

MINUTES

FOXFIELD BOARD OF TRUSTEES REGULAR MEETING

October 6, 2011

Call to Order/Roll Call

The Pledge of Allegiance to the flag was recited.

The meeting was called to order at 6:32 p.m. at South Metro Fire Protection District Station #42 at 7320 South Parker Road, Foxfield, Colorado.

The following Trustees were present: Mayor Pro Tem Melissa Watson, Con Frank, Lisa Jones, Susan Current, and Bob Easton. A quorum was present.

Audience Participation

Lt. Jared Rowlinson, the Town of Foxfield's liaison with the Arapahoe County Sheriff's Department, reported on law enforcement activity in Town, noting things were fairly quiet. There were 37 traffic tickets issued in September. He informed the Board that Arapahoe County now has a Twitter account to disseminate information to County residents, @ArapahoeSO.

Approval of Minutes

Trustee Jones moved, seconded by Trustee Current, to approve the September 15, 2011 minutes as presented. The motion passed unanimously by voice vote.

New Business

Town Administrator Cheryl Kuechenmeister presented the 2012 Proposed Budget to the Board and asked them to review the documents. The budget will be discussed in depth during a Study Session at the first meeting in November, at which time a public hearing will be scheduled.

Ordinance 06, Series 2011, Authorizing Alcohol Beverage Tastings Pursuant to C.R.S. § 12-47-301(10)

Trustee Frank moved, seconded by Trustee Easton, to approve Ordinance 06, Series 2011, Authorizing Alcohol Beverage Tastings Pursuant to C.R.S. § 12-47-301(10) authorizing retail liquor stores and liquor-licensed drug stores to conduct alcohol beverage tastings subject to the limitations set forth by § 12-47-301, C.R.S.

Proposal for Town Clerk to attend CGFOA-CMCA Conference

Town Clerk Randi Gallivan asked the Board to approve \$764.50 to attend the CGFOA-CMCA Annual Conference and Winter Academy sponsored by the Colorado Government Finance Officers Association and the Colorado Municipal Clerks Association. The Board approved the expenditure by a unanimous voice vote.

Flag Installation at Our Lady of Loreto

Town Planner Tim Katers presented information about the installation of flags at Our Lady of Loreto, an Eagle Scout project by Tony Genella. The first stage of the project was approved by Mr. Katers and those flags have been installed along the north edge of the parking lot. The sign permit application proposed an additional 14 flags along the east side of the west entrance road.

Ed Dupont and his sister, Carrie, a resident on the west side of the road directly across from the planned installation, commented that the flags are very noisy in the wind and will be distracting to drivers. They would also impact the view from their residence. They requested that the flags be installed in the interior of the campus rather than alongside their residence.

Tony Genella responded that he can use plastic zip ties rather than aluminum carabiners to attach the flags, which will reduce the clanking noise. The Board asked Mr. Genella if he would consider a location deeper inside the campus for the remaining flags and he agreed to speak to Monsignor Edward Buelt to discuss this change. He will submit a revised site plan for the Board will consider.

Signage for Libations Wine & Spirits

Mr. Katers presented a sign permit application from Libations Wine & Spirits with two separate sign designs. The Board approved the cut-out signs that adhere to the sign code but did not approve the use of the previous sign for Libations, as it does not meet the requirements stipulated in the Final Development Plan.

Reports

Members of Town Board

Trustee Frank discussed landscaping along the berm on South Lewiston Way and noted it would not be done by December 15, due to grading requirements. The funds from CDOT for that landscaping will need to be put into escrow.

Mr. Frank met with CDI, the new snow removal contractor, to plan snow removal routes and timing.

Trustee Frank also received an estimate from CDI to complete CAD landscape design drawings for the landscaping on the berm on South Lewiston Way. Mayor Pro Tem Watson moved, seconded by Trustee Current, to pay CDI \$1,000 for CAD landscape design drawings prior to commencing any planting. The motion passed by unanimous voice vote.

Mayor Doug Headley had asked the Board to consider an invoice from The Natural Way for maintenance on the shrubs on the Waco traffic island. The Board agreed to also solicit a bid for the work from CDI, and approved the shearing at a cost not to exceed \$285.

The Board agreed they would like to explore the idea of having all landscape maintenance and snow removal done by one company to gain some economy of scale.

Town Clerk Randi Gallivan reported that 45 people have signed up to attend the OktChiliFest.

Executive Session

Mayor Pro Tem Watson moved, seconded by Trustee Current, to move into an executive session for the purposes of determining positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. §24-6-402(4)(e). The motion passed unanimously by voice vote. The Board entered an executive session at 8:00 p.m.

At 8:13 p.m. the executive session was closed and the Board returned to the regular meeting.

Trustee Watson moved, seconded by Trustee Frank, to postpone, until after the study session, a subsequent executive session for the purposes of discussing personnel matters to be kept confidential pursuant to §24-6-402(4)(c). The motion passed by unanimous voice vote.

Adjournment

The Mayor Pro Tem adjourned the meeting at 8:15 p.m.

Study Session

The Board held a Study Session to discuss the codification project. The study session ended at 8:27 p.m.

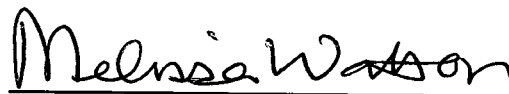
Executive Session

At 8:30 p.m., the Board entered an executive session for the purposes of discussing personnel matters to be kept confidential pursuant to §24-6-402(4)(c).

The executive session was closed at 8:53 p.m.



Randi Gallivan, Town Clerk



Melissa Watson, Mayor Pro Tem