

MINUTES

FOXFIELD BOARD OF TRUSTEES REGULAR MEETING

March 4, 2010

Call to Order/Roll Call

The meeting was called to order at 6:37 p.m. at Parker Fire Protection District Station No. 2, Foxfield, CO, 80016.

The following Trustees were present:

Bob Easton, Susan Current, Con Frank, Allyson Zoellner, Mayor Pro Tem Watson and Mayor Headley.

A quorum was present.

The following Staff was present:

Charissa Eckhout, Town Attorney
Fred Fox, Town Planner

Public Comment

Town Planner Fred Fox asked the Board if they had any questions about the new Zoning Map. He informed the Board the public hearing on this issue will be on March 18th at 6:30 p.m.

PUBLIC HEARING – Adopting the 2009 Edition of the Model Traffic Code

Mayor Headley opened the public hearing at 6:48 p.m. Town Attorney, Charissa Eckhout informed the Board she had made revisions to the ordinance to address items that didn't apply to the Town of Foxfield. She stated all noticing requirements have been met. Mayor Headley opened the floor to comment from the public. Resident, Leon Goodman, asked what had changed from this edition of the Model Traffic Code compared to the previous one. Trustee Current stated mainly items pertaining to pedestrians and motorcycles and it corrects minor errors. Mayor Headley opened the floor to comments from the Board members. Hearing none, he asked for staff recommendation. Ms. Eckhout recommended that the Board approve the ordinance.

- A **motion** was made by Mayor Headley to approve ordinance No. 2, Series 2010, A Bill for an Ordinance for the Regulation of Traffic by the Town of Foxfield Adopting by Reference the 2009 Edition of the "Model Traffic Code" Repealing all Ordinances in Conflict Therewith, and Providing Penalties for Violations Thereof. **Seconded** by Trustee Easton. **The motion passed unanimously.**

Minutes of the 3-4-10 Meeting and Approval

A **motion** was made by Mayor Headley to approve the 3/4/10 minutes as amended.

Seconded by Trustee Frank. **The motion passed unanimously by voice vote.**

Unfinished Business

- A. **Animal Control Service Provider** – Charissa Eckhout drafted an ordinance which repeals the two previous animal control ordinances and parallels the Arapahoe County ordinance so they are able enforce the Town's ordinance. The Board discussed the fact that the Zoning Ordinance allows for four domestic animals and the proposed ordinance allows for only three.

- A **motion** was made by Mayor to approve Ordinance No.3, Series 2010, A Bill for an Ordinance Adopting Regulations Regarding Animal Control. **Seconded** by Trustee Frank. **The motion passed unanimously.**

B. Waste Removal – Charissa Eckhout informed the Board she is working on a contract with Waste Management which includes the fees from the RFP. Charissa forwarded the agreement to Waste Management and is waiting for their response.

New Business

- A. Schedule Fee for Electrical Permits** – Trustee Frank informed the Board that the Town doesn't have a schedule and Safebuilt has requested that we adopt one. He stated this fee schedule is common in all municipalities.
- A **motion** was made by Trustee Frank to Adopt Resolution No. 3, Series 2010, A Resolution of the Town of Foxfield, Colorado, Establishing the Schedule for Fees for Electrical Permits Issued Under the Foxfield Building Code. **Seconded** by Trustee Easton. **The motion passed unanimously.**
- B. Election** – Town Clerk, Becky Catterall, informed the Board that she hasn't received any nominating petitions as of yet and the deadline is March 8th, at 5:00 p.m. She stated if she doesn't receive enough petitions she will have to cancel the election.
- C. Final Acceptance of Waco Ridge** – Trustee Frank made a **motion** to approve the Final Acceptance for the Waco Ridge Subdivision. **Seconded** by Trustee Easton. **The motion passed unanimously.**

Reports

A. Committee

- a. Trustee Frank received a letter from Arapahoe County regarding inspections for the two elevators in Town. Trustee Frank stated DRCOG usually performs these inspections and they were recently done so they will be covered for a year. Trustee Frank informed the Board that Safebuilt has a website for the Town where residents can get applications and requirements. Trustee Frank stated the new home that violates height restrictions will have the roof line lowered three feet to come into compliance with Zoning Regulations.
 - b. Trustee Easton attended the Centennial noise roundtable where they discussed where they will place the noise monitoring equipment.
 - c. Trustee Current asked for permission to increase off-duty patrols to five times per week. The Board approved the request. Trustee Current suggested changing the Clean Up Days event to Friday, June 11th, and until noon on June 12th, to prevent from having the dumpsters sitting unattended until Monday. The Board concurred. Trustee Current asked for suggestions on what companies to use for electronic recycling.
 - d. Trustee Zoellner had nothing new to report.
 - e. Mayor Pro Tem Watson showed the Board a sample visual of the new website. She stated they will be training on the updating and maintaining the website in the next couple of weeks.
- B. Mayor's Report** – Mayor Headley received an email from CDOT stating the RFP for construction on the Arapahoe/Parker intersection will be advertised on Thursday March 11th or March 18th. It is expected that the bid will be awarded in five to six weeks. Construction will begin in May.

C. Staff

- i. The Accounts Payable was reported as follows:

R. Catterall – Salary 2-16-10 to 2-28-10 = \$993.83
R. Catterall – March Car/Rent Allowance = \$230.87
Villager Legal’s – Inv #1222 = \$50.64
Comcast – Internet 2/14 – 3/13/10 = \$59.95
Qwest – Telephone 2/13 – 3/13/10 = \$63.71
Tom Scoville – Snow Removal Inv #1021 = \$550.00
Total Accounts Payable - \$1,949.00
Total US Bank Deposits & Transfers = \$19,792.03
Feb COLOTRUST GF Deposits (property tax, etc.) = \$29,212.88
Feb COLOTRUST GOB Deposits (Property tax, etc.) = \$5,880.64
Reserved Funds for Road Bond Pay down & Repaving = \$271,927.00
Total Funds Available after invoices are paid = \$301,578.26

A **motion** was made by Trustee Current to approve the Treasury Report and pay the accounts payable. **Seconded** by Trustee Easton. **The motion passed unanimously.**

D. Town Attorney

- i. Charissa Eckhout updated the Board on Medical Marijuana legislation.

Correspondence – none

Resolutions

Resolution 3, Series 2010, A Resolution of the Town of Foxfield, Colorado, Establishing the Schedule for Fees for Electrical Permits Issued Under the Foxfield Building Code.

Ordinances for Consideration

Ordinance 2, Series 2010, A Bill For An Ordinance For The Regulation Of Traffic By The Town Of Foxfield Adopting By Reference The 2009 Edition Of The “Model Traffic Code” Repealing All Ordinances In Conflict Therewith, And Providing Penalties For Violations Thereof.

Ordinance 3, Series 2010, A Bill for an Ordinance Adopting Regulations Regarding Animal Control.

Adjournment

The meeting was adjourned by Mayor Headley at 7:51 p.m.

Becky Catterall, Town Clerk & Treasurer

Douglass W. Headley, Mayor