

**TOWN OF MILLIKEN
PLANNING COMMISSION
TOWN HALL, 1101 BROAD STREET**

MINUTES

WEDNESDAY, JUNE 1, 2011 7:00 P.M.

The Planning Commission of Milliken convened into regular session on the 1st day of June, 2011 at 7:00 p.m. Those present were: Chairman Linda Measner, Commissioners: James Anthony, Dave Bernhardt, Janet Carter and Dave Watson. Also present: Community Development Director Steve House, Town Administrator Jim Burack and Town Co-Clerk Betty Rangel. Vice-Chairman Tim Woodcock and Commissioner Jordan Jemiola were absent.

Chairman Measner called the meeting to order and led the audience in the pledge of allegiance.

Agenda Approval

The agenda was approved as presented.

Citizens Comments

There were none.

Minutes of Previous Meeting

May 18, 2011 minutes approved as distributed.

CONSENT AGENDA

No Items

ACTION AGENDA

END OF ACTION AGENDA

DISCUSSION AGENDA

Continued discussion of Downtown Parking Issues

Director House asked each Commissioner to report on the results of their interviews with downtown merchants in regard to downtown parking. Director House designed a chart to fill in the results;

Chairman Measner:

- Carnecería and Restaurant Muñoz reported they have no issues with parking, but would like more on-street parking.

Commissioner Carter:

- Post Office reported they only have one (1) parking on Broad Street. Quick turnaround service for residents does not make it an issue. No more parking needed, the narrow entrance is a safety issue. On a scale from 1-10 for parking issues they gave a rating of two (2).

Commissioner Watson:

- Milliken Barber Shop reported there is plenty of parking. The only parking issue is when there are events at the Milliken Middle School.

Commissioner Bernhardt:

- 7-Eleven reported they are not affected by parking; they have 12 parking spaces. Parking only becomes an issue when there are events going on at the Milliken Middle School. On a scale from 1-10 for parking issues they gave a rating of one (1).
- J.J's Auto Parts reported they would like to see more on-street parking and off-street parking. On a scale from 1-10 for parking issues they gave a rating of five (5).
- NAPA Auto Parts reported they have enough spaces (seven (7) parking spaces in the back and seven (7) spaces on the street), but would definitely like to see more on-street parking and off-street parking. The only parking issue is when there is an activity going on at the Milliken Middle School. On a scale from 1-10 for parking issues they gave a rating of one (1).

Commissioner Anthony:

- Colorado Community Bank reported they have no issues with parking, they have plenty. On a scale from 1-10 for parking issues they gave a rating of one (1).
- Milliken Liquors reported they have plenty of parking, four (4) spaces on Broad Street and two (2) parking spaces off-street. On a scale from 1-10 for parking issues, they gave a rating of zero (0).

Commissioner Carter suggested planning for the future since parking does not seem to be an issue at this time according to the merchant interviews.

There were a couple of suggestions made for future growth in regard to the parking;

1. Diagonal on-street parking on the cross streets of Broad Street.
2. Skateboard Park and the vacant lot south of the NAPA store.

Sandwich Board Signs Downtown

Director House explained to the Planning Commissioners that more businesses are using sandwich board signs to promote their business and the new Coffee Shop has also inquired as to what the criteria is for sandwich board signs. Director House said the current sign code does not address the sandwich board criteria well. Some of the businesses that currently use them are the following;

- The Dawg House Bar
- Milliken Liquors
- JT's Restaurant

Discussion and comments included the following;

- If the sandwich board is on the sidewalk it is an issue for pedestrians and bicyclers'.
- If the sandwich board is large and on a right-of-way (corner), that can be a safety issue.
- The sandwich board needs to be readable.
- Signage on an awning was a suggestion.
- Another suggestion was made that sandwich boards be removed after hours.
- The goal is to encourage businesses downtown with parking and signage.

Director House said he will bring back a draft of a new signage ordinance.

END OF DISCUSSION AGENDA

Other Business

Director House reported that the Grand Opening for the High Plains Computer Center Library and Coffee Shop is scheduled for June 25, 2011.

Unfinished Business

Adjournment

There being no further business, the meeting adjourned at 7:50 p.m.

Prepared by:

Approved by:


Beatriz Rangel, Town Co-Clerk


Chairman, Linda Measner