

## TOWN OF SAGUACHE

### SCHEDULE OF FEES

#### Administrative Fees

Request for Inspection/Copying of Records: Staff time for research  
Pay current hourly wage for staff member doing research

Copies:		\$ 0.25/page
Faxes: (no charge for cover sheets)	incoming	\$1.00/page
	outgoing	\$1.50/page
Document Certification (Ordinances and Resolutions):		\$10.00
Notary fee:		\$2.00/doc
Returned Check fee:		\$25.00
Bank fees for NSF checks:		actual cost
Animal trap deposit:		\$25.00

#### Licenses and Permits

Building Permit (valid for 1 year from date of issue)		\$20.00
Business License (annual):		\$12.00
Dog License (annual)		
Spayed/neutered or pup:		\$5.00
Not spayed or neutered:		\$15.00
Replacement cost - dog tag		\$1.00
Dog Pickup/Release fee (Town:call Conour- release)		\$50.00
Trip fee--Conour Animal Shelter (76 miles @ \$0.32)		\$24.32

#### Community Building

Rent (daily):		\$50.00
Commercial Rent (daily):		\$130.00
Non-Profit or Governmental Group rent (daily):		\$25.00
Cleaning Fee (per event):		\$25.00
Deposit--No Liquor (per event):		\$75.00
Deposit--Liquor (per event):		\$150.00
Liability insurance: provided to town prior to event		
Commercial Rent Deposit (per event):		\$150.00
Deposit is waived for governmental groups or non-profits		

Weekly use: at least 20 weeks for at most 3 hrs./wk. \$12.00/use

### **Municipal Court**

Court Costs: \$20.00/violation  
Bench Warrant: \$50.00/warrant  
Deferred Sentence: \$30.00/deferred  
Additional penalty costs may be assessed as stipulated in Town Ordinances

### **Liquor Licensing**

New License: \$1,000.00  
New License with concurrent review: \$1,000.00  
Transfer of Ownership: \$750.00  
Hotel & Restaurant License: \$75.00  
Retail Liquor Store: \$22.50  
Hotel/Tavern Manager's Registration: \$75.00  
Renewal Application: \$100.00  
Late Renewal Application: \$500.00  
Bed & Breakfast Permits: \$25.00  
Change of Location: \$750.00  
Corporation/LLC Changes: \$100.00  
CBI Fingerprint: \$100.00  
Special Events Permit: 3.2% \$10.00  
Special Events Permit: liquor \$25.00  
Special Events Permit: processing \$50.00  
Temporary permit: \$100.00  
3.2% Beer License \$3.75  
Processing: \$50.00

### **Planning Fees**

Final Plat: \$100.00  
Re-plat: \$250.00  
Re-zoning: \$100.00  
Variance: \$300.00  
PUD W/P&Z Hearing--Cond. Use \$300.00  
Vacation of Public Rights of Way: \$300.00  
Zoning Map Change: \$300.00  
Annexation Application Fee \$1,000.00  
Per Ordinance 2008-10: any expenses exceeding initial fee must be paid by applicant

**Utilities**

Water tap:	\$1,000.00
Water permit:	\$25.00
Sewer tap:	\$1,000.00
Sewer permit:	\$25.00

Monthly fees:

In-Town water	\$25.50
In-Town sewer	\$25.50
Out-of-Town water:	\$51.00
Out-of-Town sewer:	\$51.00

Water Meter:

Base Rate (first 10,000 gallons):	2 X In-Town Water
Excess per each 1,000 gallons over:	0.1 X Base Rate

**Public Works Equipment**

Camera fee for sewer problem locates:	\$40.00
Fee only due if problem is on private property	