

**MINUTES-REGULAR COUNCIL MEETING
CITY OF UDALL**

Monday, February 8, 2010

The Udall City Council met in a Regular Meeting on Monday, *February 8, 2010*, at 6:30 p.m., at the city building. Mayor *Lette* called the meeting to order. *Janette Adams* gave the invocation. Roll call taken with the following council members present: *Janette Adams*, *Steve Brown*, *Bob Clasen*, and *Randall Smith*. Quorum established. Attending were *Rozella Sherman*, *Skylor Kistler*, *Dylan Smith*, *Maranda Westhoff*, *Morgan Wilson*, and *Jason Dickman*. Also attending were *Jeremy Billman*, *Todd Mays*, *Jerry Hansen* and *Lulita Hopkins*.

APPROVAL OF AGENDA

MOTION: *Clasen* moved, *Smith* seconded, approving the agenda as presented. All voted aye, motion carried.

GENERAL DISCUSSION No items.

BUSINESS FROM THE FLOOR:

CONSENT AGENDA:

MOTION: *Brown* moved, *Adams* seconded, approval of the Consent Agenda approving the minutes for the regular meeting of January 11, Clerk's Report for the month of January 2010, and expenditure report in the amount of \$256,502.71. All voted aye, motion carried.

OLD BUSINESS:

1. Water Supply Project –

1. Terracon expense presented on Poe & Associates Invoice
2. Resolution of inspection fees for remainder of project
3. Elimination of line to wells, moving linear feet to city
4. Plan of Operation completed, submitted to Poe & Associates
5. Operation and Maintenance Manual submitted to Poe & Associates
6. Additional information on Change Order #1 1913A \$5,500.00
Sewer line on K-55
7. Further explanation of presented Change Order #1 1913B \$59,544.10

2. Cell Tower proposals

MOTION: *Brown* moved, *Adams* approved, tabling items 1 and 2 above due to the absence of *Jason Dickman* of *Poe & Associates*. All voted aye, motion carried.

NEW BUSINESS:

1. Ordinance #633 designating Wed prior to Second Monday as Council Work Session

MOTION: *Brown* moved, *Smith* seconded, approval of Ordinance #633 designating each Wednesday prior to the second Monday as the city council work session. All voted aye, motion carried.

2. Resolution on Case No Z-CU-2009-13CU

MOTION: *Brown* moved, *Clasen* seconded, approval of Udall Planning Commission Case No. Z-CU-2009-13CU allowing a conditional use to drill well approximately 2.5 miles south of town. All voted aye, motion carried.

3. Request by US Census Bureau for temporary small office area. The United States Census Bureau has requested use of temporary office space for a limited period of time from February 26 to April 21, 2010. They will only need the space during regular office hours and for no more than a maximum of 15 hours per week. The space should accommodate one desk or table and two chairs in which the Questionnaire assistance Center employees may assist those persons who request help in completing their 2010 Census questionnaires.

MOTION: *Brown* moved, *Adams* seconded, approval of providing temporary office space to the U.S. Census bureau for the time specified in the request. All voted aye, motion carried.

Jason Dickman of *Poe and Associates* arrived at the meeting at 6:50 p.m. Council returned to above tabled items.

1. Water Supply Project

1. Terracon expense presented on Poe & Associates Invoice - *Jason* advised the council that *Poe and Associates* would be preparing a revised Invoice #8280 removing the Terracon charges on the invoice.
2. Resolution of inspection fees for remainder of project – Items 2 & 3 to be reviewed by Mayor, *Jason* and *Todd*
3. Elimination of line to wells, moving linear feet to city – prior to the March council meeting
4. Plan of Operation completed, submitted to Poe & Associates – approved by *KDHE*, letter received
5. Operation and Maintenance Manual submitted to Poe & Associates – required by 90% completion, draft submitted to *KDHE* for comments.
6. Additional information on Change Order #1 1913A \$5,500.00 – tabled to March meeting.
7. Further explanation of presented Change Order #1 1913B \$59,544.10 – clerical error by *Poe & Associates* on contract documents. This amount was included in the funding amounts submitted to the state.

2. Cell phone tower contracts – these documents are in review with the City Attorney and will be completed by the March council meeting.

COUNCIL MEMBERS REPORTS:

Clasen – Duling Construction is doing a good job of getting lines in place, working during bad weather conditions, leaving residents yards, and keeping streets cleared of equipment.

Brown – Christmas decorations now stored in his garage, to be moved next week to City Shop.

Lette – City wide cleanup costs have increased dramatically. Beginning this spring, to be admitted to the shop area for City Wide clean-up day you will need to present a utility billing stub from the month of February, March or April. There will be no debris accepted from non-residents or those not paying a refuse fee to the City of Udall. This will be advertised on the cable information channel, by signs and in the Chit Chat three times prior to the May 1 clean-up date.

STAFF REPORTS:

Hopkins – Auditors were here this week from Peterson, Peterson & Goss.

Mays - Requested enrollment for Eric Allen and Todd Mays to the Kansas Rural Water Association convention in March at \$125 each.

MOTION: *Clasen* moved, *Brown* seconded, approval of registration for Eric Allen and Todd Mays to the KRWA convention in March. All voted aye, motion carried.

Before adjournment, Mayor Letter announced that the City of Udall did receive notification on the Small Communities Improvement Program grant applied for on December 5. We did not receive all the money requested, but we were granted \$124,615.00. The process will require many hours of contributed labor from community members. A work session will be held for training and actual work on the project in early March. There will be a completed amphitheater, ADA compliant restrooms, two new pavilions and new playground equipment.

It was also announced that Zoning Administrator, Jerry Hansen, has written the mayor resigning from his position effective with the May 2010 appointments.

MOTION: *Smith* moved, *Clasen* seconded, adjourning to Executive Session for 15 minutes to discuss non-elected personnel. All voted aye, motion carried.

Meeting resumed at the proper place and time. No action taken.

ADJOURNMENT:

MOTION: *Adams* moved, *Brown* seconded to adjourn. All voted aye, motion carried. __Lulita Hopkins, City Clerk