

## MINUTES

### FOXFIELD BOARD OF TRUSTEES REGULAR MEETING

January 21, 2010

#### Call to Order/Roll Call

The meeting was called to order at 6:38 p.m. at Parker Fire Protection District Station No. 2, Foxfield, CO, 80016.

The following Trustees were present:

Susan Current, Bob Easton, Con Frank, Lisa Jones, Mayor Pro Tem Watson and Mayor Headley.

A quorum was present.

The following Staff was present:

Charissa Eckhout, Town Attorney

#### Minutes of the 1-7-10 Meetings and Approval

A **motion** was made by Trustee Current to approve the 1/7/10 minutes as amended. Seconded by Trustee Jones. **The motion passed unanimously by voice vote.**

#### Unfinished Business

- A. **Animal Control Service Provider** – Trustee Jones informed the Board that she has drafted a letter to Centennial letting them know the Town will continue using Arapahoe County for animal control services due to budget constraints.
- B. **2009 Model Traffic Code** – The Board of Trustees introduced and read **Ordinance 2, Series 2010, A Bill For An Ordinance For The Regulation Of Traffic By The Town Of Foxfield Adopting By Reference The 2009 Edition Of The “Model Traffic Code” Repealing All Ordinances In Conflict Therewith, And Providing Penalties For Violations Thereof.** A public hearing was set for March 4<sup>th</sup>, 2010.
- C. **Meeting Minutes Format** – The Board had a lengthy discussion regarding changing the minutes from verbatim to action minutes. The Board will provide summaries of important items discussed in the Communique. Mayor Pro Tem Watson made a **motion** to approve **Resolution 2, Series 2010, A Resolution Of The Foxfield Board Of Trustees Directing The Town Clerk To Publish Minutes Of Any Public Meeting Of The Board Of Trustees As Action Minutes.** Seconded by Trustee Frank. **The motion passed unanimously by voice vote.**

#### New Business

- A. **Planning Commission Solicitation** – The Board discussed the document prepared by Town Attorney, Charissa Eckhout. They amended the document and asked the Town Clerk to publish it.

#### Reports

- A. **Committee**

- a. Trustee Easton attended a DRCOG meeting where they discussed the Jefferson Parkway and the associated costs that will be passed on to the taxpayers.
- b. Trustee Current asked the Board to consider what date they would like to host the Clean Up Days and whether or not to have a separate day for the wood chipper.
- c. Trustee Jones stated she will send the new contract for the Code Enforcement Officer to the Town Clerk.
- d. Mayor Pro Tem Watson stated she is working on the new website in which we will be able to input the data.
- e. Trustee Frank had Susie Ellis address a grading violation on East Briarwood Place. He stated there will also be an application for a variance to address a height restriction violation. Trustee Frank will ask Safebuilt to give a presentation to the Board on their building services. Trustee Frank sent the crack seal audit list to CASI and they will begin working on the areas identified in the report.

**B. Mayor's Report**

Mayor Headley attended a public meeting held by ASCWAA where they explained their completion of a significant transaction to acquire substantial long term surface water rights and the issuance of approximately \$153 million in bonds to purchase and develop the necessary infrastructure and renewable water to secure a water supply for ACWWA's current and long-term demands. Financing the complicated water transaction and construction projects and retirement of the bond will be accomplished through a Water System Investment Fee to be placed on customer's monthly statement starting next month. The fee is set at \$26.50 per ¾ " residential tap and increases with the tap size. Use of an Investment Fee for debt retirement is a common practice among water utilities.

Mayor Headley stated that many residents have not exchanged their deep water rights to ACWWA and that you cannot connect to public water without first exchanging the deep water rights. He has suggested to ACWWA that they need to find a way to encourage residents to exchange their deep water rights.

**C. Staff**

- i. The Accounts Payable was reported as follows:

- R. Catterall – Salary 1-1-10 to 1-14-10 = \$1,262.68
- Tom Scoville – Snow Removal Inv #1016 = \$795.00
- Judge Sidel – Jan Fee = \$40.00
- Foxfire – C/b Inv #0110-2 = \$153.00
- WRC Engineering – C/b Inv #2020/113 = \$2,629.30
- WRC Engineering – C/b Inv #2020/114 = \$226.50
- Solve IT - Email Inv #7656 = \$35.63
- Hayes, Phillips, Hoffmann... - Dec Legal Fees = \$1,502.00
- Tom Scoville – Snow Removal Inv #1015 = \$1,030.00
- One Handy Guy – 2009 storage Inv #069096 = \$180.00
- ACWWA – Wtr Norf. OS 12 -1 to 12-31-09 = \$34.72

Solve IT – Jan Email Inv #7796 = \$170.00  
Comcast – Internet 1/14-2/13/10 = \$59.95  
IREA – Norf O.S. Electric 12/15-1/14/10 = \$12.00  
Qwest – Telephone 1/13-2/12/10 = \$63.61  
Total Accounts Payable - \$8,195.29  
Total US Bank Deposits & Transfers = \$3,770.00  
Dec COLOTRUST GF Deposits (property tax, etc.) = \$51,435.28  
Dec COLOTRUST GOB Deposits (Property tax, etc.) = \$8,360.52  
Total Funds Available after invoices are paid = \$526,437.32

A **motion** was made by Trustee Current to approve the Treasury Report and pay the accounts payable. **Seconded** by Trustee Current. **The motion passed unanimously by voice vote.**

#### **D. Town Attorney**

- i. Charissa Eckhout informed the Board she will be moving to Seattle on May 1, 2010 and Hillary Graham will be attending the meetings starting in March.
- ii. Charissa Eckhout attended a Medical Marijuana summit. She discussed changes in regulations.

**Correspondence** - none

#### **Resolutions**

*“Resolution 2, Series 2010, A Resolution Of The Foxfield Board Of Trustees Directing The Town Clerk To Publish Minutes Of Any Public Meeting Of The Board Of Trustees As Action Minutes”*

➤ **Passed**

#### **Ordinances for Introduction and Reading**

*Ordinance 2, Series 2010, A Bill For An Ordinance For The Regulation Of Traffic By The Town Of Foxfield Adopting By Reference The 2009 Edition Of The “Model Traffic Code” Repealing All Ordinances In Conflict Therewith, And Providing Penalties For Violations Thereof.*

#### **Adjournment**

The meeting was adjourned by Mayor Headley at 7:55 p.m.

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Becky Catterall, Town Clerk & Treasurer

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Douglass W. Headley, Mayor