



*Town of Alpine
Planning & Zoning Commission Minutes*

DATE: March 13, 2012
TIME: 7:30 p.m.

PLACE: Town Hall
TYPE: Regular

1. CALL TO ORDER: Meeting to order at 8:30 p.m.

2. ROLL CALL & ESTABLISH QUORUM: Town Administrative Assistant Christine Wagner conducted roll call: Present: Brett Bennett, Joshua Floyd, Pat Marolf, Wendi Walton and Greg Seay. A quorum was established.

3. APPOINTMENTS/NEW BUSINESS:

- **Downie, Alan: #273 Lakeview Estates “A” – 707 Sunset Drive - (RE-02-09, E-01-10, and E-01-11)** – Project Update – Mr. Downie was not in attendance, the Commission discussed the project and determined that contact with Mr. Downie needs to be made and request for him to come to the next meeting.

Mr. Josh Floyd motioned to have the Planning & Zoning secretary contact Mr. Downie, either via phone or letter and request him to come to the next meeting, which is scheduled for March 27, 2012. Ms. Wendi Walton seconded the motion. Vote 5-0-0 – Motion carried. Mr. Floyd’s concern is that it seems from the inspection report, that Mr. Downie has more inspections that need to be done before the project is completed. It seems that the framing is in a somewhat exposed state rather than a finished state.

4. UNFINISHED/ONGOING BUSINESS:

- **Active Building Permits & Non Compliance Issues:** Commission reviewed and discussed the on-going projects in the Town. There are currently no projects on the Non-Compliant list.
- **Alpine Market: (S-06-11)** - Permit expires December 2012.
- **Bennett, Brett: (MC-02-12)** - Permit expires January, 2013.
- **Bohne, Joseph & Nancy: (MC-02-11)** - Permit expires May 2012.
- **Cope, Steve: (RE-05-09, E-05-10 & E06-11)** - Permit expires August 2012.
- **Daigle, Josh: (F-05-09, E-06-10 & E-05-11)** – Permit expires June 2012.
- **Downie, Alan: (MC-03-10) – Permit has expired.** Refer to Section 3.
- **Floyd, Joshua: (RE-04-09 & D-01-11)** – Permit expires June, 2012 and July 2012.
- **Hurley, John: (F-02-11)** - Permit expires October 2012.
- **Jennings, John: (RE-01-09)** – Permit expires April 2012. Mr. Greg Seay will speak with the applicant regarding the status of his permit and will have a report for the Commission at the next scheduled meeting.
- **King, Carson: (MC-06-10)** – Project completed.

Mr. Josh Floyd motioned to remove Carson King from the list. Ms. Wendi Walton seconded the motion. Vote 5-0-0 – Motion carried.

- **Murphy, Brian & Janice: (MC-05-11)** – Permit expires February 2013.
- **Rocky Mountain Rogues: (MC-01-12)** - Permit issued with stipulations of inspections needed, prior to work being covered up, permit expires January 2013.
- **Wilson, Josh & Melisa: (MC-08-11)** - Permit expires October 2012.
- **Taylor, Beau: (MC-04-12)** – Permit expires February 2012. The Commission discussed the dumb waiter portion of the permit and if there was any notification from the applicant on that portion of the project. The Commission also discussed the setbacks on that side of the building where the proposed dumb waiter will be

installed. It was determine that drawings should be submitted to verify the setbacks.

Mr. Josh Floyd motioned to have the **Planning & Zoning** secretary call **Mr. Taylor** about the **Commission's** concern about the setbacks; requesting to have the foot print of the building on file. The concern is that, the applicant might want to change their plan if they do not meet the setback requirements. **Mr. Greg Seay** seconded the motion. **Vote 5-0-0-0 – Motion carried.**

- **Town of Alpine, Alpine West Subdivision (Road Abandonment): (RE-Plat -01-11)** - The Council is moving forward with the ordinance readings, second reading was completed at the last Council Meeting. Permit expires November 2012.

5. CORRESPONDENCE:

- Town Council Minutes of February 7, 2012.

6. APPROVAL OF P&Z MINUTES: Planning & Zoning Meeting of February 28, 2012 – The Commission reviewed the minutes presented. **Ms. Wendi Walton** motioned to approve of the minutes of the **Planning & Zoning Meeting of February 28, 2012**. **Mr. Brett Bennett** seconded the motion. **Vote 5-0-0-0 – Motion carried.**

7. ADJOURN MEETING – **Mr. Josh Floyd** motioned to adjourn the meeting. **Ms. Wendi Walton** seconded the motion. **Vote 5-0-0-0 – Motion carried.**

Meeting Adjourned at 8:43 pm.


Pat Marolf, Chairman

3-27-12
Date

ATTEST:


Christine Wagner, Administrative Assistant

March 28, 2012
Date

**** Minutes are a brief summary of a tape recorded meeting ****