

**TOWN OF MILLIKEN
PLANNING COMMISSION
MEETING HOUSE, 1201 BROAD STREET**

MINUTES

WEDNESDAY, AUGUST 3, 2011 7:00 P.M.

The Planning Commission of Milliken convened into regular session on the 3rd day of August, 2011 at 7:00 p.m. Those present were: Chairman Linda Measner, Commissioners: James Anthony, Dave Bernhardt, Janet Carter, Jordan Jemiola, David Watson and Vice-Chairman Tim Woodcock. Also present: Community Development Director Steve House, Town Co-Clerk Betty Rangel and Town Administrator Jim Burack.

Chairman Measner called the meeting to order and led the audience in the pledge of allegiance.

Agenda Approval

Community Development Director House requested to add a Weld County Referral to the discussion agenda.

Citizens Comments

There were none.

Minutes of Previous Meeting

July 20, 2011 minutes approved as distributed.

CONSENT AGENDA

No Items

ACTION AGENDA

1. Public Hearing on Amendments to Chapter 16, Article VII or the Milliken Municipal Code Regarding the Sign Code.

Community Development Director Steve House explained that this is a continuation of the public hearing from the last planning commission meeting. The commissioners had asked Staff to invite the business community to give input on the proposed amendments.

There were some questions in regard to electrical signs and inspections. Building Official Ken Kidd was not present, there were no merchants present at the meeting either; Director House asked the commissioners if they wanted to

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continue the public hearing to their next meeting in order to have additional time to review the amendments and give business owners additional time to comment on amendments.

Commissioner Watson moved to continue the public hearing for the proposed amendments to the Sign Code until the next Planning Commission meeting. Commissioner Woodcock seconded the motion.

Discussion: There was no further discussion.

Vote: All in favor, none opposed

DISCUSSION AGENDA

1. Continued discussion of Downtown Parking

Community Development Director Steve House distributed a copy of a draft memo to the commissioners for their review. The draft memo report outline includes the research and assessment findings on downtown parking.

Discussion, comments and concerns included the following;

- Possible sources of funding for the bicycle track on Broad Street.
- There was a suggestion that Staff contacts the General Maintenance Supervisor with Colorado Department of Transportation (C-Dot) and inquires on options to combine resources.
- There was a question in regard to how many people would use the bicycle track on Broad Street or if there has been a study done.
- A comment was made that a trail extending from Milliken to Johnstown would be more likely to be used than a bicycle track.
- A suggestion was made that there be some feedback from the community.

2. Weld County Referral REX11-0004

Director House explained that the Town had received a referral for a recorded two lot exemption which is outside our growth management area. Commissioners requested Staff reply there is no conflict with the Town's interest.

Commissioner Carter recused herself.

END OF DISCUSSION AGENDA

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Other Business

- Director House explained that due to a Budget Retreat meeting with the Town Board on August 17, 2011, there would be no Planning Commission meeting until September 7, 2011.
- Director House also reminded the Commissioners of the Town Square Design Charett on August 9, 2011 from 4p.m.-6p.m.
- Vice-Chairman Woodcock inquired on the weeds issues.
- Vice-Chairman Woodcock inquired on watering restrictions.

Unfinished Business

None

Adjournment

There being no further business, the meeting adjourned at 7:55 p.m.

Prepared by:

Approved by:



Beatriz Rangel, Town Co-Clerk



Chair, Linda Measner