

## MINUTES

### FOXFIELD BOARD OF TRUSTEES REGULAR MEETING

February 2, 2012

#### Call to Order/Roll Call

The Pledge of Allegiance to the flag was recited.

The meeting was called to order at 6:35 p.m. at South Metro Fire Protection District Station #42 at 7320 South Parker Road, Foxfield, Colorado.

The following Trustees were present: Con Frank, Lisa Jones, Bob Easton, Melissa Watson, Susan Current and Mayor Doug Headley. A quorum was present.

#### Audience Participation

Lt. Chris George, the Town of Foxfield's liaison with the Arapahoe County Sheriff's Department, reported on law enforcement activity in Town. January was a quiet month with 26 traffic citations issued during the month. The Sheriff's Department will continue to deploy its electronic speed monitor in Town as the schedule permits.

#### Approval of Minutes

Trustee Easton moved, seconded by Trustee Frank, to approve the January 5, 2012 minutes as amended. The motion passed unanimously by voice vote.

#### Old Business

##### Electronic Speed Sign

The Board agreed to hire Mark Ortiz, a resident of Foxfield, to operate the electronic speed sign on a year-round daily basis, weather-permitting. The clerk will contact Mr. Ortiz to begin the hiring process.

##### Code Enforcement Violations

It was agreed that violations must be remedied prior to issuance of permits for grading. Trustee Jones noted that the Town is awaiting information from the town attorney as to the best process for issuing summonses for these violations in an equitable manner.

#### Reports

##### Correspondence

Town Clerk Randi Gallivan read a letter from Fred Fox of Foxfire Community Planning & Development, thanking the Town for the opportunity to be of service and wishing the town well with future planning and development.

##### Mayor

Mayor Headley reported that he had attended three meetings in the past few weeks; the annual Metro Mayors Caucus meeting as well as a meeting of the Arapahoe County Commissioners and another with Arapahoe County mayors.

The Mayor noted that he and Town Administrator Cheryl Kuechenmeister met with a representative of the Jehovah's Witness church in Town. A Kingdom Hall in Aurora was burned down and the church is requesting the addition of an additional congregation to the Foxfield location on a temporary basis while they rebuild. It is anticipated this will take 8-10 months. This will require a third addendum to the Development Agreement. Town Attorney Corey Hoffmann will clarify the process to amend the agreement and the requirements for public notice.

The Board instructed Town Clerk Randi Gallivan to prepare a postcard mailing regarding the positions up for election in the April 3, 2012 election.

**Members of Town Board**

Trustee Frank initiated a brief discussion of the pavement analysis by Terracon. There are some areas that may need attention in the near future but more analysis by the Board is required before any action will be taken.

Trustee Frank will contact the Town's snow removal contractor to clarify their billing.

**Staff**

Mayor Headley presented the financial reports for December 2011. Mayor Headley moved to accept the December Treasurer's Report, the Jan-Dec Income Statement and the December Balance Sheet. The motion was seconded by Trustee Watson and passed by unanimous voice vote.

**Adjournment**

The Mayor adjourned the meeting at 7:55 p.m.

*Randi Gallivan*

\_\_\_\_\_  
Randi Gallivan, Town Clerk

*/s/ Douglass Headley*

\_\_\_\_\_  
Douglass Headley, Mayor