

Saguache Chamber of Commerce

Approved Baseline Budget for 2011

SUMMARY	ACTUAL	BUDGETED	OVER BUDGET	UNDER BUDGET	
Total income		3,425.00		-3,425.00	
Total expenses		3,425.00		-3,425.00	
Income less expenses:					

INCOME DETAILS	ACTUAL	BUDGETED	OVER BUDGET	UNDER BUDGET	NOTES
Membership Dues	0.00	625.00		-625.00	Based on 25 paying members
Fund Raisers	0.00	500.00			Based on 4 fund raisers of \$125
Grants	0.00	2,000.00		-2,000.00	
Interest Income	0.00	0.00			
Other	0.00	300.00		-300.00	Gifts, product sales, donations, etc.
Total income:		3,425.00		3,425.00	

EXPENSE DETAILS	ACTUAL	BUDGETED	OVER BUDGET	UNDER BUDGET	NOTES
Marketing					
Advertising	0.00	1,800.00		-1,800.00	Ads, maps, promotional materials
Web Site	0.00	210.00		-210.00	Split with Town
Sponsorships	0.00	200.00		-200.00	sponsorships for events by non chamber entities
Events	0.00	200.00		-200.00	Chamber funded events
Other	0.00	0.00			
Total sales expenses:		2,410.00		-2,410.00	
Percent of total:		70.36%			
ADMINISTRATIVE					
Insurance	0.00	165.00		-165.00	To cover chamber events
Office supplies	0.00	50.00		-50.00	paper, stationary, envelopes, etc.
Printing & Copies	0.00	250.00		-250.00	for memo's, agenda's, minutes, mailings, etc.
Travel Reimbursements	0.00	200.00		-200.00	for member approved trips
Postage	0.00	50.00		-50.00	
Education/Seminars	0.00	100.00		-100.00	for member approved training
Contributions/Donations	0.00	100.00		-100.00	charitable contributions e.g. library, school, etc
Membership Dues	0.00	100.00		-100.00	to join other business leagues
Other	0.00	0.00			
Total admin. expenses:		1,015.00		-1,015.00	
Percent of total:		29.64%			
SERVICE & EQUIPMENT					
Telephone Reimbursement	0.00	360.00		-360.00	for Chamber specific phone & service
Equipment purchases	0.00	25.00		-25.00	
Rent & maintenance	0.00	0.00			
Other	0.00	0.00			
Total S&E expenses:		385.00		-385.00	
Percent of total:		11.24%			