

## MINUTES

### FOXFIELD BOARD OF TRUSTEES REGULAR MEETING

March 17, 2011

#### Call to Order/Roll Call

The pledge of allegiance to the flag was said.

The meeting was called to order at 6:34 p.m. at South Metro Fire Protection District Station #42 at 7320 South Parker Road, Foxfield, Colorado.

The following Trustees were present: Con Frank, Susan Current, Bob Easton, Lisa Jones and Mayor Headley. A quorum was present.

#### Audience Participation Period

Mr. Leon Goodman presented the Board with a proposal for rights-of-way maintenance. The agreement will be on the agenda for the next Board meeting.

Mr. Goodman also addressed the Board regarding weed regulations.

#### Approval of Minutes

Trustee Jones moved, seconded by Trustee Frank, to approve the March 3, 2011 minutes as presented. The motion passed unanimously by voice vote.

#### New Business

##### **2010 Audited Financial Statements**

Ms. Kristin Ellison of John Cutler and Associates presented the 2010 Audited Financial Statements to the Board. Mayor Headley moved to approve the 2010 Audited Financial Statements. The motion was seconded by Trustee Easton. The motion passed unanimously by voice vote.

##### **Approval of Singing Hills Landscape Contract – 2011**

Trustee Frank moved to approve a contract, in the form provided by the Town's Attorney, with Singing Hills Landscaping for maintenance of the existing landscaping along the Ring Road for the period from May 1, 2011 through October 31, 2011 in an amount of \$198.33 per month. The motion was seconded by Trustee Current. The motion passed unanimously by voice vote.

##### **Approval of Absolute Quality Construction Bid – Sidewalk**

Trustee Frank moved to accept the bid by Absolute Quality Construction for a concrete sidewalk along the Ring Road south from Arapahoe Road to the north end of the McDanal Open Space in the amount of \$15,877.00 and directed the Town's Attorney to prepare the necessary contract. The motion was seconded by Trustee Easton. The motion passed unanimously by voice vote.

##### **Approval of Survey for Gleave and Patten Easements**

Mayor Headley moved to authorize payment of \$650.00 to CBM Surveys, Inc for surveys of the Gleave and Patten trail easements and recordation of those easements. The motion was seconded by Trustee Frank. The motion passed unanimously by voice vote.

##### **Approval of Landscape Agreement for the Gleave and Patten Easements**

Trustee Current moved to authorize an agreement with Singing Hills Landscape in an amount not to exceed \$12,500.00 to provide the following:

- 17 spring-dug 8' tall evergreen trees (without a warranty) planted on the Gleave easement
- 3 spring-dug 8' tall evergreen trees (without a warranty) planted on the Ring Road adjacent to the new sidewalk that is to be constructed

- 5 spring-dug 2" caliper deciduous trees (without a warranty) planted on the Patten easement
- Construction of an irrigation system for the trees planted in the Gleave and Patten easements starting at the Town's water tap on the Ring Road at the north end of the McDanal Open Space, east along the north boundary of the McDanal Open Space, then south along the east boundary of the McDanal Open Space, then east through the Gleave easement

The motion was seconded by Trustee Easton. The motion passed unanimously by voice vote.

The Board directed the Mayor, the Town Administrator and Mr. Anderson of Singing Hills to negotiate the types of trees with Mr. Gleave, provided they were 8' tall evergreens and did not cause the project to exceed the amount authorized by the Board.

## **Reports**

### **Mayor**

Mayor Headley updated the Board on the CDOT and Worsham negotiations. Trustee Frank stated that the litigation has been settled.

### **Members of Town Board**

Trustee Jones discussed noxious weeds and plans to inform the residents concerning the Towns' regulations.

Trustee Frank reported on the need to prevent traffic from driving down the trail across the Gleave easement through the addition of a locking bollard at the entrance to the trail. Trustee Frank moved, seconded by Trustee Jones to authorize Straightline Sawcutting to core the concrete and install a 4" removable bollard with paint and locking sleeve at the east end of the Gleave easement for the amount of \$550.00. The motion passed unanimously by voice vote.

Trustee Frank informed the Board that IREA will not process rebates for the previously approved hi-density lights on the Ring Road and Loop Road and stated that without the rebates the payback period of the project will extend to a little over three years. The Board determined that the project was still economically valuable to the Town. Trustee Frank moved, seconded by Trustee Easton, to increase the spending authorization for the project by \$2,000.00 to a total of \$5,000.00. The motion passed unanimously by voice vote.

The Mayor requested that CDOT be contacted regarding a release of the construction easements on the Gleave and Patten properties.

The Mayor reported on grading work on Telluride Court.

The Mayor requested that the February minutes be added to the website and that the grading permit be changed to reflect that the amount of fill requiring a permit is 100 yards.

### **Staff**

The Town Administrator presented the February 2011 Treasury Report, the Balance Sheet dated February 28, 2011 and the Income Statement for January 1, 2011 – February 28, 2011. Trustee Frank moved to accept the financial reports and authorize payment of the bills. Trustee Easton seconded the motion. The motion passed unanimously by voice vote.

## **Adjournment**

The Mayor adjourned the meeting at 8:35 p.m.

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Cheryl Kuechenmeister, Interim Town Clerk

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Douglass W. Headley, Mayor