

COMMISSIONERS' PROCEEDINGS FOR NOVEMBER 3, 2009

The meeting was called to order at 5:00 P.M. Tuesday November 3rd by Mayor Wayne Madison with the following Commissioners being present: Darrell Sammons, Don McLaughlin, Twila Sander and Reesa K. Brown. City Manager Keith Schlaegel and City Clerk Doug Conn were also present

Visitors: Virgi Laska, Stockton Sentinel; Rick Stenzel and Jamie Stapleton, EBH; Tom Carpenter, Mapes and Miller.

CONSENT AGENDA:

1. Approval of Solomon Valley Manor (SVM) Gross Payroll -\$ 38,042.35
2. Approval of SVM Warrants - \$30,628.03
3. Approval of City of Stockton (COS) September Warrants - \$430,553.70
4. Approval of Minutes: 10/20/2009 Regular Meeting
5. Approval of Minutes: 10/22/2009 Special Meeting
6. Approval of Payment request from APAC - \$130,149.05

Twila Moved to approve the consent agenda as presented. Don seconded. Motion carried 5-0.

PUBLIC COMMENTS: None

OLD BUSINESS:

Water Improvement Project Update: Jamie reported that there remained only about 20-25 blocks of pipe to be put in the ground. Jamie presented a map to the commission showing what sections had been completed and which remained. Jamie stated that the APAC crews were going to concentrate on cleaning up the areas and streets now that the ground was drying out. He also stated that APAC would also be able to close some of the holes now that it was drier and put up some silt fences to help control run off if it starts to rain. Jamie stated that APAC would be concentrating on completing the original contracted work to meet the deadline before starting on any additional changes.

Rick asked the commission for a decision on North Pine where the water line needed to be encased due to the proximity of an oil line. Prior discussion had been whether or not it might be better to relocate the line. After discussion, the commission requested Rick to include the cost of encasing to the next change order. Rick presented the commission with drafts of change order number two and an opinion of probable cost to clean up and refurbish the water wells, which would be change order number three. The commission will study the proposals and decide at a later meeting which changes to approve.

Rick presented the commission with an estimate showing that with the approved and proposed changes that the total construction cost would be approximately \$2,438,829 against a budget of \$2,710,700, leaving a margin of \$271,871.

Ordinance Governing Operation of Golf carts and ATVs on City streets: The commission reviewed the final draft of the ordinance as prepared by the city attorney. After discussion, Reesa moved to approve the ordinance as presented. Twila seconded. Motion carried 5-0.

Man Hole project bids: Keith reported to the commission that Mayer Specialty Services, LLC of Goddard, Kansas, the only bidder on the manhole rehab project, had revised their bid to reduce the mobilization charge since the city of Russell also had a project and the cost could be split between the two cities. The final proposal was to rehab the manhole at 7th and Walnut and 4 others for a total cost of \$9,340.00 subject to adjustment for actual vertical footage. Twila moved to accept the bid as presented. Don seconded. Motion carried 5-0.

NEW BUSINESS:

2008 Audit Report – Mapes and Miller: Tom Carpenter was present to review the results of the audit of the financial records of the city for the year ended December 31, 2008. Tom noted that the statements presented fairly the cash and unencumbered cash balances of the city on a statutory basis of accounting. Tom reviewed with the commission the summary statements and the accompanying notes. After discussion, Darrell moved to accept the auditor's report as presented. Twila seconded. Motion carried 5-0.

Insurance Benefits for Retirees: After discussion, Twila moved to amend the personnel policies of the city to exclude anyone hired after January 1, 2010 from the Retirement Insurance Incentive as outlined in Article F-4. Don seconded. Motion carried 5-0

New Position Descriptions: GIS and part time front desk: Keith presented the commission with drafts of the position description for the GIS Technician and the Front Desk/Information Clerk. The commission will review the descriptions and take action at the next meeting.

Add on to water project - \$2,500 tap set: Included in the draft Change Order Number two presented by Rick.

Change Order #1 – Water Project: Rick reviewed change order #1 for the water project in the amount of \$343,370.90 with the commission. After discussion, Twila moved approval of the change order pending approval by USDA Rural Development. Don seconded. Motion carried 5-0.

CITY MANAGER REPORT: Keith reported that the HOME rehab project was going well with good reports from the home owners on the contractor involved. The pool liner repairs were started and should be done before the end of the month. Keith reminded the commissioners of the regional dinner on the 5th in Hill City. Doug had received a scholarship for the Municipal Clerks Certification Institute which he will be attending next week. Keith reported that he had spoken to Chief Post about compensatory time levels on the police force and that they would be making an effort to reduce the number of accumulated hours before the end of the year.

OTHER MATTERS FOR THE GOOD OF THE CITY: Doug presented a request for draw down of HOME grant funds for the HOME HR07-0096 project in the amount of \$11,331.01. Reesa moved to approve the request as presented. Twila seconded. Motion carried 5-0.

Doug presented a request to draw down CDBG funds for the water project in the amount of \$88,640.00. Darrell moved to approve the request as presented. Reesa seconded. Motion carried 5-0.

Hand checks were presented in the amount of \$24,100.67. Darrell moved to approve the hand checks as presented. Twila seconded. Motion carried 5-0.

ADJOURNMENT: There being no further business, Twila moved to adjourn. Wayne seconded. Motion carried 5-0.

Meeting adjourned at 7:00 P.M.

SIGNED:

Wayne Madison, Mayor

ATTEST:

Douglas G. Conn, City Clerk