

## MINUTES

### FOXFIELD BOARD OF TRUSTEES REGULAR MEETING

May 6, 2010

#### **Call to Order/Roll Call**

The meeting was called to order at 6:36 p.m. at Parker Fire Protection District Station No. 2, Foxfield, CO, 80016.

The following Trustees were present:

Bob Easton, Susan Current, Lisa Jones, Con Frank, Mayor Pro Tem Watson and Mayor Headley.

The following Staff was present:

Fred Fox, Town Planner  
Hilary Graham, Town Attorney

A quorum was present.

#### **Public Comment**

Leon Goodman of 7231 S. Quintero St. informed the Board he was approached by a resident who wanted to know if fields have to be mowed if there are no noxious weeds. Mayor Headley stated this issue would be addressed in the public hearing.

#### **Temporary Use Permit – Our Lady of Loreto for extension on the Modular**

Town Planner, Fred Fox, gave the Staff report and explained that Our Lady of Loreto has used the legal amount of extensions allowed. The Staff recommended that the extension of time for the temporary use of the classroom modular be for three years, to July 15, 2013, with the conditions that the modular be removed from the site within forty-five days of receiving the Certificate of Occupancy on the Parish Hall and school and any other conditions deemed necessary by Board. Gery Myhre of Our Lady of Loreto stated they are anxious to remove the modular and they should be able to have it removed forty-five days after the Parish Hall is completed.

A **motion** was made by Mayor Pro Tem Watson to approve the extension of the Temporary Use permit on the modular for Our Lady of Loreto to July 15, 2013, with the stipulation that the modular is removed within forty-five days after the Parish Hall is completed. **Seconded** by Trustee Frank. **The motion passed unanimously by voice vote.**

**PUBLIC HEARING – Amending the Rural Residential Property Standards by including an ordinance that speaks to the State of Colorado’s requirement for a Weed Management Plan** – Mayor Headley explained that two public hearings were advertised, but legally there only needs to be one. He opened the public hearing at 6:51 p.m. Trustee Jones provided the Board with a draft of a Weed Management Plan and the draft of the ordinance amending the Rural Residential Property Standards written by Corey Hoffmann. Trustee Jones reviewed the need for the Weed Management Plan and the content of the draft. Mayor Headley stated the Rural Residential Property Standards will be revised to refer to the Weed Management Plan. Trustee Jones also provided the Board with pictures of common noxious

weeds. Mayor Headley explained that he opened the public hearing to introduce the information and recommended the public hearing be continued to June 17<sup>th</sup>, 2010, to allow discussions on drafts of the Weed Management Plan and ordinance before they are voted on. Mayor Headley asked for comments from the public. Resident Richard Simons of 17545 E. Hinsdale Place stated he is opposed to mandatory mowing regulations and after listening to the discussion he understands that the Board is considering including a provision in the Weed Management Plan that would allow fields not to be mowed if their fields were free of noxious weeds. He asked that a copy of the Weed Management Plan and ordinance be sent to him for review prior to the Board voting on them. Resident, Leon Goodman, discussed various methods available to eradicate weeds. He suggested other types of weeds to be included in the Foxfield noxious weed list. He reminded the Board that some noxious weeds should be killed in the fall. He also asked for a copy of the Plan and ordinance to review and offered to answer questions on noxious weeds as he had recently obtained his commercial herbicide applicators license. Mayor Headley opened the floor to the Board's comments.

A **motion** was made by Trustee Jones to continue the public hearing to June 17<sup>th</sup>, 2010.

**Seconded** by Mayor Pro Tem Watson. **The motion passed unanimously by voice vote.** At 7:32 Mayor Headley continued the public hearing to June 17<sup>th</sup>.

**Sheriff's Report** – A representative of the Arapahoe County Sheriff's Department informed the Board they will be hosting a Crime Stopper shred-a-thon on Saturday, May 8<sup>th</sup>, from 7:00 to noon. He reported that the Sheriff's Department will have patrols going around with the sole purpose of finding parties. He stated that on May 8<sup>th</sup> they will be having sobriety stops in the area around town. The Sheriff informed the Board that they had received grant money to do "Shoulder Taps" on liquor stores that sell alcohol to underage kids. The officer discussed the recent call report. Mayor Headley stated that a car hit the median on Waco and then left the scene. He reported the incident to the Sheriff's Department who stated this is considered a hit and run. The Board discussed the recent fraudulent solicitations for money in Town. The officer discussed how the Town of Parker handles solicitations and suggested that Foxfield adopt a similar plan.

#### **Minutes of the 4-15-10 Meeting and Approval**

A **motion** was made by Mayor Pro Tem Watson to approve the 4/15/10 minutes as amended. **Seconded** by Trustee Jones. **The motion passed unanimously by voice vote.**

#### **Unfinished Business**

- A. **Animal Control Service Provider** – Town Attorney, Hilary Graham, provided the Board with a draft of an Intergovernmental Agreement for animal control services. She noted that some of the fee structure had gone up and stated they would enforce the Town's vicious animal wording. The Board discussed the document and asked Ms. Graham to find out what shelter the lost animals are taken to and what is their policy on euthanasia. She stated she would take the Board's comments to Arapahoe County and their Board would have to approve it prior to the Town approving it.

#### **New Business**

- A. **Traffic During Construction of Arapahoe/Parker Intersection** – Mayor Headley reported that he had spoken with Traffic Engineer, Elizabeth Stolfus, regarding the start

of construction on the Ring Road and intersection. She will be attending the May 20<sup>th</sup> meeting to discuss traffic issue during construction. Mayor Headley stated he will contact the residents that have volunteered to assist with addressing the Town's traffic concerns.

**B.**

**Reports**

**A. Committee**

- a. Mayor Pro Tem Watson reported she has been working on the website.
- b. Trustee Frank was contacted by the Integra Engineer regarding beginning the permit process by drilling potholes in Town to do the engineering to begin the construction of the new ACWWA waterline. Trustee Frank has been addressing a height violation on a construction of a new home and everything seems to be coming along fine with the builder. Trustee Frank identified a home that people had moved into without a Certificate of Occupancy and asked Safebuilt to verify if all required inspections had been completed. Trustee Frank met with a company who inspected the Town's roads regarding cracking and alternatives for repairing and resurfacing the roads in the future.
- c. Trustee Easton had nothing new to report.
- d. Trustee Current asked the Board if they want to hire cooks to do the cooking at the July 4<sup>th</sup> picnic. The Board agreed they wanted to hire cooks. Mayor Headley stated he would contact cooks that helped previously helped at the picnic. Mayor Headley asked Trustee Current to write an article on Clean Up Days and specifically how chipping would be handled this year. The Board agreed to charge residents \$10 per load, 3 loads or more will cost \$30.
- e. Trustee Jones had nothing new to report.

**B. Mayor's Report** – Mayor Headley attended the Arapahoe County Open Space meeting. He stated the Executive Summary is available on-line. Mayor Headley reported that a representative of a Parker Road property owner called him who wants to sell or donate his property. The representative stated that after he completed his research he would call again to discuss the options the owner is considering. Mayor Headley provided the Board with a handout of suggested items for a planning session and stated the topic will be on the next meeting's agenda.

**C. Staff**

- i. The Accounts Payable was reported as follows:

R. Catterall – Salary 4-16-10 to 4-30-10 = \$1,166.61  
R. Catterall – May Car/Rent Allowance = \$230.87  
Arapahoe County – April Animal Control = \$30.00  
A. C. Sheriff – Off-duty Patrols 3/16 – 4/14/10 = \$2,5552.00  
IREA – Electricity Norf. OS 4/19 – 5/4/10 = \$12.00  
Comcast – Internet 4/14 – 5/13/10 = \$59.95  
ICC – 2010 Dues = \$100.00  
WRC Engineering – Inv #2061/110 = \$9,526.90  
WRC Engineering – Inv 32020/117 = \$ 330.05  
Foxfire – C/b Inv #0410-2 = \$1,117.60

Villager Legals – Lgl Inv #1424 = \$24.18  
Qwest – Telephone 4/13 – 5/12/10 = \$65.70  
Arapahoe County – 2010 Law Enforcement IGA = \$83,790.65  
John Cutler – 2010 Audit = \$5,000.00  
Weed Wrangler – Landscaping Inv #18742 = \$800.00  
Total Accounts Payable - \$104,806.51  
Total US Bank Deposits & Transfers = \$17,095.39  
Apr COLOTRUST GF Deposits (property tax, etc.) = \$36,700.21  
Apr COLOTRUST GOB Deposits (Property tax, etc.) = \$52,085.87  
Reserved Funds for Road Bond Pay down & Repaving = \$271,927.00  
Total Funds Available after invoices are paid = \$258,555.66

A **motion** was made by Mayor Pro Tem Watson to approve the Treasury Report and pay the accounts payable. **Seconded** by Trustee Frank. **The motion passed unanimously by voice vote.**

- ii. The Town Clerk provided the Board with two actual versus budget reports from Caselle, the new accounting program.

**D. Town Attorney** – Hilary Graham had nothing new to report.

**Correspondence** – none

**Resolutions** - none

**Ordinances for Consideration** - none

**Adjournment**

The meeting was adjourned by Mayor Headley at 8:48 p.m.

---

Becky Catterall, Town Clerk & Treasurer

---

Douglass W. Headley, Mayor