

## MINUTES

### FOXFIELD BOARD OF TRUSTEES REGULAR MEETING

April 15, 2010

#### **Call to Order/Roll Call**

The meeting was called to order at 6:35 p.m. at Parker Fire Protection District Station No. 2, Foxfield, CO, 80016.

The following Trustees were present:

Bob Easton, Susan Current, Lisa Jones, Allyson Zoellner, Con Frank, and Mayor Headley.  
A quorum was present.

**Public Comment** - none

#### **Minutes of the 4-1-10 Meeting and Approval**

A **motion** was made by Mayor Headley to approve the 4/1/10 minutes as amended.

**Seconded** by Trustee Frank. **The motion passed unanimously by voice vote.**

#### **Unfinished Business**

- A. Animal Control Service Provider** – Trustee Jones reported that she reviewed the Town’s new Animal Control ordinance with a representative of Arapahoe County who stated there is a problem in the fact that our ordinance doesn’t reference their ordinance. Town Attorney, Charissa Eckhout is trying to contact Arapahoe County’s attorneys to discuss the issue. Ms. Eckhout is also trying to get a fee agreement.

**Swearing in the new Board** - The Town Clerk, Becky Catterall, swore in Trustees Susan Current, Bob Easton, and Lisa Jones to begin their new terms.

#### **New Business**

- A.** Mayor Headley suggested that the Board have a planning session. He provided the Board with a list of items to be considered. He asked if the Board would like to have a planning work session or use time during future meetings to prioritize the goals to be completed by the Board.
- B.** Trustee Jones discussed the Planning Commission and how to develop procedures. She stated she will contact residents who have volunteered and let them know they have been selected.

#### **Reports**

##### **A. Committee**

- a.** Trustee Zoellner had nothing new to report.
- b.** Trustee Jones provided the Board with an excerpt from the Colorado Revised Statutes regarding noxious weeds. She discussed Statute requirements and recommended expanding the Rural Residential Property Standards to include information from the state Statutes. Trustee Jones will work with Charissa Eckhout on creating an ordinance. Mayor Headley provided the Board with pictures of noxious weeds found in Town.

- c. Trustee Frank reported he had worked through a series of building permits and has created processes to address permit issues. The Board discussed the new building permit procedure. Trustee Frank discussed areas in Town where pavement is cracking and corners are breaking down. He stated he will meet with a pavement engineer and have them assess the Town's roads. Trustee Frank stated there are rebates for energy saving appliances that are available on a first come, first serve basis. He will email the information to the Town Clerk to be put out to the residents via email. Mayor Headley stated the fees for Singing Hills to landscape the Norfolk open space are \$198 per month for maintenance and a \$600 fee for trees. The Board approved the expenditure. Mayor Headley asked the Board for approval to have Weed Wrangler spray the weeds in Town, which will cost approximately \$2,500. The Board approved the request.
- d. Trustee Current reported that resident Doris Rauh has once again volunteered to do the garage sale which will be on June 4<sup>th</sup> and 5<sup>th</sup>. Trustee Current contacted the company that collected scrap metal last year during the Clean Up Days to see if it is worthwhile for him to participate again this year. The Board discussed the issue. The Board determined they would not provide an electronic recycling collection place this year, but they will print a list of places that provide that service. Trustee Current suggested having the July 4<sup>th</sup> parade/picnic on Saturday July 3<sup>rd</sup>, not Monday July 5<sup>th</sup>. The Board concurred. Trustee Current discussed having a Coyote Management Plan, and stated she thought it was worthwhile to have residents fill out incident reports so the Board knew coyote activity in Town. The Board agreed.
- e. Trustee Easton had nothing new to report.

**B. Mayor's Report** – Mayor Headley reported that CDOT will start construction on the Ring Road and flyover in May. Trustee Frank stated he and Mayor Headley attended a meeting with the project manager to discuss the Town's expectations for that area. He stated that Ron Sprawls, of WRC will oversee the construction for the Town. Mayor Headley discussed an agreement the Town has with the property owner at 17702 East Arapahoe Road to remove an accessory building from his property before June 24<sup>th</sup>.

**C. Staff**

- i. The Accounts Payable was reported as follows:

- R. Catterall – Salary 4-1-10 to 4-15-10 = \$1,282.22
- C. Kuechenmeister – Mar Salary = \$2,031.19
- Caselle – Support Inv #34320 = \$255.00
- Solve IT – Inv #8254 = \$170.00
- GFOA – 2010 Dues = \$30.00
- ACCWA – March Water bill = \$61.22
- Villager Legals – Lgl Pub Inv #1345 = \$15.40
- Safebuilt – Inv #0010225 March Permit Fees = \$222.80
- Hayes, Phillips, Hoffmann... March Fees = \$ 2,601.30
- Tom Scoville – Snow Removal Inv #1025 = \$1,900.00

Judge Sidel – April Fee = \$40.00  
A. C. Sheriff – Off Duty Patrols = \$1,711.00  
J. Zoellner – Clerk Pro Tem Wages = \$43.75  
Total Accounts Payable - \$10,363.88  
Total US Bank Deposits & Transfers = \$3,459.48  
Mar COLOTRUST GF Deposits (property tax, etc.) = \$37,573.20  
Mar COLOTRUST GOB Deposits (Property tax, etc.) = \$50,691.68  
Reserved Funds for Road Bond Pay down & Repaving = \$271,927.00  
Total Funds Available after invoices are paid = \$323,985.58

A **motion** was made by Mayor Headley to approve the Treasury Report and pay the accounts payable. **Seconded** by Trustee Zoellner. **The motion passed unanimously.**

**Correspondence** – none

**Resolutions** - none

**Ordinances for Consideration** - none

**Adjournment**

The meeting was adjourned by Mayor Headley at 7:50 p.m.

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Becky Catterall, Town Clerk & Treasurer

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Douglass W. Headley, Mayor