

FINAL MINUTES

FOXFIELD BOARD OF TRUSTEES REGULAR MEETING

April 21, 2011

Call to Order/Roll Call

The Pledge of Allegiance to the flag was said.

The meeting was called to order at 6:35 p.m. at South Metro Fire Protection District Station #42 at 7320 South Parker Road, Foxfield, Colorado.

The following Trustees were present: Susan Current, Bob Easton, Con Frank, Lisa Jones, Melissa Watson and Mayor Doug Headley. A quorum was present.

Approval of Minutes

Trustee Frank moved, seconded by Trustee Jones, to approve the March 17, 2011 minutes as presented. The motion passed unanimously by voice vote.

New Business

Appointment of Town Clerk

Miranda (Randi) Gallivan was chosen through the interview process and was introduced to the Board. Trustee Jones moved to approve the appointment of Ms. Gallivan as Town Clerk, contingent upon the pending background check. The motion was seconded by Trustee Current. The motion passed unanimously by voice vote.

Approval of Absolute Quality Construction Sidewalk Project Change Order

Mayor Headley moved to approve the \$600 change order to the Absolute Quality Construction Sidewalk Project contract. The motion was seconded by Trustee Current. The motion passed unanimously by voice vote.

Approval of Personal Service Contract – One Handy Guy – 2011

Mayor Headley moved to accept the Personal Service Contract for maintaining Town property from One Handy Guy for 2011, contingent upon receipt of a Certificate of Insurance from One Handy Guy. The motion was seconded by Trustee Easton. The motion passed unanimously by voice vote.

Mayor Headley moved to suspend the regular Board meeting and proceed to an Executive Session for the purposes of determining positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e) at 6:55 p.m. The motion was seconded by Trustee Watson. The regular Board meeting was declared back in session at 7:35 p.m.

Approval of Singing Hills Landscaping Contract – Fence Installation

Trustee Watson moved to approve the amended contract from Singing Hills Landscaping for fence installation for the east and north sides of the McDanal open space. The motion was seconded by Trustee Frank. The motion passed unanimously by voice vote.

Approval of Natural Way Maintenance Contract – 2011

Trustee Frank moved to approve the contract and authorize prepayment of the \$1,597.90 due for application of herbicide on Town property. The motion was seconded by Trustee Current. The motion passed unanimously by voice vote.

Authorization for Town Attorney to Sign the Stipulation and Consent to Entry of Rule and Order in the Case of CDOT v. Worsham, et al.

Mayor Headley moved to authorize the Town Attorney to sign the Stipulation and Consent to Entry of Rule and Order in the Case of CDOT v. Worsham, et al, contingent upon a full understanding of the order by Mayor Headley and Trustee Frank. The motion was seconded by Trustee Easton. The motion passed unanimously by voice vote.

Reports

Correspondence

Mayor Headley reported on neighborhood complaints. A resident watered his fields for several hours on multiple days. Regarding a complaint about prairie dogs, Trustee Jones asked about 'critter control' to solve the problem of rodents and other unwanted 'critters' migrating from one property to the next. There was also an e-mail complaint regarding traffic on Davies and South Norfolk Court.

Mayor

Mayor Headley reported on changes to the Open Space Master Plan to make the trail less steep by adding switchbacks. Landscaping should be native, passive and require minimal water. Herbicide was applied to the right-of-way on Arapahoe Road.

Members of Town Board

Trustee Frank discussed the light order for the Ring and Loop Roads and said it should be installed in time for the opening of the flyover at Arapahoe Road and Parker Road at the end of May.

He noted that his daughters and their friends, for a school project, cleaned up trash in the Town on April 15.

Trustee Frank moved to approve additional funding, not to exceed \$800, for surveying along the north property line of the McDanal property. The motion was seconded by Trustee Jones. The motion passed unanimously by voice vote.

Trustee Current reported that the budget for off-duty traffic officers may need to be increased unless the numbers of hours is decreased. It was agreed to maintain the current level of coverage and reset the budget later in the year if necessary. Trustee Current also noted that the Town may need more stop signs to slow traffic.

Trustee Watson reported that she is still improving the Town's website.


Staff

It was agreed to send a letter to all Town residents noting that Code Enforcement regarding weed control will be strengthened. Notices to abate will be sent in lieu of friendly reminders. The Board agreed to draft written procedures for the Code Enforcement Officer.


The Town Administrator presented the March Treasury Report, the March 31, 2011 Balance Sheet and the First Quarter 2011 Income Statement. Trustee Frank moved to accept the Treasury Report. The motion was seconded by Trustee Current. The motion passed unanimously by voice vote.

Adjournment

The Mayor adjourned the meeting at 9:11 p.m.



Miranda J. Gallivan, Town Clerk



Douglass W. Headley, Mayor