

**TOWN OF MILLIKEN
BOARD OF TRUSTEES
MILLIKEN MEETING HOUSE, 1201 BROAD STREET**

MEETING MINUTES

Wednesday, February 23, 2011 - 7:00 P.M.

Call to Order

The Town of Milliken Board of Trustees convened a regular session on Wednesday, February 23, 2011 at 7:00 p.m. Those present: Mayor Janie Lichtfuss, Mayor Pro Tem Julie Cozad. Trustees: Bob Carnahan, Ted Chavez, Doug Kehr, Monica Martens and Peggy Wakeman. Also present: Town Administrator Jim Burack, Town Attorney Bruce Fickel, Community Development Director Steve House, Finance Manager Mitzi McCoy, Co-Clerk Cheryl Powell, Co-Clerk Betty Rangel and Public Works Director Mike Woodruff.

Pledge of Allegiance

Mayor Lichtfuss called the meeting to order.

Agenda Approval

Town Administrator Jim Burack responded there were no staff additions or deletions to the agenda.

Awards Presentation

Mayor Lichtfuss acknowledged and presented members of the Milliken Centennial Committee and the Milliken Historical Society with Certificates of Appreciation for their contributions to the Centennial Celebration. The names of those on the Centennial Committee are as follows: Elizabeth Austin, Bob and Donna Carnahan, Kay Debey, Pattye Fontaine, Jan Hindley, LeAnn Larson, Erling and Barbara Lundell, Bob and Lois Ann Onorato, Jerry Salomon and Kathy Woodcock. The names of those on the Historical Society are as follows: Linda Beck, Pat Bernhardt, Erling and Barbara Lundell, Monica Martens, Bob and Lois

Minutes approved as distributed.

CONSENT AGENDA

1. List of Bills

List of Bills for February 23, 2011

2. Milliken Grain Elevator Lease Revision

Open Range Communications, the tenant on the Milliken Grain Elevator, with three (3) antennas has requested placement of an additional antenna on the Grain Elevator and has obtained the necessary permit for the installation. This lease shall replace and supersede the Milliken Grain Elevator Lease Option Agreement signed in June 2009. The tenant's current base rent amount of \$1,000 will increase an additional \$350.00 per month on the lease.

Mayor Pro Tem Cozad moved to approve the consent agenda. Trustee Carnahan seconded the motion.

Vote: All in favor, none opposed.

ACTION AGENDA

1. Consideration of Approval of Adoption of Resolution 11-04, a Resolution in Support of a Great Outdoors Colorado (GOCO) Grant Application for a Dog Park

Community Development Director Steve House asked the Town Board to consider for approval a resolution to support a State Board of Great Outdoors Colorado (GOCO) Grant for a dog park to be located east of Centennial Lake and south of State Highway 60. A number of residents have expressed interest in building a dog park within the Town which was articulated through the submission of over eighty (80) resident responses to a survey that was included in the Town's "Milliken Messenger". The total cost of the project is estimated to be \$59,746 and the Town is requesting \$44,306 from GOCO with a Town match of \$9,000 which would be paid out of the Town's Conservation Trust Fund.

Trustee Wakeman asked if donations had been received for the project. Community Development Director House responded that approximately \$250 has been donated for the project.

Dr. Michealle Hobler, DVM, 335 S. Tamera Avenue, Milliken, expressed support as a veterinarian and a pet owner. Dr. Hobler believes the Dog Park would be beneficial to the community to have an area for dogs to run safely and freely and not cause a nuisance to neighborhoods. It would be a wonderful gathering place for people with a common interest and to have fun with their animals.

Trustee Martens moved to approve Resolution No. 11-04, in support of a State Board of Great Outdoors Colorado (GOCO) Mini Grant for funding of the Milliken Dog Park and the use of Conservation Trust Funds as a match for the grant. Trustee Kehr seconded.

Discussion: Trustee Chavez asked who would be maintaining the Dog Park property. Public Works Director Mike Woodruff said the Dog Park will be maintained by the Town's Public Works staff, and will include daily park checks.

Vote: All in favor, none opposed.

2. Review and Consideration of Approval of an Intergovernmental Agreement (IGA) with Weld County to Retain the Professional Services of Bill Jerke to Increase the Residency Count for the Purposes of State Severance Tax and Federal Mineral Lease Distributions

Town Administrator Jim Burack asked the Town Board to review and consider approval of an Intergovernmental Agreement (IGA) with Weld County engaging the professional services of Mr. Bill Jerke of LaSalle to provide consulting services to improve compliance by energy sector employers with the provision of accurate employee residency data to the Colorado Department of Local Affairs to generate additional revenue to the Town.

Town Administrator Jim Burack explained the reason for Mr. Jerke's change in contracting with municipalities from two (2) years ago. Mr. Jerke had spent a lot of time going to each individual municipality proposing a contract, so having a master contract with Weld County and having Weld County subcontract with each municipality through an Intergovernmental Agreement (IGA) was an easier solution for Mr. Jerke.

Mayor Pro Tem Cozad moved to approve the Intergovernmental Agreement with Weld County for 2011 to engage the professional services of Mr. Bill Jerke to increase the residency count for State Severance Tax and Federal Mineral Lease Distributions, and direct the Mayor to sign on behalf of the Town. Trustee Chavez seconded.

Vote: All in favor, none opposed.

DISCUSSION AGENDA

Mayor Lichtfuss explained the Economic Development Self-Assessment Survey that was handed out at the Work Session. There will be a community meeting at the Town Hall in the Community Room on Tuesday, March 1st at 6:30pm. Weld County Commissioners will be in attendance and are hoping to have a discussion regarding economic development. Town Administrator Burack explained that Community Development Director House and he had created bulleted items on this survey as a way of putting some ideas on paper as a starting point.


Mayor Pro Tem Cozad explained that the Governor has had Economic Development Meetings throughout the state. The State wants each county to gather information from their respective communities and this information will be put together with other counties in the area to create a regional plan. Eventually there will be a State Economic Development Plan based on this information. Milliken is fortunate to have an enterprise zone and protecting this zone is important for Milliken's economic development.

Trustee Martens asked about previous discussions regarding prairie dogs and the municipal codes relating to political signs and where staff is at on these items. Town Administrator Burack responded that staff will bring some information regarding a prairie dog ordinance to a future Work Session. Town Co-Clerk Cheryl Powell explained that changes to the political sign code need to go before the Planning Commission first since it's a zoning issue and then it will come before the Town Board. The political sign code will be reviewed by staff in order to accommodate the number of days prior to an election that a sign can be erected due to the early voting done by residents through mail-in ballots.

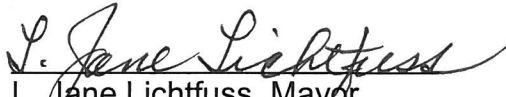
Adjournment

Hearing no further business, the Mayor adjourned the meeting at 7:25 p.m.

Prepared by:


Cheryl L. Powell,
Town Co-Clerk

Approved by:


L. Jane Lichtfuss, Mayor