

COMMUNIQUE



December 2011

Community Calendar

BOARD MEETINGS

January 5, 2012

January 19, 2012

South Metro Fire Station #42
7320 South Parker Road

COMING EVENTS

December 20—Hanukkah

December 25—Christmas

January 1—2012

The Board meeting minutes published in the Communiqué are recorded by the Town Clerk and filed for public record. Complete transcripts may be requested from the Town Clerk.

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HAPPY HOLIDAYS

and best wishes
for a



HAPPY NEW YEAR





ELECTION INFORMATION

The Town of Foxfield will hold a polling place election on April 3, 2012 to fill vacancies in the following offices:

- Mayor
- At Large Trustee (three vacancies)

Having trustees who are committed to the welfare of the Town is critical to its survival and vitality. There is a time commitment, of course, not only to attend the meetings twice a month but also to take on other responsibilities and attend other functions as necessary. The pay is nominal and there is much responsibility; the rewards, however, are great.

QUALIFICATIONS

To be a candidate for the Foxfield Board of Trustees, you **must**:

- Be a citizen of the United States of America
- Be least 18 years of age
- Have been a resident of the Town of Foxfield for twelve (12) consecutive months

Nomination petitions will be available from the Town Clerk on Friday, February 10, 2012. Watch for more election information to be posted on the Town website in January.

ELECTION JUDGES

If you are interested in serving as an election judge, the Town needs your help to conduct this election. The commitment is for four hours of training and a very long day on Election Day, from 6:30 a.m. until 8:30 p.m. or until all the votes have been counted. Contact Randi Gallivan at Clerk@TownofFoxfield.com or (303) 680-1544 if you can help.

2011 — THE YEAR IN REVIEW

by Mayor Doug Headley

Foxfield Village Center - Libations Wine & Spirits

With strong neighborhood support, Foxfield welcomed Libations Wine & Spirits which opened in Foxfield Village Center in October. The store is located at the east end of building #3 and is a great addition to our retail establishments.

Arapahoe/Parker Interchange Completion

The Arapahoe/Parker Road construction of the interchange is nearing completion. It was a great day recently when eastbound Arapahoe Road was finally reconfigured back to three lanes and evening rush hour traffic could return to “normal”.

WRC Engineering is reviewing the second phase of the Worsham grading plan. Phase 2 will regrade the stockpiled dirt, moving, compacting and leveling the dirt stored on the south end, toward the base of the retaining wall on the south side of Foxfield Village Center. Dirt stockpiled on the east side of the Ring Road will generally be regraded toward the north. Phase 2 will commence 30 days after CDOT releases the construction easements adjacent to the rights-of-way. Phase 2 will be presented to the Board at a Public Hearing for approval after the first of the year.

McDanal Open Space Update

During the year the trail was completed from South Norfolk Court through the tunnel under the Ring Road. The easement through the Gleave property was landscaped and cedar fencing installed along the easement and around the open space on the east and north sides. A splash block was installed along the east side of the Ring Road. A sidewalk was installed along the Ring Road, which will connect to walking paths and the trail. The berm has been extended and will be landscaped to complement the existing landscaping. An RFP will be issued early in 2012 to extend the landscaping south along the Ring Road.

You will notice the majority of the open space has not been seeded and maintained by CDOT throughout the construction of the intersection. The Town is working with CDOT on a plan to restore the open space native grass. The Board expects the re-vegetation of native grass to take 2 to 3 years.

The Board is considering improvements such as landscaping, benches, tables and a soft footpath. Funding for the improvements is provided through Arapahoe County Open Space sales tax and the Conservation Trust Fund.

The Town is negotiating a temporary easement with the Worshams to provide a temporary trail west from the tunnel under the Ring Road across the Worsham property to the tunnel under the Loop Road, providing connectivity under the bridge over Arapahoe Road to the sidewalks at CornerStar and the Cherry Creek Trail.

Traffic in Foxfield - Drive Safely

Off-duty patrols will continue and will be in the mornings and evenings. The Board opted to retain the double fines. The Town will install new pedestrian warning signs along with the existing signs warning of no sidewalks.

The Town is seeking someone to monitor the electronic speed indicator, and the Arapahoe County Sheriff's Office will deploy their electronic speed sign in Foxfield when it is available.

Town Administration

Staff

Randi Gallivan was appointed the new Town Clerk in April. If you need information or assistance of any kind, you can send her an e-mail at Clerk@TownofFoxfield.com or call her at 303-680-1544. Office hours are generally 9:00 to 3:00.

The Board extended the contract of part-time Town Administrator Cheryl Kuechenmeister for a second year. Cheryl administers the day-to-day Town business and directs the Town's contractors. She also handles the issuance of Requests for Proposals (RFPs) for services and oversees the Town's finances.

Town Planning Services

In July, Tim Katers of Katers & Associates was retained as the Town Planner. Tim has been busy with the opening of Libations, the continuing construction at Our Lady of Loreto and various other planning and zoning issues around Town. Tim also handles sign permit applications for Foxfield.

Municipal Court & Judge

The Board approved an increase in the salary for the Municipal Judge, Kevin Sidel, from \$40 to \$350 a month. This was the first ever increase in that salary and more accurately reflects the time the judge devotes to Foxfield cases.

Building Services

Safebuilt continues to provide building permit and inspection services to the Town. Barry Kramer at Safebuilt keeps current with all building projects and improvements in Foxfield.

Ron Sprawls at WRC Engineering handles all overlot grading and rights-of-way permits.

Remember that all building improvements and changes, grading, any work in the right-of-way and any installation or changes to a berm require a permit. If in doubt, call the Town Clerk for clarification and help in applying for the correct permit.

Code Enforcement

Susie Ellis with Community Preservation Specialists continues to provide code enforcement services. She works with residents to address weeds, number of automobiles, grading and all the other zoning ordinances required to retain Foxfield's qualities as a unique oasis surrounded by urban sprawl. Susie helps us remember that while we cherish our rural roots and way of life, we appreciate order and consideration for our neighbors.

Finances

On December 1, 2011 the Board of Trustees at a Public Hearing approved the Town's budget for 2012. There are more details in a separate article in this issue. The Board of Trustees renewed John Cutler, Cutler and Associates, to provide auditing services for the third year.

Sales tax revenue from Foxfield Village Center continued to be strong despite the weak economy. The Town has been making payments with 50% of the sales tax revenue generated from Foxfield Village Center for the Metro District No. 1 bonds. These funds are being held in reserve by UMB bank administering the bonds to make payments to the principle. The annual report of the Metro District will be made available, along with a report of Foxfield's 2011 finances, in 2012. This information will be posted to the website as soon as it is available.

The 2012 Budget is posted on the website.

Reserve funds have been established for both the road paving bonds and the resurfacing of the roadways. The reserve for resurfacing the roadways allows the Town to save now and pay as we go, so that when resurfacing needs to be done the majority of the necessary funds will be available. This will minimize the need to obtain additional bonds to pay for the resurfacing. The road paving bonds cannot be called for 10 years; calling them would pay off the road paving bonds sooner. The Board will analyze the pros and cons of calling bonds in the future.

Special Improvement District - SID Collection

Special Improvement District 1999-1 was established in 2001 to provide public water for Foxfield. Payments are due April 1st each year. Historically, the Town collected the annual payments; however, the method of payment was changed a year ago and Arapahoe County is collecting the SID payments. This amount is added to your Arapahoe County

Having Arapahoe County collect the annual SID payments will also properly record the obligation (lien) so that when properties are sold the outstanding balance is paid off. If all goes as planned, the liens should be paid in full in 2015.

Foxfield's Roadways

Roadways and rights-of-way require annual maintenance. Throughout the year traffic and street signs are repaired and annual crack sealing is done in the fall. The rights-of-way contain over 500 culverts. Each property has one or more culverts for access to the roadway. It is important that the inlets and outlets not be obstructed so that when storm water does flow, the action of the water flowing through the pipes will clean them out.

The Board contracted with Terracon Consultants, Inc. to perform a pavement analysis in October. This analysis will yield information about the pavement on all Town roads and enable the Board to prioritize funds for upkeep and repair on a long-term basis. With this information, the roads can be maintained in a timely and cost-efficient manner, minimizing the need for emergency repairs.

Snow Removal

Pursuant to an RFP issued in September, the Town awarded the contract for plowing the Town's roadways to Consolidated Divisions, Inc. (CDI).

Town Maintenance

In December, an RFP was issued to several landscaping contractors to provide various maintenance and public works services for the Town of Foxfield. The Board and Town Administrator will carefully review all submissions and make a selection early next year.

Electronic Documents

The Town Clerk has been working to scan all the Town's documents into an "electronic filing cabinet". Once scanned, the paper copies are shredded (with some exceptions where hard copies are retained permanently). This results in the archives being available to the Board members without having to search through numerous file drawers. It also means the Town does not have to pay for a large storage unit each year to accommodate the ever-increasing quantities of records.

Codification

The Town's Ordinances for the last fifteen years have evolved over time. As a result, they are not organized in the standard format generally used by statutory municipalities. In 2009, the Board published an RFP and selected Colorado Code Publishing Company to provide these services. The Town has been working throughout 2010 and 2011 submitting documentation to Colorado Code for codifying the Town's Ordinances.

Codification is the organizing and publishing of legislative ordinances of general and lasting application into a system of chapters and articles with similar topics and subjects grouped together in logical sequence. Codification includes the publication of a Master Table of Contents, Chapter Tables of Contents, Code Comparison Table, Disposition of Ordinances Table, Table of Up-to-Date Pages and Comprehensive Index. During codification, all of the contents are reviewed for content and consistency. The Board of Trustees plans to schedule a public hearing in February and complete the codification process by March of 2012.

Law Enforcement Contract

Once again, the Town of Foxfield has entered into an agreement with the Arapahoe County Sheriff's Office to provide law enforcement services to the Town. This agreement is updated annually.

Medical Marijuana

The Town of Foxfield enacted an ordinance specifying strict limitations on the cultivation of medical marijuana in residential structures. These limitations are the most restrictive allowed by Colorado statute. In 2010, the Board passed an ordinance prohibiting medical marijuana dispensaries within the boundaries of the Town.

ACWWA - Responsibility Guidelines

In the recent issue of *The Pipeline*, ACWWA discussed the responsibilities for the water lines to the curb stop on properties they serve. Foxfield's responsibilities for water line connections are different from those described in *The Pipeline* per the Settlement Agreement signed August 10, 2007 by ACWWA and the Town of Foxfield. "ACWWA will retain responsibility for construction defects, as determined by ACWWA based upon industry standards, on that portion of the service lines constructed by ACWWA and its contractors, which portion can generally be described as that portion of the service line from the water main to the outlet side of the water meter pit. All other water service line maintenance responsibility will be as described in ACWWA's current rules and regulations, as such rules and regulations may be amended from time to time."

Town Email List

The Board of Trustees thanks all residents who are participating in the Town's email list. Please find in this issue a form that can be filled out and mailed or emailed to the Clerk. The information can also be submitted on the Town's website. Email is the most efficient method for the Town to send important information to residents. Town emails are sent "blind" so that other residents cannot see your email address. Board of Trustee meeting agendas and public hearing notices are emailed in advance to everyone on the list. Other communications regarding crime alerts and snow plowing information are provided when the need arises. Please be assured that all email addresses are completely confidential.

A decorative border consisting of a repeating pattern of dollar signs (\$) in a light green color, framing the central text.

2012 Budget

After a public hearing, the Board of Trustees adopted the budget for fiscal year 2012 at the meeting on December 1, 2012. The budget is posted on the website: Click on Departments, then Finance; the budget is posted on the left side of the screen.

In these uncertain economic times, it is reassuring to know that Foxfield is financially healthy with a balanced budget. Revenues are projected to be lower than in 2011 due to the economy but the Town is also projecting decreased expenditures with no cuts in services anticipated for 2012.

The 2012 budget for our General Fund has an estimated beginning balance of \$662,848 with projected revenues of \$499,650 and expenditures of \$484,895. With reserve funds, we expect to have an ending balance of available funds of approximately \$677,603. Of this amount, \$279,635 has been reserved for paving improvements or paving bond payments.

Revenue is generated from six major categories: taxes, licenses and permits, franchise fees (fees paid from Xcel, Comcast and IREA), intergovernmental revenue, charges for services and miscellaneous revenue such as interest and grants. The majority of revenue is generated from various taxes. The largest percentage (75%) of taxes is generated from sales tax from Foxfield Village Center.

Expenditures are separated into several categories as detailed in the budget. The largest expenditures fall under Administration (the day-to-day running of the Town), Public Safety (law enforcement and Animal Control) and Public Works (roads and trail maintenance and snow removal). Due to higher court costs in Parker, 2012 Judicial Costs have escalated as well.

SUMMARY OF FUNDS

General Fund:

The General Fund is the major operating fund of the Town and is used to account for all financial activities that are not required to be accounted for in another fund. The Board has reserved \$137,635.07 for future paving needs. This reserve is funded by the Specific Ownership taxes collected in the Debt Service Fund and transferred to the General Fund. In addition, the Board has reserved an additional \$142,000.00 for future debt reduction. These funds can be used to call bonds in December, 2012.

Open Space Fund:

This fund was created to account for sales tax revenues generated from the Arapahoe County Open Space ballot measure (Resolution No. 030381). The Town receives a shareback of the tax revenues collected. These funds may be used to acquire real property and easements, and to improve, restore, and protect open space. The funds also allow for environmental education programs.

Conservation Trust Fund:

The Colorado Revised Statutes require the establishment of this fund if a local government desires to receive state allocations of funds for the acquisition, development and maintenance of park and open space properties. The Colorado Lottery is the primary revenue source of this fund.

Debt Service Fund:

This fund was established for the collection of property taxes used to pay debt service on bonds issued to pave the Town streets and construct drainage improvements. The bonds were issued in 2003 in the principal amount of \$3,000,000. Bonds due through December 1, 2012 are not subject to prior redemption. However, on December 1, 2012, the Town can call bonds with maturity dates of December 1, 2013 or later. The amount outstanding on the bonds at the end of 2011 will be \$1,410,000.

Special Improvement District Fund:

This fund was established for the collection of assessments and payment of debt service on the bonds that financed the construction of water improvements for the Town. The bonds were issued in 2001, with the first principal payment due in 2002. The amount outstanding on the bonds at the end of 2011 will be \$125,000 with the final payment due 2015.

Metro District Fund:

The Town entered into an Enhanced Sales Tax Incentive Agreement (ESTIP) with the Foxfield Metropolitan District No. 1 in 2006. The Town reimburses the District 50% of the "Enhanced Sales Taxes" collected from the included properties. The Metro District Fund is used to hold and track the collection and transfer of these funds.

General Obligation Special Revenue Bonds Series 2006

On October 23, 2006, the District issued \$1,625,000 of General Obligation Special Revenue Bonds Series 2006 dated October 23, 2006 for the purpose of paying for the cost of acquisition, construction, and completion of public infrastructure improvements, and to pay capitalized interest on the bonds and the cost of issuance of the bonds. The bonds bear interest at the rate of 5.25% per annum, payable semiannually on each June 1 and December 1, commencing on December 1, 2006. The bonds are subject to a mandatory sinking fund redemption commencing on December 1, 2010. The Bonds are subject to an early redemption at the option of the District commencing December 1, 2016, and on date thereafter upon payment of par and accrued interest without a redemption premium. The Bonds are secured by revenues derived by the District from the collection of a mill levy sufficient to pay the principal and interest on the Bonds and, if necessary, making deposits to maintain the reserve fund of the Bonds in the amount required. The Bonds are also secured by amounts due to the District under a sales tax agreement with the Town of Foxfield.

At the end of 2010, the District had \$548,443 reserved for debt service.

TOWN OF FOXFIELD E-MAIL LIST

Please add me to the e-mail distribution list:

Name _____

Address _____

E-Mail _____



Submit: E-Mail to Clerk@TownofFoxfield.com

—or—

Town Website: www.foxfieldcolorado.com/email

—or—

P.O. Box 461450

Foxfield, CO 80046-1450

PART-TIME HELP WANTED

In an effort to curtail speeding cars in Foxfield, the Town desires to hire someone to operate the electronic speed sign. This entails placing it alongside the road on Monday morning and taking it in Friday evening to recharge the battery prior to repeating the cycle the next week. Each day, the sign would need to be turned on at 6:00 am and turned off again at dusk. Locations will vary each week but all will be within Foxfield town limits.

It is estimated that it would take approximately two hours per week to fulfill this commitment, with a weekly compensation of \$50.

This job requires a daily commitment, five days a week. The only times the sign would not be deployed would be during periods of substantial snowfall. The battery is heavy so the person hired will need to be able to lift at least 50 pounds.

If you are interested in assuming this responsibility, please contact Randi at 303-680-1544 or email at Clerk@TownofFoxfield.com.

**Do you want
to be the next
Mayor
of Foxfield?**



If you are interested in running for Mayor, you are welcome to attend the Metro Mayor's Caucus Retreat on Saturday, January 14 at the Lone Tree Arts Center from 8:00 am to 3:30 pm. This will give you a chance to meet other mayors in the Denver Metro area and discuss the rewards and challenges of serving your community as Mayor. RSVP to Doug Headley at dheadley@townoffoxfield.com or 303-880-5901 by January 6th. Guests are welcome to enjoy lunch and will have the opportunity to purchase a box lunch in advance.



A Program with the
Colorado Attorney General
and the AARP Foundation



Colorado Attorney General
John W. Suthers



Better Business Bureau
serving Colorado



Credit Card Interest Rate Reduction Scams

If you are one of the individuals who is receiving telephone calls from companies claiming that they can negotiate lower interest rates on your credit cards for a small fee - **Beware!**

These companies guarantee that your rates will be lowered and that the reduced rates will save you thousands. They entice you by saying you must take advantage of their offer now because it is only available for a limited time. If you are tempted by the promises in a rate reduction telephone call, hold off — and hang up. What they offer is something that you can do yourself.

Protect Yourself

If you're looking to reduce the interest rate you're paying on your credit card purchases, your best bet is to handle it yourself for free: call the customer service phone number on the back of your credit card and ask for a reduced rate. Be calm, patient and persistent.

- Don't give out your credit card information. Once a scammer has your data, they can charge your credit card for their own purchases or sell the information to other scammers.
- Don't share other personal financial or sensitive information like your bank account or Social Security numbers. Scam artists often ask for this information during an unsolicited sales pitch, and then use it to commit other frauds against you.
- Be skeptical of any unsolicited sales calls that are pre-recorded, especially if your phone number is on the National Do Not Call Registry.
- If your number is on the National Do Not Call Registry, a telemarketer may call you only if you have agreed to accept calls from the company the salesperson works for, if you have bought something from the company within the last 18 months, or if you have asked the company for information within the last three months.

Recognize, Refuse, Report

Consumer Fraud

1-800-222-4444

Denver Metro Area
303-222-4444

www.aarpelderwatch.org

August 2011

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Arapahoe County Centennial Motor Vehicle Branch

The Arapahoe County Clerk and Recorder's Office will move its Centennial Branch (formerly the "Southeast Branch") to the County's new Lima Plaza, located at 6954 S. Lima Street in Centennial, just 1.4 miles west from its current location on Arapahoe Road.

To complete the move, the Centennial Branch will be closed on Friday, Dec. 16. It will re-open to the public on Monday, Dec. 19 at the new location. Office hours will be 7 a.m. – 4:30 p.m. for motor vehicle titles and registration and 8 a.m. – 4:30 p.m. for driver's license needs.

The Centennial Branch joins the Arapahoe/Douglas Works! Workforce Center, Public Works Department and Open Spaces Program at the new Lima Plaza. The Judicial Services Division also will move to Lima Plaza in early 2012.



FAMILIES NEEDED

Arapahoe County has a critical need for “forever families” for children in the foster system. “We want to raise awareness for the many local children who need a loving, supportive adoptive family,” said Arapahoe County Commissioner Nancy Jackson. “Arapahoe County is seeking adoptive parents who can give unconditional love, lifelong commitment and hope to youth who have experienced trauma and loss.”

Adoptive families are needed who are willing to embrace older children, since the majority of the children awaiting adoption are over ten years old. Families are also needed who can handle challenging parenting situations, since the waiting children may cope with behavioral or emotional needs as a result of the trauma and loss they have experienced.

Arapahoe County encourages interested individuals to also consider its foster care program, since certified foster families will be seriously considered for adoption if a child in their care becomes legally free. Of the 150 children who were adopted last year, 54 were adopted by foster families.

For more information on foster care and adoption through Arapahoe County, please call 303-636-1KID, visit www.collaborativefostercare.com or attend a free information session. The next information session will be held at 6 p.m., Feb. 8, 2012 at Arapahoe County CentrePoint Plaza, 14980 E. Alameda Drive in Aurora.

Habitat for Humanity Home Improvement Outlets

Habitat for Humanity owns and operates two Home Improvement Outlet stores where they accept donations of new and used building materials - including tools, furniture, appliances and more – and sell them back to the public at a discount. They also accept unneeded materials and recycle, reuse, and resell them at their stores. Every purchase made at the Habitat Outlets supports Habitat for Humanity of Metro Denver’s local homeownership program, providing low-income families with safe and affordable housing. Plus, you receive a tax donation receipt for every donated item!

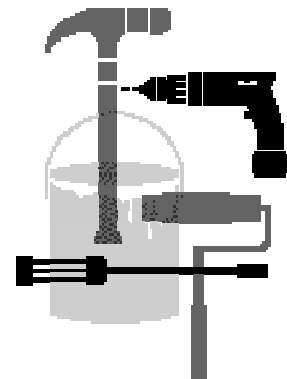
Hours are Mon-Sat 9am-6pm. The locations for the stores are:

Denver Habitat for Humanity Home Improvement Outlet
70 Rio Grande Blvd.
Denver, CO 80223
(303) 722-5863

and

Wheat Ridge Habitat for Humanity Home Improvement Outlet
10625 West I-70 Frontage Road (N)
Wheat Ridge, CO 80033
(303) 421-1908

www.habitatoutlet.org



NEIGHBORHOOD NEWS



SHERIFF'S NEWS

September and October 2011 Call Out Report



Traffic Complaints/Arrests	11	Medical Assist	3
Property Damage	9	Criminal Mischief	0
Alarms	12	DUI/Injury Accident	7
Animal Calls	3	Shoplifting/Theft	1
Disturbance/Complaints	0	Other	11

There were 80 traffic tickets issued in Foxfield in September and October.

Arapahoe County Sheriff's Department telephone numbers are:

- ** **Emergency - 911**
- ** **Arapahoe County Sheriff's Department - 303-795-4711**
(Dispatch, for non-emergency calls)
- ** **Lieutenant Jared Rowilson — 720-874-4074**
Email—jrowilson@co.arapahoe.co.us

To report traffic concerns please call the traffic hotline at 720-874-4170



We 'need'le you!

You are invited to a Meditative Knitting Group in a positive, fun environment to help build a supportive sisterhood. The group will meet on Wednesdays from 5:00 to 7:00 pm. at 7276 South Sedalia Street in Foxfield.

Let me know if you are interested, and pass this on to your friends also!
No experience is necessary and you may do other crafts if you'd like.

Please call or e-mail with your information so we can contact you if class is cancelled.

Kelly Grady
303-400-1899 home
303-726-0572 cell
kelly.grady@gmail.com





“Aging in Place” in Foxfield

When we moved to Foxfield, one of the many things that appealed to us is that we weren't the only “older” folks in the neighborhood. After moving in I noticed that really quite a few of us are middle-aged and older. I got to wondering, might there be any interest in forming a group of like-minded people who might want to *intentionally* plan to make it easier to stay in our homes as we get even older? Help each other out when we needed it? Spread the help around so it's easier to keep helping? Do things for each other to make it easier to stay put as we age?

My parents lived in Heritage Eagle Bend before they passed away a few years ago, and Mom got quite sick and needed a great deal of help in the last few years. They belonged to a tight-knit group that took turns helping each other and I can tell you, as their daughter and part-time caregiver, this was invaluable to them and to me. They could stay in their home as a result.

I'm in my late 50s and am healthy but I'm thinking ahead. Who knows what will happen to me or my husband in the next year or five or thirty? I love living here and hope to be here for a long time. So if this idea appeals to you, email me at patti@learningpeaks.com or call me at 303-699-9377 (that's my home office). If there's enough interest, we'll all meet and share ideas on how this might work.

Patti Shank
(303) 699-9377

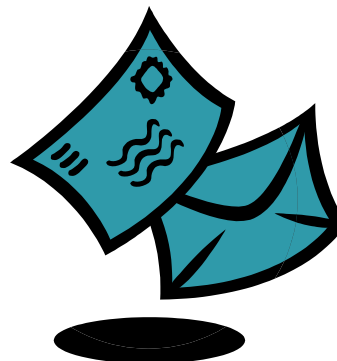
Town Website

The Board of Trustees is continuing to update and improve the website. Board meeting agendas are generally posted the Friday before the meeting. Meetings are held the 1st and 3rd Thursdays of each month. In addition, the packets for the next Board meeting are posted on the website. Minutes for each meeting are posted as soon as possible following each meeting. Take a few minutes and browse Foxfield's website at: www.foxfieldcolorado.com.

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FOXFIELD'S FINANCIALS

GENERAL FUND BALANCE SHEET October 31, 2011

ASSETS:	
Cash	45,558
Receivables	3,343
Investments	693,013
TOTAL ASSETS	741,914
LIABILITIES:	
Payables	12,896
Escrow Accounts	7,059
TOTAL LIABILITIES	19,955
FUND EQUITY:	
Reserved for Paving Improvements	137,635
Reserved for Paving Bond Reduction	* 141,927
Unappropriated	382,886
Net Revenues over Expenditures	59,511
TOTAL FUND EQUITY	721,959
TOTAL LIABILITIES AND EQUITY	741,914

GENERAL FUND INCOME STATEMENT January 1—October 31, 2011

REVENUES:		EXPENDITURES:	
Property Taxes	79,977	Administration	126,878
Specific Ownership Taxes	17,100	Elections	0
Franchise Fees	24,999	Judicial	1,971
Sales Tax	155,706	Public Safety	105,076
Use Tax	26,348	Public Works	93,561
Building Permits	64,366	Open Space	73,670
Highway Users Tax	29,126	Capital	4,947
Traffic Fines	53,788		
Other Revenues	14,204		
TOTAL REVENUES	465,614	TOTAL EXPENDITURES	406,103

Minutes - BOT Meeting September 15, 2011

MINUTES

FOXFIELD BOARD OF TRUSTEES REGULAR MEETING September 15, 2011

Call to Order/Roll Call

The Pledge of Allegiance to the flag was recited.

The meeting was called to order at 6:35 p.m. at South Metro Fire Protection District Station #42 at 7320 South Parker Road, Foxfield, Colorado.

The following Trustees were present: Mayor Doug Headley, Melissa Watson, Con Frank, Lisa Jones, Susan Current, Allyson Zoellner and Bob Easton. A quorum was present.

Audience Participation

None.

Approval of Minutes

Trustee Frank moved, seconded by Trustee Zoellner, to approve the August 18, 2011 and September 6, 2011 minutes as presented. The motion passed unanimously by voice vote.

Old Business

Snow Removal Contract

Ms. Kuechenmeister presented the Board with the results of the proposals received for snow removal services for the Town. Trustee Frank provided the Board with additional information and recommended that the Board award the snow removal contract to Consolidated Divisions, Inc (CDI).

Trustee Frank moved, seconded by Trustee Easton, to approve a contract with CDI for snow removal services.

Reports

Correspondence

Mayor Headley reported that a resident contacted him with concerns about foreclosed property maintenance and horse manure that attracts flies.

Mayor Headley reminded the Board that Ray Carr, owner of property on Arapahoe Road, contacted him about constructing a group home on his lots. Mayor Headley stated that the Master Plan and Comprehensive Plan contain a conceptual plan with a frontage road. The amended Comprehensive Plan shows the concept of a road that crosses further east on the lots. After discussion, the Board determined that the Town Planner is aware of this issue and the Town should not make any changes at this time.

Mayor

The Mayor went to a ribbon cutting ceremony in Arvada for a light rail project and to Glendale for an event. Both of these communities are very walkable. This may be important for the development of the Foxfield Village Center area.

Mayor Headley reported that there has been vandalism in Town on several signs. Replacements have been ordered. Mayor Headley submitted a police report and turned in the cap from a can of spray paint for fingerprints.

Members of Town Board

Trustee Frank reported that it is time to do crack sealing on the streets. He will work with staff to get a couple of bids.

Trustee Frank stated that Mr. Gleave informed him that construction of the trail entry monument will be delayed for a short time because Mr. Gleave's contractor is not available at this time.

Trustee Jones distributed Code Enforcement Reports. Ms. Ellis informed Trustee Jones that Mr. Roach, 7085 S Waco Street, will contact WRC Engineering to apply for a GESG grading permit within the next two weeks.

Mayor Headley informed the Board that Walgreen's has planted some plants, but there is additional planting that needs to be done. Trustee Frank stated that there is a planting plan can be referenced to determine what needs to be planted. Ms. Ellis will continue to work on code enforcement issues on foreclosed properties.

Trustee Zoellner informed the Board that some chicken/animal coops are really unsightly. She asked that Susie Ellis ensure that these structures comply with the zoning regulations.

Trustee Zoellner asked if there can be a staircase from the trail up to the Foxfield Village Center. This item will be discussed during the budget process.

Staff

The Town Administrator presented the August Treasurer's Report, Income Statement and Balance Sheet.

Trustee Watson moved to accept the August Treasurer's Report, Income Statement and Balance Sheet, seconded by Trustee Easton. The motion passed unanimously by voice vote.

The Town Administrator presented the September 15, 2011 Administrator's Report.

Ms. Kuechenmeister updated the Board on the stop sign request on East Easter Avenue at Telluride. The Board agreed not to install any additional signs along East Easter Avenue.

Executive Session

Mayor Headley moved, seconded by Trustee Watson to move into an executive session for the purposes of determining positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. §24-6-402(4)(e). The motion passed unanimously by voice vote. The Board entered an executive session at 7:45 p.m.

At 8:25 p.m. the executive session was closed and the Board returned to the regular meeting.

Adjournment

he Mayor adjourned the meeting at 8:25 p.m.

Study Session

The Board held a Study Session to discuss the codification project. The study session ended at 9:02 p.m.

Minutes - BOT Meeting October 6, 2011

MINUTES

FOXFIELD BOARD OF TRUSTEES REGULAR MEETING

October 6, 2011

Call to Order/Roll Call

The Pledge of Allegiance to the flag was recited.

The meeting was called to order at 6:32 p.m. at South Metro Fire Protection District Station #42 at 7320 South Parker Road, Foxfield, Colorado.

The following Trustees were present: Mayor Pro Tem Melissa Watson, Con Frank, Lisa Jones, Susan Current, and Bob Easton. A quorum was present.

Audience Participation

Lt. Jared Rowlinson, the Town of Foxfield's liaison with the Arapahoe County Sheriff's Department, reported on law enforcement activity in Town, noting things were fairly quiet. There were 37 traffic tickets issued in September. He informed the Board that Arapahoe County now has a Twitter account to disseminate information to County residents, @ArapahoeSO.

Approval of Minutes

Trustee Jones moved, seconded by Trustee Current, to approve the September 15, 2011 minutes as presented. The motion passed unanimously by voice vote.

New Business

Town Administrator Cheryl Kuechenmeister presented the 2012 Proposed Budget to the Board and asked them to review the documents. The budget will be discussed in depth during a Study Session at the first meeting in November, at which time a public hearing will be scheduled.

Ordinance 06, Series 2011, Authorizing Alcohol Beverage Tastings Pursuant to C.R.S. § 12-47-301(10)

Trustee Frank moved, seconded by Trustee Easton, to approve Ordinance 06, Series 2011, Authorizing Alcohol Beverage Tastings Pursuant to C.R.S. § 12-47-301(10) authorizing retail liquor stores and liquor-licensed drug stores to conduct alcohol beverage tastings subject to the limitations set forth by § 12-47-301, C.R.S.

Proposal for Town Clerk to attend CGFOA-CMCA Conference

Town Clerk Randi Gallivan asked the Board to approve \$764.50 to attend the CGFOA-CMCA Annual Conference and Winter Academy sponsored by the Colorado Government Finance Officers Association and the Colorado Municipal Clerks Association. The Board approved the expenditure by a unanimous voice vote.

Flag Installation at Our Lady of Loreto

Town Planner Tim Katers presented information about the installation of flags at Our Lady of Loreto, an Eagle Scout project by Tony Genella. The first stage of the project was approved by Mr. Katers and those flags have been installed along the north edge of the parking lot. The sign permit application proposed an additional 14 flags along the east side of the west entrance road.

Ed Dupont and his sister, Carrie, a resident on the west side of the road directly across from the planned installation, commented that the flags are very noisy in the wind and will be distracting to drivers. They would also impact the view from their residence. They requested that the flags be installed in the interior of the campus rather than alongside their residence.

Tony Genella responded that he can use plastic zip ties rather than aluminum carabiners to attach the flags, which will reduce the clanking noise. The Board asked Mr. Genella if he would consider a location deeper inside the campus for the remaining flags and he agreed to speak to Monsignor Edward Buelt to discuss this change. He will submit a revised site plan for the Board will consider.

Signage for Libations Wine & Spirits

Mr. Katers presented a sign permit application from Libations Wine & Spirits with two separate sign designs. The Board approved the cut-out signs that adhere to the sign code but did not approve the use of the previous sign for Libations, as it does not meet the requirements stipulated in the Final Development Plan.

Reports

Members of Town Board

Trustee Frank discussed landscaping along the berm on South Lewiston Way and noted it would not be done by December 15, due to grading requirements. The funds from CDOT for that landscaping will need to be put into escrow.

Mr. Frank met with CDI, the new snow removal contractor, to plan snow removal routes and timing.

Trustee Frank also received an estimate from CDI to complete CAD landscape design drawings for the landscaping on the berm on South Lewiston Way. Mayor Pro Tem Watson moved, seconded by Trustee Current, to pay CDI \$1,000 for CAD landscape design drawings prior to commencing any planting. The motion passed by unanimous voice vote.

Mayor Doug Headley had asked the Board to consider an invoice from The Natural Way for maintenance on the shrubs on the Waco traffic island. The Board agreed to also solicit a bid for the work from CDI, and approved the shearing at a cost not to exceed \$285.

The Board agreed they would like to explore the idea of having all landscape maintenance and snow removal done by one company to gain some economy of scale.

Town Clerk Randi Gallivan reported that 45 people have signed up to attend the OktChiliFest.

Executive Session

Mayor Pro Tem Watson moved, seconded by Trustee Current, to move into an executive session for the purposes of determining positions relative to matters that may be subject to negotiations,

develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. §24-6-402(4)(e). The motion passed unanimously by voice vote. The Board entered an executive session at 8:00 p.m.

At 8:13 p.m. the executive session was closed and the Board returned to the regular meeting.

Trustee Watson moved, seconded by Trustee Frank, to postpone, until after the study session, a subsequent executive session for the purposes of discussing personnel matters to be kept confidential pursuant to §24-6-402(4)(c). The motion passed by unanimous voice vote.

Adjournment

The Mayor Pro Tem adjourned the meeting at 8:15 p.m.

Study Session

The Board held a Study Session to discuss the codification project. The study session ended at 8:27 p.m.

Executive Session

At 8:30 p.m., the Board entered an executive session for the purposes of discussing personnel matters to be kept confidential pursuant to §24-6-402(4)(c).

The executive session was closed at 8:53 p.m.



Minutes - BOT Meeting October 20, 2011

MINUTES

FOXFIELD BOARD OF TRUSTEES REGULAR MEETING

October 20, 2011

Call to Order/Roll Call

The Pledge of Allegiance to the flag was recited.

The meeting was called to order at 6:35 p.m. at South Metro Fire Protection District Station #42 at 7320 South Parker Road, Foxfield, Colorado.

The following Trustees were present: Mayor Doug Headley, Con Frank, Lisa Jones, Bob Easton, Allyson Zoellner and Susan Current. A quorum was present.

Approval of Minutes

Trustee Jones moved, seconded by Trustee Frank, to approve the October 6, 2011 minutes as presented. The motion passed unanimously by voice vote.

New Business

Resolution 06, Series 2011, Adopting Rules of Protocol for Conducting Town Business

Trustee Frank moved, seconded by Trustee Zoellner, to approve Resolution 06, Series 2011, Adopting Rules of Protocol for Conducting Town Business. The motion passed unanimously by voice vote.

Crack Seal Bid

After reviewing the four bids received for crack sealing Town streets, Trustee Frank moved to accept the recommendation of Town Administrator Cheryl Kuechenmeister to award the contract to Straight Line Sawcutting at \$0.41 per linear foot. Trustee Easton seconded. The motion passed unanimously by voice vote.

Special Event Permit Application

Town Clerk Randi Gallivan presented an application for a Special Event Permit from Inter-Faith Community Services, for a fundraiser on November 12, 2011. Trustee Current moved, seconded by Trustee Jones, to approve the application. The motion passed unanimously by voice vote.

Reports

Correspondence

There has been a complaint from a resident about a dip in the street at the end of her driveway. Mayor Headley reported that Terracon will inventory the damage and it will be placed in line for repair.

Mayor Headley was also contacted by two residents concerning variances. Those residents were told to contact Town Planner Tim Katers to discuss the process for applying for a variance.

Mayor

Mayor Headley discussed what to do about traffic fines once the construction at Arapahoe and Parker has been completed. It was agreed to add the question to an agenda in November. The mayor also suggested erecting a yellow pedestrian sign above the existing signs noting there are no sidewalks. The Board was in favor of posting pedestrian signs.

Members of Town Board

Trustee Frank discussed berm issues. He again noted that the retaining wall along the path just before the tunnel is not acceptable; if the Town is to maintain it, CDOT must redo it correctly, or CDOT will have to do the maintenance.

The final concrete for the splash block was poured today. The Town will be receiving an invoice from Absolute Concrete, which must be broken down into two separate invoices for the two areas.

Trustee Jones commented that the berm permit information on the website is not clear. She will draft a clarification for the Board to consider.

Trustee Current reported that the OktChiliFest was a success. She discussed grants available for open space projects; Trustee Jones agreed to research this issue.

Trustee Zoellner reiterated that the Town should install waste receptacles in strategic locations around Town. Trustee Frank noted that CDI would take responsibility for emptying these containers. Mayor Headley agreed to research available styles and prices.

It was suggested that any court-ordered community service could take the form of picking up trash in Town. The mayor suggested that the deputy sheriff talk to the parents of adolescents given speeding tickets, as an additional deterrent. It was agreed to discuss where to place the electronic speed indicator and how to maintain it at a future meeting.

Staff

The Town Clerk presented the September Treasurer's Report, Income Statement and Balance Sheet.

Mayor Headley moved to accept the September Treasurer's Report, Income Statement and Balance Sheet, seconded by Trustee Zoellner. The motion passed unanimously by voice vote.

Adjournment

The Mayor adjourned the meeting at 7:55 p.m.

Minutes - BOT Meeting November 3, 2011

MINUTES

FOXFIELD BOARD OF TRUSTEES REGULAR MEETING

November 3, 2011

Call to Order/Roll Call

The Pledge of Allegiance to the flag was recited.

The meeting was called to order at 6:35 p.m. at South Metro Fire Protection District Station #42 at 7320 South Parker Road, Foxfield, Colorado.

The following Trustees were present: Melissa Watson, Con Frank, Lisa Jones, Bob Easton, Allyson Zoellner, Susan Current and Mayor Doug Headley. A quorum was present.

Audience Participation

Lt. Jared Rowlinson, the Town of Foxfield's liaison with the Arapahoe County Sheriff's Department, reported on law enforcement activity in Town. There were 39 traffic tickets issued in October, with one on Arapahoe Road resulting in an arrest on a felony warrant.

Approval of Minutes

Trustee Frank moved, seconded by Trustee Zoellner, to approve the October 20, 2011 minutes as amended. The motion passed unanimously by voice vote.

Old Business

The use of the electronic speed sign was discussed, with the deployment of the sign at the intersection of Uravan and Easter a priority. The Board agreed to pay someone to put the sign out on Monday mornings, turn it off at night and back on the next morning, and take it down completely for the week-end to recharge the batteries. This should take approximately two hours each week and the Town will pay \$50 for this service.

Lt. Rowlinson said he would put Foxfield on the list for occasional deployment of the electronic speed signs owned by the County. He also said he would try to get more patrols during morning rush hour.

General consensus was that fines for traffic infractions should remain at the current level. Trustee Current will request some traffic enforcement in early morning hours, to help safeguard children waiting at school bus stops in the dark. It was agreed that it would be a good idea to replace the "Fines Doubled" signs in December, once the road construction at Arapahoe and Parker Roads is completed, with cautionary yellow Pedestrian signs.

New Business

By concurrence, the Board scheduled the public hearing for the 2012 budget for December 1, 2011.

Reports

Mayor

Mayor Headley discussed selection of trees for additional planting along the open space. He

noted the Town needs the Worsham easement prior to making a grant application for landscaping. He distributed a timeline from the Arapahoe County Open Space Grants Administrator for the application.

Members of Town Board

Trustee Jones will coordinate with Town Code Enforcement Officer Susie Ellis to talk to Walgreen's about their landscaping, and to follow up on the grading at the Jacobs property.

Trustee Frank discussed the splash block payment from CDOT; the Town Administrator will follow up on that billing. It was noted that the Town Engineer will need to inspect that installation.

Because the trees need to be watered occasionally over the course of winter, the Board agreed to pay Leon Goodman to turn on the sprinkler system, water the trees, blow out the system and shut it down again several times during the winter.

Trustee Frank will ask Greg Anderson from Singing Hills Landscaping to buy a combination lock for the sprinkler valves.

Trustee Frank shared landscaping plans for the Ring Road, showing the proposed plantings to block light and sound from surrounding homes. The Board approved of the plans to purchase top-quality trees with a one-year warranty to accomplish this landscaping.

Staff

Town Administrator Cheryl Kuechenmeister noted that the Public Works RFP has been reviewed and will be distributed and posted to the website.

Adjournment

The Mayor adjourned the meeting at 7:50 p.m.

Study Session

The Board held a study session concerning the 2012 Proposed Budget. The study session ended at 8:35 p.m.

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TRAFFIC

In a continuing effort to curtail speeding on Town roads, the Board of Trustees has opted to retain the double fines for traffic offenses once construction has been completed on the Parker / Arapahoe Road interchange. Revenue from traffic enforcement is used to fund police services from the Arapahoe County Sheriff's Department and the Town's Municipal Court. We have instituted patrols during morning rush hours as well as afternoon rush times to help keep our children safe as they walk to, and wait at, the school bus stops in Town.

**For everyone's safety,
please obey all traffic laws,
including speed limits!**

*We're on the web!
Visit our website at
www.foxfieldcolorado.com*

**Don't Drive if
You're Tippy,
Buzzed or Blitzen
this Holiday Season**

State Launches DUI Holiday Campaign as Heat Is On Crackdown Continues

If you plan on drinking alcohol, the Colorado Department of Transportation, the Colorado State Patrol and law enforcement agencies statewide want to remind you to *plan ahead* this holiday season with a sober designated driver.

The average DUI in Colorado can cost up to \$10,270, loss of your driver's license for up to a year — and your freedom.

Overnight parking locations, sober ride information and holiday planning party tips can be found at
www.PlanAheadColorado.com



Recycle your Christmas Tree

Waste Management will collect Christmas trees as part of the weekly service if they are no longer than four feet in length. Larger trees must be cut in half.

BOARD OF TRUSTEES

Town of Foxfield established 1994

Mayor: Doug Headley 303-400-8584

Town Clerk: 303-680-1544

Trustees

Ward 1: Bob Easton 303-400-3167

Ward 2: Susan Current 303-680-1986

Ward 3: Lisa Jones 303-690-5035

At Large: Melissa Watson 303-766-8899

Allyson Zoellner 303-680-8276

Con Frank 303-680-0876

Communiqué Editor:

Town Clerk 303-680-1544

Arapahoe County Water and Wastewater Authority:

303-790-4830 x322

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Please contact the editor for deadlines.

FULL SHEET AD: \$65

1/2 SHEET AD: \$35

1/4 SHEET AD OR BUSINESS CARD: \$25

Articles and Letters

Public interest stories and related Town interest articles are encouraged. If you have interesting tidbits, snippets and happenings that you would like to share, we welcome your input. Letters to the Editor are also welcome.

All articles published must have the author's name and address. They may be edited for publication due to space limitations.

Town Clerk, Editor
303-680-1544

STAY IN TOUCH

The Town of Foxfield communicates with its residents primarily through e-mail. You will receive the Communiqué electronically, as well as updates and alerts concerning Board of Trustee meetings, traffic, lost pets and other important topics.

Please take a moment and verify that the Town has your correct e-mail address.

If you need to submit your e-mail address, you may:

- Call the Town Clerk at 303-680-1544
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Click on Forms under the For Residents link
Complete the form and click Submit

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