

**TOWN OF MILLIKEN  
BOARD OF TRUSTEES  
MILLIKEN MEETING HOUSE, 1201 BROAD STREET**

**MEETING MINUTES**

**Wednesday, November 9, 2011 - 7:00 P.M.**

**Call to Order**

The Town of Milliken Board of Trustees convened a regular session on Wednesday, November 9, 2011 at 7:00 p.m. Those present: Mayor L. Jane Lichtfuss, Mayor Pro Tem Julie Cozad; Trustees: Bob Carnahan, Ted Chavez, Doug Kehr, Lois Ann Onorato and Peggy Wakeman. Also present: Town Administrator/Police Chief Jim Burack, Town Attorney Bruce Fickel, Water/Wastewater and Infrastructure Director Jason Fowler, Community Development Director Steve House, Finance Director Mitzi McCoy, Co-Clerk Cheryl Powell, Co-Clerk Betty Rangel and Parks, and Outdoors Director Josh Roseberry.

**Pledge of Allegiance**

Mayor Lichtfuss called the meeting to order.

**Agenda Approval**

Town Administrator Jim Burack responded there were no staff additions to the agenda.

**Citizens Comments**

There were none.

**Minutes of Previous Meeting** – October 26, 2011 meeting.

Minutes approved as distributed.

**CONSENT AGENDA**

**1. List of Bills**

List of Bills for November 9, 2011.

**2. Renewal of Hotel and Restaurant Liquor License for JT's Bar & Grill**

Jessica Taylor, owner of JT's Bar & Grill, submitted the Renewal Application and paid the required fees to renew the Hotel and Restaurant License for JT's Bar & Grill for the period of December 22, 2011 until December 22, 2012.

**3. Resolution 11-19, a Resolution Approving the Transfer of the Cable Franchise from US Cable to Baja Broadband**

Resolution 11-19 is for consent of the transfer of the Town's US Cable Franchise to Baja Broadband.

Trustee Chavez moved to approve the consent agenda. Mayor Pro Tem Cozad seconded the motion.

Vote: All in favor, none opposed.

**ACTION AGENDA**

**1. Public Hearing for 2012 Budget**

Finance Director Mitzi McCoy presented a Power Point presentation to the Town Board and public giving an overview of the basis, intent and process of the 2012 proposed budget. Within the presentation Director McCoy reviewed recent community investments such as the Police Station/Meeting House and Veteran's Memorial. She also gave an overview of the Town's demographics, economy and a comparison of the Town's sales tax rate to other local communities. Director McCoy also explained Milliken's different types of Governmental and Proprietary/Enterprise Funds and the revenues and expenses that coincide with these funds.

Each Department Director gave a brief presentation describing their position, department and their job functions for the Town.

The Public Hearing opened at 8:04 p.m.

Mr. David Purvis who resides at 6043 Highway 60, Johnstown, CO asked Finance Director McCoy how the Consumer Price Index (CPI) amount of 3.828% was arrived at since the CPI for Social Security was approximately 3.6%. Finance Director McCoy responded that the CPI figures used are furnished by the Department of Local Affairs (DOLA) for the Denver/Boulder/Greeley area. Mr. Purvis also asked if municipal budgets are subject to certification with the State. Director McCoy responded that the

Town is required to submit an approved budget each year to the State by the end of January.

Mayor Lichtfuss explained that this is the first of three (3) Public Hearings for the 2012 Budget for the Town of Milliken. The 2012 Budget must be adopted and the mill levy set by December 14, 2012. The next scheduled public hearing on the proposed budget will take place on Tuesday, November 22<sup>nd</sup> at 7:00pm.

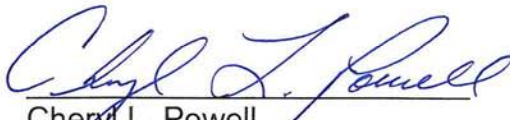
The Public Hearing closed at 8:09 p.m.

## DISCUSSION AGENDA

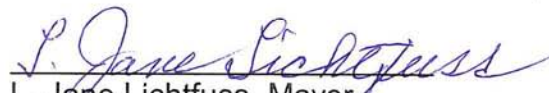
### Adjournment

Hearing no further business, the Mayor adjourned the meeting at 8:10 p.m.

Prepared by:

  
Cheryl L. Powell  
Town Co-Clerk

Approved by:

  
L. Jane Lichtfuss, Mayor