

## MINUTES

### FOXFIELD BOARD OF TRUSTEES REGULAR MEETING

October 21, 2010

#### **Call to Order/Roll Call**

The meeting was called to order at 6:39 p.m. at South Metro Fire Protection District Station No. 42.

The following Trustees were present:

Susan Current, Bob Easton, Con Frank, Lisa Jones, Allyson Zoellner, and Mayor Headley.

The following staff were present:

Town Administrator, Cheryl Kuechenmeister,

A quorum was present.

#### **Public Comment**

Arnie Wills of 16717 E. Davies Avenue, Foxfield, asked the Board how they are going to maintain properties that have been vacated. Mr. Wills discussed the escalation in price for using ACWWA's water. He provided the Board with a flyer showing the cost for water compared to neighboring communities.

Jerry Zoellner of 16915 E. Costilla Avenue, Foxfield, informed the Board that the bike path on the open space property looks great. Mr. Zoellner suggested that the Board put up posts to prevent motorized vehicles from using the path.

#### **Minutes of the 10-21-10 Meetings**

Trustee Frank moved to approve the 10/21/10 minutes as amended, seconded by Trustee Zoellner. The motion passed unanimously by voice vote.

#### **Unfinished Business**

##### **Trail and retaining wall on Norfolk open space**

Town Clerk, Becky Catterall, informed the Board they had approved spending up to \$22,000 for construction of the open space trail and retaining wall. The invoices for the work were \$1,562.60 over the approved amount. Trustee Frank moved to approve the additional \$1,562.60 for the construction of the trail and retaining wall, seconded by Trustee Current. The motion passed unanimously by voice vote.

#### **New Business**

##### **Trustee Bill No. 9, Series 2010, A Bill Establishing a Place of Payment for SID 1999-1**

Mayor Headley moved to approve Trustee Bill No. 9, seconded by Trustee Jones. The motion passed unanimously by voice vote.

#### **E-mail policy and procedures**

Ms. Catterall, presented a new e-mail policy to the Board. Trustee Jones moved to approve the policy and procedures for electronic mail, seconded by Trustee Frank. The motion passed unanimously by voice vote.

Trustee Frank reported he had received an IREA contract for removing the power lines on the open space properties. Mayor Headley asked that the contract be put on the November 18<sup>th</sup> meeting agenda.

## **Reports**

### **Mayor's Report**

Mayor Headley discussed the dangerous situation of pedestrians walking in the dark.

Mayor Headley discussed an incident where a resident on a bicycle was harassed by dogs running at large.

Mayor Headley received a complaint that prairie dogs have infiltrated a property south of the fire station and have now moved to the fire station property.

Trustee Frank directed the Town Clerk to finalize the Snow Removal contract with Mr. Scoville.

### **Committee**

Trustee Frank discussed the invoice from Straight Line Sawcutting for crack sealing and corner repairs. He directed the Town Clerk to pay the invoice.

Trustee Frank informed the Board he received a bid of \$4,500 from Straight Line Sawcutting to repair the damaged pavement on East Davies Avenue. Trustee Frank stated this is less than the payment received for the claim so he will direct Straight Line to do the work.

Trustee Frank informed the Board that Ron Sprawls of WRC Engineering will be attending the Parker/Arapahoe Road construction meetings every other week.

Trustee Jones informed the Board that Code Enforcement Officer, Susie Ellis, has directed Mr. Kubala to remove the carport by November 15, 2010. Trustee Jones gave the status of other violations Ms. Ellis is addressing in town.

Trustee Zoellner had nothing new to report.

Trustee Current had nothing new to report.

Trustee Easton had nothing new to report.

### **Staff**

Ms. Catterall discussed the Treasurer's report and monthly financial reports for September, 2010. Ms. Catterall and Town Administrator, Cheryl Kuechenmeister,

provided the Board with a report detailing estimated year end expenditures for the General fund.

Mayor Headley moved to accept the Treasurer's Report for October 21, 2010 and the financial reports for September, seconded by Trustee Easton. The motion passed unanimously by voice vote.

**Town Attorney** - none

**Correspondence** - none

**Adjournment**

Mayor Headley adjourned the Board Meeting at 8:24 p.m.

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Becky Catterall, Town Clerk & Treasurer

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Douglass W. Headley, Mayor