32 Nay: None

33 Excused: Howard Christenson, Kaye Lyn Harris, Alma Leonhardt

34 K Seethaler will present to City Council.

35 J Hicken excused at 7:15

36 The Commission discussed the cost estimate assignments for the next meeting.

- 37 • C McGrath – power point (10 min. in length), narrator, script, mp3;
- 38 • C Nyman – coloring book, illustrator;
- 39 • J Hicken – DVD;
- 40 • H Kelley – posters.

41 Next meeting January 3, 6:00 pm

42 Motion to adjourn – H Kelley, second – C McGrath

43 Vote:

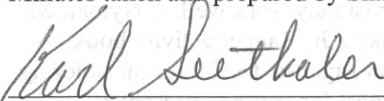
44 Yea: H Kelley, C McGrath, C Nyman

45 Nay: None

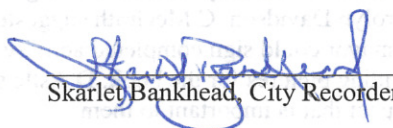
46 Excused: Howard Christenson, Kaye Lyn Harris, J Hicken, Alma Leonhardt

48 The meeting ended at 7:45 pm

50 Minutes taken and prepared by Skarlet Bankhead.

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54 Karl Seethaler, Chair

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 54 Skarlet Bankhead, City Recorder