

## MINUTES

### FOXFIELD BOARD OF TRUSTEES REGULAR MEETING

March 18, 2010

#### Call to Order/Roll Call

The meeting was called to order at 6:40 p.m. at Parker Fire Protection District Station No. 2, Foxfield, CO, 80016.

The following Trustees were present:

Bob Easton, Susan Current, Con Frank, Lisa Jones, Allyson Zoellner, Mayor Pro Tem Watson and Mayor Headley.

A quorum was present.

The following Staff was present:

Charissa Eckhout, Town Attorney  
Fred Fox, Town Planner

#### **PUBLIC HEARING – Amending the Zoning Map**

Mayor Headley opened the public hearing at 6:42 p.m. Town Planner, Fred Fox, stated the reason for the amendment is to be consistent with the adoption of the revised Zoning Ordinance and designate the three new zoning districts created in the document. Mr. Fox asked the Board if they would like him to include in the map the Ring Road, Loop Road and the land that belongs to CDOT. The Board concurred that these areas need to be identified as well. Mayor Headley opened the floor to comments from the public and hearing none he opened the floor to final comments from the Board.

- A **motion** was made by Mayor Pro Tem Watson to approve the Zoning Map with including the revisions of Costilla & Briarwood easements and the Loop and Ring Roads, along with adding the right-of-ways to the key. **Seconded** by Trustee Easton. **The motion passed unanimously.**

#### Minutes of the 3-4-10 Meeting and Approval

A **motion** was made by Trustee Frank to approve the 3/4/10 minutes as amended. **Seconded** by Trustee Current. **The motion passed unanimously by voice vote.**

#### Unfinished Business

- A. **Animal Control Service Provider** – Trustee Jones stated she would send the approved ordinance to Arapahoe County.
- B. **Waste Removal** – Charissa Eckhout received comments from Waste Management on the Board's revisions to the waste removal agreement. The Board discussed the comments and made further revisions to the agreement. Ms. Eckhout stated she will have a revised agreement at the next meeting.
- C. **Election** – Town Clerk, Becky Catterall, informed the Board she needs to cancel the election as she received the exact number of petitions as there were vacated seats.
  - A **motion** was made by Trustee Easton to approve Resolution No. 4, Series 2010, canceling the April 6, 2010, regular election and declaring candidates for the offices

of Town Trustee. **Seconded** by Trustee Zoellner. **The motion passed unanimously.**

### **New Business**

**A. Violation at 18156 E. Briarwood Pl.** – Charissa Eckhout reported that an agreement had been reached on the height violation at 18156 E. Briarwood Place. The builder has agreed to reduce the height of the roof by three feet. The Board had a lengthy discussion on possible resolutions to this issue.

- A **motion** was made by Trustee Frank to accept the agreement for 18156 E. Briarwood Place. **Seconded** by Trustee Current. **For:** Trustees Current, Easton, Jones, Frank, Mayor Pro Tem Watson, and Mayor Headley. **Against:** Trustee Zoellner.

### **Reports**

#### **A. Committee**

- a. Trustee Frank was contacted by HP Geotech regarding drilling cores into the road for laying ACWWA's waterline from Waco to the east. Trustee Frank reported that CASI was in town doing crack sealing. He stated the bid they gave us only covered the re-sealing of old cracks, not newly identified cracks. He stated they will be back in Town to address the new cracks.
- b. Trustee Jones discussed putting educational pieces in the newsletter to educate residents on what is a noxious weed.
- c. Trustee Easton had nothing new to report.
- d. Trustee Current received a call from Arapahoe County asking if they could change the hours of off-duty patrols to better coincide with shift changes. The Board approved the request. Trustee Frank stated the chipping company the Town used during Clean Up Days has agreed to provide those services again this year. The Board agreed to charge \$25 a load for chipping this year.
- e. Mayor Pro Tem Watson attended an orientation on how to build the website. She purchased the new domain foxfieldcolorado.com and is working on getting it up and running.

**B. Mayor's Report** – Mayor Headley attended a meeting on the construction of the new intersection at Parker and Arapahoe Roads. He stated the biggest issues facing the Town will be cut-through traffic. Mayor Headley discussed making streets one-way, which was approved by the Fire Department and the town Attorney. Mayor Headley is going to contact Planner, Elizabeth Stolfus to discuss mitigating traffic.

Mayor Headley reported he has been working on the Norfolk and McDanal Open Space reports. He stated the funds we have in open space accounts need to be spent in the next couple of years and he would like to hire an architect to help design the Town's open space.

#### **C. Staff**

- i. The Accounts Payable was reported as follows:

R. Catterall – Salary 2-16-10 to 2-28-10 = \$1,191.89  
One Handy Guy – Mtc Inv #069098 = \$64.50  
Safebuilt – Feb Building Permit Fees = \$6,259.42  
WRC Engineering – C/b Inv #2020/116 = \$1,147.60

WRC Engineering – Inv #2061/1098 = \$4,363.05  
A. C. – February Animal Control = \$30.00  
SolveIT – Email Inv #8166 = \$170.00  
Sams – 2010 Membership Fee = \$35.00  
ACWWA – Feb Water Norfolk OS = \$71.69  
Hayes, Phillips, Hoffmann.. – Feb Legal Fees = \$2,909.75  
Judge Sidel – March Fee = \$40.00  
Board Compensation – 1<sup>st</sup> Qtr = \$1,939.35  
Foxfire – C/b Inv #0310-2 = 652.70  
Total Accounts Payable - \$18,874.95  
Total US Bank Deposits & Transfers = \$1,377.36  
Feb COLOTRUST GF Deposits (property tax, etc.) = \$29,212.88  
Feb COLOTRUST GOB Deposits (Property tax, etc.) = \$5,880.64  
Reserved Funds for Road Bond Pay down & Repaving = \$271,927.00  
Total Funds Available after invoices are paid = \$284,652.31

A **motion** was made by Mayor Headley to approve the Treasury Report and pay the accounts payable. **Seconded** by Trustee Easton. **The motion passed unanimously.**

**D. Town Attorney**

- i. Charissa Eckhout had nothing new to report.

**Correspondence** – none

**Resolutions**

*Resolution 4, Series 2010, A Resolution Canceling the April 6, 2010, Regular Election and Declaring Candidates for the Offices of Town Trustee*

**Ordinances for Consideration**

**Adjournment**

The meeting was adjourned by Mayor Headley at 7:28 p.m.